

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, MARCH 9, 2015 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, March 9, 2015 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Councilmen Lorton, Blake, Knutson, and Anderson, City Coordinator Jolene Halldorson, City Attorney T Laaveg, Public Works Director (PWD) Dennis Larson, and Auditor Ann Berg. Absent; Lundquist, Byron. Others; Wanda Kratochvil, Daryl Larson, Jon Markusen.

Knutson moved and Blake seconded to approve the following minutes; February 9, 2015 Regular Council with the following deletion to read as, Knutson moved and Byron seconded to approve ~~“the second reading of an ordinance to”~~ “a 15.50 increase” to the water base rate; February 12, 2015 Bid Opening; February 19, Special Meeting-Mayo Construction; February 24, 2015 Special Meeting-Paving Bids; and February 24, 2015 Council Retreat minutes with the following addition to read as, Other information brought up, “which will be addressed at a future regular Council meetings,” included a city emergency plan. Upon roll call vote, all voted aye. M/C.

Anderson moved and Lorton seconded to approve the financial reports as presented. Upon roll call vote, all voted aye. M/C.

Blake moved and Anderson seconded to approve the following bills for payment. Upon roll call vote, all voted aye. M/C.

General Fund:

28475	BC/BS of North Dakota	1,565.08
76	Sillers, Laaveg, & Wenzel	750.00
77	Galen Bosh	37.50
78	Business Forms & Accounting	122.46
79	Productivity Plus Account	294.41
28480	Flags USA Inc.	183.00
81	Jolene Halldorson	141.78
82	Jim's Super Valu	58.87
83	Kringstad Ironworks INC	414.74
84	Lon's Hardware	265.46
85	Loren's Appliance & AC Repair	566.00
86	Michael Todd & Company, Inc	798.59
87	Northdale Oil, Inc	783.25
88	North Star Coop	1,509.13
89	Polar Communications	1,172.36
28490	PR Community Club	46.50
91	PR Veterinary Clinic	120.00
92	Glenn Rost	250.00
93	Sillers, Laaveg, & Wenzel	181.00
94	Stone's Mobile Radio, Inc	209.70
95	Walsh County Auditor	10,155.78
96	Walsh County Highway Dept	1,045.00

97	Walsh County Press	432.90
98	Welch's Bakery	5.30
99	Montana Dakota Utilities	951.93
28500	NDPERS	90.38
01	PR Park District	1,279.43
02	PR Public Library	2,581.43
03	Special Funds	23,304.71
04	ST Improve Dist 2013-1	163,044.00
05	Water & Sewer Improvement	27,392.87
06	PR Airport Authority	2,698.72
07	Street Improvement District #7	9,529.18
08	Aflac	15.53
09	Discovery Benefits	84.58
28510	NDPERS	65.86
11	NDPERS	1,124.78
1648	Machart, Louis	113.00
EFTPS	GF#5 3-15-15	18.72
EFTPS	GFMU#5 3-15-15	977.53
1649	Machart, Louis	107.05
EFTPS	GF#6 3-31-15	17.74
EFTPS	GFMU#6 3-31-15	884.65
AW	Municipal Utilities	4,925.91
AW	ND St Tax Comm	1,212.94
<u>Municipal Utilities:</u>		
32703	BC/BS of North Dakota	5,708.62
04	NDPERS	17.75
05	PRAHS After-Prom Party	50.00
06	Matt or Heather Almen	100.00
07	AmeriPride Services, Inc	200.74
08	Aqua-Pure Inc.	1,458.34
09	Border States Electric Supply	42.25
32710	Galen Bosh	37.50
11	City of Fargo	56.00
12	Productivity Plus Account	9.49
13	Consolidated Waste, LTD.	16,337.30
14	Discovery Benefits, Inc	16.50
15	Ferguson Waterworks #2516	2,772.50
16	Graymont (WI) LLC	5,438.10
17	Hawkins Inc	1,339.53
18	Jim's Super Valu	30.29
19	Kevin Kargel	100.00
32720	Lagoon Maintenance	1,628.19
21	Light & Water Dept	4,258.38
22	Lon's Hardware	125.92
23	Michael Kilmer Const, Inc	4,665.00
24	Municipal Utilities	200.00
25	ND One Call Inc.	6.60
26	ND Rural Water Systems Assoc	225.00

27	Northdale Oil, Inc	261.04
28	North Star Coop	204.88
29	Polar Communications	151.16
32730	PR Community Club	54.00
31	Team Laboratory Chemical Corp	1,420.00
32	Water Bond Fund 05	4,830.00
33	Water Rev Bond Fund Phase II	3,450.00
34	Water Sur-Charge Fund	5,000.00
35	Water System Repair & Replace	1,500.00
36	Wayne's Variety	150.00
37	NDPERS	292.24
38	Aflac	372.89
39	Discovery Benefits	263.74
32740	General Fund	5,920.40
41	NDPERS	316.76
42	NDPERS	4,435.54
43	Nodak Elec Coop	6,384.10
44	Postmaster	301.66
7288-96	Salaries 3-15-15	11,425.27
EFTPS	MU#5 3-15-15	3,500.01
7297	Bell, Corrine N	706.45
EFTPS	PKDist#5 3-15-15	195.43
7298-7306	Salaries 3-31-15	11,459.65
EFTPS	MU#6 3-15-15	3,614.17
7307	Bell, Corrine N	706.45
EFTPS	PKDist#6 3-31-15	195.43
AW	ACH Chg	12.55
AW	NMPA	148,595.50
AW	NSF Check	133.70
AW	NSF Check	220.05
<u>Special Funds:</u>		
3428	PR Dev Corp	5,000.00
3429	05 Sales Tax Rev Bd Fd	11,955.62
<u>St Imprv Dist</u>		
<u>#2012-2:</u>		
5013	Wat & Sew Imprv Dist #2012-1	41,364.41
<u>Wat & Sewer Imprv</u>		
<u>Dist #2012-1:</u>		
1014	KLJ, Inc	504.15
1015	Mayo Construction	40,860.26
<u>Water Tower Fund:</u>		
10025	Advanced Engineering	21,141.17
10026	Leon's Bldg Ctr	85.50
10027	WC Press	110.76
10028	Naastad Bros Inc	24,350.52
10029	Advanced Engineering	21,878.75

Wanda Kratochvil from Walsh County Public Health provided information to the Council on an alcohol prevention grant they received and on alcohol abuse prevention strategies. The two main concerns in the county are underage drinking and binge drinking in adults. A media campaign called Parents Lead for basic parenting is in the works along with Responsible Beverage Server Training for bar owners. Two ID reader machines are available and will verify if a person is 21 and legal to be purchasing alcohol and also spot fake ID's.

The Sales Tax Committee is recommending the following item for the Council's approval: Blake moved and Lorton seconded to accept the Sales Tax Committee's recommendation for a \$5,000 housing incentive from the Sales Tax Economic Development Fund to the PR Economic Development Corp who will issue a \$5,000 check to Jay and Becky Skorheim. Upon roll call vote, all voted aye. M/C.

Anderson on behalf of the City Hall Committee and Halldorson reported they met with Bruce Hagen from ND Dept of Commerce Division of Community Services who conducted an energy audit on several political subdivision buildings. The representative feels the lights and furnaces should be replaced in the City Hall Auditorium and installation of additional insulation in the ceilings of the Fire Dept and both buildings would qualify for an Energy Conservation Grant. Turn-around time for the grant is approximately one week from receipt of the supporting documentation. There is a 50% match requirement and projects are required to have an energy payback of 10 years or less.

City Administration presented proposals submitted by Myron Knutson of Public Finance Management (PFM) and Brian Osowski of AMKO Advisors both of Fargo, ND for re-financing of the 2005 Sales Tax Revenue Bonds for the hospital building project. Both proposals will be reviewed by Council and should there be any questions both parties will be contacted for more information or schedule meetings before a decision is made.

Kelly and Kathleen Houser are requesting abatement on their property located at 443 Honey Ave S. Housers are asking for the true and full value of the land and improvements decreased from \$33,220.00 to \$7,500.00 and provided an appraisal from Prairie Appraisal Services. Anderson moved and Blake seconded to approve the abatement on the improvements only thus reducing the true and full value from \$29,700.00 to \$7,500.00 on the improvements and to leave the land values at their current true and full value of \$3,520.00.

Knutson moved and Blake seconded to approve a resolution authorizing Mayor Dan Stenvold and City Coordinator Jolene Halldorson to sign for all City of Park River banking activities on all bank accounts and remove Councilmen Dwight Byron and former Auditor Tom Larson from all City accounts. Upon roll call vote, all voted aye. Motion Carried.

Knutson moved and Blake seconded to donate \$50.00 to the PR Area School After-Prom Party. Upon roll call vote, all voted aye. M/C.

Daryl Larson presented information to the Council regarding re-planting of trees on the City berms, new developments and parks. Many of the trees have been lost due to disease and had to be removed. Larson found 253 trees need to be replaced/replanted in the area south of Hwy 17 from Code Ave S to Wadge Ave S and will continue checking the rest of the City. Larson checked with the WC Soil Conservation and priced out 120 trees each 4-5' in height. To purchase 40 trees in three different varieties, plant, stake, and wrap the trees would cost approximately \$5,800. Berg reported there are funds in the forestry fund to cover the \$5,800 cost. Halldorson reported there is a grant up to \$10,000 through the ND Forest Service

for the 2016 planting season which could be used to continue purchasing trees for the berms. Lorton moved and Anderson seconded to approve using \$5,800 of the forestry funds to replace trees and to apply for the Forestry Grant for 2016. Upon roll call vote, all voted aye. M/C.

Engineer Jon Markusen of KLJ, Inc. reported on the results of the February 19th meeting with Greg Mayo of Mayo Construction, the City of Park River and KLJ, Inc. At the meeting it was agreed that Mayo Construction's soil sub-contractor was to provide his payroll and expenses to justify charging \$30 per cubic yard for the topsoil. No information has been presented to Mayo Construction from the subcontractor and a price of \$17 per cubic yard will be paid. Mayo Construction is asking the City to look at reducing or eliminating the liquidated damages charges. Knutson moved and Blake seconded to apply three days of liquidated damages in the amount of \$3,300 for the concrete joint sealing work done after the extension given by the City. Upon roll call vote, all voted aye. M/C.

Polar Communications is asking for permission to close 5th Street East from Briggs Ave S to Railroad Ave W for their annual meeting. Knutson moved and Lorton seconded to approve the request upon notification of the PR Volunteer Fire Dept. Upon roll call vote, all voted aye. M/C

At 8:54 PM the following members of the PR Park Board joined the meeting; Dr. Nicholas Beneda, Dean Thompson, Andrew Lindell, and Kyle Halvorson. The Board presented the Council with a petition asking to have the City install water and sewer utilities to the premises in the E1/4SW1/4 for the proposed campgrounds and to special assess the costs to the PR Park District. PWD Larson and engineer Jon Markusen gave an estimate of approximately \$168,000 to install the utilities and a transformer would cost an additional \$20,000. Knutson moved and Blake seconded to accept the Park District petition for a water and sewer and improvement district and to assess the costs to the PR Park District. Upon roll call vote Blake, Knutson and Anderson voted aye with Lorton voting nay. M/C.

Being no further business, the meeting adjourned at 8:57 PM.

Dan Stenvold, Mayor

ATTEST:

Ann Berg, City Auditor