

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,  
MONDAY, MAY 11, 2015 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, May 11, 2015 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Councilmen, Knutson, Lundquist, Byron, and Anderson, City Coordinator Jolene Halldorson, City Attorney Tracy Laaveg, Public Works Director (PWD) Dennis Larson, and Auditor Ann Berg. Absent; Lorton & Blake. Others; Dean Skjerven, Daryl Larson, Jon Markusen, Kyle Halvorson, David Dvorak and Matt Hell.

Byron moved and Lundquist seconded to approve the following minutes; April 13, 2015 Regular Council and the April 13, 2015 Tax Equalization Meeting, the payments of the following checks and the financial reports. Upon roll call vote, all voted aye. M/C. Payment of the Special Funds Forestry bills are denied so the purchaser Joel Hylden can be consulted regarding the purchases.

**General Fund**

28551	Aflac	15.65
52	Discovery Benefits	67.49
53	NDPERS	69.94
54	NDPERS	1,173.79
55	PR Airport Authority	1,842.79
56	PR Park Dist	4,914.10
57	PR Public Library	1,842.79
58	Sillers, Laaveg & Wenzel	750.00
59	BC/BS of ND	1,347.44
28560	Acme Tools	203.70
61	ASCAP	335.00
62	CHS	3.60
63	Productivity Plus	682.87
64	East Side Garage	256.35
65	Harold's Steam Clean	286.00
66	Jim's Super Valu	5.99
67	Liberty Business Systems	19.14
68	Lon's Hdwr	666.23
69	MDU	201.44
28570	Northdale Oil, Inc	742.79
71	North Star Coop	714.54
72	Polar Comm	445.99
73	PR Airport Authority	794.29
74	PR Park Dist	716.59
75	PR Public Library	404.38
76	Quill Corp	11.88
77	Reliable Office Supplies	585.44
78	Glenn Rost	250.00
79	Saville Enterprise	500.00
28580	Sillers, Laaveg & Wenzel	633.45
81	Special Funds	1,695.76

82	Team Laboratory Chem	1,770.00
83	US Bank Equip Fin	67.01
84	WC Auditor	9,037.79
85	WC Press	350.02
1650	Louis Machart	118.94
EFTPS	GF#7 4-15-15	19.72
EFTPS	GFMU#7 5-15-15	902.37
1651	Sheldon Ellefson	208.93
1652	Sherry Greicar	2,130.68
1653	Louis Machart	83.26
EFTPS	GF#8 4-30-15	640.86
EFTPS	GFMU#8 4-30-15	1,013.31
<b><u>Municipal Utilities:</u></b>		
32794	Void	0
95	NDPERS	301.72
96-32804	Voided	0
05	Postmaster	250.81
06	Aflac	372.77
07	Discovery Benefits	280.83
08	General Fund	5,094.83
09	NDPERS	312.68
1132810	NDPERS	4,386.52
11	NDSU Ext Pesticide	55.00
12	Water Tower Fund	100,092.09
13	BC/BS of ND	5,154.56
14	AmeriPride Serv	204.94
15	Border States Elec	9,692.56
16	Cardmember Service	274.28
17	City of Fargo	28.00
18	Consolidated Waste	16,637.05
19	Discovery Benefits	16.50
32820	Ethanol Products	1,071.05
21	Graymont LLC	5,368.55
22	Hach Co	546.68
23	Hawkins Inc	1,174.10
24	Patricia Hensel	57.54
25	Cathy Hjelmstad Estate	5.51
26	Jim's Super Valu	100.57
27	Kringstad Ironworks	25.89
28	Lagoon Maint	1,670.94
29	Leon's Bldg Ctr	11.98
32830	Liberty Business System	19.15
31	Lights & Water	3,414.29
32	Lon's Hdwr	29.24
33	Jared Monson	38.00
34	Municipal Utilities	144.49
35	ND One Call	27.50
36	NDPERS	17.75

37	Northdale Oil, inc	275.49
38	North Star Coop	151.07
39	Polar Comm	155.62
32840	Quill Corp	67.99
41	Reliable Office Supplies	61.47
42	Sensus USA	442.58
43	Thatcher Company	8,756.00
44	US Bank Equip Fin	67.02
45	Verizon Wireless	54.02
46	Vessco, Inc	560.93
47	Water Bond Fund 05	4,830.00
48	Water Rev Bd Fd Phase II	3,450.00
49	Water Sur-Charge Fd	5,000.00
32850	Water Sys Repair & Replace	1,500.00
51	Water Tower Fund	11,098.00
52	Scott Wedel	100.00
53	William F Young Inc	996.30
7308-16	Salaries 4-15-15	11,421.90
EFTPS	MU#7 4-15-15	3,573.08
7317	Bell, Corrine	706.45
EFTPS	PKDist#7 4-15-15	195.43
7318	Void	0
7319-27	Salaries 4-30-15	11,305.99
EFTPS	MU#8 4-30-15	3,417.38
7328	Bell, Corrine	673.51
EFTPS	PKDist#8 4-30-15	185.19
AW	ACH Chg	12.50
AW	NMPA	125,014.30
AW	Job Service ND	86.27
<b><u>Special Funds:</u></b>		
3431	05 Sales Tax Rev Bd Fd	10,945.01
3432	ND Public Finance Auth	34,050.00
3433	PR Development Corp	5,000.00
3434	PR Community Theatre	5,000.00
<b><u>St Imprv Dist</u></b>		
<b><u>#2012-2:</u></b>		
5014	KLJ, Inc	559.43
5015	Mayo Construction	14,000.00
5016	WC Pres	77.22
5017	First United Bank	1,487.80
<b><u>Water Tower Fund:</u></b>		
10034-35	Voids	0
10036	WC Press	42.12
10037	Maguire Iron, Inc	217,656.00

At the April 13th meeting Mayor Stenvold announced Councilmen Karl Blake handed in his resignation effective after the June 8, 2015 City Council meeting. Kyle Halvorson, David Dvorak & Matt Hell spoke

to the Council about filling the vacancy. Mayor Stenvold will appoint someone to fill the vacancy and the appointment will need to be approved by the Council.

The Sales Tax Committee is recommending the following items for the Council's approval:

Lundquist moved and Byron seconded to accept the Sales Tax Committee's recommendation for a \$5,000 housing incentive from the Sales Tax Economic Development Fund to the PR Economic Development Corp who will issue a \$5,000 check to EJ and Lana Larson. Upon roll call vote, all voted aye. M/C.

When the Street Improvement District #7 was established the City agreed to pay 15% of the project costs and over the years money was not budgeted or put aside to pay the City's portion. Auditor Ann Berg requested \$22,500 from the Sales Tax Capital Improvement fund to cover the City's 2015 share of the loan payment. Knutson moved and Anderson seconded to accept the Sales Tax Committee's recommendation to use \$22,500 from the Capital Improvement fund to pay the City's share of the 2015 loan payment. Upon roll call vote, all voted aye. M/C.

PWD Larson updated the Council on the Water Tower project. The shell of the water tower was completely raised into position on Tuesday. Repair of the streets impacted by the new water transmission line should start this week, weather permitting, and should be completed by the end of May or first week in June. Knife River was awarded the bid for the street repairs.

Auditor Berg updated the Council on re-financing of the 2005 Hospital Sales Tax Revenue Bonds. First United Bank will purchase the bonds in the amount of \$346,123 payable over four years starting on May 1, 2016. Reserve hospital 1% sales tax funds and the 2015 bond will be used to pay off the remaining \$815,000 on the original bond. Anderson moved and Byron seconded to approve the following resolution:

**RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE  
OF CITY OF PARK RIVER, NORTH DAKOTA, SALES TAX REVENUE  
REFUNDING BONDS, SERIES 2015, AND RELATED MATTERS**

(Entire resolution may be viewed at the City Auditor's Office)

Upon roll call vote, all voted aye. M/C.

Coordinator Halldorson informed the Council that the City was approved for an energy grant to pay 50% of the furnace costs in the City Hall Auditorium. Halldorson will also submit requests to the ND Community Foundation and the PR Community Endowment Fund to cover the remaining costs.

City Attorney Laaveg spoke to the Council regarding the school building project. They are asking the City to vacate Hill Ave S between 5<sup>th</sup> and 6<sup>th</sup> Street West and deeding an 8'x500' section on the south side of 5<sup>th</sup> Street West. Laaveg is recommending approving execution of Quit Claim Deeds and vacating Hill Ave S between 5<sup>th</sup> & 6<sup>th</sup> Street West to the PR Area School District #8. Knutson moved and Anderson seconded a motion to approve Laaveg's recommendations. Upon roll call vote, all voted aye. M/C.

Lundquist introduced the following Resolution:

**RESOLUTION**

**WHEREAS**, the City of Park River is a member of the Northern Municipal Power Agency for the purpose of purchasing power to meet electricity needs for the City of Park River.

**NOW, THEREFORE BE IT HEREBY RESOLVED**, that Dennis Larson is hereby appointed to represent the City of Park River on the Board of Directors of NMPA through April 30, 2016 and

**BE IT FURTHER RESOLVED**, that Dan Stenvold is appointed as the City of Park River's representative on the Advisory Council of NMPA through April 30, 2016.

Byron seconded the foregoing Resolution and upon roll call vote, all voted aye. M/C.

Byron moved to designate the Walsh County Press as official newspaper for the City of Park River. Lundquist seconded the motion, and upon roll call vote, all voted aye. M/C.

At the April 13, 2015 Council meeting it was recommended by City Attorney Laaveg to plat and survey the 80 acre industrial park so each parcel of the land has a legal description. This would help future development to proceed in a timely manner. KLJ completed a concept plat of the 80 acres. The original concept had a street between divided lots in Block 1 and Block 3. This concept has changed to one street on each end of Block 1 and Block 3. This allows for all commercial buildings to have street frontage, in addition alleys were added to Block 1 and Block 3. A recommendation from the PR Development Corporation is to approve the plat as presented. A recommendation from Planning and Zoning is to name the plat Green Acres Addition. Byron moved and Knutson seconded a resolution to approve the plat as presented as a 3 block concept with Block 1 for commercial use, Block 2 for parks and recreation use and Block 3 for industrial use and to name the plat Green Acres Addition as recommended. Upon roll call vote, all voted aye. M/C.

The Council discussed open burning and fire pit usage. In the past a notice regarding open burning has been published in the WC Press and has been discussed by the Council to make an ordinance defining what a fire pit is and what type of fire pit would be safe for residents in the community along with a fine for noncompliance. Council members asked Halldorson to publish a notice in the WC Press and Laaveg to have an ordinance ready for the June 8<sup>th</sup> Council meeting.

Being no further business, the meeting adjourned at 8:37 PM.

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Dan Stenvold, Mayor

ATTEST:

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Ann Berg, City Auditor