

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, JANUARY 5, 2009 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, January 5, 2009, at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Praska, Knutson, Anderson, Business Manager Tom Larson, and Deputy Auditor Ann Berg. Absent Council members Meagher and Byron, City Attorney Steve Currie & Public Works Director Dennis Larson.

Knutson moved to approve the minutes of the December 1, 2008 Regular Council meeting as presented. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Praska moved to approve the minutes of the December 19, 2008 Special Council meeting as presented. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Anderson moved to approve the minutes of the December 31, 2008 Special Council meeting as presented. Knutson seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the following bills for payment. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

| | | |
|-------|----------------------------|-----------|
| 25892 | AmeriPride Linen | 26.29 |
| 93 | BC/BS of ND | 2,235.14 |
| 94 | Dale's Small Engine Repair | 750.00 |
| 95 | Grafton Equipment Co | 91.35 |
| 96 | Jim's Super Valu | 4.00 |
| 97 | Kringstad Ironworks, Inc | 561.06 |
| 98 | Lon's Hdwr | 7.28 |
| 99 | NDLC | 1,066.00 |
| 25900 | NDPERS | 606.45 |
| 01 | Polar Comm. | 373.61 |
| 02 | PR Veterinary Clinic | 150.00 |
| 03 | The Field, LLC | 1,046.68 |
| 04 | WC Auditor | 12,185.86 |
| 05 | WC Press | 142.14 |
| 06 | MDU | 849.47 |
| 07 | PR Airport Authority | 1,223.39 |
| 08 | PR Park District | 2,950.92 |
| 09 | PR Public Library | 1,484.03 |
| 25910 | Glenn Rost | 250.00 |
| 11 | Sewer Dist. #95-1 | 234.83 |
| 12 | Special Funds | 1,253.26 |

| | | |
|------|-----------------------------|----------|
| 13 | St Improvement Dist #7 | 883.55 |
| 1212 | Galen Bosh O.T. | 375.39 |
| 1214 | Roger A Johnson O.T. | 354.55 |
| 1215 | Stefan Linstad O.T. | 584.95 |
| 1216 | Jeffrey Wilmer O.T. | 247.23 |
| | EFTPS (WH, SS, MED) O.T. | 342.95 |
| 1213 | Cledith Carlson | 319.02 |
| | EFTPS (WH, SS, MED) | 52.86 |
| | EFTPS (WH, SS, MED) 1-15-09 | 1,207.91 |
| | EFTPS (WH, SS, MED) 1-30-09 | 744.95 |
| A.W. | Municipal Utilities | 5,174.72 |
| A.W. | ND ST Tax Commissioner | 345.42 |

MUNICIPAL UTILITIES:

| | | |
|--------|--------------------------|-----------|
| 29166 | F.U.B. | 53,878.75 |
| 67 | AC Equip Inc | 1,123.91 |
| 68 | AmeriPride Linen | 91.53 |
| 69 | BC/BS of ND | 3,648.36 |
| 29170 | Border State Electric | 256.54 |
| 71 | Cardmember Services | 50.01 |
| 72 | City of Cavalier | 380.00 |
| 73 | Consolidated Waste | 13,800.76 |
| 74 | Discovery Benefits | 483.32 |
| 75 | Easy Way Electronics | 4.00 |
| 76 | Bruce Ellingson | 35.00 |
| 77 | Fargo Water Equipment | 1,102.29 |
| 78 | Graymont Western | 4,516.59 |
| 79 | Hawkins, Inc | 1,712.69 |
| 29180 | Jorge Elijo | 73.28 |
| 81 | KXPO | 106.00 |
| 82 | Lagoon Maintenance | 1,819.69 |
| 83 | Leslie Studeny | 40.25 |
| 84 | Lon's Hdwr | 62.00 |
| 85 | Michael Kilmer Const. | 4,305.00 |
| 86 | MMUA | 1,586.00 |
| 87 | NALCO Co | 140.50 |
| 88 | NDPERS | 637.50 |
| 89 | NDPERS | 637.50 |
| 219190 | NDPERS | 1,622.31 |
| 91 | Nodak Electric Coop | 3,864.19 |
| 92 | Northern Water Works | 2,532.18 |
| 93 | Polar Communications | 156.31 |
| 94 | Postmaster | 180.00 |
| 95 | Pristine Water Solutions | 426.36 |
| 96 | Sobolik Construction | 410.00 |
| 97 | Water Bd Fd 05 | 4,830.00 |
| 98 | Water Imp Dist #95-1 | 1,500.00 |

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|-----------------------------|--------------------------|-----------|
| 99 | Water Rev Bd Fd Phase II | 3,450.00 |
| 29200 | Water Sur-Chg Fd | 4,000.00 |
| 01 | NDPERS | 20.97 |
| 02 | ND Rural Water | 171.00 |
| 03 | Verizon Wireless | 43.30 |
| 04 | Postmaster | 46.40 |
| 05 | US Treasury | 6.00 |
| 06 | Postmaster | 206.43 |
| 07 | General Fund | 5,174.72 |
| 5622-29 | Salaries | 9,061.64 |
| EFTPS (WH, SS, MED) 1-15-09 | | 2,098.54 |
| 5630 | Galen Bosh O.T | 36.62 |
| 5631 | Roger A. Johnson O.T. | 299.42 |
| 5632 | Stefan Linstad O.T. | 317.21 |
| 5633 | Jeffrey Wilmer O.T. | 146.50 |
| EFTPS (WH, SS, MED) O.T. | | 166.73 |
| 5634-43 | Salaries | 8,603.91 |
| EFTPS (WH, SS, MED 1-30-09 | | 2,438.29 |
| A.W. | ACH Charge | 10.15 |
| A.W. | NMPA | 91,418.26 |
| A.W. | ND ST Tax Commissioner | 889.93 |

SPECIAL FUNDS:

| | | |
|------|----------------------------|-----------|
| 3069 | Arrow Advertising | 605.09 |
| 3070 | Kinetic Leasing | 6,303.00 |
| 3071 | 05 Sales Tax Revenue Bd Fd | 12,716.36 |

Designation of a polling place and time for the January 20, 2009 Special Election for Ward 3 was discussed by the Council. Knutson moved to designate the City Office Community Room from 12:00 Noon until 7:00 PM as the polling site for the Ward 3 Special Election, and appoint Pasty Helland as inspector and Dorothy Eklund as judge and to pay them \$9.00 per hour. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Changing the City Council meeting date from the first Monday of the month to the second Monday was discussed. There are several times throughout the year when the first Monday falls so early in the month that bills are not in and other information that should be acted on has not arrived or has not been completed. Also, when holidays fall on the first Monday the meeting has to be moved. Several cities have moved their meetings away from the first Monday for the same reasons. Knutson moved to approve the first reading of an ordinance to change the City Council meeting date from the first Monday to the second Monday of the month. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Mayor Stenvold appointed the following to serve on the Joint Water System Advisory Committee between the City of Park River, Walsh Rural Water District and the City of Minto; Council members John Meagher and Keith Anderson along with Public Works

Director Dennis Larson.

Mayor Stenvold reported that Sheriff Lauren Wild approached him asking for additional funds for the Sheriff's Department administrative assistant. After discussion, it was felt this was a Walsh County Sheriff's Department budget issue and the request failed due to lack of a motion.

Business Manager T. Larson informed the Council that he received an e-mail from Jones Lang LaSalle Americas, Inc. stating that BNSF Railroad has signed a Permit with the Forest River Colony to cleanup the fire damaged potato warehouse. No start date has been confirmed with the Colony.

Praska moved to approve the first reading of an ordinance to increase the sewer service rate from \$1.10 to \$1.75 per 1,000 gallons and the base rate from \$1.00 to \$2.00 per month. The additional charge will be used to repair and update the aging sewer infrastructure. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Tom Larson, Manager for Consolidated Waste, Ltd. has notified member cities that the Consolidated Waste Board has approved a rate increase of seventy-five cents per month, per account. Larson also recommended that the City add twenty-five cents on to help with the cost of administering the yard waste site and the additional cleanup day. Knutson moved to approve the first reading to increase garbage rates by \$1.00 per month, per account. Praska seconded, and upon roll call vote all voted aye. Motion carried.

With no further business, the meeting adjourned at 8:17 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, SPECIAL COUNCIL MEETING,
THURSDAY, JANUARY 22, 2009 AT 12:00 P.M.**

The City of Park River held a special meeting of the Park River City Council on Thursday, January 22, 2009 at 12:00 P.M.

Mayor Stenvold called the meeting to order with the following present: Praska, Knutson,

Meagher (by phone), Anderson, Business Manager Tom Larson, and Deputy Auditor Ann Berg. Absent, Byron, City Attorney Steve Currie & Public Works Director Dennis Larson. Also present, Karl Blake.

Business Manager Tom Larson reviewed the election returns from the Special Election held January 20, 2009 to fill the City Council vacancy in Ward 3. Eleven total votes were cast, all for Karl Blake, who ran unopposed. There were no write-in votes. Mayor Stenvold asked for a motion to approve the election results. Knutson moved to approve the results electing Karl Blake to fill the un-expired term in Ward 3 on the Park River City Council. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Hillcrest Country Club presented a Liquor License application along with a check for \$600.00 to the City Council for approval. Meagher moved to approve the Liquor License for the Hillcrest Country Club. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

With no further business, the meeting adjourned at 12:07 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, FEBRUARY 2, 2009 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, February 2, 2009, at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Praska, Blake, Knutson, Byron, Anderson, City Attorney Steve Currie, Public Works Director Dennis Larson, Business Manager Tom Larson, and Deputy Auditor Ann Berg. Meagher by conference call.

Praska moved to approve the minutes of the January 5, 2009 Regular Council meeting as presented. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the minutes of the January 22, 2009 Special Council meeting as presented. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

Byron moved to approve the following bills for payment. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

| | | |
|-----------|-------------------------------|----------|
| 25914 | AmeriPride Linen | 26.29 |
| 15 | BC/BS of ND | 1,586.23 |
| 16 | Bob's Body Shop | 468.87 |
| 17 | Dahlen Plb & Ht | 372.69 |
| 18 | Dale's Small Engine Repair | 560.00 |
| 19 | Dorothy Eklund | 67.50 |
| 25920 | Patsy Helland | 67.50 |
| 21 | Kringstad Ironworks, Inc | 1,195.43 |
| 22 | Michael Todd & Co | 1,478.29 |
| 23 | NDPERS | 615.72 |
| 24 | North Star Coop | 2,347.58 |
| 25 | Northdale Oil, Inc | 725.91 |
| 26 | Polar Comm. | 368.01 |
| 27 | PR Community Club | 58.50 |
| 28 | PR Implement, LLC | 3,623.35 |
| 29 | PR Veterinary Clinic | 50.00 |
| 25930 | Glenn Rost | 624.47 |
| 31 | Titan Machinery | 164.75 |
| 32 | Xerox | 51.00 |
| 33 | MDU | 768.77 |
| 34 | PR Airport Authority | 1,069.25 |
| 35 | PR Park District | 1,759.62 |
| 36 | PR Public Library | 1,990.19 |
| 37 | Sewer Dist. #95-1 | 414.04 |
| 38 | Special Funds | 4,408.18 |
| 39 | St Improvement Dist #7 | 6,677.15 |
| 25940 | Workforce Safety & Ins | 1,586.23 |
| 41 (A.W.) | Municipal Utilities | 6,159.30 |
| 1217 | Ann Berg O.T. | 255.80 |
| 1218 | Galen Bosh O.T. | 245.27 |
| 1219 | Roger A Johnson O.T. | 138.13 |
| 1220 | Jeffrey Wilmer O.T. | 160.37 |
| | EFTPS (WH, SS, MED) O.T. | 160.86 |
| | EFTPS (WH, SS, MED) Retro Pay | 34.08 |
| | EFTPS (WH, SS, MED) 2-15-09 | 1,176.69 |
| | EFTPS (WH, SS, MED) 2-28-09 | 976.54 |

MUNICIPAL UTILITIES:

| | | |
|-------|------------------|-----------|
| 29208 | AmeriPride Linen | 183.06 |
| 09 | Bank of ND | 22,364.06 |
| 29210 | BC/BS of ND | 4,297.27 |

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| 11 | Bob Brandt | 12.84 |
| 12 | Bob's Body Shop | 143.00 |
| 13 | Border State Electric | 308.61 |
| 14 | City of Fargo | 84.00 |
| 15 | Consolidated Waste | 13,688.26 |
| 16 | Credit Plan-Wayne's | 57.87 |
| 17 | Discovery Benefits | 483.32 |
| 18 | Discovery Benefits | 20.00 |
| 19 | Ethanol Products | 2,046.48 |
| 29220 | Fargo Water Equipment | 2,798.15 |
| 21 | Hawkins, Inc | 2,715.62 |
| 22 | Jim's Super Valu | 15.63 |
| 23 | Lagoon Maintenance | 1,580.46 |
| 24 | Lake Agassiz Water Auth | 250.00 |
| 25 | Lon's Hdwr | 164.70 |
| 26 | Michael Kilmer Const. | 1,215.00 |
| 27 | Municipal Utilities | 675.67 |
| 28 | ND One Call, Inc | 4.96 |
| 29 | ND Rural Water | 125.00 |
| 29230 | NDPERS | 637.50 |
| 31 | NDPERS | 20.97 |
| 32 | NDPERS | 1,600.81 |
| 33 | Nicole Perkerewicz | 9.74 |
| 34 | Nodak Electric Coop | 5,310.99 |
| 35 | North Star Coop | 285.05 |
| 36 | Northern Water Works | 445.74 |
| 37 | Polar Communications | 141.06 |
| 38 | PR Implement, LLC | 64.83 |
| 39 | Victor Rodriguez | 76.50 |
| 29240 | Water Bd Fd 05 | 4,830.00 |
| 41 | Water Imp Dist #95-1 | 1,500.00 |
| 42 | Water Rev Bd Fd Phase II | 3,450.00 |
| 43 | Water Sur-Chg Fd | 4,000.00 |
| 44 | WC Treasurer | 697.13 |
| 45 | Bank of ND | 220.50 |
| 46 | Verizon Wireless | 42.83 |
| 47 | Workforce Safety & Ins | 1,999.40 |
| 48 | Fordville Public School | 200.00 |
| 49 | General Fund | 6,159.30 |
| 29250 | Postmaster | 290.71 |
| 51 | PR Community Club | 125.00 |
| 5644 | Ann Berg O.T. | 287.12 |
| 5645 | Galen Bosh O.T | 28.31 |
| 5646 | Jeffrey Wilmer O.T. | 47.17 |
| | EFTPS (WH, SS, MED) O.T. | 91.66 |
| 5647 | Ann Berg Retro Pay | 84.21 |
| 5648 | Galen Bosh Retro Pay | 69.69 |

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| 5649 | Cledith Carlson Retro Pay | 5.04 |
| 5650 | Sheldon Ellefson Retro Pay | 7.03 |
| 5651 | Roger A Johnson Retro Pay | 66.36 |
| 5652 | Robert Kubat Retro Pay | 13.18 |
| 5653 | Dennis Larson Retro Pay | 163.55 |
| 5654 | Thomas Larson Retro Pay | 163.42 |
| 5655 | Stefan Linstad Retro Pay | 67.49 |
| 5656 | Jeffrey Wilmer Retro Pay | 90.32 |
| EFTPS (WH, SS, MED) Retro Pay | | 86.92 |
| 5657-64 | Salaries | 8,944.35 |
| EFTPS (WH, SS, MED) 2-15-09 | | 2,121.43 |
| 5665-72 | Salaries | 9,204.00 |
| EFTPS (WH, SS, MED 2-28-09 | | 2,144.87 |
| A.W. | ACH Charge | 10.10 |
| A.W. | NMPA | 98,039.51 |

SPECIAL FUNDS:

| | | |
|------|------------------------------|-----------|
| 3072 | Municipal Utilities | 220.50 |
| 3073 | Kadmas, Lee & Jackson, Inc | 2,250.53 |
| 3074 | Strata Corporation | 3,117.08 |
| 3075 | City of Grafton | 12,500.00 |
| 3076 | PR Development Corp | 8,250.00 |
| 3077 | PR American Legion Post #147 | 2,500.00 |
| 3078 | WC Treasurer | 1,776.28 |
| 3079 | WC Treasurer | 620.83 |
| 3080 | 05 Sales Tax Revenue Bd Fd | 7,090.44 |
| 3081 | Red River Regional Council | 6,500.00 |

HOSPITAL BUILDING FUND:

| | | |
|------|-------------------|------------|
| 1029 | First United Bank | 125,000.00 |
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WATER IMPROVEMENT DISTRICT #95-1:

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|------|---------------------|----------|
| 1049 | Municipal Utilities | 1,875.00 |
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WATER SUPPLY IMPROVEMENT:

| | | |
|------|----------------------------------|-----------|
| 1088 | Northern Plains Contracting, Inc | 39,100.00 |
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Blake moved to approve a letter of credit from the Bank of North Dakota on behalf of First United Bank in addition to their Pledge of Securities dated December 31, 2008. Knutson seconded and upon roll call vote all voted aye. Motion carried.

Mayor Stenvold asked Business Manager Tom Larson to read the following requests for property tax abatements. Charles Schmaltz submitted a request for abatement on his property located north of the Alexander House for the 2008 tax year. Larson proposed lowering the mobile home from \$48,000 to \$40,000 and leaving the garage, steel building, and land as is. Byron moved to approve Larson's recommendation on Schmaltz's abatement request. Anderson seconded, and upon roll call vote all voted aye.

Motion carried. The Park River Cemetery Association purchased the land formerly owned by Heather Byron. The house was removed from the property so the PR Cemetery Association is asking that the value be reduced from \$30,000 to \$10,000 for the 2008 tax year as they purchased the property in April. Larson concurred with the request, as they are an exempt organization. Knutson moved to approve the PR Cemetery Associations request for the property tax abatement. Blake seconded, and upon roll call vote all voted aye. Motion carried. Gerald Lorton's request for abatement falls under ND Century Code 57-02-08.20.B, which states that a disabled veteran of the United States Armed Services who was discharged under honorable conditions or is retired from the Armed Services of the United States with more than 50% or greater disability is entitled to this exemption. The exemption is the same percentage as their disability and applies to the improvements on the property, not the land. Larson stated that Lorton qualifies for a 60% exemption. Meagher moved to approve the tax abatement for Gerald Lorton. Praska seconded the motion, upon roll call vote, all voted aye. Motion carried.

Praska moved to approve the second reading of an ordinance to change the City Council meeting date from the first Monday to the second Monday of the month. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Blake moved to approve an agreement with the Red Cross to use the City Hall Auditorium as an emergency shelter. The agreement states that the Red Cross will assume responsibility for utilities over and above the regular amounts should the building be used for an emergency shelter. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

The Arena Commission asked the City Council to grant them an energy credit in the amount of \$1,000 as done in the past. Knudson moved to grant the \$1,000 energy credit, to the Arena Commission, and apply it against their utility bill. Blake seconded, and upon roll call, all voted aye. Motion carried.

Byron moved to approve the second reading of an ordinance to increase the sewer service rate from \$1.10 to \$1.75 per 1,000 gallons and the base rate from \$1.00 to \$2.00 per month. The additional charge will be used to repair and update the aging sewer infrastructure. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the second reading of an ordinance to increase garbage rates by \$1.00 per month, per account. Blake seconded, and upon roll call vote all voted aye. Motion carried.

Northern Municipal Power Agency, the City's electric power supplier, has informed the City that the wholesale electric rates will be increasing thirteen percent effective March 20, 2009. Larson is recommending a ten percent across the board retail rate increase at this time. Knutson moved to approve the first reading of an ordinance to increase all retail residential and commercial electric rates by ten percent effective March 1, 2009. Praska seconded and upon roll call vote, all voted aye. Motion carried.

The Park River Sales Tax Committee submitted the following recommendations to the Park River City Council for approval:

Byron moved to approve the \$6,303.00 loan payment for the Industrial Park. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

Byron moved to approve the eleventh payment of the Marvin Windows & Doors agreement for \$12,500. Forty-six people from Park River and twenty-six from the surrounding Zip Codes included in the agreement work at Marvin Windows. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Meagher moved to approve a payment of \$7,500 to the Park River Development Corp to assist with reviewing and promoting economic development projects and \$750 to support the Small Business Development Center. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve a \$2,500 payment from the Sales Tax Capital Improvement Fund toward roof replacement on the Legion Coliseum. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Praska moved to approve a \$10,000 payment to the Park River Park Board for their swimming pool renovation capital lease payment due in April 2009. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Blake moved to approve the annual \$10,000 incentive payment to Park River Implement, LLC on July 1, 2009 as part of the five-year agreement. This represents the last payment. Byron seconded and upon roll call vote, all voted aye. Motion carried.

Byron moved to approve a \$1,300 payment from the Capital Improvement Fund to the PR Park District for the purchase of the gazebo on the eastbound bike/walking path, contingent upon proof of payment. Meagher seconded, and upon roll call vote, all voted aye. Motion carried.

Byron moved to transfer the American Legion's Liquor License to the City Hall for the 125th Committee's Valentines Day Fundraiser on 2/14/2009. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

The Park River Community Club is sponsoring its annual Employee Appreciation Event on Thursday, February 12, 2009 at the American Legion. The cost is \$6.00 per employee. Byron moved to have the City cover the \$6.00 charge for the city employees, Council members and spouses in attendance. Knutson seconded, and upon roll call vote all voted aye. Motion carried.

The Employee Relations Committee reported the following recommendations for city employee salary adjustments: 2009 a 3% increase; 2010 a 3% increase; and 2011 a 2%

increase. It was also recommended to raise the cap on the City's portion of the health insurance by \$10.00 per month over each of the next three years, bringing the health insurance cap to \$600.00 per month. Blake moved to approve the Committees recommendations, Praska seconded. Upon roll call, all voted aye. Motion carried.

Public Works Director Dennis Larson updated the Council on the water breaks that have occurred recently.

Being there was no further business, the meeting adjourned at 8:35 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, MARCH 9, 2009 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, March 9, 2009 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Praska, Blake, Knutson, Anderson, City Attorney Steve Currie, Public Works Director Dennis Larson, Business Manager Tom Larson, and Deputy Auditor Ann Berg. Meagher by conference call. Absent Byron

Praska moved to approve the minutes of the February 2, 2009 Regular Council meeting as presented. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Blake moved to approve the following bills for payment. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

| | | |
|-------|-----------------------------|----------|
| 25942 | BC/BS of ND | 2,233.88 |
| 43 | NDPERS | 734.04 |
| 44 | AmeriPride Linen | 26.29 |
| 45 | Avenet, LLC | 396.00 |
| 46 | Bob's Body Shop | 156.00 |
| 47 | Credit Plan-Wayne's Variety | 12.34 |
| 48 | Dacotah Paper Co | 84.34 |
| 49 | Dale's Small Engine Repair | 400.00 |

| | | |
|-------|-----------------------------|-----------|
| 25950 | Jim's Super Valu | 32.79 |
| 51 | Kringstad Ironworks, Inc | 91.75 |
| 52 | NDLC | 25.00 |
| 53 | North Star Coop | 2,715.56 |
| 54 | Northdale Oil, Inc | 397.35 |
| 55 | Office of ST Auditor | 165.00 |
| 56 | Polar Comm. | 425.79 |
| 57 | PR Community Club | 42.00 |
| 58 | PR Implement, LLC | 637.65 |
| 59 | Quill Corp | 471.32 |
| 25960 | Glenn Rost | 250.00 |
| 61 | Strata Concrete | 1,279.80 |
| 62 | WC Auditor | 20,410.44 |
| 63 | WC Hwy Dept | 700.00 |
| 64 | WC Press | 432.62 |
| 65 | PR Veterinary Clinic | 50.00 |
| 66 | Void | Void |
| 67 | MDU | 830.57 |
| 68 | PR Airport Authority | 2,105.46 |
| 69 | PR Park District | 3,478.24 |
| 25970 | PR Public Library | 3,905.28 |
| 71 | Sales Tax Fund | 5,445.33 |
| 72 | Special Funds | 18,922.33 |
| 73 | Sewer Dist #95-1 | 3,488.62 |
| 74 | St Improvement Dist #7 | 14,283.51 |
| | EFTPS (WH, SS, MED) 3-15-09 | 1,260.73 |
| | EFTPS (WH, SS, MED) 3-31-09 | 1,193.57 |
| A.W. | Municipal Utilities | 7,570.13 |

MUNICIPAL UTILITIES:

| | | |
|-------|-----------------------|-----------|
| 29252 | BC/BS of ND | 4,405.02 |
| 53 | ND Water & Pollution | 40.00 |
| 54 | NDPERS | 637.50 |
| 55 | NDPERS | 1,562.30 |
| 56 | After Prom Party | 25.00 |
| 57 | Alexander House | 620.45 |
| 58 | Amber Munoz | 53.01 |
| 59 | AmeriPride Linen | 183.06 |
| 29260 | Banyon Data Systems | 50.00 |
| 61 | Bernadette Hanson | 16.25 |
| 62 | Bob's Body Shop | 87.00 |
| 63 | Border State Electric | 413.40 |
| 64 | Cardmember Services | 221.60 |
| 65 | City of Fargo | 28.00 |
| 66 | Consolidated Waste | 13,557.46 |
| 67 | Credit Plan-Wayne's | 1.29 |
| 68 | Discovery Benefits | 483.32 |

| | | |
|-----------|-----------------------------|-----------|
| 69 | Discovery Benefits | 20.00 |
| 29270 | Easy Way Electronics | 8.00 |
| 71 | Fargo Water Equipment | 2,674.53 |
| 72 | Graymont Western Canada | 4,507.70 |
| 73 | Hawkins, Inc | 3,004.98 |
| 74 | Heartland Eye Care | 75.00 |
| 75 | Jim's Super Valu | 5.07 |
| 76 | Killoran Trucking | 9,544.80 |
| 77 | Kringstad Ironworks | 1,195.25 |
| 78 | Lagoon Maintenance | 1,564.76 |
| 79 | Leon's Building Center | 21.84 |
| 29280 | Lon's Hdwr | 46.72 |
| 81 | Michael Kilmer Const. | 6,960.00 |
| 82 | Morgan Printing | 40.00 |
| 83 | Municipal Utilities | 680.74 |
| 84 | ND One Call, Inc | 3.72 |
| 85 | ND ST Fire & Tornado | 647.27 |
| 86 | NDPERS | 637.50 |
| 87 | NDPERS | 637.50 |
| 88 | NDPERS | 20.97 |
| 89 | Nodak Electric Coop | 4,977.44 |
| 29290 | North Star Coop | 469.61 |
| 91 | Northdale Oil, Inc | 55.93 |
| 92 | Northern Water Works | 2,787.94 |
| 93 | Polar Communications | 154.71 |
| 94 | Pristine Water Solutions | 781.66 |
| 95 | Quill Corp | 12.72 |
| 96 | Samson Electric, LTD | 50.00 |
| 97 | Water Bd Fd 05 | 4,830.00 |
| 98 | Water Imp Dist #95-1 | 1,500.00 |
| 99 | Water Rev Bd Fd Phase II | 3,450.00 |
| 29300 | Water Sur-Chg Fd | 4,000.00 |
| 01 | WC Press | 212.73 |
| 02 | Ye Olde Medicine Center | 3.63 |
| 03 | Verizon Wireless | 42.91 |
| 04 | General Fund | 7,570.13 |
| 05 | Postmaster | 304.50 |
| 5673 | Galen Bosh O.T | 18.66 |
| 5674 | Roger A Johnson O.T. | 403.24 |
| 5675 | Stefan Linstad O.T. | 222.20 |
| | EFTPS (WH, SS, MED) O.T. | 91.66 |
| 5676-5683 | Salaries 3-15-09 | 9,425.07 |
| | EFTPS (WH, SS, MED) | 1,945.30 |
| 5683-5692 | Salaries | 9,656.20 |
| | EFTPS (WH, SS, MED 3-31-09) | 2,051.20 |
| A.W. | ACH Charge | 10.15 |
| A.W. | NMPA | 93,066.84 |

A.W. Check Returned NSF 200.00

SPECIAL FUNDS:

| | | |
|------|----------------------------|-----------|
| 3082 | 05 Sales Tax Revenue Bd Fd | 11,774.49 |
| 3083 | PR Park District | 10,000.00 |

Brenda Watt and Mona Sticha, participants in the LENS (Learning, Experiencing, Exploring, Networking, Strategizing and Sharing) project, presented a report to the Council on the findings of the study. The study included the communities of Cavalier, Grafton and Park River. Some of the issues covered in the study included education, healthcare, social capital, transportation, housing, employment, recreation and leisure. Some of the positives in the study included low commute time, good medical care available, excellent schools and great community support. Some of the areas where improvement is needed include finding ways to bring our youth back into the area, improve our regional image, public transportation, construct more ground level housing as Park River has and enhance opportunities for people with disabilities. The Council thanked Sticha and Watt for the information.

Mayor Stenvold asked Business Manager Tom Larson to read the following requests for property tax abatements. Karen Peterson submitted a request for abatement in the amount of \$13,700 on her property located on 507 Hilltop Drive for the 2008 tax year. Larson recommended lowering the true and full value of the property from \$73,700 to \$68,700. Knutson moved to approve Larson's recommendation on Peterson's abatement request. Praska seconded, and upon roll call vote all voted aye. Motion carried. Mayor Stenvold read a request from Beverly Lewis for property tax abatement for her property located at 216 Park Ave N. Lewis qualifies for a Senior Citizens Homestead Credit for the 2008 tax year. Praska moved to approve Lewis's request for the 2008 property tax abatement. Blake seconded, and upon roll call vote all present voted aye. Motion carried.

Knutson moved to transfer the American Legion's Liquor License to the City Hall for the WC Longspurs Banquet on 3/28/2009. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

The Park River Sales Tax Committee recommended that the city council approve the final pledge to ND Community Works in the amount of \$3,000. ND Community Works provides gap financing on housing loans that can be accessed by our local lending institutions. If you do not provide funds for the program, you cannot access it. Meagher moved to approve the \$3,000 pledge for 2009 for ND Community Works. Knutson seconded, and upon roll call vote, all voted aye. Motion carried.

Northern Municipal Power Agency, the City's electric power supplier, has informed the City that the wholesale electric rates will be increasing thirteen percent effective March 20, 2009. Larson is recommending an average ten percent across the board retail rate increase at this time. Knutson moved to approve the second reading of an ordinance to increase all retail rate components an average of ten percent effective March 1, 2009. Blake seconded and upon roll call vote, all voted aye. Motion carried.

Public Works Director Dennis Larson informed the Council that spring cleanup would be held the week of April 27. Larson requested that people call into the plant on or before Monday, April 27 for scheduling the removal of large items. City Attorney Steve Currie recommended having the WC Sheriffs department tag abandoned vehicles at this time.

Praska moved to approve a \$25.00 donation to the After Prom Party. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Mayor Stenvold read a thank you note from the American Legion Auxiliary for the donation to the Coliseum roofing project.

Mayor Stenvold read a letter to the Council that suggested honoring former mayors by naming a public building or park after them. Names and venues were discussed and will be decided at a later date.

After review, the Employee Relations Committee decided to amend the salary adjustment recommendations for several of the city employees: A merit increase, for years of service, of \$3,000 per year in addition to the 3% yearly increase to Roger A. Johnson and Stefan Linstad retroactive to the first of the year. A bonus increase, for uncompensated overtime he performs, of \$2,400 per year in addition to the 3% yearly increase to Dennis Larson retroactive to the first of the year. Praska moved to approve the Committees recommendations. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Public Works Director Dennis Larson reported to the Council that Barret & Lindsey Spoonland approached him about receiving water service from the City of Park River. Spoonlands purchased the former Glen Penas farm approximately $\frac{3}{4}$ mile south of Park River. After discussion the Council asked D. Larson to shoot elevations and determine the size of line needed, check with the County about the right-of-way along County Road 12B, check with Walsh Rural Water District about securing a release and inform Spoonlands that they would be responsible for all costs associated with the project if the request is approved by the Council.

With no further business, the meeting adjourned at 9:12 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, APRIL 13, 2009 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, April 13, 2009 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Praska, Blake, Knutson, Byron, Anderson, City Attorney Steve Currie, Public Works Director Dennis Larson, Business Manager Tom Larson, and Deputy Auditor Ann Berg. Absent John Meagher.

Anderson moved to approve the minutes of the March 3, 2009 Regular Council meeting as presented. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Blake moved to approve the following bills for payment. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

| | | |
|-------|------------------------------|----------|
| 25975 | BC/BS of ND | 2,471.11 |
| 76 | NDPERS | 903.05 |
| 77 | AmeriPride Linen | 52.58 |
| 78 | Bob's Body Shop | 194.50 |
| 79 | Business Forms & Acct | 182.73 |
| 25980 | Credit Plan-Wayne's Variety | 12.24 |
| 81 | Dacotah Paper Co | 15.70 |
| 82 | Dale's Small Engine Repair | 370.00 |
| 83 | Farmers Union Service Assoc. | 20.00 |
| 84 | Lon's Hdwr | 11.50 |
| 85 | Minot State University | 155.00 |
| 86 | Newman Traffic Signs | 708.10 |
| 87 | North Star Coop | 1,337.19 |
| 88 | Northdale Oil, Inc | 151.30 |
| 89 | Polar Comm. | 352.54 |
| 25990 | PR Airport Auth. | 48.66 |
| 91 | PR Implement, LLC | 237.92 |
| 92 | PR Park Dist. | 48.66 |
| 93 | PR Public Library | 78.77 |
| 94 | PR Veterinary Clinic | 75.00 |
| 95 | Quill Corp | 210.21 |
| 96 | Glenn Rost | 250.00 |
| 97 | Sanitation Products | 232.67 |
| 98 | Sewer Dist 95-1 | 400.40 |
| 99 | Special Funds | 169.43 |
| 26000 | Street Improvement Dist 7 | 765.80 |
| 01 | WC Auditor | 9,265.71 |
| 02 | WC Hwy Dept | 2,350.00 |
| 03 | WC Press | 227.70 |
| 04 | Xerox Corp | 51.00 |
| 05 | MDU | 516.79 |

| | |
|--------------------------------------|----------|
| EFTPS (WH, SS, MED) 4-1-09 Retro Pay | 43.06 |
| 1221 Galen Bosh O.T. | 37.74 |
| 1222 Stefan Linstad O.T. | 145.70 |
| 1223 Jeffrey Wilmer O.T. | 56.60 |
| EFTPS (WH, SS, MED) 4-15-09 O.T. | 67.78 |
| EFTPS (WH, SS, MED) 4-15-09 | 1,331.66 |
| EFTPS (WH, SS, MED) 4-30-09 | 1,445.99 |
| 1224 Shelley MacDonald | 70.80 |
| EFTPS (WH, SS, MED) 4-30-09 | 23.40 |
| A.W. Municipal Utilities | 8,023.00 |
| A.W. ND ST Treasurer | 1,279.40 |

MUNICIPAL UTILITIES:

| | |
|----------------------------|-----------|
| 29306 NDPERS | 1,459.77 |
| 07 BC/BS of ND | 3,664.19 |
| 08 AmeriPride Linen | 274.72 |
| 09 Banyon Data Systems | 770.00 |
| 29310 Bob's Body Shop | 74.00 |
| 11 City of Fargo | 28.00 |
| 12 Consolidated Waste | 14,148.05 |
| 13 Discovery Benefits | 483.32 |
| 14 Discovery Benefits | 20.00 |
| 15 Easy Way Electronics | 4.00 |
| 16 Ethanol Products | 1,900.11 |
| 17 Fargo Water Equipment | 468.26 |
| 18 Graymont Western Canada | 4,592.71 |
| 19 Hawkins, Inc | 2,289.44 |
| 29320 KXPO | 31.00 |
| 21 Lagoon Maintenance | 1,690.61 |
| 22 Stefan Linstad | 141.04 |
| 23 Lon's Hdwr | 72.80 |
| 24 Michael Kilmer Const. | 2,130.00 |
| 25 MMUA | 1,236.00 |
| 26 Municipal Utilities | 300.00 |
| 27 ND One Call, Inc | 2.60 |
| 28 ND Rural Water | 30.00 |
| 29 ND Sewage Pump & Lift | 1,656.90 |
| 29330 NDPERS | 637.50 |
| 31 NDPERS | 20.97 |
| 32 NMPA | 561.19 |
| 33 Nodak Electric Coop | 4,427.24 |
| 34 North Star Coop | 1,024.80 |
| 35 Northdale Oil, Inc | 45.22 |
| 36 Northern Water Works | 7,067.09 |
| 37 Polar Communications | 151.80 |
| 38 Quill Corp | 147.70 |
| 39 Ramkota Hotel | 150.00 |

| | | |
|-----------|-----------------------------------|-----------|
| 29340 | Resco Elec Utility Sup | 662.00 |
| 41 | Team Laboratory Chemical | 116.15 |
| 42 | Verizon Wireless | 43.05 |
| 43 | Water Bd Fd 05 | 4,830.00 |
| 44 | Water Imp Dist #95-1 | 1,500.00 |
| 45 | Water Rev Bd Fd Phase II | 3,450.00 |
| 46 | Water Sur-Chg Fd | 4,000.00 |
| 47 | Jeffrey Wilmer | 75.00 |
| 48 | General Fund | 8,023.00 |
| 49 | Postmaster | 197.71 |
| 5693 | Sheldon Ellefson | 233.49 |
| 5694 | Roger A Johnson Retro Pay | 533.87 |
| 5695 | Dennis Larson Retro Pay | 384.20 |
| 5696 | Stefan Linstad Retro Pay | 525.16 |
| | EFTPS (WH, SS, MED) Reg/Retro Pay | 265.24 |
| 5697-5704 | Salaries 4-15-09 | 9,392.56 |
| | EFTPS (WH, SS, MED) | 1,906.71 |
| | Galen Bosh O.T. | 18.86 |
| | Roger A Johnson O.T. | 269.99 |
| | EFTPS (WH, SS, MED) | 71.68 |
| 5707-5715 | Salaries | 10,003.03 |
| | EFTPS (WH, SS, MED 4-30-09) | 2,079.13 |
| A.W. | ACH Charge | 10.25 |
| A.W. | NMPA | 85,228.61 |

SPECIAL FUNDS:

| | | |
|------|----------------------------|----------|
| 3084 | 05 Sales Tax Revenue Bd Fd | 7,116.77 |
| 3085 | KXPO | 127.00 |

HOSPITAL BUILDING FUND:

| | | |
|------|---------|-----------|
| 1030 | US Bank | 66,543.75 |
|------|---------|-----------|

Byron moved to approve a letter of credit from the Bank of North Dakota on behalf of First United Bank in addition to their Pledge of Securities dated March 30, 2009. Praska seconded and upon roll call vote all voted aye. Motion carried.

Mayor Stenvold called on Damon Johnson to report on PR Community Club Beautification Committee projects. Johnson reported that new red and white welcome banners will be going up in the next month. Flowerbeds will be tilled in the next couple of weeks. A large double-faced clock has been ordered for the mini-park located in the 500 block of Briggs Ave S. The Russell Midgarden family and friends have donated \$2,500.00 towards the purchase of the clock. The clock will be dedicated to former mayors of Park River. Johnson asked if the City of Park River would allocate some funds for the clock. The Council recommended that Johnson approach the Sales Tax Committee with this request. The Council thanked Johnson and the Beautification Committee for their efforts in making the City of Park River a better place to live, work, and visit.

Mayor Stenvold presented information regarding policing required for the 125th Celebration. Additional personnel will cover all dances planned during the celebration. Knutson moved that the City pay for all policing required for all street dances for the 125th celebration. Byron seconded, and upon roll call, all voted aye. Motion carried.

The Council discussed a question regarding the wording of Ordinance 2.c. regarding Cabaret Licenses. Section 2 of the ordinance currently reads, "No licensee under this Chapter shall permit entertainment for more than one day a week any given week without having obtained a cabaret license as hereinafter provided." The cabaret license fee is \$250.00 per year. Knutson recommended tabling the issue until the May 11, 2009 meeting for further review.

The Ashley Lions Club presented a Site Authorization for approval to continue conducting games of chance at the Alexander House, Inc. for the period beginning July 01, 2009, and ending June 30, 2010. Knutson moved to approve the Site Authorization for the Ashley Lions Club. Praska seconded, and upon roll call, all voted aye. Motion carried.

Business Manager T. Larson reported that he had visited with the BC/BS representative regarding the approximately 4% increase in the City's health insurance premium. The monthly premium for a family plan will increase from \$861.30 to \$895.10 and the single plan premium will increase from \$331.30 to \$344.30. Employees on the family plan will be responsible for \$315.10 of the premium per month

The Park River Sales Tax Committee submitted the following recommendations to the Park River City Council for approval:

Byron moved to approve \$5,000.00 per year for 5 years (\$25,000.00 total) to the Park River School District toward new bleachers in the gymnasium from the Sales Tax Economic Development Fund. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the Lyric Theatre's request for \$5,000.00 from the Sales Tax Economic Development Fund for the purchase of a new Video Projector to be used to expand offerings at the Lyric. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Blake moved to approve a payment of \$9,500.00 from the Sales Tax Capital Improvement Fund to the Park River Community Club Beautification Committee to assist with repairing the wall on the north side of the mini park located on the west side of the 500 Block of Briggs Ave S. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Blake moved to transfer the American Legion's Liquor License to the Legion Coliseum for the Polka fest on July 4, 2009. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

T. Larson reported to the Council that transportation funding might be in jeopardy in the state legislature. They are trying to cut back on the recommended budget when we desperately need funding for the damage that is showing up after the wet fall and extreme cold this past winter.

Red Flag Rules, which are procedures adopted to protect customers from identity theft, were reviewed by the Council. Employees will receive training on implementing the policy. Byron moved to adopt the Red Flag Rules Policy. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

Deputy Auditor Ann Berg presented information on credit card processing to the Council. Many processing centers require start up and usage fees along with purchasing or renting software and equipment to process credit card information. Official Payments Corporation (OPC) handles credit card processing for Municipalities, Counties, States and other government agencies. OPC currently processes credit card transactions for the WC Treasure's Office. The utility customer pays a convenience fee at the time of the telephone or internet payment transaction. Praska moved to authorize Business Manager Tom Larson to sign the contract with Official Payments Corporation. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

Public Works Director Dennis Larson reported to the Council that a meeting with engineers to test water pressure in various areas is in the works. He is also looking into renting some equipment to help with the abundance of street repairs that will be necessary this season.

With no further business, the meeting adjourned at 8:57 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

PROCEEDINGS

OF

BOARD OF EQUALIZATION

BOARD OF TAX EQUALIZATION MEETING, CITY OF PARK RIVER, NORTH DAKOTA, TUESDAY, APRIL 14, 2009, AT 7:30 P.M.

The Park River City Council met as the Board of Equalization in the City Council Room on Tuesday, April 14, 2009 at 7:30 P.M. Councilman Byron, presiding for Mayor Stenvold, called the meeting to order with the following present D. Praska, K. Anderson, A. Knutson, D. Byron, City Assessor T. Larson and Deputy Auditor Ann Berg.
Absent: D. Stenvold, J. Meagher and K. Blake

City Assessor T. Larson reported that new construction contributed \$345,500 to the City's valuation the past year. Twenty-nine properties were bought or sold requiring net adjustments of \$96,200 and two demolitions for a decrease of \$16,500. Sales were generally strong again last year and additional adjustments of approximately \$300,000 were made to keep pace with the trend. There was no one present to contest assessments.

Praska moved to accept the City Assessor's recommendations for the year 2009. Anderson seconded the motion and upon roll call, all voted aye. Motion carried.

With no further business, the meeting adjourned at 7:48 PM.

Dan Stenvold

Mayor

ATTEST:

Tom Larson

City Auditor

CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING, MONDAY, MAY 11, 2009 AT 7:30 P.M.

The City of Park River held their regular meeting of the Park River City Council on

Monday, May 11, 2009 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Praska, Knutson, Meagher, Byron, Anderson, City Attorney Steve Currie, Public Works Director Dennis Larson, Business Manager Tom Larson, and Deputy Auditor Ann Berg.

Knutson moved to approve the minutes of the April 13, 2009 Regular Council meeting as presented. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the minutes of the April 14, 2009 Tax Equalization meeting as presented. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

Byron moved to approve the following bills for payment. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

| | | |
|-----------------------------|------------------------------|----------|
| 26006 | BC/BS of ND | 2,719.09 |
| 07 | NDPERS | 875.37 |
| 08 | Acme Electric | 140.73 |
| 09 | AmeriPride Linen | 26.63 |
| 26010 | Best Western Doublewood | 55.00 |
| 11 | Bob's Body Shop | 273.65 |
| 12 | Farmers Union Service Assoc. | 22.00 |
| 13 | Heartland Gas | 104.40 |
| 14 | Jim's Super Valu | 25.98 |
| 15 | Lon's Hdwr | 72.90 |
| 16 | MDU | 241.22 |
| 17 | North Star Coop | 719.20 |
| 18 | Northdale Oil, Inc | 264.73 |
| 19 | Polar Comm. | 355.19 |
| 26020 | PR Airport Auth. | 844.50 |
| 21 | PR Community Club | 32.50 |
| 22 | PR Implement, LLC | 142.76 |
| 23 | PR Park Dist. | 2,227.60 |
| 24 | PR Public Library | 862.38 |
| 25 | PR Veterinary Clinic | 65.00 |
| 26 | Glenn Rost | 250.00 |
| 27 | Sanitation Products | 98.52 |
| 28 | Special Funds | 90.05 |
| 29 | Team Laboratory Chemicals | 2,020.72 |
| 26030 | WC Auditor | 9,193.16 |
| 31 | WC Hwy Dept | 400.00 |
| 32 | WC Press | 212.02 |
| 33 | Voided | Voided |
| 34 | Michael Todd & Co Inc | 934.91 |
| EFTPS (WH, SS, MED) 5-15-09 | | 1,266.82 |
| 1225 | Cody Boyle | 346.21 |

| | | |
|---------------------------|---------------------|----------|
| 1226 | A.J. Hensel | 219.92 |
| 1227 | Shelley MacDonald | 52.33 |
| 1228 | Tyler Vold | 381.49 |
| EFTPS (WH, SS, MED5-31-09 | | 205.74 |
| EFTPS (WH, SS, MED5-31-09 | | 1,089.59 |
| A.W. | Municipal Utilities | 6,280.47 |

MUNICIPAL UTILITIES:

| | | |
|-------|---------------------------|-----------|
| 29350 | BC/BS of ND | 3,657.01 |
| 51 | NDPERS | 637.50 |
| 52 | NDPERS | 1,481.08 |
| 53 | AmeriPride Linen | 184.88 |
| 54 | Bob's Body Shop | 190.30 |
| 55 | Border States Electric | 670.42 |
| 56 | Business Forms & Acct Sys | 635.75 |
| 57 | Butler Machinery Co | 1,150.77 |
| 58 | City of Fargo | 28.00 |
| 59 | City of Grand Forks | 109.50 |
| 29360 | Consolidated Waste | 14,286.10 |
| 61 | Dakota Tree Service | 9,600.00 |
| 62 | Demester Cleaning | 345.00 |
| 63 | Discovery Benefits | 483.32 |
| 64 | Discovery Benefits | 20.00 |
| 65 | Easy Way Electronics | 4.00 |
| 66 | Ethanol Products | 1,010.58 |
| 67 | Fargo Water Equipment | 387.82 |
| 68 | General Fund | 852.08 |
| 69 | Hawkins, Inc | 3,302.26 |
| 29370 | Lagoon Maintenance | 1,856.31 |
| 71 | Dennis Larson | 96.05 |
| 72 | Lon's Hdwr | 25.16 |
| 73 | Municipal Utilities | 200.00 |
| 74 | ND Dept of Health Chem | 790.17 |
| 75 | ND One Call, Inc | 11.70 |
| 76 | NDPERS | 637.50 |
| 77 | NDPERS | 637.50 |
| 78 | NDPERS | 20.97 |
| 79 | Nodak Electric Coop | 3,880.01 |
| 29380 | North Star Coop | 263.86 |
| 81 | Polar Communications | 144.97 |
| 82 | Team Laboratory Chemical | 914.78 |
| 83 | Water Bd Fd 05 | 4,830.00 |
| 84 | Water Imp Dist #95-1 | 1,500.00 |
| 85 | Water Rev Bd Fd Phase II | 3,450.00 |
| 86 | Water Sur-Chg Fd | 4,000.00 |
| 87 | WC Press | 29.10 |
| 88 | General Fund | 6,280.47 |

| | | |
|-----------------------------|------------------|-----------|
| 89 | Verizon Wireless | 43.21 |
| 29390 | Postmaster | 206.29 |
| 5716-5723 | Salaries 5-15-09 | 9,307.43 |
| EFTPS (WH, SS, MED) | | 2,000.27 |
| 5724-5732 | Salaries | 9,579.84 |
| EFTPS (WH, SS, MED 5-31-09) | | 2,357.48 |
| A. W. | ACH Charge | 10.25 |
| A. W. | NMPA | 91,109.43 |

SPECIAL FUNDS:

| | | |
|------|---------------------------------|-----------|
| 3086 | ND Public Finance Authority | 27,315.00 |
| 3087 | Red River Valley Research Corr. | 225.00 |
| 3088 | 05 Sales Tax Revenue Bd Fd | 11,333.57 |

WATER SUPPLY IMPROVEMENT:

| | | |
|------|------|-----------|
| 1089 | MMIS | 20,723.39 |
|------|------|-----------|

Lennart Almen of 218 Harris Ave S, contacted Councilman Praska about cost share assistance from the City of Park River to place a culvert and fill into the coulee between Almen and Larry Dvorak's property. No action was taken on this matter as the coulee is on private property and is the responsibility of the property owner.

Jill Mullen, manager of the American Legion Bar, appeared before the Council requesting permission to have a beer garden on July third on American Legion property located at 108 5th St E. Mullen also asked about restrictions on having an outdoor patio. Mayor Stenvold told Mullen that she would receive a copy of the ordinance. Meagher moved to approve Mullen's request for a beer garden on American Legion property on July third. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Wayne Gerszewski of Advanced Engineering appeared to update the Council on the Water Treatment Plant renovation project and Phase II close out. Gerszewski stated that the project start date was April 24, 2007, the substantial completion date was July 17, 2008 and the final completion date will be determined. Byron moved to approve Samson Electric, Ltd. change order number four in the amount of \$658.82 for grounding antennas. Meagher seconded, and upon roll call vote, all voted aye. Motion carried. Meagher moved to approve Northern Plains Contracting final payment of \$140,677.94. Knutson seconded, and upon roll call vote, all voted aye. Motion carried. Knutson moved to approve Samson Electric, Ltd. final payment of \$48,348.30. Meagher seconded, and upon roll call vote, all voted aye. Motion carried. Knutson moved to approve paying \$43,808.81 to Advanced Engineering for instrument & control programming. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Dayton Larson and Harlan Larson presented the Council with a Liquor License application to change the business from a sole proprietorship to a corporation and change the name on their liquor license to The Club Bar & Lounge, Inc. Tom Larson reported that the required filings had been made with the ND Secretary of State. Meagher moved

to approve the revised liquor license. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Byron moved to designate the Walsh County Press as official newspaper for the City of Park River. Knutson seconded the motion, and upon roll call vote, all voted aye. Motion carried.

Mayor Stenvold and the Council reviewed the wording on Ordinance 2.c dealing with Cabaret licensing. Section 2. currently reads, "No licensee under this Chapter shall permit entertainment for more than one day a week any given week without first having obtained a cabaret license as hereinafter provided." The ordinance does not allow prorating of the \$250.00 cabaret license for a partial year. Knutson moved to accept the first reading that allows prorating the \$250.00 license fee. Meagher seconded the motion, and upon roll call vote, all voted aye. Motion carried.

The Park River Sales Tax Committee submitted the following recommendations to the Park River City Council for approval:

Meagher moved to accept the Sales Tax Committee's recommendation to approve \$2,500.00 from the Sales Tax Capital Improvement Fund to the PR Community Club Beautification Committee to assist in the purchase of a clock in honor of Park River mayors to be installed in the mini park located on the west side of Block 4 Briggs Ave S. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

Byron moved to accept the Sales Tax Committee's recommendation to approve \$3,000.00 to Bowl Mor Lanes for painting the exterior of their building and \$2,000.00 for installing special lighting for Cosmic Bowling from the Sales Tax Economic Development Fund. Meagher seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson introduced the following Resolution:

RESOLUTION

WHEREAS, the City of Park River is a member of the Northern Municipal Power Agency for the purpose of purchasing power to meet electricity needs for the City of Park River.

NOW, THEREFORE BE IT HEREBY RESOLVED, that Tom Larson is hereby appointed to represent the City of Park River on the Board of Directors of NMPA through April 30, 2010 and

BE IT FURTHER RESOLVED, that Dennis Larson is appointed as the City of Park River's representative on the Advisory Council of NMPA through April 30, 2010. Praska seconded the foregoing Resolution and upon roll call vote, all voted aye. Motion carried.

City Attorney Steve Currie spoke to the Council about a Planning & Zoning Commission. Currie asked how should we look at the development of the City's future growth. Is there a need for a Planning & Zoning Commission? Currie asked that the Council think about this until the next meeting.

Mayor Stenvold proclaimed May 18 and 19 as "Poppy Days" in Park River. Byron moved to approve the proclamation. Anderson seconded the motion, and upon roll call vote, all voted aye. Motion carried.

Mayor Stenvold informed the Council that Charlie Wilkes had approached him regarding soil erosion caused by the river on his property. The Soil Conservation District presented information to Mayor Stenvold stating that the Wilkes building would need to be moved, rocks and clay filled in and back-sloped and trees planted. The cost would be in excess of the building's value and they recommended that the building be permanently removed.

With no further business, the meeting adjourned at 9:35 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, JUNE 8, 2009 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, June 8, 2009 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Praska, Knutson, Byron, Anderson, City Attorney Steve Currie, Public Works Director Dennis Larson, Business Manager Tom Larson, and Deputy Auditor Ann Berg. Absent Blake and Meagher.

Praska moved to approve the minutes of the May 11, 2009 Regular Council meeting as presented. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Byron moved to approve the following bills for payment. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

26035 AmeriPride Linen

26.63

| | | |
|-------|-----------------------------|------------|
| 66 | BC/BS of ND | 2,636.62 |
| 67 | Bob's Body Shop | 311.12 |
| 68 | Cardmember Services | 79.00 |
| 69 | Credit Plan-Wayne's Variety | 9.56 |
| 26040 | Dale's Small Engine Repair | 50.00 |
| 41 | Filter Care of Grafton | 17.14 |
| 42 | Heartland Gas | 140.59 |
| 43 | KNS Services | 45.00 |
| 44 | Leon's Bldg Ctr | 15.96 |
| 45 | Lon's Hdwr | 19.57 |
| 46 | Municipal Govt Academy | 200.00 |
| 47 | ND Dept of Trans | 9,473.21 |
| 48 | North Star Coop | 615.73 |
| 49 | North Valley Career & Tech | 40.00 |
| 26050 | Northdale Oil, Inc | 555.53 |
| 51 | Old Dominion Brush | 802.16 |
| 52 | Polar Comm. | 354.76 |
| 53 | PR Implement, LLC | 63.04 |
| 54 | Radisson Hotel Bismarck | 150.00 |
| 55 | Glenn Rost | 250.00 |
| 56 | Sales Tax Fund | 131,065.50 |
| 57 | SanGrait's Auto Serv | 432.17 |
| 58 | Sanitation Products | 31.12 |
| 59 | US Postal Serv | 134.15 |
| 26060 | Sadie Vold | 30.00 |
| 61 | WC Auditor | 8,326.19 |
| 62 | WC Press | 193.89 |
| 63 | Xerox Corp | 124.00 |
| 64 | Ye Olde Medicine Center | 6.27 |
| 65 | Farmers Union Serv Assoc | 8,417.00 |
| 26066 | NDPERS | 735.27 |
| 67 | Northdale Oil, Co | 36.42 |
| 68 | Dan Stenvold | 550.00 |
| 69 | Precocious Pyrotechnics | 3,968.63 |
| 26070 | MDU | 206.87 |
| 71 | PR Airport Authority | 28.90 |
| 72 | PR Park District | 51.34 |
| 73 | PR Public Library | 49.94 |
| 74 | Sewer Dist #95.1 | 110.55 |
| 75 | Special Funds | 102.32 |
| 76 | St Improvement Dist #7 | 1,113.01 |
| 1229 | Keith E Anderson | 664.92 |
| 1230 | Karl E Blake | 221.64 |
| 1231 | Dwight Byron | 664.92 |
| 1232 | Stephen L Currie | 5,541.00 |
| 1233 | Arvid Knutson | 664.92 |
| 1234 | Robert Lund Estate | 166.23 |

| | | |
|-----------------------------|---------------------|----------|
| 1235 | John Meagher | 664.92 |
| 1236 | David Praska | 664.92 |
| 1237 | Dan Stenvold | 1,329.84 |
| EFTPS (WH, SS, MED) 6-11-09 | | 1,753.38 |
| 1238 | Cody Boyle | 438.67 |
| 1239 | A.J. Hensel | 506.40 |
| 1240 | Tyler Vold | 568.11 |
| EFTPS (WH, SS, MED) 6-15-09 | | 388.24 |
| EFTPS (WH, SS, MED) 6-15-09 | | 1,113.68 |
| 1241 | Cody Boyle | 416.10 |
| 1242 | Sheldon Ellefson | 835.28 |
| 1243 | A.J. Hensel | 551.55 |
| 1244 | Tyler Vold | 561.00 |
| EFTPS (WH, SS, MED) 6-30-09 | | 568.94 |
| EFTPS (WH, SS, MED) 6-30-09 | | 1,230.11 |
| A.W. | Municipal Utilities | 6,601.45 |

MUNICIPAL UTILITIES:

| | | |
|-------|---------------------------|-----------|
| 29391 | AmeriPride Linen | 188.50 |
| 92 | BC/BS of ND | 3,739.48 |
| 93 | Ann Berg | 50.00 |
| 94 | Bob's Body Shop | 97.00 |
| 95 | Border States Electric | 809.97 |
| 96 | Cardmember Services | 176.95 |
| 97 | City of Fargo | 28.00 |
| 98 | City of Grand Forks | 109.50 |
| 99 | Consolidated Waste | 14,422.10 |
| 29400 | Dakota Tree Service | 32,880.00 |
| 01 | Discovery Benefits | 483.32 |
| 02 | Discovery Benefits | 20.00 |
| 03 | Easy Way Electronics | 4.00 |
| 04 | Fargo Water Equipment | 178.93 |
| 05 | Farmers Union Serv Assoc | 8,883.00 |
| 06 | Graymont Western Canada | 4,756.76 |
| 07 | Hawkins, Inc | 3,300.86 |
| 08 | Janice L Englerth | 269.92 |
| 09 | Jim's Super Valu | 41.94 |
| 29410 | Killoran Trucking | 9,040.50 |
| 11 | KXPO | 31.00 |
| 12 | Lagoon Maintenance | 1,634.33 |
| 13 | Lindell's Mowing | 480.00 |
| 14 | Lon's Hdwr | 124.66 |
| 15 | Michael Kilmer Const, Inc | 3,106.40 |
| 16 | Municipal Utilities | 334.31 |
| 17 | NAPA Auto Parts of PR | 6.10 |
| 18 | ND One Call, Inc | 59.80 |
| 19 | NDPERS | 637.50 |

| | | |
|---------|-----------------------------|-----------|
| 29420 | NDPERS | 637.50 |
| 21 | NDPERS | 1,637.49 |
| 22 | Nodak Electric Coop | 3,657.13 |
| 23 | North Star Coop | 223.45 |
| 24 | Polar Communications | 141.52 |
| 25 | Postmaster | 88.00 |
| 26 | Pristine Water Solutions | 770.45 |
| 27 | Radisson Hotel Bismarck | 70.00 |
| 28 | Samson Electric, LTD | 515.25 |
| 29 | Sobolik Construction | 2,685.00 |
| 29430 | Team Laboratory Chemical | 993.60 |
| 31 | Transplant Specialties | 59.88 |
| 32 | US Postal Service | 402.45 |
| 33 | Water Bd Fd 05 | 4,830.00 |
| 34 | Water Imp Dist #95-1 | 1,500.00 |
| 35 | Water Rev Bd Fd Phase II | 3,450.00 |
| 36 | Water Sur-Chg Fd | 4,000.00 |
| 37 | Roberta Allen | 46.20 |
| 38 | John Mozinski | 19.49 |
| 39 | NDPERS | 20.97 |
| 29440 | Verizon Wireless | 172.93 |
| 41 | General Fund | 6,601.45 |
| 42 | Postmaster | 248.58 |
| 5733 | Galen G Bosh O.T. | 49.91 |
| 5734 | Roger A Johnson O.T. | 136.05 |
| 5735 | Stefan W Linstad O.T. | 378.26 |
| | EFTPS (WH, SS, MED) O.T. | 162.46 |
| 5736-43 | Salaries 6-15-09 | 8,866.37 |
| | EFTPS (WH, SS, MED) 6-15-09 | 2,023.48 |
| 5744-51 | Salaries 6-30-09 | 9,371.70 |
| | EFTPS (WH, SS, MED) 6-30-09 | 2,037.50 |
| A.W. | ACH Charge | 10.30 |
| A.W. | NMPA | 81,375.49 |

SPECIAL FUNDS:

| | | |
|------|--------------------|-----------|
| 3089 | Lon's Hdwr | 118.95 |
| 3090 | Grafton Floral Inc | 99.85 |
| 3091 | Sheyenne Gardens | 465.00 |
| 3092 | Joel Hylden | 1,085.94 |
| 3093 | Bowl Mor Lanes | 5,000.00 |
| 3094 | PR Implement | 10,000.00 |
| 3095 | PR Community Club | 8,720.00 |

WATER SUPPLY IMPROVEMENT:

| | | |
|------|-----------------------------|------------|
| 1090 | Samson Electric LTD | 48,348.30 |
| 1091 | Northern Plains Contracting | 140,677.94 |
| 1092 | Advanced Engineering | 14,425.05 |

HOSPITAL BUILDING FUND:

1031 US Bank

402.50

The bar owners located on Briggs Ave S. requested approval to have a street dance on July 3, 2009 featuring the Front Fenders. Knutson moved to approve the request for the street dance on July 3, 2009. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Christine Flaten representing the bars along Briggs Ave S. requested approval for individual beer gardens on the nights of July 3 and July 4, 2009. Knutson moved to approve individual beer gardens for the 125th Celebration in the fenced area during the street dances with a starting time no more than one hour prior to the start of the street dance and they must close at 1:00 AM. Byron seconded and upon roll call vote, all voted aye. Motion carried.

An APPLICATION FOR RETAIL LIQUOR LICENSE, along with a check for \$2,000 was received from The Club Bar & Lounge, Inc, for the Council's approval. Praska moved to approve the application. Anderson seconded and upon roll call vote, all voted aye. Motion carried.

An APPLICATION FOR RETAIL LIQUOR LICENSE, along with a check for \$2,000 was received from Warren Denault, dba The Dug Out Bar, for the Council's approval. Anderson moved to approve the application. Praska seconded and upon roll call vote, all voted aye. Motion carried.

An APPLICATION FOR RETAIL LIQUOR LICENSE, with a check for \$1,200 was received from the Park River American Legion for the Council's approval. Praska moved to approve the application. Byron seconded and upon roll call vote, all voted aye. Motion carried.

An APPLICATION FOR RETAIL LIQUOR LICENSE, along with a check for \$2,000 was received from Larry P. and Christine Flaten, dba Flaten's Alibi Bar, for the Council's approval. Knutson moved to approve the application. Byron seconded and upon roll call vote, all voted aye. Motion carried.

An APPLICATION FOR RETAIL LIQUOR LICENSE, with a check for \$1,800 was received from Charles Schmaltz, dba The Alexander House, for the Council's approval. Anderson moved to approve the application. Byron seconded and upon roll call vote, all voted aye. Motion carried.

Knutson moved to grant the transfer of the American Legion's Liquor License on June 27, 2009 to the City Hall for the Linstad/Johnson wedding. Anderson seconded and upon roll call vote, all present voted aye. Motion carried.

Byron moved to grant the transfer of the American Legion's Liquor License on July 11, 2009 to the City Hall for the McNelis/Pic wedding. Praska seconded and upon roll call vote, all present voted aye. Motion carried.

The Georgia Hennessy family is seeking approval to block off the street in front of the house located at 108 3rd St E to the alley on Saturday, June 20, 2009 at 10:00 AM for an auction sale. Byron moved to approve the request. Knutson seconded and upon roll call vote, all present voted aye. Motion carried.

Byron moved to approve the second reading revising Ordinance 2c to allow prorating the \$250.00 cabaret license fee. Praska seconded the motion, and upon roll call vote, all voted aye. Motion carried.

A contract, authorizing the Office of State Tax Commissioner to administer Park River's local sales, use and gross receipts taxes for the 2009-2011 biennium, was received for the Council's approval. The administration fee for the biennium will be \$5,110.08. The payment method shall be to withhold equal payment amounts each of the 24 months in the contract period. Knutson moved to approve the contract with the Office of the State Tax Commissioner. Byron seconded the motion and upon roll call vote, all voted aye. Motion carried.

City Attorney Steve Currie spoke to the Council about a Planning and Zoning Commission. He asked if the Council thought that one is needed. Mayor Stenvold asked each Council member think about names of people who might be willing to serve.

Public Works Director Dennis Larson met with three FEMA representatives regarding street repairs. They identified 17 locations that need repair and will notify the City as to how many, if any, of the areas qualify for funding. Byron asked if there were crews in the area who could do the repair work for us. D. Larson replied yes, there are some in the area now. Council members agreed that the repairs are necessary regardless of FEMA's participation.

T. Larson informed the Council that representatives from the railroad were in town today and spoke with Dan and him regarding the Hwy 17 crossing. They would like to repair the crossing on June 22 and 23, which would block Hwy 17 for two days. They will dig out the rubber crossing, refill it with hot mix asphalt, pack it in and remove the track that goes by the old elevator. The detour route proposed is Railroad Ave E to 4th St to Railroad Ave W back to Hwy 17. The NDDOT will provide the signage for the detour.

T. Larson reported that he spoke with the contractor hired By BNSF to cleanup the fire damaged potato warehouse and explained that the job needed to be finished prior to the 125th Celebration beginning July 2. Their response was they would try.

City Attorney Steve Currie spoke with the Council about the Policing contract with the Walsh County Sheriff's Department. Changes include hours of coverage, back-up coverage and each parties responsibilities. The contract will now go to the Police Committee for review and with their okay, will be sent to the WC Sheriff's Department.

Polar Communications replaced the sidewalks on the north and south sides of their building when the City put out a request to the downtown businesses to have their sidewalks repaired if they were in need. Subsequently, the City received some grant money and used Sales Tax Infrastructure funds to supplement sidewalk replacement for the businesses. Polar has requested that a portion of the money they spent be reimbursed to be equitable with the other businesses. Knutson moved to reimburse Polar Communication \$6,912.00 for sidewalk replacement. Byron seconded and upon roll call vote, all voted aye. Motion carried.

T. Larson explained the North Dakota Community Military Covenant being circulated by the ND League of Cities, the ND Association of Counties and the Intraservice Family Assistance Committee. The covenant seeks to thank service members and veterans for their service, and pledge to support them and their families as they serve or country. Council members felt that the covenant signing could take place at 7:00 PM, July 13, 2009 before the next Council meeting.

Mayor Stenvold informed the Council about a symposium he attended in Grand Forks regarding the deployment of the Predator unmanned aircraft and what it will mean to the area. There could be spin off businesses needed for support and future development.

Bruce Heggen contacted Mayor Stenvold about an appreciation dinner for those who missed spending Easter with their families as they searched for the missing young man in the Park River. The PR Community Club, Jim's Super Valu, and Welch's Bakery have already offered to donate time and food items for the dinner. The firemen, ambulance personnel, police, border patrol and other organizations involved with the search, along with their families, will be invited to attend. The Council gave their support to the event, which will be held on Wednesday, June 22, 2009.

With no further business, the meeting adjourned at 8:45 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, SPECIAL COUNCIL MEETING,
THURSDAY, JUNE 18, 2009 AT 5:00 P.M.**

A Special meeting of the Park River City Council was held on Thursday, June 18, 2009, at 5:00 P.M. Mayor Stenvold called the meeting to order with the following present:

Praska, Blake, Knutson, Meagher, Anderson, Business Manager Tom Larson, and Public Works Director Dennis Larson. Absent Byron and City Attorney Steve Currie.

A proposal has been received from Minn-Dak Asphalt, Inc. to repair several damaged streets. The amount of the proposal is \$314,321. This would consist of removal of the existing asphalt, excavation of the saturated material below, replacing material with gravel, and a two-lift asphalt top surface. FEMA has inspected the damaged streets and is not necessarily concurring the damage is due to saturated sub-grade. The damage probably will not qualify under existing FEMA guidelines. There is a possibility for appeal if the projects get turned down.

Business Manager Tom Larson presented a funding proposal that includes using carryover 2008 Special Highway funds in the amount of \$28,000, one-time weather related Special Highway funds coming from the State in the amount of approximately \$44,000, and the balance from the Sales Tax Capital Improvement and Interest Fund. Knutson moved to approve the proposed funding for the street repair project. Praska seconded and upon roll call vote, all voted aye. Motion carried.

Meeting adjourned.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, SPECIAL COUNCIL MEETING,
TUESDAY, JUNE 23, 2009 AT 12:00 P.M.**

The City of Park River held a special meeting of the Park River City Council on Tuesday, June 23, 2009 at 12:00 P.M.

Mayor Stenvold called the meeting to order with the following present: Praska, Blake Knutson, Meagher, Anderson, Public Works Director Dennis Larson, Business Manager Tom Larson, and Deputy Auditor Ann Berg. City Attorney Steve Currie by conference call.

The Council met to discuss street repairs and proposals received. City Attorney Steve Currie informed the Council that provisions in North Dakota law requiring the hiring of an architect and advertising for bids need not be followed if an emergency exists. An emergency is "the sudden generally unexpected occurrence that requires immediate action to protect public health, safety or property which ends when immediate threat to

public health, safety or property ceases and services are restored. The term does not include a lack of planning on the governing body, architect, engineer, landscape architect or contractor.” Currie went on to say that if the governing body makes the finding that this is an emergency situation, the Council could go ahead and act on the proposals. The first determination is to decide if an emergency situation exists. Knutson felt it was an emergency due to the fact of the celebration and we have holes in streets all over town. Mayor Stenvold stated that with all the holes in the streets, there is the chance of someone falling and injuring themselves. Meagher moved to declare an emergency with the public’s safety in mind, in view of the 125th celebration and the large crowds expected, and repair the streets prior to July 4, 2009. Blake seconded and upon roll call vote, all voted aye. Motion carried.

With no further business, the meeting adjourned at 12:21 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, JULY 13, 2009 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, July 13, 2009 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Praska, Blake, Knutson, Meagher, Byron, Anderson, City Attorney Steve Currie, Public Works Director Dennis Larson, Business Manager Tom Larson, and Deputy Auditor Ann Berg.

Praska moved to approve the minutes of the June 8, 2009 Regular Council meeting as presented. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the minutes of the June 18, 2009 Special Council meeting as presented. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

Anderson moved to approve the following bills for payment. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

| | | |
|-------|----------------------------|----------|
| 26077 | AmeriPride Linen | 26.63 |
| 78 | BC/BS of ND | 2,812.17 |
| 79 | Ann Berg | 305.00 |
| 26080 | Bob's Body Shop | 460.50 |
| 81 | Cardmember Services | 53.90 |
| 82 | Dacotah Paper Co | 20.12 |
| 83 | Dale's Small Engine Repair | 599.96 |
| 84 | Demester Cleaning | 555.00 |
| 85 | DFD Express Inc | 1,452.00 |
| 86 | Farmers Union of Edinburg | 716.56 |
| 87 | Farmers Union Serv. Assoc. | 79.00 |
| 88 | Fox Valley Systems Inc | 176.79 |
| 89 | Gompf Displays Inc | 150.00 |
| 26090 | Hanson's Auto & Implement | 1,811.31 |
| 91 | International Inn | 165.00 |
| 92 | Jim's Super Valu | 105.53 |
| 93 | KNS Services | 35.00 |
| 94 | Langdon Fire Equipment | 149.25 |
| 95 | Larson Painting | 700.00 |
| 96 | Lon's Hdwr | 492.17 |
| 97 | MDU | 100.38 |
| 98 | ND ST Fire & Tornado | 2,296.47 |
| 99 | NDPERS | 799.58 |
| 26100 | North Star Coop | 1,680.96 |
| 01 | Northdale Oil, Inc | 941.77 |
| 02 | Polar Comm. | 362.33 |
| 03 | PR Airport Authority | 13.86 |
| 04 | PR Implement, LLC | 567.64 |
| 05 | PR Park District | 23.57 |
| 06 | PR Public Library | 24.71 |
| 07 | PR Veterinary Clinic | 100.00 |
| 08 | Rainbow Auto Body | 70.00 |
| 09 | Glenn Rost | 250.00 |
| 26110 | Sales Tax Fund | 2,120.00 |
| 11 | Sanitation Products | 298.81 |
| 12 | Special Funds | 52.68 |
| 13 | WC Auditor | 8,517.74 |
| 14 | WC Hwy Dept | 134.75 |
| 15 | WC Press | 187.68 |
| 16 | Xerox Corp | 51.00 |
| 17 | Precocious Pyrotechnics | 125.00 |
| 18 | ND ST Fire & Tornado | 1,620.23 |
| 19 | PR Airport Authority | 760.32 |
| 26120 | PR Park District | 2,027.52 |
| 21 | PR Public Library | 760.32 |
| 1245 | Cody Boyle | 506.40 |

| | | |
|-----------------------------|----------------------|----------|
| 1246 | Anthony Hensel | 506.40 |
| 1247 | Shelley Macdonald | 103.12 |
| 1248 | Tyler Vold | 428.15 |
| EFTPS (WH, SS, MED) 7-15-09 | | 387.90 |
| EFTPS (WH, SS, MED) 7-15-09 | | 1,247.86 |
| 1249 | Galen Bosh O.T. | 28.31 |
| 1250 | Roger A Johnson O.T. | 52.33 |
| EFTPS (WH, SS, MED) O.T. | | 13.34 |
| 1251 | Cody Boyle | 551.55 |
| 1252 | Sheldon Ellefson | 514.19 |
| 1253 | Anthony Hensel | 593.88 |
| 1254 | Shelley Macdonald | 36.17 |
| 1255 | Tyler Vold | 536.05 |
| EFTPS (WH, SS, MED) 7-31-09 | | 614.02 |
| EFTPS (WH, SS, MED) 7-31-09 | | 932.18 |
| A.W. | Municipal Utilities | 6,073.98 |

MUNICIPAL UTILITIES:

| | | |
|-------|-------------------------|-----------|
| 29443 | VOID | 0.00 |
| 44 | AmeriPride Linen | 188.50 |
| 09 | Bank of ND | 22,364.06 |
| 29445 | BC/BS of ND | 3,563.93 |
| 46 | Bob's Body Shop | 78.00 |
| 47 | Border State Electric | 820.24 |
| 48 | Brian Weisz | 37.60 |
| 49 | Cardmember Services | 28.98 |
| 29450 | City of Fargo | 56.00 |
| 51 | City of Grand Forks | 219.00 |
| 52 | Consolidated Waste | 14,526.15 |
| 53 | Discovery Benefits | 1,183.32 |
| 54 | Discovery Benefits | 20.00 |
| 55 | Easy Way Electronics | 4.00 |
| 56 | Ethanol Products | 1,898.75 |
| 57 | Graymont Western Canada | 4,740.21 |
| 58 | Hawkins, Inc | 3,003.48 |
| 59 | Jim's Super Valu | 27.64 |
| 29460 | Lagoon Maintenance | 1,762.34 |
| 61 | Langdon Fire Equipment | 45.00 |
| 62 | Dennis Larson | 72.93 |
| 63 | Lindell's Mowing | 960.00 |
| 64 | Lon's Hdwr | 79.25 |
| 65 | Keith Mecham | 65.14 |
| 66 | MMUA | 1,236.00 |
| 67 | Municipal Utilities | 112.26 |
| 68 | ND One Call, Inc | 57.20 |
| 69 | ND ST Fire & Tornado | 9,623.48 |
| 29470 | NDPERS | 637.50 |

| | | |
|-----------------------------|--------------------------|-----------|
| 71 | NDPERS | 637.50 |
| 72 | NDPERS | 20.97 |
| 73 | NDPERS | 1,507.17 |
| 74 | Nodak Electric Coop | 3,809.66 |
| 75 | North Star Coop | 356.85 |
| 76 | Northern Water Works | 608.76 |
| 77 | Out To Lunch | 27.64 |
| 78 | Polar Communications | 146.94 |
| 79 | PR Implement, LLC | 18.20 |
| 29480 | Samson Electric LTD | 2,920.57 |
| 81 | Verizon Wireless | 58.27 |
| 82 | Water Bd Fd 05 | 4,830.00 |
| 83 | Water Imp Dist #95-1 | 1,500.00 |
| 84 | Water Rev Bd Fd Phase II | 3,450.00 |
| 85 | Water Sur-Chg Fd | 4,000.00 |
| 86 | WC Press | 252.54 |
| 87 | First United Bank | 8,136.25 |
| 88 | General Fund | 844.28 |
| 89 | Void | 0.00 |
| 29490 | Void | 0.00 |
| 91 | General Fund | 6,073.98 |
| 92 | Jim's Super Valu | 115.20 |
| 93 | Postmaster | 250.54 |
| 94 | Welch's Bakery | 79.20 |
| 5752-5759 | Salaries | 9,464.60 |
| EFTPS (WH, SS, MED) 7-15-09 | | 2,044.98 |
| 5760-67 | Salaries | 9,305.28 |
| EFTPS (WH, SS, MED 7-31-09 | | 2,334.00 |
| 5768 | Roger A Johnson O.T | 52.33 |
| 5769 | Stefan Linstad O.T. | 60.77 |
| EFTPS (WH, SS, MED O.T. | | 46.72 |
| A.W. | ACH Charge | 11.35 |
| A.W. | NMPA | 78,912.19 |

SPECIAL FUNDS:

| | | |
|------|----------------------------|----------|
| 3096 | Polar Communications | 6,912.00 |
| 3097 | Winnipeg Police Pipe Band | 1,000.00 |
| 3098 | Receiver General of Canada | 1,000.00 |
| 3099 | Tom Russell | 100.00 |
| 3100 | Lyric Theatre | 5,000.00 |
| 3101 | 05 Sales Tax Revenue Bd Fd | 8,874.27 |
| 3102 | 05 Sales Tax Revenue Bd Fd | 8,130.87 |
| A.W. | Deluxe Checks | 22.00 |

Byron moved to accept the Pledge of Securities dated July 30, 2009 from First United Bank. Knutson seconded, and upon roll call vote, all voted aye. Motion carried.

Wayne & Renae Gerszewski appeared before the Council seeking approval to purchase a portion of the south end of Railroad Avenue West to build a storage shed just east of their property located at 707 Railroad Ave. W. The street has never been developed and is a dead end. City Attorney Steve Currie recommended waiting until the next meeting so that measurements could be taken and additional information gathered.

Knutson moved to approve the laboratory service contract between the ND Department of Health and the City of Park River. Meagher seconded, and upon roll call vote, all voted aye. Motion carried.

The roof has collapsed on the building at the former Burbidge/Askim property. Tom Larson also reported that the door is wide open allowing anyone to wander in and out freely. Not a good situation given the instability of the roof. Larson will take photos to send to BNSF Railroad along with a letter requesting that the buildings be demolished.

Meagher voiced concern regarding the railroad property where the potato warehouse had burned. He went on to say that by leveling the property and planting grass the area would be more accessible for mowing and weed control. T. Larson stated that the demolition contractor would do more leveling when he has his grader in the area. He will check with the Railroad regarding seeding.

Mayor Stenvold recapped the 125th Celebration with the Council. Everything went very well. The inflatable games were a big attraction. The weather cooperated so that many people participated in the car show and ride-in bike show along with attending the parade and musical events. Everyone enjoyed themselves. Mayor Stenvold went on to thank all the people who assisted in planning, promoting, and helping with the 125th Celebration.

Mayor Stenvold reported that the Volunteer Appreciation Dinner was a big success. Approximately 165 people attended. There is talk of making it an annual event.

Several people representing community businesses and organizations attended the signing of the Military Covenant on July 2, 2009. A highlight of the event was the presentation of a U.S. flag that had been flown over the Capitol, given to the City of Park River by Senator Byron Dorgan, in honor of our 125th Celebration.

Mayor Stenvold asked the Council to think about what changes should be made for next year as July 4, 2010 falls on a Sunday.

Mayor Stenvold read several thank you letters complementing the 125th Celebration.

Praska asked if Currie would send a letter to BNSF Railroad to complain about the poor job done on the Highway 17 crossing. Curried said he would draft a letter to BNSF.

With no further business, the meeting adjourned at 8:05 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, AUGUST 10, 2009 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, August 10, 2009 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Praska, Blake, Knutson, Meagher, Anderson, City Attorney Steve Currie, Public Works Director Dennis Larson, Business Manager Tom Larson, and Deputy Auditor Ann Berg. Absent Byron.

Knutson moved to approve the minutes of the June 28, 2009 Special Council meeting as presented. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

Blake moved to approve the minutes of the July 13, 2009 Regular Council meeting as presented. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the following bills for payment. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

| | | |
|-------|-----------------------------|----------|
| 26122 | BC/BS of ND | 2,685.43 |
| 23 | NDPERS | 746.58 |
| 24 | AmeriPride Linen | 26.63 |
| 25 | Bob's Body Shop | 66.00 |
| 26 | Cardmember Services | 779.56 |
| 27 | Credit Plan-Wayne's Variety | 1.99 |
| 28 | Dacotah Paper Co | 97.91 |
| 29 | DFD Express, Inc | 2,277.00 |
| 26130 | Heartland Gas | 58.75 |
| 31 | Kringstad Ironworks, Inc | 319.90 |
| 32 | Leon's Bldg Ctr | 63.98 |
| 33 | Lon's Hdwr | 81.48 |
| 34 | North Star Coop | 942.87 |
| 35 | Northdale Oil, Inc | 909.22 |
| 36 | Polar Comm. | 357.14 |
| 37 | PR Airport Authority | 74.62 |
| 38 | PR Implement, LLC | 802.78 |

| | | |
|-----------------------------|-----------------------|-----------|
| 39 | PR Park District | 128.92 |
| 26140 | PR Public Library | 110.48 |
| 41 | PR Veterinary Clinic | 150.00 |
| 42 | RDO Equipment Co | 3,395.75 |
| 43 | Glenn Rost | 250.00 |
| 44 | Samson Electric, LTD | 28.64 |
| 45 | Special Funds | 200.09 |
| 46 | WC Auditor | 10,300.86 |
| 47 | WC Press | 264.82 |
| 48 | Minn-Dak Asphalt, Inc | 59,053.10 |
| 49 | MDU | 90.44 |
| 26150 | ND ST Fire & Tornado | 8.21 |
| 1256 | Cody Boyle | 370.29 |
| 1257 | Anthony Hensel | 495.12 |
| 1258 | Tyler Vold | 523.65 |
| EFTPS (WH, SS, MED) 8-15-09 | | 339.16 |
| EFTPS (WH, SS, MED) 8-15-09 | | 1,199.78 |
| 1259 | Sheldon Ellefson | 226.80 |
| 1260 | Shelley MacDonald | 91.58 |
| EFTPS (WH, SS, MED 8-31-09 | | 118.81 |
| EFTPS (WH, SS, MED 8-31-09 | | 888.63 |
| A.W. | Municipal Utilities | 5,810.32 |

MUNICIPAL UTILITIES:

| | | |
|-------|---------------------------|-----------|
| 29495 | BC/BS of ND | 3,690.67 |
| 96 | NDPERS | 1,652.54 |
| 97 | Acme Electric | 910.71 |
| 98 | Airborne Custom Spraying | 2,900.00 |
| 99 | AmeriPride Linen | 188.50 |
| 29500 | Bank of ND | 33,150.00 |
| 01 | Border States Electric | 2,360.35 |
| 02 | BR Plumbing | 382.81 |
| 03 | Cardmember Services | 1,056.30 |
| 04 | City of Grand Forks | 109.50 |
| 05 | Consolidated Waste | 14,589.55 |
| 06 | Discovery Benefits | 483.32 |
| 07 | Discovery Benefits | 20.00 |
| 08 | Easy Way Electronics | 4.00 |
| 09 | Fargo Water Equipment | 530.27 |
| 29510 | Graymont Western Canada | 4,649.44 |
| 11 | Hawkins, Inc | 4,074.89 |
| 12 | Jim's Super Valu | 47.00 |
| 13 | Lagoon Maintenance | 2,084.73 |
| 14 | Lindell's Mowing | 480.00 |
| 15 | Lon's Hdwr | 84.56 |
| 16 | Michael Kilmer Const, Inc | 1,100.00 |

| | | |
|-----------------------------|----------------------------|-----------|
| 17 | Municipal Utilities | 438.85 |
| 18 | ND One Call, Inc | 36.40 |
| 19 | NDPERS | 637.50 |
| 29520 | NDPERS | 637.50 |
| 21 | NDPERS | 20.97 |
| 22 | Nodak Electric Coop | 3,859.43 |
| 23 | North Star Coop | 211.74 |
| 24 | Northdale Oil, Inc | 38.11 |
| 25 | Ashley Novak | 65.80 |
| 26 | PDQ Sanitary Services, Inc | 1,884.00 |
| 27 | Polar Communications | 148.23 |
| 28 | Samson Electric, LTD | 475.08 |
| 29 | Sundby Family Chiropractic | 95.35 |
| 29530 | Vessco, Inc | 254.80 |
| 31 | Water Bd Fd 05 | 4,830.00 |
| 32 | Water Imp Dist #95-1 | 1,500.00 |
| 33 | Water Rev Bd Fd Phase II | 3,450.00 |
| 34 | Water Sur Charge | 4,000.00 |
| 35 | Minn-Dak Asphalt, Inc | 30,000.00 |
| 36 | Bank of ND | 70,287.84 |
| 37 | General Fund | 5,810.32 |
| 38 | Postmaster | 206.05 |
| 39 | Verizon Wireless | 43.62 |
| 5770-77 | Salaries 8-15-09 | 9,305.28 |
| EFTPS (WH, SS, MED) 8-15-09 | | 2,066.40 |
| 5778-85 | Salaries 8-31-09 | 9,412.18 |
| EFTPS (WH, SS, MED 8-31-09 | | 2,395.33 |
| A.W. | ACH Charge | 10.35 |
| A.W. | NMPA | 81,840.43 |

SPECIAL FUNDS:

| | | |
|------|--------------------------------|------------|
| 3103 | First United Bank | 10,825.00 |
| 3104 | Park River School District | 5,000.00 |
| 3105 | Lindsay Arneson | 822.18 |
| 3106 | KXPO Radio | 62.00 |
| 3107 | SAL Squad #147 | 80.00 |
| 3108 | Jim's Super Valu | 13.95 |
| 3109 | Lon's Hardware | 19.49 |
| 3110 | PR Centennial Trees | 1,919.35 |
| 3111 | Minn-Dak Asphalt, Inc | 253,000.00 |
| 3112 | '05 Hospital Revenue Bond Fund | 14,038.46 |
| 3113 | PR Community Club | 2,500.00 |
| 3114 | Lon's Hdwr | 7.98 |
| 3115 | Bank of ND | 5,108.25 |
| 3116 | Bank of ND | 9,800.00 |

WATER IMPROVEMENT DIST #95-1:

Wayne & Renae Gerszewski and Bret Bosh appeared before the Council on July 13, 2009 seeking approval to purchase a portion of the south end of Railroad Avenue West to build a storage shed just east of their property located at 707 Railroad Ave. W. City Attorney Steve Currie, Public Works Director Dennis Larson and Street Committee member David Praska measured the property at 707 Railroad Ave W. The street has never been developed and is a dead end. Currie said the property measures 340' from 7th St to the south edge of the property. They determined that the south 140' was of very little use to the City. Currie asked the Council to consider the following questions; would the Council want to sell the property in question and if so, at what price? Meagher moved to offer the 50' x 140' section of property to Gerszewski and Bosh for \$1,000.00. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Bernie Kringstad of Kringstad Ironworks, Inc. has expressed interest in purchasing the building currently housing his business. The Economic Development Administration (EDA) currently holds a mortgage on the building. The City can request a release of the mortgage as the EDA has changed the terms of its mortgage from 30 years to 20 years. The 20 years expired as of September 2007. Meagher moved to have City Attorney Currie prepare a Satisfaction of Mortgage and forward to the Economic Development Administration for execution. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

T. Larson requested the Council's permission to advertise for a receptionist/billing clerk. T. Larson previously discussed the position with the Employee Relations Committee for their consideration and approval. Knutson moved to advertise the receptionist/billing clerk position, including benefits. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

Mayor Stenvold received a call from WC Commissioner Ernie Barta regarding Domestic Violence & Abuse Center. He questioned why the City of Park River did not donate to the organization. They received a donation of \$1,240.00 from the PR Community Foundation in 2007. Their 2008 application was not funded due to limited resources and they did not apply in 2009. Council members felt that if a representative from the organization can appear before the WC Commission to request funding they should also appear before the City Council to request money & explain what the organization does with the money & what services they provide. Mayor Stenvold said to contact the administrator of Domestic Violence & Abuse Center and invite him to attend our next City Council meeting.

Meagher moved to transfer the Alibi Bar's Liquor License to the City Hall on August 22, 2009 for the Lopez Fifteener. Praska seconded and upon roll call vote, all present voted aye. Motion carried.

Knutson moved to transfer the American Legion's Liquor License to the City Hall on August 29, 2009 for the Pich/Johnson wedding. Meagher seconded and upon roll call vote, all present voted aye. Motion carried.

Meagher moved to transfer the American Legion's Liquor License to the Legion Coliseum on August 28, 2009 for the Playground Equipment Benefit Dance. Blake seconded and upon roll call vote, all present voted aye. Motion carried.

Photographs of the former Burbidge/Askim property were forwarded to BNSF Railroad showing the caved in roof and the wide open doors. BNSF has been in to board up the building to prevent accidents. They are working on having the buildings demolished and the property cleaned up. Photos of the other former PR Potato building were also sent but the railroad appears reluctant to do anything with that building at this time. BNSF has also been contacted regarding weed control and other maintenance responsibility on the lease site that was recently demolished. No response has been received.

T. Larson informed the Council there is enough money in the Sewer District #95-1 account to pay off the loan. Knutson moved to payoff Sewer District #95-1. Meagher seconded and upon roll call vote, all present voted aye. Motion carried.

T. Larson informed the Council that the flashing was separating from the City Hall roof and needs to be repaired. D&D Roofing, of Aneta, submitted a proposal for \$25,750.00. This includes removing the existing tar and gravel roof, installing 2" insulation, install 60 mill ballasted rubber roof, flashing all walls and other roof penetrations, and includes a 15-year warranty. Praska moved to accept the proposal and have the roof repaired. Blake seconded and upon roll call vote, all present voted aye. Motion carried.

With no further business, the meeting adjourned at 8:13 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, SEPTEMBER 14, 2009 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, September 14, 2009 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Praska, Knutson,

Meagher, Byron, Anderson, City Attorney Steve Currie, Public Works Director Dennis Larson, Business Manager Tom Larson, and Deputy Auditor Ann Berg. Absent: Blake

Praska moved to approve the minutes of the August 10, 2009 Regular Council meeting as presented. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Byron moved to approve the following bills for payment. Knutson seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

| | | |
|---------|-----------------------------|----------|
| 26151 | BC/BS of ND | 2,589.58 |
| 52 | NDPERS | 721.13 |
| 53 | AmeriPride Linen | 26.63 |
| 54 | Consolidated Waste, LTD | 525.00 |
| 55 | Dacotah Paper Co | 174.00 |
| 56 | Jim's Super Valu | 15.06 |
| 57 | Leon's Bldg Ctr | 212.85 |
| 58 | Lon's Hdwr | 60.64 |
| 59 | Lon's Hdwr | 84.42 |
| 26160 | NDLC | 110.00 |
| 61 | North Star Coop | 1,164.32 |
| 62 | Northdale Oil, Inc | 519.90 |
| 63 | Polar Comm. | 362.17 |
| 64 | PR Airport Authority | 29.20 |
| 65 | PR Community Club | 114.00 |
| 66 | PR Implement, LLC | 473.91 |
| 67 | PR Park District | 50.65 |
| 68 | PR Public Library | 50.28 |
| 69 | Quill Corp | 52.94 |
| 26170 | Glenn Rost | 250.00 |
| 71 | Special Funds | 100.62 |
| 72 | Sadie Vold | 15.00 |
| 73 | WC Auditor | 8,963.73 |
| 74 | WC Press | 162.64 |
| 75 | Ye Olde Medicine Center | 3.63 |
| | EFTPS (WH, SS, MED) 9-15-09 | 888.63 |
| | EFTPS (WH, SS, MED 9-31-09 | 985.79 |
| 1261-62 | Salaries | 237.37 |
| | EFTPS (WH, SS, MED 9-31-09 | 50.98 |
| A.W. | Municipal Utilities | 5,525.53 |

MUNICIPAL UTILITIES:

| | | |
|-------|---------------------|----------|
| 29540 | BC/BS of ND | 3,786.52 |
| 41 | NDPERS | 1,677.99 |
| 42 | Acme Electric | 621.84 |
| 43 | AmeriPride Linen | 188.50 |
| 44 | Banyan Data Systems | 770.00 |

| | | |
|-------|--------------------------------|-----------|
| 45 | Jason Beam | 11.00 |
| 46 | Berger's Bargain Bin | 121.50 |
| 47 | Border States Electric | 1,044.78 |
| 48 | City of Fargo | 56.00 |
| 49 | City of Grand Forks | 184.50 |
| 29550 | Consolidated Waste | 14,694.12 |
| 51 | Discovery Benefits | 483.32 |
| 52 | Discovery Benefits | 20.00 |
| 53 | Easy Way Electronics | 4.00 |
| 54 | Ethanol Products | 1,781.68 |
| 55 | Fargo Water Equipment | 48.15 |
| 56 | General Fund | 25,000.00 |
| 57 | Hawkins, Inc | 2,641.18 |
| 58 | Jim's Super Valu | 12.16 |
| 59 | Shelly Johnson | 46.90 |
| 29560 | Killoran Trucking | 8,536.20 |
| 61 | Kringstad Ironworks | 253.96 |
| 62 | Lagoon Maintenance | 1,756.89 |
| 63 | Leon's Bldg Ctr | 46.50 |
| 64 | Lindell's Mowing | 480.00 |
| 65 | Lon's Hdwr | 146.47 |
| 66 | Michael Kilmer Const, Inc | 900.00 |
| 67 | MMUA | 84.00 |
| 68 | Municipal Utilities | 700.00 |
| 69 | ND One Call, Inc | 33.80 |
| 29570 | ND Sewage Pump & Lift | 555.20 |
| 71 | NDPERS | 637.50 |
| 72 | NDPERS | 637.50 |
| 73 | NDPERS | 20.97 |
| 74 | Nodak Electric Coop | 3,669.31 |
| 75 | North Star Coop | 508.17 |
| 76 | Northdale Oil, Inc | 101.65 |
| 77 | Northern Water Works | 383.29 |
| 78 | Steve or Linda Onstad | 69.14 |
| 79 | Polar Communications | 143.16 |
| 29580 | PR Implement, LLC | 227.44 |
| 81 | Pristine Water Solutions | 770.44 |
| 82 | Quill Corp | 325.01 |
| 83 | Roberts Truck & Tractor Repair | 400.00 |
| 84 | Verizon Wireless | 43.15 |
| 85 | Vessco, Inc | 190.00 |
| 86 | Water Bd Fd 05 | 4,830.00 |
| 87 | Water Imp Dist #95-1 | 1,500.00 |
| 88 | Water Rev Bd Fd Phase II | 3,450.00 |
| 89 | Water Sur Charge | 4,000.00 |
| 29590 | Ye Olde Medicine Ctr | 14.62 |
| 91 | Void | 0.00 |

| | | |
|----------------------------------|---------------------------|-----------|
| 92 | Void | 0.00 |
| 93 | General Fund | 5,525.53 |
| 94 | ND Water & Pollution Cont | 130.00 |
| 95 | Postmaster | 248.58 |
| 5786-93 | Salaries 9-15-09 | 9,412.18 |
| EFTPS (WH, SS, MED) 9-15-09 | | 2,395.33 |
| 5794 | Stefan W Linstad O.T. | 230.65 |
| EFTPS (WH, SS, MED) 9-15-09 O.T. | | 66.22 |
| 5795-5803 | Salaries 9-31-09 | 9,358.92 |
| 5801 | Void | 0.00 |
| EFTPS (WH, SS, MED 9-31-09 | | 2,289.27 |
| A.W. | ACH Charge | 10.605 |
| A.W. | NMPA | 82,133.87 |

SPECIAL FUNDS:

| | | |
|------|--------------------------------|-----------|
| 3117 | '05 Hospital Revenue Bond Fund | 12,891.26 |
| 3118 | PR Development Crop | 5,000.00 |
| 3119 | PR Park Board | 12,000.00 |

WATER SUPPLY IMPROVEMENT:

| | | |
|------|----------------------|-----------|
| 1093 | Advanced Engineering | 51,048.76 |
|------|----------------------|-----------|

Rick Mahar, director of the Domestic Violence & Abuse Center, presented information to the Council. The Center serves the Counties of Cavalier, Pembina and Walsh and they provide shelter to battered women and their children. Mahar stated that federal and state funding is decreased every year and the Center must look to counties, cities and private sources for help with funding. Mahar suggested a one-year term of service contract between the City of Park River and the Domestic Violence and Abuse Center. Praska moved to approve a \$500.00 one-year term of service contract. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Wayne Gerszewski would like to purchase a portion of the south end of Railroad Avenue West to build a storage shed just east of his property located at 707 Railroad Ave. W. Gerszewski offered \$750.00 for the 50' X 140' piece of property. Praska moved to accept Gerszewski's \$750.00 offer for the 50' X 140' piece of property. Byron seconded, and upon roll call vote, all present voted aye with the exception of Knutson who voted no. Motion carried.

Bernie Kringstad of Kringstad Ironworks, Inc. presented a proposal to purchase the building currently housing his business. Kringstad is looking to move equipment and operations currently housed at his rural Hoople location to Park River in an effort to minimize inefficiencies. Kringstad updated the Council on upcoming projects his company will be manufacturing and also on completed projects. He would like to build an addition of 50 X 120' to house the relocated equipment. When Kringstad signed the original lease agreement, a provision stated that Kringstad could purchase the building for \$150,000 minus any payments he made on the original \$75,000 loan he received during the term of the lease. Kringstad stated that benefits to the City of Park River

would be additional sales tax revenues of approximately \$5,500.00 per year and increased electrical usage adding to the City's utility sales. Kringstad said his employees purchase fuel, meals and other products in Park River. Kringstad has also made approximately \$500,000.00 of improvements to the building and equipment. No action was taken on the proposal at this time.

The 2008 audit report, prepared by Wallace Rygh of Mortenson & Rygh was given to the Council for their review. Rygh will go over the audit with the Council during the special meeting scheduled on Monday, October 5, 2009 and answer any questions about the audit at that time.

Meagher moved to approve a resolution to adopt the Walsh County Multi-hazard Mitigation Plan dated February 2009, the plan must be in place to access FEMA assistance in cases of natural disasters. Byron seconded, and upon roll call vote, all present voted aye. Motion carried.

Meagher moved to accept the Sales Tax Committees recommendations to approve \$12,000.00 from the Sales Tax Capital Improvement Fund to the PR Park Board to assist in the purchase of pool covers, a new circulating pump, and installation at the Park River swimming pool and approve a new home building incentive in the amount of \$5,000 for Dale and Rochelle Kovarik. Knutson seconded, and upon roll call vote, all voted aye. Motion carried.

City Business Manager Tom Larson updated the Council on the former Burbidge/Askim property. BNSF is required to send an asbestos inspection/abatement team in prior to the demolition. BNSF has contracted with the Forest River Colony demolish and cleanup the property after the asbestos has been removed.

BNSF Director of Public Affairs has been contacted regarding the condition of the railroad crossing on State Highway 17. No response has been received.

ND Century Code (40-14-04) requires that the City Assessor shall be appointed at the first meeting of the City Council in September of each odd-numbered year. Mayor Stenvold appointed Tom Larson to serve as the Assessor for the City of Park River. Byron moved to approve the appointment. Praska seconded, and upon roll call, all voted aye. Motion carried.

The Preliminary Budget of the City of Park River, for the calendar year beginning January 1, 2010 and ending December 31, 2010, was reviewed by the City Council. The following is a statement of the proposed expenditures:

| | | |
|----------------|-----------|--------------|
| GENERAL FUND | | \$371,300.00 |
| SPECIAL FUNDS: | | |
| Advertising | 1,500.00 | |
| Airport | 20,000.00 | |
| Band | 2,000.00 | |

| | | |
|----------------------------|------------|----------------------------|
| Library | 10,500.00 | |
| Recreation | 7,000.00 | |
| Spec. Assm't. | 617.00 | |
| Insurance Reserve | 8,000.00 | |
| Park Specials | 650.00 | |
| Social Security | 10,000.00 | |
| Forestry | 5,000.00 | |
| Equip. Replacement | 33,500.00 | |
| Sales Tax | 262,053.00 | |
| Special Highway | 65,000.00 | |
| | | 425,170.00 |
| DEBT SERVICE FUND: | | |
| Southveiw Addition TIF | | <u>10,825.00</u> |
| TOTAL EXPENDITURES: | | <u>\$807,295.00</u> |

Knutson moved to approve the Preliminary Budget for the year ending December 31, 2010. Praska seconded, and upon roll call, all voted aye. Motion carried.

Public Works Director Dennis Larson would like to begin the process of updating the City's mapping and assessing its utility and street infrastructure repair and replacement needs. Improvements would also include a new water tower and burying power lines underground. It would be a several year process and would be divided into phases. Council members gave D. Larson permission to request proposals for the mapping and assessment phases of the project.

Polar Communications sent the City a letter announcing that basic and expanded basic cable TV rates will be increasing \$2.00/mo. each due to increases in programming fees.

Minnkota Power Cooperative, the City's wholesale power supplier, announced that they are experiencing a significant revenue shortfall due to the economic downturn. A major reason is that the demand for energy is significantly less this year than in recent years. Since the regional wholesale energy market is driven, in large part, by demand for electricity, the market has been extremely low for most of 2009 – about 2 cents per kWh less than normal. This has resulted in a difficult year for Minnkota's surplus energy revenue. To cover the shortfall, Minnkota must unfortunately increase its wholesale power rates in the form of a special surcharge of 1/2 cent per kWh for a one year period effective October 20, 2009. This would cost a 750 kWh user \$3.75/month.

Mayor Stenvold appointed Dennis Larson as the representative for the North Dakota Association of Municipal Power Systems (NDAMPS) and Tom Larson as the alternate. Praska moved to approve the appointment seconded by Meagher. Upon roll call, all voted aye. Motion carried

Business Manager Tom Larson informed the Council that a complaint regarding small aircraft noise was voiced by a local resident. The resident was concerned about the early morning noise created by airplanes flying over the residential areas of the city and if they

had a purpose. The Council discussed the issue and will investigate further.

The Council designated Tuesday, October 13, 2009 as Fall Clean-up Day. Public Works Director D. Larson requested residential utility customers wishing to be placed on the pick-up schedule to place calls to the Water Plant no later than 4:00 PM, Monday, October 12, 2009.

A special meeting of the Council was scheduled for Monday, October 5, 2009 at 7:30 PM for the purpose of finalizing the 2010 budget and setting the tax levy.

With no further business, the meeting adjourned at 9:18 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, OCTOBER 5, 2009 AT 7:30 P.M.**

The City of Park River held a special meeting of the Park River City Council on Monday, October 5, 2009 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Knutson, Meagher, Byron, Anderson, Public Works Director Dennis Larson, Business Manager Tom Larson, and Deputy Auditor Ann Berg. Absent: Praska, Blake and City Attorney Steve Currie

Mayor Stenvold opened the meeting with discussion on Bernie Kringstad's proposal to purchase the building where his business, Kringstad Ironworks, Inc., is currently located. There were questions on the interpretation of some of the items in the proposal and the lease agreement. Byron moved to table further discussion until the city attorney is present. Meagher seconded, and upon roll call, all voted aye. Motion carried.

Wallace Rygh of Mortenson & Rygh, reviewed the City of Park River 2008 Audit Report with members of the Council. Byron moved to accept the City of Park River 2008 Audit Report. Knutson seconded, and upon roll call, all voted aye. Motion carried.

The Final Budget of the City of Park River, for the calendar year beginning January 1, 2010 and ending December 31, 2010, was reviewed by the City Council. The following is a statement of the proposed expenditures:

GENERAL FUND

\$371,300.00

SPECIAL FUNDS:

| | |
|--------------------|------------------|
| Advertising | 1,500.00 |
| Airport | 20,000.00 |
| Band | 2,000.00 |
| Library | 10,500.00 |
| Recreation | 7,000.00 |
| Spec. Assm't. | 617.00 |
| Insurance Reserve | 8,000.00 |
| Social Security | 10,000.00 |
| Forestry | 5,000.00 |
| Equip. Replacement | 33,500.00 |
| Sales Tax | 262,053.00 |
| Special Highway | <u>65,000.00</u> |

425,170.00

DEBT SERVICE FUND:

Southview Addition TIF

10,825.00

TOTAL EXPENDITURES

\$807,295.00

Knutson moved to approve the Final Budget for the year ending December 31, 2010 and levy a tax in the amount of \$151,132.00 upon the taxable property in the City for the calendar year ended December 31, 2010. Byron seconded, and upon roll call, all voted aye. Motion carried.

There was discussion at the September 14, 2009 meeting regarding the revenue shortfall being experienced by Minnkota Power Cooperative. Since Minnkota supplies power to Park River it will be necessary to pass their ½ cent per kilowatt hour increase in the wholesale power rate onto Park River's retail customers. Meagher moved to approve a resolution to add a ½ cent per kilowatt hour surcharge onto each kilowatt hour sold, effective October 20, 2009 through October 20, 2010. Anderson seconded, and upon roll call, all voted aye. Motion carried.

With no further business, the meeting adjourned at 8:14 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, OCTOBER 12, 2009 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, October 12, 2009 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Praska, Blake, Knutson, Meagher, Anderson, City Attorney Steve Currie, Public Works Director Dennis Larson, Business Manager Tom Larson, and Deputy Auditor Ann Berg. Absent Byron

Knutson moved to approve the minutes of the September 14, 2009 Regular Council meeting as presented. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

Anderson moved to approve the minutes of the October 5, 2009 Special Council meeting as presented. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the following bills for payment. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

| | | |
|-------|----------------------|----------|
| 26176 | AmeriPride Linen | 26.63 |
| 77 | BC/BS of ND | 3,061.57 |
| 78 | Demester Cleaning | 420.00 |
| 79 | DFD Express, Inc | 1,138.50 |
| 26180 | Hodny Currie Lawyers | 35.00 |
| 81 | Jim's Super Valu | 7.99 |
| 82 | Tom Larson | 220.00 |
| 83 | Lon's Hdwr | 5.98 |
| 84 | MDU | 103.71 |
| 85 | John Meagher | 220.00 |
| 86 | NDPERS | 675.41 |
| 87 | North Star Coop | 472.57 |
| 88 | Northdale Oil, Inc | 403.71 |
| 89 | Polar Comm. | 357.31 |
| 26190 | Quill Corp | 67.46 |
| 91 | Glenn Rost | 250.00 |
| 92 | Dan Stenvold | 220.00 |
| 93 | Mortenson & Rygh PTR | 2,920.00 |
| 94 | WC Auditor | 9,159.60 |
| 95 | WC Press | 202.34 |
| 96 | Xerox Corp | 54.00 |

| | | |
|------------------------------|----------------------|----------|
| 97 | PR Airport Authority | 898.94 |
| 98 | PR Park District | 2,366.93 |
| 99 | PR Public Library | 898.84 |
| 26200 | Special Funds | 86.99 |
| EFTPS (WH, SS, MED) 10-15-09 | | 1,115.47 |
| EFTPS (WH, SS, MED 10-31-09 | | 852.42 |
| 1263-64 Salaries | | 381.56 |
| EFTPS (WH, SS, MED 10-31-09 | | 74.88 |
| A.W. | Municipal Utilities | 5,188.60 |

MUNICIPAL UTILITIES:

| | | |
|-------|-------------------------------|-----------|
| 29596 | Acme Electric | 43.95 |
| 97 | Mark Almen | 100.00 |
| 98 | Alphatron, LLC | 995.96 |
| 99 | AmeriPride Linen | 282.75 |
| 29600 | Tim & Kim Ashley | 24.70 |
| 01 | Veronica Askim | 100.00 |
| 02 | BC/BS of ND | 4,209.63 |
| 03 | Ann Berg | 16.08 |
| 04 | Border States Elec | 1,223.41 |
| 05 | Cardmember Services | 39.52 |
| 06 | City of Cavalier | 1,951.90 |
| 07 | City of Fargo | 28.00 |
| 08 | City of Grand Forks | 109.50 |
| 09 | VOID | 0.00 |
| 29610 | Consolidated Waste, LTD | 14,713.65 |
| 11 | Dell Marketing LP | 5,346.27 |
| 12 | VOID | 0.00 |
| 13 | Discovery Benefits | 483.32 |
| 14 | Discovery Benefits | 20.00 |
| 15 | Ida Dobmeier | 25.64 |
| 16 | Domestic Violence & Abuse Ctr | 500.00 |
| 17 | Easy Way Electronics | 4.00 |
| 18 | Ethanol Products | 1,035.37 |
| 19 | Fargo Water Equipment | 46.46 |
| 29620 | Graymont Western Canada | 4,480.00 |
| 21 | Hach Company | 167.40 |
| 22 | Hawkins, Inc | 3,914.98 |
| 23 | Lagoon Maintenance | 1,740.15 |
| 24 | Lons Hdwr | 1.98 |
| 25 | MMUA | 1,236.00 |
| 26 | Municipal Utilities | 1,025.82 |
| 27 | Nalco Co | 324.30 |
| 28 | ND One Call, Inc | 24.70 |
| 29 | ND Sewage Pump & Lift | 4,895.00 |
| 29630 | NDPERS | 637.50 |
| 31 | NDPERS | 22.99 |

| | | |
|------------------------------|---------------------------|-----------|
| 32 | NDPERS | 1,723.71 |
| 33 | Nodak Electric Coop | 3,360.26 |
| 34 | North Star Coop | 418.58 |
| 35 | Northdale Oil, Inc | 112.72 |
| 36 | Polar Communications | 147.73 |
| 37 | PR Implement, LLC | 78.85 |
| 38 | Quill Corp | 325.01 |
| 39 | Sensus Metering Systems | 207.00 |
| 29640 | T&R Electric | 7,840.00 |
| 41 | Verizon Wireless | 43.06 |
| 42 | Mortenson & Rygh PTR | 2,628.00 |
| 43 | Water Bd Fd 05 | 4,830.00 |
| 44 | Water Imp Dist #95-1 | 1,500.00 |
| 45 | Water Rev Bd Fd Phase II | 3,450.00 |
| 46 | Water Sur Charge | 4,000.00 |
| 47 | Wayne's Heating & Cooling | 2,319.50 |
| 48 | WC Fair Assoc | 25.00 |
| 49 | WC Press | 38.80 |
| 29650 | Sydney Erickson | 100.00 |
| 51 | Delaine Peoples | 50.00 |
| 52 | Chole Rost | 75.00 |
| 53 | General Fund | 895.07 |
| 54 | Janice Englerth | 269.92 |
| 55 | Postmaster | 249.56 |
| 56 | General Fund | 5,188.60 |
| 57 | NDPERS | 637.50 |
| 5804-12 | Salaries 10-15-09 | 9,772.48 |
| EFTPS (WH, SS, MED) 10-15-09 | | 2,237.53 |
| 5813 | Stefan Linstad OT | 71.38 |
| EFTPS (WH, SS, MED 10-31-09 | | 39.84 |
| 5814-22 | Salaries 10-31-09 | 10,042.22 |
| EFTPS (WH, SS, MED 10-31-09 | | 2,566.81 |
| A. W. | ACH Charge | 10.65 |
| A. W. | NMPA | 82,117.27 |

SPECIAL FUNDS:

| | | |
|------|-------------------------|-----------|
| 3120 | Hodny Currie Lawyers | 16.00 |
| 3121 | '05 Sales Tax Bond Fund | 12,143.36 |

HOSPITAL BUILDING FUND:

| | | |
|------|---------|-----------|
| 1032 | US Bank | 25,843.75 |
|------|---------|-----------|

Mayor Stenvold recognized Bernie Kringstad of Kringstad Ironworks, Inc. who addressed the Council regarding the purchase price of the building and property housing his business. The original lease agreement included a provision stating that Kringstad could purchase the building for \$150,000 minus any payments he made on the original \$75,000 loan he received from the Sales Tax Economic Development Fund. To date

Kringstad has paid \$54,000 on the original \$75,000 loan. Kringstad asked the Council to consider his offer of \$60,000 and he will continue to make payments on the two loan balances totaling \$32,000. Blake moved to accept Kringstad Ironworks, Inc. offer of \$60,000 to purchase the building and property. Praska seconded, and upon roll call vote, all voted aye. Motion carried. City Attorney Steve Currie will prepare the deed and present it to Kringstad upon receipt of payment. Kringstad will also be adding 5,000sf onto the building and moving his farm shop business to Park River.

City Attorney Steve Currie reviewed for the Council the Park River Community Development Corp's recent decision to establish a committee of members to brainstorm and pre-screen ideas for community planning and zoning. Any ideas to be adopted would have to go through a more formal process and eventually be presented to the City Council for consideration. Mayor Stenvold distributed copies of information he received on strategic planning at the ND League of Cities Conference. The outline lays out ideas and directions for communities to consider to promote growth.

A resident has requested that the Council consider a 4-way stop at the intersection of Harris Ave. S. and 5th St. W. She is concerned that there are a significant number of children living in the neighborhood and vehicles barely slow down for the yield sign at this location. The Council asked PWD & Street Supt. Dennis Larson about the intersection. Larson stated a 4-way stop at Harris & 5th would mean that 5th Street would have a stop sign at five intersections in just as many blocks. The Council appreciates the concern but it would not be prudent to control every intersection in town.

T. Larson informed the Council that the Walsh County Half Mill Self Help Program was available and that the City should apply. Following discussion, the Council decided to apply and use the money for continued improvements to the mini park in the 400 block of Briggs Ave S. Meagher moved to apply for the Walsh County Half Mill Self Help money for the mini park. Blake seconded, and upon roll call, all voted aye. Motion carried.

City Business Manager Tom Larson informed the Council that he will be certifying 12 past due utility accounts as special assessments against the owner's property. The assessment will be for the unpaid balance as of September 30, 2009.

Praska moved to approve a request for Park River Municipal Utilities to sponsor a \$25 plaque for the Walsh County Fair. Anderson seconded, and upon roll call, all voted aye. Motion carried.

City Business Manager Tom Larson updated the Council on the Burbidge/Askim property demolition progress. BNSF sent an environmental team in to assess and abate any asbestos that may be present. The leasing company is working with the Forest River Colony to get their application and permits in order so that the demolition can proceed as soon as possible

With no further business, the meeting adjourned at 8:13 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING, MONDAY, NOVEMBER 9, 2009 AT 7:30 P.M.

The City of Park River held their regular meeting of the Park River City Council on Monday, November 9, 2009 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Praska, Blake, Knutson, Byron, Anderson, City Attorney Steve Currie, Public Works Director Dennis Larson, Business Manager Tom Larson, and Deputy Auditor Ann Berg. Absent Meagher

Byron moved to approve the minutes of the October 12, 2009 Regular Council meeting as presented. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the following bills for payment. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

| | | |
|-------|------------------------|----------|
| 26201 | BC/BS of ND | 1,471.60 |
| 02 | NDPERS | 645.29 |
| 03 | AmeriPride Linen | 26.63 |
| 04 | Banyon Data Systems | 231.00 |
| 05 | Berg, Ann | 7.99 |
| 06 | Credit Plan-Choice Fin | 10.44 |
| 07 | Grafton Equipment | 951.56 |
| 08 | International Inn | 885.00 |
| 09 | Jim's Super Valu | 173.92 |
| 26210 | Leon's Build Ctr | 11.18 |
| 11 | Lon's Hdwr | 12.07 |
| 12 | Machart, Wendy | 3.49 |
| 13 | North Star Coop | 817.84 |
| 14 | Northdale Oil, Inc | 476.97 |
| 15 | Polar Comm | 361.41 |
| 16 | PR Airport Authority | 87.58 |
| 17 | PR Implement LLC | 640.21 |
| 18 | PR Park District | 146.55 |

| | | |
|---------|------------------------------|----------|
| 19 | PR Public Library | 155.39 |
| 26220 | Rost, Glenn | 250.00 |
| 21 | Sales Tax Fund | 422.57 |
| 22 | SanGrait's Auto | 249.96 |
| 23 | Special Funds | 328.28 |
| 24 | Street Improv Dist #7 | 1,309.38 |
| 25 | Titan Machinery | 1,973.46 |
| 26 | WC Auditor | 8,821.61 |
| 27 | WC Press | 273.36 |
| 28 | Xerox Corp | 418.00 |
| 29 | MDU | 147.58 |
| | EFTPS (WH, SS, MED) 11-15-09 | 783.41 |
| | EFTPS (WH, SS, MED) 11-30-09 | 1,007.17 |
| 1265-66 | Salaries 11-30-09 | 529.01 |
| | EFTPS (WH, SS, MED) 11-30-09 | 99.74 |
| A.W. | Municipal Utilities | 4,612.08 |

MUNICIPAL UTILITIES:

| | | |
|-------|-------------------------|-----------|
| 29658 | BC/BS of ND | 5,799.58 |
| 59 | NDPERS | 1,946.73 |
| 29660 | AmeriPride Linen | 188.50 |
| 61 | Banyon Data Systems | 539.00 |
| 62 | Border States Elec | 2,408.25 |
| 63 | Cardmember Services | 1,151.28 |
| 64 | Consolidated Waste, LTD | 14,638.60 |
| 65 | Discovery Benefits | 483.32 |
| 66 | Discovery Benefits | 20.00 |
| 67 | Easy Way Electronics | 4.00 |
| 68 | Erickson, Amy | 54.86 |
| 69 | Graymont Western Canada | 4,656.14 |
| 29670 | Hach Company | 174.95 |
| 71 | Hawkins, Inc | 1,539.88 |
| 72 | Jim's Super Valu | 143.02 |
| 73 | Jodie Witmer | 66.40 |
| 74 | KXPO | 31.00 |
| 75 | Lagoon Maintenance | 1,904.11 |
| 76 | Larson, Dennis | 17.32 |
| 77 | Leon's Building Center | 55.85 |
| 78 | Lons Hdwr | 67.07 |
| 79 | Lowery, Sherry | 26.30 |
| 29680 | Municipal Utilities | 152.44 |
| 81 | ND One Call, Inc | 24.70 |
| 82 | NDPERS | 637.50 |
| 83 | NDPERS | 637.50 |
| 84 | NDPERS | 22.99 |
| 85 | Nodak Electric Coop | 3,122.56 |
| 86 | North Star Coop | 318.81 |

| | | |
|------------------------------|--------------------------|-----------|
| 87 | Polar Communications | 237.75 |
| 88 | PR Implement, LLC | 3.82 |
| 89 | Samson Electric LTD | 92.87 |
| 29690 | T&R Electric | 809.50 |
| 91 | Vessco Inc | 71.45 |
| 92 | Water Bd Fd 05 | 4,830.00 |
| 93 | Water Imp Dist #95-1 | 1,500.00 |
| 94 | Water Rev Bd Fd Phase II | 3,450.00 |
| 95 | Water Sur Charge | 4,000.00 |
| 96 | Verizon Wireless | 43.52 |
| 97 | Postmaster | 204.09 |
| 98 | General Fund | 4,612.08 |
| 99 | NDPERS | 12.50 |
| 5823-31 | Salaries 11-15-09 | 10,039.65 |
| EFTPS (WH, SS, MED) 11-15-09 | | 2,635.00 |
| 5832-40 | Salaries 11-30-09 | 10,126.55 |
| EFTPS (WH, SS, MED 11-30-09 | | 2,449.02 |
| A.W. | ACH Charge | 10.65 |
| A.W. | NMPA | 83,322.04 |

SPECIAL FUNDS:

| | | |
|------|-----------------------------|-----------|
| 3122 | ND Public Finance Authority | 6,875.00 |
| 3123 | WC Press | 20.00 |
| 3124 | Lon's Hdwr | 119.97 |
| 3125 | All Seasons Garden & Floral | 1,118.26 |
| 3126 | '05 Sales Tax Bond Fund | 10,661.60 |

WATER SUPPLY IMPROVEMENT:

| | | |
|------|----------------------|----------|
| 1094 | Advanced Engineering | 1,409.55 |
|------|----------------------|----------|

Mayor Stenvold called on Business Manger Tom Larson to present information to the Council on the FEMA Hazard Mitigation Application. T. Larson explained that he and Public Works Director Dennis Larson are working with an electrical engineer from KBM Inc. Whenever there is a major disaster declared in the state FEMA releases funding for mitigation projects. It appears there could be around \$10 million available for statewide projects. One of the projects D. Larson would like to pursue is to bury some of the primary electrical lines within the city limits. To determine if the City qualifies, total losses for a prolonged electrical outage must be tallied. This would include loss of business and revenue to the hospital and other businesses. The City of Park River must also include the loss of the water treatment plants ability to process water for not only the city but also for Walsh Rural Water District and the City of Minto. The project cost is estimated to be around \$465,000 and the City's share is 25% or about \$116,000. Having the wires buried underground would be advantageous in a situation such as the tornado that devastated Northwood's electrical utility system two years ago. Larson asked the Council, if they approved of the project, to pass a "Resolution Authorizing Execution of Sub-Grant Agreement. Blake asked about running duct for the wires. D. Larson stated that is being considered. Knutson moved to pass the "Resolution Authorizing Execution

of Sub-Grant Agreement”, Blake seconded, and upon roll call vote, all voted aye. Motion carried. Knutson moved to authorize the mayor and auditor to sign all paperwork necessary to complete the application. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

T. Larson explained the availability of grant funds for the municipal utility to make energy conservation improvements, or upgrades, to its system. There is up to \$62,500 available and there is no match requirement. To qualify, municipal utility projects must demonstrate energy saved to the ND State Energy Program. Projects must also have a ten-year payback, be completed in a short period of time, and create jobs. D. Larson & T. Larson would like to pursue this funding source to expand the “smart” metering already partially in place for water meters and also include “smart” metering for the electric meters. Praska moved to approve pursuing the Municipal Utilities Grant. Anderson seconded and upon roll call vote, all voted aye. Motion carried.

T. Larson explained the Energy Efficiency & Conservation Block Grant. This grant is additional stimulus money, which grants up to \$100,000 to be used to find ways to conserve energy. There is a 10% match requirement. T. Larson would like the Council to consider using this source to perform energy conservation on the “old” city hall building. It is in need of energy efficient windows throughout, updating the heating system and work on the police dept. office. Very little has been done to the building since it was rebuilt after the fire in 1967. Blake moved to approve application for the Energy Efficiency & Conservation Block Grant. Knutson seconded and upon roll call vote, all voted aye. Motion carried.

Mayor Stenvold presented the land rent contract between the City of Park River and Larry Toews Farm. Lee and Larry Toews rent 21.4 acres located by the City Lagoon. Business Manager Tom Larson spoke with Lee Toews regarding renewal of the contract. He agreed to renew for 3 years and pay \$50.00 per acre or \$1,070.00 per year. Knutson moved to renew the land rental agreement with Larry Toews Farm for three years at \$50.00 per acre. Praska seconded the motion and upon roll call vote, all voted aye. Motion passed.

Blake moved to grant the transfer of the Alibi’s Liquor License on December 11, 2009 to the City Hall for the Hayward/Pic wedding reception. Anderson seconded and upon roll call vote, all present voted aye. Motion carried.

Joel Hylden would like the Council’s permission to plant trees on a 24’ wide strip of land on the eastside of the bike path that parallels the alley east of Regina Avenue. He would also like an additional 4’ of land along the bike path that parallels Highway 17 East to protect tree root formation. T. Larson contacted the person that rents the land and received his concurrence with the request. Anderson moved to approve Hylden’s request. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

Praska moved to give the full-time city employees a \$100 Christmas bonus after taxes and part-time city employees a \$50 Christmas bonus after taxes. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

With no further business, the meeting adjourned at 8:26 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING, MONDAY,
DECEMBER 14, 2009 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, December 14, 2009 at 7:30 P.M.

City Council Vice-President Dwight Byron called the meeting to order with the following present: Praska, Blake, Knutson, Anderson, City Attorney Steve Currie, Business Manager Tom Larson, and Deputy Auditor Ann Berg. Absent Mayor Stenvold, Councilman Meagher and Public Works Director D. Larson

Praska moved to approve the minutes of the November 9, 2009 Regular Council meeting as presented. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the following bills for payment. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

| | | |
|-------|--------------------------|----------|
| 26230 | BC/BS of ND | 2,018.09 |
| 31 | NDPERS | 607.54 |
| 32 | Void | 0.00 |
| 33 | AmeriPride Linen | 26.63 |
| 34 | Credit Plan-Choice Fin. | 234.34 |
| 35 | Dacotah Paper Co. | 43.97 |
| 36 | Demester Cleaning | 165.00 |
| 37 | DFD Express, Inc | 3,924.00 |
| 38 | East Side Garage | 2,759.57 |
| 39 | Farmers Union Serv Assoc | 29.00 |
| 26240 | Gaffaneys | 238.00 |
| 41 | Jim's Super Valu | 23.18 |
| 42 | JP Cooke Co | 40.22 |
| 43 | Dennis Larson | 15.63 |
| 44 | Richard & Brandon Larson | 390.00 |

| | | |
|-----------------------------------|-------------------------|-----------|
| 45 | Lon's Hdwr | 53.77 |
| 46 | MDU | 271.29 |
| 47 | NDLC | 1,057.50 |
| 48 | North Star Coop | 2,045.32 |
| 49 | Northdale Oil, Inc | 236.83 |
| 26250 | Office of the ST Aud | 165.00 |
| 51 | Polar Comm. | 346.87 |
| 52 | PR Airport Authority | 29.24 |
| 53 | PR Comm. Club | 97.50 |
| 54 | PR Implement LLC | 3,751.92 |
| 55 | PR Park District | 49.99 |
| 56 | PR Public Library | 47.06 |
| 57 | PR Veterinary Clinic | 50.00 |
| 58 | Quill Corp | 120.16 |
| 59 | Rost, Glenn | 250.00 |
| 26260 | Sales Tax Fund | 152.72 |
| 61 | Sanitation Prod. | 18.02 |
| 62 | Special Funds | 98.07 |
| 63 | Strata Concrete | 1,602.10 |
| 64(A.W.) | Titan Machinery | 1,973.46 |
| 65 | WC Auditor | 8,861.31 |
| 66 | WC Press | 164.82 |
| 67 | Dwight Byron | 220.00 |
| 68 | Gen Funded Deprec. | 20,000.00 |
| 69 | MU | 10.00 |
| 26270 | PR Park District | 30.00 |
| 71 | PR Public Library | 17.52 |
| 72 | St Improve Dist | .06 |
| 73 | Sales Tax Fund | 2,657.29 |
| EFTPS (WH, SS, MED) 12-15-09 | | 1,137.67 |
| 1267 | Shelley MacDonald Bonus | 50.00 |
| EFTPS (WH, SS, MED 12-15-09 Bonus | | 8.30 |
| EFTPS (WH, SS, MED 12-15-09 Bonus | | 16.56 |
| 1268-69 | Salaries 12-30-09 | 325.10 |
| EFTPS (WH, SS, MED 12-30-09 | | 65.52 |
| EFTPS (WH, SS, MED 12-30-09 | | 1,030.36 |
| A.W. | Municipal Utilities | 6,578.67 |
| A.W. | First United Bank | 25.00 |

MUNICIPAL UTILITIES:

| | | |
|-------|----------------------|----------|
| 29700 | BC/BS of ND | 5,253.11 |
| 01 | NDPERS | 1,984.48 |
| 02 | Acme Electric | 234.00 |
| 03 | Advanced Engineering | 682.50 |
| 04 | AmeriPride Linen | 188.50 |
| 05 | Border States Elec | 6,447.88 |
| 06 | City of Fargo | 56.00 |

| | | |
|------------------------------|--------------------------|-----------|
| 07 | City of Grand Forks | 79.50 |
| 08 | Consolidated Waste, LTD | 14,258.45 |
| 09 | Cummins NPower, LLC | 1,505.89 |
| 29710 | Discovery Benefits | 483.32 |
| 11 | Discovery Benefits | 20.00 |
| 12 | Easy Way Electronics | 4.00 |
| 13 | Fargo Water Equipment | 7,569.40 |
| 14 | General Fund | 447.55 |
| 15 | Hawkins, Inc | 2,121.12 |
| 16 | Jim's Super Valu | 7.05 |
| 17 | Lagoon Maintenance | 1,621.57 |
| 18 | Larson, Dennis | 62.50 |
| 19 | Lons Hdwr | 10.33 |
| 29720 | Minnkota Power Coop | 368.00 |
| 21 | Municipal Utilities | 464.65 |
| 22 | ND One Call, Inc | 13.00 |
| 23 | NDPERS | 650.00 |
| 24 | NDPERS | 650.00 |
| 25 | Nodak Electric Coop | 3,306.03 |
| 26 | North Star Coop | 421.85 |
| 27 | Northdale Oil, Inc | 115.12 |
| 28 | Julie Penas | 35.35 |
| 29 | Polar Communications | 142.90 |
| 29730 | Pristine Water Solutions | 924.53 |
| 31 | Quill Corp | 59.40 |
| 32 | Samson Electric LTD | 970.00 |
| 33 | Sensus Metering Systems | 60.00 |
| 34 | Stuart C Irby Co | 165.01 |
| 35 | Team Lab. Chemical | 901.25 |
| 36 | Verizon Wireless | 43.40 |
| 37 | Vessco Inc | 326.47 |
| 38 | Water Bd Fd 05 | 4,830.00 |
| 39 | Water Imp Dist #95-1 | 1,500.00 |
| 29740 | Water Rev Bd Fd Phase II | 3,450.00 |
| 41 | Water Sur Charge | 4,000.00 |
| 42 | Ye Olde Medicine Center | 12.34 |
| 43 | General Fund | 42,000.00 |
| 44 | Municipal Utilities | 10,897.32 |
| 45 | NDPERS | 22.99 |
| 46 | Quill Corp | 25.19 |
| 47 | General Fund | 6,027.06 |
| 48 | Postmaster | 245.88 |
| 5841-49 | Salaries 12-15-09 | 9,969.86 |
| EFTPS (WH, SS, MED) 12-15-09 | | 2,293.10 |
| 5850 | Ann Berg Bonus | 100.00 |
| 51 | Galen Bosh Bonus | 100.00 |
| 52 | Roger A. Johnson Bonus | 100.00 |

| | | |
|---------|-----------------------------------|-----------|
| 53 | Dennis Larson Bonus | 100.00 |
| 54 | Thomas Larson Bonus | 100.00 |
| 55 | Stefan Linstad Bonus | 100.00 |
| 56 | Wendy Machart Bonus | 100.00 |
| 57 | Jeffrey Wilmer Bonus | 100.00 |
| | EFTPS (WH, SS, MED 12-15-09 Bonus | 115.92 |
| 5858-66 | Salaries 12-30-09 | 10,232.67 |
| | EFTPS (WH, SS, MED 12-30-09 | 2,444.01 |
| A.W. | ACH Charge | 10.70 |
| A.W. | NMPA | 97,478.98 |

SPECIAL FUNDS:

| | | |
|------|-------------------------|-----------|
| 3127 | Quill Corp | 39.76 |
| 3128 | WC Press | 25.00 |
| 3129 | Morgan Printing | 36.00 |
| 3130 | Dennis Larson | 46.87 |
| 3131 | '05 Sales Tax Bond Fund | 12,992.80 |
| 3132 | General Fund | 9,600.00 |

Business Manger Tom Larson updated the Council on the FEMA Hazard Mitigation Application with a 25% match. T. Larson explained the application seeking to bury some of the primary electrical lines within the city limits has been submitted for consideration. We should be notified in February whether the City's application has been approved.

T. Larson updated the Council about the availability of grant funds for the municipal utility to make energy conservation improvements or upgrades to its system. There is up to \$62,500 available and there is no match requirement. D. Larson & T. Larson started gathering information on upgrading and using "smart" metering technology. The City of Park River has been contacted by NMPA about the possibility of combining efforts and writing a grant in order to receive better pricing. Larson will update the Council as more information is received.

Byron introduced new employee Wendy Machart to the Council. Wendy started her employment on October 1, 2009. Her responsibilities include billing clerk, receptionist, and customer service.

T. Larson explained the Energy Efficiency & Conservation Block Grant Program. This grant is additional stimulus money, which grants up to \$100,000 to be used to find ways to conserve energy. There is a 10% match requirement. T. Larson would like the Council to consider using this source to perform energy conservation on the "old" city hall building. It is in need of energy efficient windows throughout, updating the heating system and work on the police dept. office. SLV Energy conducted an energy audit on the "old" City Hall, Fire Department, Water Treatment Plant and the City Office building and will contact Larson with the results.

Praska moved to amend the 2009 Special Funds Advertising Budget by \$300 to assist with additional advertising, "Welcome to Park River" brochures and welcome folders.

Blake seconded, and upon roll call vote, all voted aye. Motion carried.

Anderson moved to amend the 2009 Special Funds Band Budget by \$800 to pay for the two pipe bands and associated expenses during the 125th Celebration. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Blake moved to amend the 2009 Economic Development Fund Budget by \$6,800 to cover funds, which flowed through the account for administration of the Kringstad Ironworks project. The City sponsored the loan through the Bank of ND and the Red River Regional Council administered it. The administration fees were paid to the City and then to the Regional Council. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

The Airport budget requires amending due to the purchase of a mower and engineering fees for an upcoming runway reconstruction project. These items were not anticipated when the budget was originally adopted as funding had not been secured. Subsequently funding was provided from the FAA and the ND Aeronautics Commission. Praska moved to add \$30,500 to the 2009 Airport budget. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

In December of each odd numbered year, a voting location must be designated. Blake moved to designate the City Office Building Community Room located at 514 Briggs Ave S as the polling place for all three wards of the city for 2010 elections. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

T. Larson was approached by Kathryn Lunde on behalf of the Red River Regional Council about having the fountain in the "Little Park" put on the National Register of Historic Properties. It would cost approximately \$3,000 to have a historian write up the history of the fountain and submit the paperwork for consideration. Praska moved to not have the fountain added to the National Register. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

With no further business, the meeting adjourned at 8:06 PM.

Dwight Byron, Council Vice-President

ATTEST:

Tom Larson, City Auditor