

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, January 7, 2008 AT 7:30 P.M.**

The regular meeting of the Park River City Council was held on Monday, January 7, 2008, at 7:30 P.M. Mayor Stenvold called the meeting to order with the following present: Praska, Lund, Knutson, Byron, Anderson, Business Manager Tom Larson, Public Works Director Dennis Larson and Deputy Auditor Ann Berg. Absent Meagher and City Attorney Steve Currie.

Knutson moved to approve the minutes of the December 3, 2007 Regular Council meeting as presented. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Praska moved to approve the following bills for payment. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

25512	AmeriPride Linen	43.40
13	BC/BS of ND	765.40
14	Bob's Body Shop	125.12
15	Cardmember Services	774.66
16	Credit Plan	49.52
17	Dacotah Paper Co	102.73
18	Dale's Small Engine Repair	504.50
19	Fargo Freightliner	50.68
25520	Hodny Currie Lawyers	16.00
21	Kringstad Ironworks, Inc	437.70
22	KXPO	50.50
23	Leon's Building Center	65.62
24	Lon's Hardware	28.82
25	NDPERS	208.99
26	North Star Coop	2,522.50
27	Northdale Oil, Inc	1,159.96
28	Polar Communications	328.82
29	PR Implement, LLC	351.53
25530	Rost, Glenn	250.00
31	WC Auditor	11,384.64
32	WC Press	179.84
33	Xerox Corp	48.00
34	Ye Olde Medicine Center	12.67
35	MDU	637.97
36	PR Airport Authority	1,242.74
37	PR Park District	4,716.84
38	PR Public Library	1,353.93
39	Sewer Dist #95-1	65.01
25540	Special Funds	1,310.09

41	Street Improvement Dist #7	2,511.33
A.W.	ND ST Treasurer	89.04
1160	Salaries	211.98
	EFTPS (WH, SS, MED)	40.96

MUNICIPAL UTILITIES:

28640	F.U.B.	49,448.75
41	AmeriPride Linen	144.66
42	BC/BS of ND	3,403.10
43	Bob's Body Shop	284.00
44	Cardmember Services	73.75
45	City of Fargo	24.00
46	City of Grand Forks	378.00
47	Cliff Christensen Estate	75.00
48	Consolidated Waste LTD	11,692.33
49	Dacotah Paper Co	31.14
28650	Discovery Benefits	795.00
51	Discovery Benefits	15.00
52	Easy Way Electronics	4.00
53	Ethanol Products	496.20
54	Fargo Water Equipment	133.42
55	Hach Company	250.75
56	Hawkins, Inc	2,061.13
57	Jim's Super Valu	21.96
58	Killoran Trucking	5,013.00
59	Lagoon Maintenance	1,652.51
28660	Lon's Hdwr	45.19
61	MMUA	1,537.50
62	Municipal Utilities	125.00
63	ND One Call, Inc	4.96
64	NDPERS	637.50
65	NDPERS	637.50
66	NDPERS	46.37
67	NDPERS	2,192.57
68	Nodak Electric Coop	1,603.90
69	North Star Coop	222.67
28670	Northdale Oil, Inc	123.94
71	Out To Lunch	14.75
72	Polar Communications	95.72
73	PR Implement, LLC	154.95
74	Pristine Water Solutions	557.60
75	Samson Electric LTD	15.90
76	Team Laboratory Chemical	78.10
77	Water Bd Fd '05	4,830.00
78	Water Imp Dist #95-1	1,500.00
79	Water Rev Bd Fd Phase II	3,450.00

28680	Water Sur Chg Fd	4,000.00
81	Job Service ND	73.02
82	Verizon Wireless	43.71
83	Clerk of Court	10.00
84	Postmaster	243.20
A.W.	NMPA	84,668.14
A.W.	ACH Charges	9.85
A.W.	ND ST Treasurer	1,159.02
5373-80	VOIDS	0.00
5381-88	Salaries	9,138.39
	EFTPS (WH, SS, MED)	3,460.11
5389-96	Salaries	9,138.39
	EFTPS (WH, SS, MED)	3,460.11

SPECIAL FUNDS:

3004	Arrow Advertising	301.31
3005	KXPO	50.50
3006	Kinetic Leasing	6,303.00
3007	'05 Sales Tax Rev Bd Fd	10,559.80

WATER SUPPLY IMPROVEMENT:

1059	Northern Plains Contracting, Inc	74,604.52
1060	Samson Electric LTD	90,000.00
1061	Northern Plains Contracting, Inc	732,386.36
1062	Advanced Engineering	27,835.97

Laddie Bata and Vernon “Sliver” Groven appeared before the Council to express concerns on the chance of flooding along the drain located on the south side of town. Bata wanted to know when the cattails, grass and trees would be cleaned out of the drain and whether or not the culvert under the railroad tracks was clear or if it had been filled in when the railroad added crushed rock around it. Public Works Director Dennis Larson told Bata that the drain is cleaned out yearly after the ground has frozen so that the equipment does not become stuck. He added that he would check on the trees, however the ones that are above the water line are there to help prevent erosion of the drain. He will check the culvert. Bata asked if the drain might be resurfaced with blacktopping material to prevent the concrete from cracking and becoming filled with grass and weeds. D. Larson said that the drain was in good shape and did not warrant resurfacing at this time. Council thanked both men for appearing and expressing their concerns.

Eugene Bossert appeared before the Council to inform them that the Red River International Bike Tour (R.R.I.B.T.) would be coming to Park River again this year. Park River was a stop on last year’s tour and this year, on June 16, 2008, will be an overnight host city of the participants. Bossert asked if the City would support the efforts of the host committee again this year. The Council said they would. Bossert said he would be back at a later date with more details.

City governing bodies, at their regular meeting in January of each even-numbered year, shall designate depositories of public funds, which meet the pledge of security requirements. Knutson moved that Citizens State Bank, First United Bank, Gate City Bank, and the Bank of North Dakota be designated as depositories for the City of Park River. Byron seconded, and upon roll call, all voted aye. Motion carried

Mayor Stenvold brought zoning issues to the table for discussion. Specifically it appears Northern Valley Contracting owner Ken Sweeney is in violation of current zoning regulations at his property along Highway 17 East. The area is zoned for commercial businesses and it appears Mr. Sweeney is using his property for uses that are more associated with industrial zoning. Furthermore, several pieces of equipment are parked in the Highway 17 right-of-way. Mayor Stenvold spoke with Sweeney in December 2007 and Sweeney told him he would move the equipment after the first of the year. The Council decided to direct City Attorney Steve Curried to write a letter to Mr. Sweeney and give him 30 days to cleanup his property and make it more presentable to the public.

The Council discussed housing incentives as a way to help Park River attract citizens and construction of new homes. It appears the new eight-unit apartment complex currently being constructed on the eastside of Park River is a hit as all of the units are spoken for. Knutson moved to table the discussion until the next meeting so more information can be gathered. Lund seconded, and upon roll call vote, all voted aye. Motion carried.

Hillcrest Country Club presented a Liquor License application along with a check for \$600.00 to the City Council for approval. Knutson moved to approve the Liquor License for the Hillcrest Country Club. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Byron moved to transfer the Alexander House's Liquor License to the City Hall for the Hajicek/Chwialkowski wedding on 2-16-08. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Discussion on a committee for the Quasquicentennial (125th) Celebration took place. Mayor Stenvold will contact people and form an 8 to 9 person committee to spearhead the celebration. Citizens are encouraged to bring ideas to council members. Volunteers are asked to contact Mayor Stenvold. The 125th celebration is scheduled for July 2 – 5, 2009.

Delinquent utility bills were discussed and the Council decided that several delinquent accounts should be submitted for collection.

Public Works Director Dennis Larson presented the Council with an update on the water treatment plant renovation project. Work is being done inside on the additional softening basin, switchgear and controls, and will begin soon on the filters. The lime silo has been erected and the project is relatively on schedule.

Being no further business, the meeting was adjourned.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, February 4, 2008 AT 7:30 P.M.**

The regular meeting of the Park River City Council was held on Monday, February 4, 2008, at 7:30 P.M. Mayor Stenvold called the meeting to order with the following present: Knutson, Byron, Anderson, City Attorney Steve Currie, Business Manager Tom Larson, Public Works Director Dennis Larson and Deputy Auditor Ann Berg. Absent Meagher, Praska and Lund.

Knutson moved to approve the minutes of the January 7, 2008 Regular Council meeting as presented. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

Byron moved to approve the following bills for payment. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

25542	AmeriPride Linen	43.40
43	Avenet, LLC	396.00
44	BC/BS of ND	1,244.05
45	CNH Capital	62.32
46	Hanson's Auto & Impl.	804.48
47	Jim's Super Valu	21.29
48	Kringstad Ironworks, Inc	478.01
49	Lon's Hardware	8.28
25550	NDPERS	659.58
51	Northdale Oil, Inc	314.23
52	Old Dominion Brush	1,473.34
53	Polar Communications	353.44
54	PR Implement, LLC	328.76
55	PR Veterinary Clinic	300.00
56	Quill Corp	183.32

57	Sanitation Products	1,178.80
58	WC Auditor	14,340.94
59	WC Press	177.92
25560	Kadrmars, Lee & Jackson pc	2,616.14
61	North Star Coop	1,512.45
62	Workforce Safety & Insurance	1,349.37
63	Glenn Rost	250.00
64	Bob's Body Shop	67.00
65	MDU	782.83
66	PR Airport Authority	1,010.85
67	PR Park District	1,316.77
68	PR Public Library	1,275.78
69	Sewer Dist #95-1	288.85
25570	Special Funds	3,392.14
71	Street Improvement Dist #7	4,159.11
1161-69	Voids	0.00
1170	Salaries	148.70
	EFTPS (WH, SS, MED)	30.46
	EFTPS (WH, SS, MED)	700.35
	EFTPS (WH, SS, MED)	3,600.00

MUNICIPAL UTILITIES:

28685	Alexander House.	456.72
86	AmeriPride Linen	96.44
87	BC/BS of ND	2,924.45
88	Border States Elec	377.22
89	Business Forms & Acct Sys	815.50
28690	City of Fargo	28.00
91	Consolidated Waste LTD	13,501.68
92	Discovery Benefits	295.00
93	Discovery Benefits	15.00
94	Easy Way Electronics	4.00
95	Hawkins, Inc	1,910.17
96	Jim's Super Valu	71.14
97	Killoran Trucking	5,013.00
98	Lagoon Maintenance	1,793.98
99	Lon's Hdwr	46.20
28700	Municipal Utilities	300.00
01	ND One Call, Inc	3.72
02	NDPERS	637.50
03	NDPERS	637.50
04	NDPERS	46.32
05	NDPERS	1,814.03
06	Nodak Electric Coop	4,080.36
07	Northdale Oil, Inc	39.18
08	Polar Communications	96.94

09	PR Implement, LLC	21.87
28710	Quill Corp	122.97
11	Water Bd Fd '05	4,830.00
12	Water Imp Dist #95-1	1,500.00
13	Water Rev Bd Fd Phase II	3,450.00
14	Water Sur Chg Fd	4,000.00
15	Bank of North Dakota	10,650.00
16	North Star Coop	298.22
17	WC Treasurer	689.10
18	Workforce Safety & Ins	1,255.61
19	Bank of North Dakota	2,266.75
28720	Bank of North Dakota	3,600.00
21	Postmaster	14.02
22	Bob's Body Shop	295.75
23	Verizon Wireless	43.61
24	Fordville Public School	200.00
25	Postmaster	204.04
A.W.	NMPA	86,510.48
A.W.	ACH Charges	10.05
5397-04	Salaries	9,138.39
5405-10	Voids	0.00
5411-18	Salaries	9138.39
EFTPS (WH, SS, MED)		2,759.76

SPECIAL FUNDS:

3008	Bank of North Dakota	294.00
3009	WC Treasurer	938.29
3010	WC Treasurer	641.49
3011	'05 Sales Tax Rev Bd Fd	12,633.78

HOSPITAL BUILDING FUND:

1025	US Bank	431.25
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WATER IMPROVEMENT DIST #95-1:

1047	Bank of ND	2,100.00
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WATER SUPPLY IMPROVEMENT:

1059	Northern Plains Contracting, Inc	74,604.52
1060	Samson Electric LTD	90,000.00
1061	Northern Plains Contracting, Inc	732,386.36
1062	Advanced Engineering	27,835.97
1063	Northern Plains Construction, Inc	166,102.50

Daphne Fallis appeared before the Council to present information on the ND Ladies Motorcycle Run. This is the 21st annual run and Park River is the host city for the three-day event. On July 18, 19 and 20th approximately 125 women on their motorcycles will

be in Park River. Ms. Fallis handed out a tentative schedule to members present and is looking for support from the community as a whole. Potential sponsors will be contacted and given additional information. The Council thanked Ms. Fallis for the information and hoped that the community will give her the support needed to make this a great event.

Byron moved to approve a letter of credit from the Bank of North Dakota on behalf of First United Bank in addition to their Pledge of Securities. Anderson seconded and upon roll call vote all present voted aye. Motion carried.

Mayor Stenvold read a request from Ronald Mastre for property tax abatement for his property located at 610 Code Ave S. Mastre qualified for a Senior Citizens Homestead Credit for the 2007 tax year. Knutson moved to approve Mastre's request for the 2007 property tax abatement. Anderson seconded, and upon roll call vote all present voted aye. Motion carried.

The Arena Commission asked the City Council to grant them an energy credit in the amount of \$1,000 as done in the past. Knudson moved to grant the \$1,000 energy credit, to the Arena Commission, and apply it against their utility bill. Anderson seconded, and upon roll call, all present voted aye. Motion carried.

Housing incentives, tabled from last month's meeting, were brought up for discussion. Under State Guideline, Property Tax Exemption of Certain New Single Family Residential Properties, North Dakota Century Code 57-02-08 (35), states that the governing body must pass a resolution stating that the exemption will be allowed. The governing body may place restrictions on the exemptions, including limitations on the length of time during which an exemption is allowed. All new single-family residential property constructed after passage of the resolution are eligible. Knutson moved to adopt a resolution to grant a tax exemption on newly constructed single-family residential property, excluding townhouse and condominiums, up to \$75,000 true and full value for the first two taxable years. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Mayor Stenvold asked several persons to serve on the Quasquicentennial (125th) Celebration Committee, to include William Galloway, Larry & Kathy Houser, Mark Jensen, Audrey Blair, Eric "Ike" Meberg, Harlan Larson, Tom Larson, Ann Berg and himself. Others may be added later. Citizens are encouraged to bring ideas to the committee members. The Quasquicentennial (125th) Celebration is scheduled for July 2 – 5, 2009. An organizational meeting will be scheduled soon.

Public Works Director Dennis Larson presented the Council with an update on the water treatment plant renovation project. One of the filters is off line while the crew is working on it. Substantial completion date for the plant project is March 31, 2008, but some delays may change this date. D. Larson also informed the Council about damaged caused by the power spike that occurred on Monday morning, January 28, 2008, which was a

switching error in the transmission line near Hensel, ND. Damage at the well sites included blown surge protectors on the variable frequency drives as well as some communication issues. Larson was able to start nine wells up by manual control. Well #10 did not come back up and a service tech will be on site on February 5th to check out the VFD.

The Park River Community Club is sponsoring its annual Employee Appreciation Event on Thursday, February 7, 2008 at the American Legion. The cost is \$6.00 per employee. Byron moved to have the City cover the \$6.00 charge for the city employees in attendance. Anderson seconded, and upon roll call vote all present voted aye. Motion carried.

Mayor Stenvold went over the Marvin Windows and Doors 2007 employment roster with the Council. The list shows that 44 people from Park River work at Marvin's and an additional 31 from surrounding communities. Mayor Stenvold asked if the City of Park River should draft a letter inquiring about housing incentives available from Marvin Windows for people wishing to build in Park River. Byron moved to have Business Manager T Larson draft a letter to Marvin Windows and Doors asking if they would be willing to fund a housing incentive program for the City of Park River. Knutson seconded, and upon roll call vote all present voted aye. Motion carried.

Being no further business, the meeting was adjourned.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, March 10, 2008 AT 8:00 P.M.**

The regular meeting of the Park River City Council was held on Monday, March 10, 2008, at 8:00 P.M. Mayor Stenvold called the meeting to order with the following present: Praska, Lund, Knutson, Byron, Anderson, City Attorney Steve Currie, Business Manager Tom Larson, Public Works Director Dennis Larson and Deputy Auditor Ann Berg. Absent: Meagher.

Byron moved to approve the minutes of the February 4, 2008 Regular Council meeting as presented. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the following bills for payment. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

25572	AmeriPride Linen	43.40
73	BC/BS of ND	1,363.70
74	Bob's Body Shop	224.72
75	Cardmember Services	55.00
76	Dacotah Paper Co	77.10
77	Dale's Small Engine Repair	585.00
78	Farmers Union Service Assoc	102.00
79	Jim's Super Valu	25.50
25580	Kadrmass, Lee & Jackson PC	649.51
81	Kringstad Ironworks	106.35
82	Tom Larson	79.87
83	Lon's Hdwr	46.17
84	MDU	714.12
85	NDPERS	785.52
86	North Star Coop	2,888.27
87	Northdale Oil, Inc	671.59
88	Polar Communications	348.91
89	PR Community Club	130.00
25590	PR Implement, LLC	20.52
91	PR Veterinary Clinic	100.00
92	Quill Corp	314.06
93	Glenn Rost	250.00
94	Sanitation Products	92.72
95	WC Auditor	11,708.30
96	WC Press	158.08
97	ND Municipal Finance	60.00
98	PR Airport Authority	1,851.73
99	PR Park District	2,384.28
25600	PR Public Library	2,281.35
01	Sales Tax Fund	6,988.30
02	Sewer Dist #95-1	4,004.65
03	Special Funds	5,829.53
04	Street Improvement Dist #7	17,061.54
1171	Stefan W Linstad O.T.	125.02
	EFTPS (WH, SS, MED)	48.94
1172	Salaries	180.35
	EFTPS (WH, SS, MED)	35.70
	EFTPS (WH, SS, MED)	2588.07

MUNICIPAL UTILITIES:

28726	AmeriPride Linen	96.44
27	BC/BS of ND	2804.80
28	Bob's Body Shop	292.00
29	Border States Elec	13,049.40
28730	Business Forms & Acct Sys	193.89
31	Butler Machinery Co	145.74
32	City of Fargo	56.00
33	Consolidated Waste LTD	13,436.93
34	Discovery Benefits	295.00
35	Discovery Benefits	15.00
36	Douglas or Jamie Pallack	48.75
37	Ethanol Products	1,154.85
38	Hagen Construction	1,530.00
39	Hawkins, Inc	2,062.54
28740	Jim's Super Valu	36.66
41	Killoran Trucking	7,364.70
42	Lagoon Maintenance	1,838.42
43	Lon's Hdwr	19.37
44	Municipal Utilities	51.25
45	ND One Call, Inc	2.48
46	NDPERS	637.50
47	NDPERS	637.50
48	NDPERS	46.32
49	NDPERS	1,688.09
28750	Nodak Electric Coop	1,894.57
51	North Star Coop	182.40
52	Northdale Oil, Inc	83.70
53	Polar Communications	91.86
54	Pristine Water Solutions	557.60
55	Quill Corp	6.37
56	Samson Electric LTD	85.06
57	Water Bd Fd '05	4,830.00
58	Water Imp Dist #95-1	1,500.00
59	Water Rev Bd Fd Phase II	3,450.00
28760	Water Sur Chg Fd	4,000.00
61	After Prom Party	25.00
62	Verizon Wireless	44.10
A.W.	NMPA	90,297.31
A.W.	ACH Charges	9.95
A.W.	Returned NSF Check	150.00
5419-26	Salaries	9,138.39
EFTPS (WH, SS, MED)		2,293.04
5427	Cledith A Carlson O.T.	104.39
5428	Roger A Johnson O.T.	42.06
5429	Stefan W Linstad O.T.	56.56

EFTPS (WH, SS, MED)	161.71
5430-37 Salaries	9,138.39
EFTPS (WH, SS, MED)	872.04

SPECIAL FUNDS:

3012	Community Works ND	3,000.00
3013	PR Development Corp	8,250.00
3014	City of Grafton	12,500.00
3015	Glenn Rost	1,000.00
3016	The Bismarck Tribune	65.00
3017	Morgan Printing	78.75
3018	'05 Sales Tax Rev Bd Fd	5,396.83

WATER SUPPLY IMPROVEMENT:

1064	Samson Electric LTD	36,000.00
1065	Advanced Engineering	9,136.88

Byron moved to accept the Pledge of Securities from First United Bank dated 3-1-2008. Knutson seconded and upon roll call vote, all present voted aye. Motion carried.

Chris Lipsh, representing Hillcrest Country Club, informed the Council that they are planning to lease to own a new Toro mower and top grooming brush. He asked if the City of Park River would sponsor a municipal lease for \$27,295.26 for a period of five (5) years. Hillcrest will make the annual payments. Knutson moved to approve sponsorship of the municipal lease. Byron seconded, and upon roll call vote, all present voted aye. Motion carried.

Mayor Stenvold introduced a cost share agreement from the NDDOT and asked City Attorney Steve Currie to go over agreement for the micro seal of Hwy 17 through Park River with the Council. The total cost of the project through Park River is estimated to be \$125,300. The City of Park River's cost share is estimated to be 10% or \$12,530. Coordination between the NDDOT and the railroad will take place so that the work done to the railroad tracks is completed prior to the start of the micro seal project. Byron moved to approve the Cost Share Agreement between the City of Park River and the North Dakota Department of Transportation in the amount of \$12,530.00 for the Highway 17 micro seal project. Lund seconded, and upon roll call vote, all present voted aye. Motion carried.

The Park River Sales Tax Committee submitted the following recommendations to the Park River City Council for approval:

Knutson moved to approve the tenth payment of the Marvin Windows & Doors incentive for \$12,500 to the City of Grafton. Forty-four people from Park River and 31 from the surrounding area work at Marvin's. Byron seconded, and upon roll call vote, all present voted aye. Motion carried.

Byron moved to approve a payment of \$7,500 to the Park River Development Corp to assist with reviewing and promoting economic development projects and \$750 to

support the Small Business Development Center. Lund seconded, and upon roll call vote, all present voted aye. Motion carried.

Knutson moved to approve the \$3,000 pledge for 2007 to assure access to the ND Community Works Fund for gap financing of housing loans. Lund seconded, and upon roll call vote, all voted aye. Motion carried.

The Park River Development Corp and the Park River Sales Tax Committee have recommended a \$10,000 loan guarantee for SanGrait Auto Service as part of a financing package. Any draw on the guarantee due to default will be drawn equally among all guarantors. The guarantee is contingent upon SanGrait Auto Service and its partners discontinuing their auto racing and used vehicle sales and keeping their business property neat and orderly. Knutson moved to approve the \$10,000 loan guarantee including the above provisions. Motion died due to lack of second.

Lund moved to approve the recommendation that the community adopt and fund a \$5,000 new home construction incentive from the Sales Tax Economic Development Fund. Praska seconded. Upon roll call; Praska, Lund, Knutson and Anderson voted aye; Byron abstained. Motion carried.

Praska moved to approve the \$10,138 payment to the Park River Park Board for their April 2008 swimming pool renovation lease payment. Byron seconded, and upon roll call vote, all present voted aye. Motion carried.

Knutson moved to approve the annual \$10,000 incentive payment to Park River Implement, LLC on July 1, 2008 as part of the five-year arrangement. Byron seconded and upon roll call vote, all present voted aye. Motion carried.

The lease of the industrial park property is up for renewal. The Council asked City Attorney Steve Currie to negotiate a new three-year lease with current renter Greg Erovick if he is interested.

Mayor Stenvold asked City Attorney Currie to read a letter received from Jill Mullen, manager of the American Legion Bar. She is requesting permission to block off the street in front of the Legion on July 4th for a street dance and also on July 18, 19 & 20 for the 21st ND Ladies Motorcycle Run participants to park their motorcycles and possibly hold a street dance. The matter was tabled until next month so more information could be gathered.

Knutson moved to approve a \$25.00 donation to the After Prom Party. Lund seconded, and upon roll call vote, all voted aye. Motion carried.

Public Works Director Dennis Larson updated the Council on the water treatment plant renovations. The project is currently behind schedule due to equipment not arriving on time. The substantial completion date may be moved to May 30, 2008. The contractor will bring in additional personnel to help with the work. D. Larson also informed the Council that Cledith Carlson and Sheldon Ellefson have given him notice that they will be retiring in June of this year. The Council asked D Larson to compile a job description and advertise for the positions.

Mayor Stenvold, Chairperson for the 125th Celebration, gave an update to the Council on the meeting held on March 5, 2008. The following committees have been formed and staffed. Finance: Larry Houser, Bill Galloway & Eric 'Ike' Meberg; Dignitaries: Dan Stenvold, Tom Larson & Ann Berg; Carnival/Rides: Tom Larson & Joan Larson; Entertainment: Becky Chyle, Kathy Houser, Audrey Blair & Joan Larson; Advertising Marketing Souvenirs: Mark Jensen, Diana Hahn & Ruth Jelinek; Parade: Dan Stenvold, Tom Larson & Steve Currie; Road Rally: Eric 'Ike' Meberg; Farmers Market and/or Craft Show: Mark Jensen & Harlan Larson; Reunion Band: Harlan Larson; Security: Dan Stenvold; Trash & Portables: Tom Larson. If you wish to volunteer, please contact a committee member.

Business Manager Tom Larson informed the Council that the City's health insurance premiums will increase 12.5% effective May 1, 2008. He will present additional information at the April meeting

Being no further business, the meeting was adjourned.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, APRIL 7, 2008 AT 8:00 P.M.**

The regular meeting of the Park River City Council was held on Monday, April 7, 2008, at 8:00 P.M. Mayor Stenvold called the meeting to order with the following present: Praska, Knutson, Meagher, Anderson, Business Manager Tom Larson, Public Works Director Dennis Larson and Deputy Auditor Ann Berg. Absent: Byron, Lund and City Attorney Steve Currie

Praska moved to approve the minutes of the March 10, 2008 Regular Council meeting and the March 19, 2008 Special Council meeting as presented. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the following bills for payment. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

25605	AmeriPride Linen	43.40
06	Banyon Data Systems	231.00
07	BC/BS of ND	2050.94
08	Dale's Small Engine Repair	300.00
09	Jim's Super Valu	58.90
25610	Kadrmass, Lee & Jackson PC	1363.12
11	Kringstad Ironworks	37.50
12	Lon's Hdwr	4.69
13	Mun. Govt. Academy	65.00
14	NDPERS	785.69
15	North Star Coop	1468.15
16	Northdale Oil, Inc	290.74
17	Polar Communications	356.74
18	PR Implement, LLC	288.62
19	PR Veterinary Clinic	125.00
25620	Rhoma Industries	566.74
21	Glenn Rost	250.00
22	Sanitation Products	41.90
23	WC Auditor	11,045.03
24	WC Hwy Dept	1,300.00
25	WC Press	25.60
26	Xerox Corp	48.00
27	Ye Olde Medicine Center	6.83
28	MDU	513.77
29	PR Airport Authority	892.07
25630	PR Park District	2,185.03
31	PR Public Library	938.87
32	Sales Tax Fund	832.43
33	Sewer Dist #95-1	427.01
34	Special Funds	466.43
35	Street Improvement Dist #7	532.44
1173	Sheldon Ellefson O.T.	36.21
	EFTPS (WH, SS, MED)	6.00
	EFTPS (WH, SS, MED)	1,082.34
1174	Salaries	193.91
	EFTPS (WH, SS, MED)	37.94
1175	Robert Kubat O.T.	29.30
	EFTPS (WH, SS, MED)	4.86
	EFTPS (WH, SS, MED)	789.53
AW	ND ST Treasurer	386.68

MUNICIPAL UTILITIES:

28764	AmeriPride Linen	96.44
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65	Banyon Data Systems	539.00
66	BC/BS of ND	2117.56
67	Bob's Body Shop	281.50
68	Border States Elec	171.63
69	Cardmember Services	83.98
28770	Consolidated Waste LTD	13,420.68
71	Discovery Benefits	295.00
72	Discovery Benefits	15.00
73	Easy Way Electronics	8.00
74	Ethanol Products	1,184.78
75	Hach Company	705.14
76	Hawkins, Inc	1,506.16
77	Instrument Control Systems	1,450.38
78	Jim's Super Valu	53.91
79	Killoran Trucking	5,013.00
28780	Lagoon Maintenance	1,656.52
81	Lon's Hdwr	27.45
82	MMUA	1,187.50
83	Municipal Utilities	150.00
84	NALCO Co	162.87
85	ND Dept of Health Chem	484.00
86	NDPERS	637.50
87	NDPERS	637.50
88	NDPERS	46.32
89	NDPERS	1,687.93
28790	NMPA	510.17
91	Nodak Electric Coop	1,578.15
92	North Star Coop	439.81
93	Northdale Oil, Inc	185.90
94	Polar Communications	164.26
95	PR Implement	41.90
96	Quill Corp	42.45
97	Water Bd Fd '05	4,830.00
98	Water Imp Dist #95-1	1,500.00
99	Water Rev Bd Fd Phase II	3,450.00
28800	Water Sur Chg Fd	4,000.00
01	Ye Olde Medicine Center	10.91
02	Verizon Wireless	43.98
03	Postmaster	202.70
A.W.	NMPA	78,247.68
A.W.	ACH Charges	10.20
A.W.	ND ST Treasurer	915.21
5438-45	Salaries	9,138.39
EFTPS (WH, SS, MED)		2,377.77
5446-53	Salaries	9,138.39
EFTPS (WH, SS, MED)		2,670.58

5454	Cledith A Carlson O.T.	146.49
5455	Sheldon Ellefson O.T.	27.16
5456	Roger A Johnson O.T.	110.30
5457	Robert Kubat O.T.	97.66
	EFTPS (WH, SS, MED)	63.22

HOSPITAL BUILDING FUND:

1026	US Bank	67,193.75
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SPECIAL FUNDS:

3019	Arrow Advertising	690.03
3020	Morgan Printing	78.75
3021	PR Park District	10,138.00
3022	'05 Sales Tax Rev Bd Fd	7,645.18

WATER SUPPLY IMPROVEMENT:

1066	Northern Plains Contracting Inc	254,562.07
1067	Samson Electric LTD	100,000.00
1068	Samson Electric LTD	9,800.00

Meagher moved to transfer the American Legion's Liquor License to the City Hall for the National Turkey Wildlife Federation Banquet on May 16, 2008. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

A Farm Lease Agreement between the City of Park River and Greg Erovick was presented for the Council's approval. The property description is as follows: 76 tillable acres located in the SE1/4NE1/4 of Section 28, Township 157, Range 55 West and the NE1/4NE1/4 of Section 28, and the NW1/4 of Section 22. The term of this lease shall be for three (3) farming years commencing April 1, 2008, and terminating October 31, 2010. The rent for the property is \$4,560.00 annually with one-half due on April 1st and one-half due on November 1st of each year. Knutson moved to accept the terms of the lease between the City of Park River and Greg Erovick. Meagher seconded, and upon roll call vote, all voted aye. Motion carried.

The Ashley Lions Club presented a ND Games of Chance Site Authorization for the Council's approval. They wish to conduct games of chance under the license granted by the Attorney General of the State of North Dakota at the Alexander House, Inc. for the period beginning July 01, 2008, and ending June 30, 2009. Praska moved to approve the Site Authorization for the Ashley Lions Club. Meagher seconded, and upon roll call, all voted aye. Motion carried.

Public Works Director Dennis Larson informed the Council that spring cleanup would be held the week of April 28. Larson requested that people call into the plant on or before Monday, April 28 for scheduling the removal of large items.

The 125th Celebration Committee is in need of some start-up money to purchase souvenirs, etc. Praska moved that the City donate \$5,000 from the Municipal Utility Fund to the Centennial Committee for start-up activities. Anderson seconded, and upon roll call vote, all vote aye. Motion carried.

Business Manager T. Larson reported that he had visited with the BC/BS representative regarding the 12.5% increase in the City's health insurance premium. The monthly premium for a family plan will increase from \$765.40 to \$861.30 and the single plan premium will increase from \$294.40 to \$331.30. Employees on the family plan would be responsible for \$291.30 of the premium per month. Knutson moved to increase the City's contribution cap from \$558.00 to \$570.00 and keep the \$500.00 deductible. Meagher seconded, and upon roll call vote, all voted aye. Motion carried.

Wayne Gerszewski from AE2S presented an update on the Water Treatment Plant renovation project. The meeting recessed at 7:50 PM to tour the plant. The meeting reconvened at 8:39 PM. City Attorney Steve Currie joined the meeting at this time along with Tim Poehls of Northern Plains Contracting and Paul Samson of Samson Electric. Gerzewski explained that the substantial completion date of March 31, 2008 and the final completion date of May 31, 2008 would not be met, due to equipment delivery delays, retrofitting and keeping the plant up and running during the renovation. The contractors requested that the substantial completion date be moved to May 31, 2008 and the final completion to June 30, 2008. Council members raised concerns with the spring fieldwork and spraying and if the plant could supply Walsh Rural Water District with the increased water usage. Meagher moved to extend the treatment portion completion by 60 days and final completion date by 90 days as long as the additional water needed by Walsh Rural Water District would be available. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Jill Mullen, representing the American Legion Club, appeared before the Council to ask their permission to have a street dance in front of the American Legion and block off the street in front of the building on July 4, 2008 from 9:00 PM to 1:00 AM. Mullen has hired the entertainment and the 125th Celebration Committee would charge admission at the gate to generate some funds for the 2009 celebration. Mullen also asked for permission to block off the street in front of the Legion on July 18, 19 & 20, 2008 for the ND Ladies Motorcycle Ride-in for the women to display their bikes. Sheriff Lauren Wild said he did not have a problem with either of the requests. Meagher moved to grant the request for the street dance and to block off the street in front of the Legion the evening of July 4, 2008. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

City Attorney Steve Currie reviewed the ND Dept of Transportation Cost Share Agreement for the Safe Routes to School Project with the Council. His recommendation

to the Council was that they approve the agreement as presented. Meagher moved to approve the agreement. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the Preliminary Engineering Agreement between the City of Park River and Kadrmas, Lee, & Jackson, Inc. for the Safe Routes to School project. Agreement states preliminary engineering and contract administration not to exceed \$5,975.00. Meagher seconded, and upon roll call vote, all voted aye. Motion carried.

Being no further business, the meeting was adjourned.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, MAY 5, 2008 AT 7:30 P.M.**

The regular meeting of the Park River City Council met on Monday, May 5, 2008, at 7:30 P.M. Mayor Stenvold called the meeting to order with the following present: Praska, Knutson, Meagher, Byron, Anderson, Business Manager Tom Larson, Public Works Director Dennis Larson and Deputy Auditor Ann Berg. Absent: Lund and City Attorney Steve Currie

Byron moved to approve the minutes of the April 7, 2008 Regular Council meeting as presented. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Meagher moved to approve the minutes of the April 8, 2008 Board of Tax Equalization meeting as presented. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the following bills for payment. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

25636	AmeriPride Linen	71.11
37	BC/BS of ND	1,219.64

38	Bob's Body Shop	285.00
39	Cardmember Services	269.99
25640	City of McVile	150.00
41	Dahlen Plb & Ht	30.00
42	Don Greicar Excavating	200.00
43	Jim's Super Valu	16.41
44	Kadrmass, Lee & Jackson PC	3,447.94
45	Larson, Tom	67.67
46	Lon's Hdwr	38.90
47	NDPERS	645.30
48	North Star Coop	1,517.37
49	Northdale Oil, Inc	275.93
25650	Polar Communications	361.41
51	Quill Corp	98.70
52	Radisson Hotel Bismarck	110.00
53	Glenn Rost	250.00
54	Titan Machinery	101.59
55	WC Auditor	11,481.92
56	WC Hwy Dept	300.00
57	WC Press	305.36
58	MDU	304.26
59	PR Airport Authority	15.48
25660	PR Implement	330.38
61	PR Park District	41.29
62	PR Public Library	15.48
63	Sewer Dist #95-1	111.40
64	Special Funds	9,318.73
65	US Postal Service	83.80
1176-79	Salaries	1,358.23
	EFTPS (WH, SS, MED)	1,270.36

MUNICIPAL UTILITIES:

28804	AmeriPride Linen	96.44
05	BC/BS of ND	3,471.26
06	Bob's Body Shop	266.00
07	Border States Elec	806.75
08	Cardmember Services	63.00
09	City of Fargo	28.00
28810	Consolidated Waste LTD	13,597.14
11	Dacotah Paper Co	33.61
12	Discovery Benefits	295.00
13	Discovery Benefits	15.00
14	Easy Way Electronics	4.00
15	Ethanol Products	998.43

16	Fargo Water Equipment	754.64
17	Hagen Construction	2,377.50
18	Hawkins, Inc	1,603.32
19	Heather Byron	89.75
28820	Killoran Trucking	5,013.00
21	Kringstad Ironworks, Inc	37.50
22	Lagoon Maintenance	1,656.24
23	Lon's Hdwr	5.55
24	Mitchell McLeod	47.00
25	Municipal Utilities	263.25
26	ND Dept of Health Chem	484.00
27	ND Rural Water	125.00
28	NDPERS	637.50
29	NDPERS	637.50
28830	NDPERS	46.32
31	NDPERS	1,828.32
32	Nodak Electric Coop	6,305.32
33	North Star Coop	352.99
34	Northdale Oil, Inc	109.77
35	Northern Water Works	1,716.49
36	Polar Communications	114.33
37	Water Bd Fd '05	4,830.00
27	Water Imp Dist #95-1	1,500.00
39	Water Rev Bd Fd Phase II	3,450.00
28840	Water Sur Chg Fd	4,000.00
41	WC Press	494.70
42	ND Ladies Ridein	250.00
43	PR Implement	100.66
44	Verizon Wireless	43.89
45	Minot State University	155.00
46	Postmaster	249.64
47	Sheldon Ellefson	1,000.00
A.W.	NMPA	76,968.45
A.W.	ACH Charges	10.20
5458-65	Salaries	9,001.02
EFTPS (WH, SS, MED)		2,521.51
5466-74	Salaries	9,293.15
EFTPS (WH, SS, MED)		3,502.49

SPECIAL FUNDS:

3023	'05 Sales Tax Rev Bd Fd	10,273.37
3024	Bank of ND	27,750.00

WATER SUPPLY IMPROVEMENT:

1069	Advanced Engineering	20,108.53
1070	Northern Plains Contracting Inc	50,303.00

1071	Samson Electric LTD	13,500.00
1072	Advanced Engineering	8,725.27

Conrad Rostvet appeared before the Council to inquire if there was any help available to relocate an 8-plex to Park River. The Council informed Mr. Rostvet that there are no incentives or programs for multi-family units. Rostvet also asked who was responsible for putting in street, sewer and water. The Council informed Rostvet, that as the developer, he could put in the infrastructure following State and City regulations. The City of Park River would reimburse Rostvet 15% of the total. Rostvet also asked about taxes on the property and buildings. City Assessor Tom Larson could estimate the property taxes if provided with information about the buildings.

Kringstad Ironworks, Inc. requested an extension of the property tax exemption granted in 2006. Knutson moved to extend the Kringstad Ironworks, Inc. property tax exemption for three additional years through the year 2010. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

The following petition was presented for the Council's consideration:

Petition

WE, **Darryl Hell** and **Vicki Hell**, do hereby petition the City Council of the City of Park River, North Dakota for a variation to Ordinance 30, Section 7 of the City of Park River to construct an eighteen foot (18') addition to the east-side of our house located at 201 Hill Ave N in Block 8, J.P. Birder's Addition and legally described as follows:

Commencing at a point which is 30 feet North and 700 feet West of the Southeast corner of Lot 4, Block 8, J.P. Birder's Addition to the City of Park River, North Dakota; thence continuing West 140 feet; thence continuing North 75 feet; thence continuing East 140 feet; thence South 75 feet to the point of beginning.

The petition contained the signatures of fourteen (14) property owners located along Hill Avenue North, who give their consent to waiver of the front yard set-back requirements of the zoning ordinance to allow the construction of an eighteen-foot (18') addition to the front of the house owned by Darryl and Vicki Hell. Business Manager Tom Larson was asked to publish a legal notice in the May 13th edition of the Walsh County Press stating that the Park River City Council will conduct a Public Hearing to consider this petition at 12:00 noon, Tuesday, May 20, 2008, in the City Council Room.

Knutson moved to approve the Preliminary Design Agreement between the City of Park River and Kadrmas, Lee, & Jackson, Inc. for the Safe Routes to School project. The

agreement states preliminary design engineering and administration not to exceed \$7,150.00. Meagher seconded, and upon roll call vote, all voted aye. Motion carried.

Mosquito spraying costs were discussed. Ground fogging for 20 applications will cost \$9,000. The cost for aerial spraying is \$1,850 each time. There will also be treatment of standing water, etc. with larvicide. Byron moved that the city charge \$3 per month for 4 months starting with the May billing and ending with the August billing. Meagher seconded, and upon roll call, all voted aye. Motion carried.

Byron moved to designate the Walsh County Press as the official newspaper for the City of Park River. Meagher seconded, and upon roll call, all voted aye. Motion carried.

Meagher introduced the following Resolution:

RESOLUTION

WHEREAS, the City of Park River is a member of the Northern Municipal Power Agency for the purpose of purchasing power to meet electricity needs for the City of Park River.

NOW, THEREFORE BE IT HEREBY RESOLVED, that Tom Larson is hereby appointed to represent the City of Park River on the Board of Directors of NMPA through April 30, 2009 and

BE IT FURTHER RESOLVED, that Dennis Larson be appointed as the City's representative on the Advisory Council of NMPA through April 30, 2009.

Byron seconded the foregoing Resolution and upon roll call vote, all voted aye. Motion carried.

Daphne Fallis, as chairperson for the 2008 ND Ladies Motorcycle Ride-in, asked the City of Park River for a donation. She is expecting 125 women from three states and two provinces to be in Park River on July 18, 19 and 20 for the Ride-in. Knutson moved to donate \$250.00 to the Ride-in event. Meagher seconded, and upon roll call vote, all voted aye. Motion carried.

Public Works Director Dennis Larson updated the Council on the renovations at the Water Treatment Plant. He said that in the last three weeks substantial progress has been made. The electricians will start pulling wire this week and starting up machinery. The City of Minto is holding a public meeting on Thursday, May 8, 2008 to give their residents information on the proposal from Walsh Rural Water District and the City of Park River to supply them water. T. Larson informed the Council that some money would have to be borrowed from municipal utility reserves to cover the final pay requests for the treatment plant project. This is only until the project has been completed and the last of the money from the granting and financing agencies is released for draw down. D. Larson informed the Council that the new street signs have been ordered and city

employees will start putting them up in June. D. Larson said that spring clean up was completed with many residents taking advantage of the service.

Being no further business, the meeting was adjourned at 8:28 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

CITY OF PARK RIVER, NORTH DAKOTA, SPECIAL COUNCIL MEETING,
TUESDAY, MAY 20, 2008 AT 12:00 P.M.

A special meeting of the Park River City Council was held on Tuesday, May 20, 2007, at 12:00 PM. Mayor Stenvold called the meeting to order with the following present: Arvid Knutson, John Meagher, Dwight Byron, Keith Anderson, Business Manager Tom Larson, Public Works Director Dennis Larson.

Absent: Bob Lund, Dave Praska

The purpose of the meeting was to conduct a public hearing on the "Petition for a Variance" to Ordinance 30, Section 7, submitted by Darryl and Vicky Hell dated April 24, 2008. The Hell's would like to construct a sixteen (16') addition to the eastside of their existing single-family home located at 201 Hill Avenue North, Park River, North Dakota.

Following due notice in the May 13, 2008 edition of the Walsh County Press, there was no-one present at the hearing to object to the petition. The City Council felt that due to the location of the subject property there would be no hardship caused by allowing the Hell's to proceed with the improvements to their home. John Meagher moved, Keith Anderson seconded a motion to grant a variance to Ordinance 30, Section 7 to Darryl and Vicky Hell as presented in their petition dated April 24, 2008. Upon roll call vote, all present voted aye. Motion carried.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, JUNE 2, 2008 AT 7:30 P.M.**

The regular meeting of the Park River City Council met on Monday, June 2, 2008, at 7:30 P.M. Mayor Stenvold called the meeting to order with the following present: Knutson, Meagher, Byron, Anderson, City Attorney Steve Currie, Business Manager Tom Larson, Public Works Director Dennis Larson and Deputy Auditor Ann Berg. Absent Praska and Lund.

Byron moved to approve the minutes of the May 5, 2008 Regular Council meeting as presented. Meagher seconded, and upon roll call vote, all voted aye. Motion carried.

Meagher moved to approve the minutes of the May 20, 2008 Public Hearing as presented. Knutson seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the following bills for payment. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

25666	AmeriPride Linen	45.86
67	BC/BS of ND	1,112.32
68	Berg, Ann	22.41
69	Bob's Body Shop	230.00
25670	Brouillards Steam Clean	375.00
71	Dale's Small Engine Repair	12.73
72	Farmers Union Service Assoc	8,913.00
73	Hodny Currie Lawyers	61.00
74	Jim's Super Valu	87.18
75	KNS Services	45.00
76	Leon's Building Center	8.59
77	Lon's Hdwr	58.67
78	Michael Todd & Co	958.51
79	NDPERS	590.79
25680	Northdale Oil, Inc	351.92
81	Polar Communications	381.35

82	Rainbow Auto Body	411.39
83	Glenn Rost	250.00
84	Team Laboratory Chemical	2,419.00
85	Valley Credit Plan	9.50
86	Tyler Vold	50.00
87	WC Auditor	11,304.13
88	WC Press	483.20
89	Welch's Bakery	45.00
25690	MDU	190.92
91	North Star Coop	1,484.13
92	PR Airport Authority	48.36
93	PR Park District	69.67
94	PR Public Library	68.38
64	Special Funds	143.84
1180	Robert J Kubat OT	96.32
	EFTPS (WH, SS, MED)	79.19
	1181-83 Salaries	1,428.88
	EFTPS (WH, SS, MED)	434.70
	EFTPS (WH, SS, MED)	1,549.16
1184	Void	
1185	Dwight Byron	664.92
1186	Stephen L Currie	5,541.00
1187	Arvid Knutson	664.92
1188	Robert Lund	664.92
1189	John Meagher	664.92
1190	David Praska	664.92
1191	Daniel J Stenvold	1,329.84
1192	Keith Anderson	387.87
1193	Jeffrey Torkelson	221.64
	EFTPS (WH, SS, MED)	1,790.10
	1194-96 Salaries	1,446.00
	EFTPS (WH, SS, MED)	441.59
	EFTPS (WH, SS, MED)	815.87

MUNICIPAL UTILITIES:

28848	AmeriPride Linen	101.96
49	BC/BS of ND	3,578.88
28850	Bob's Body Shop	239.00
51	Border States Elec	581.06
52	City of Fargo	28.00
53	Consolidated Waste LTD	13,840.89
54	Dietrich Transport Inc	130.76
55	Discovery Benefits	295.00
56	Discovery Benefits	15.00
57	Easy Way Electronics	4.00
58	Ethanol Products	3,255.29

59	Fargo Water Equipment	1,825.65
28860	Farmers Union Service Assoc	8,913.00
61	First United Bank	8,878.75
62	Hawkins, Inc	1,754.28
63	Lagoon Maintenance	1,664.57
64	Lon's Hdwr	56.53
65	Municipal Utilities	234.52
66	ND One Call	29.76
67	NDPERS	637.50
68	NDPERS	637.50
69	NDPERS	46.32
28870	NDPERS	1,882.83
71	Nodak Electric Coop	2,220.62
72	Northdale Oil, Inc	576.70
73	Northern Water Works	1,345.95
74	Polar Communications	167.46
75	PR Implement, LLC	7.66
76	Sisters of the Presentation	34.72
77	Water Bd Fd '05	4,830.00
78	Water Imp Dist #95-1	1,500.00
79	Water Rev Bd Fd Phase II	3,450.00
28880	Water Sur Chg Fd	4,000.00
81	WC Press	29.10
82	Ye Olde Medicine Center	41.64
83	Cledith A Carlson	1,000.00
84	North Star Coop	348.15
85	Verizon Wireless	44.90
86	125 th Quasquicentennial	5,000.00
87	Postmaster	255.69
A.W.	NMPA	71,147.95
A.W.	ACH Charges	10.20
5475	Cledith A Carlson O.T.	260.64
5476	Sheldon W Ellefson O.T.	18.11
5477	Stefan W Linstad O.T.	373.83
	EFTPS (WH, SS, MED)	247.94
	5478-84 Salaries	8,205.40
	EFTPS (WH, SS, MED)	1608.07
	5485-93 Salaries	8,972.87
	5486 Void	
	EFTPS (WH, SS, MED)	2,536.99
<u>SPECIAL FUNDS:</u>		
3025	Kadrmass, Lee & Jackson	4,797.55
3026	General Fund	8,076.41
3027	The Pin Center	735.00
3028	Arrow Advertising	317.27

3029	'05 Sales Tax Rev Bd Fd	7,640.73
3030	PR Implement, LLC	10,000.00
3031	PR Park District	2,500.00

HOSPITAL BUILDING FUND:

1027	US Bank	402.50
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Jon Markusen of Kadrmas, Lee & Jackson, Inc. appeared and presented information regarding bidding of the Safe Routes to School Project. Markusen went over the bid opening information. There were four bidders on the project. The low bidder was Strata Corporation of Grand Forks, ND with a bid of \$155,853.95 on Alternate C. The grant amount awarded to the City of Park River was \$131,065.50. Markusen will check with the N. D. Department of Transportation to see if there was any additional or unused grant money left. City Attorney Steve Currie mentioned that other costs for engineering and contingency fees are approximately \$25,000.00. This brings the total of the project to approximately \$180,000.00. Currie added that the businesses along the east side of the 400 Block of Briggs Avenue South would be charged \$1,000.00 per 25 feet. There are 12 lots and would generate \$12,000.00 to be used towards the project. Currie asked that if the City Council decides to continue with the project would the Council want to use the Sales Tax Capital Improvement Fund to pay the \$37,000.00. Meagher moved to accept the bid of Strata Corporation for \$155,853.95 for Alternate C plan on the Safe Routes To School Project. Knutson seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to accept Kadrmas, Lee & Jackson, Inc. construction engineering contract of \$11,760.00 for the Safe Routes To School Project. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

The American Legion will be holding the Dawn Dance at the Legion Coliseum starting at 12:00 AM until 4:00 AM. J. Bobby Hamilton will provide the music.

Jill Mullen, manager of the Legion Bar requested that the street in front of the bar be blocked off for the Ladies Motorcycle Ride-in on July 18, and 19. Meagher moved to grant the request. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

The Park River Sales Tax Committee submitted the following recommendations to the Park River City Council for approval:

Knutson moved to accept the Sales Tax Committees recommendation to approve the \$10,000 loan guarantee for Lonny SanGrait dba, SanGrait Auto, including the stipulations attached to the loan guarantee. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to advance money from the Sales Tax Capital Improvement Fund to pay for the Safe Route to School Project until the project is completed and grant funds are received. Meagher seconded, and upon roll call vote, all voted aye. Motion carried.

Meagher moved to approve paying the \$17,000.00 preliminary engineering fees for the Safe Routes to School project from the Sales Tax Capital Improvement Fund. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve paying the \$1,507.00 Southveiw Drive loan payment shortfall from the Sales Tax Economic Development Fund. Anderson seconded, and upon roll call vote, the following voted aye, Praska, Knutson, and Meagher & Anderson. Byron abstained. Motion carried.

Meagher moved to appropriate \$2,500.00 from the Sales Tax Capital Improvement Fund to the Park River Park Board towards a basketball court for the park in Riverview Estates. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

Wayne Gerszewski from AE2S presented an update on the Water Treatment Plant renovation project. Gerszewski informed the Council that completion is at 93%. The completion date is set for June 30, 2008. Gerszewski feels that substantial completion, which was set for May 30, 2008, has not been met. City Attorney Steve Currie said that when the Council agreed to extend the original substantial completion date, the City requested no legal considerations. Currie feels that legal considerations should go into effect at this point, so that the City of Park River can recoup some of the money expended for overtime and other expenses. Gerszewski informed the Council that additional construction engineering fees would also be incurred. Currie asked if any of the contingency money had been used. Gerszewski responded none. Public Works Director Dennis Larson stated that water treatment is taking 18 to 20 hours per day since the additional softening basin is not completed yet, incurring overtime costs. The Council felt that at the least the City should be reimbursed the overtime costs. Currie asked Gerszewski to send letters to the contractors notifying them that substantial completion was not met.

Some questions have surfaced regarding the \$5,000 new home construction incentive. Meagher moved to clarify that any new construction of single-family “stick built” homes within the city limits on any lot constructed after March 10, 2008 would be eligible for the \$5,000.00 incentive. Knutson seconded, and upon roll call vote, the following voted aye, Praska, Knutson, Meagher, & Anderson. Byron abstained. Motion carried.

City Attorney Steve Currie discussed the bonding of city officials, which include the Assessor, Municipal Judge, Auditor & Deputy Auditor. Knutson moved to adopt the following resolution: That the City of Park River set the bonding amount for city officials at \$1.5 million. Byron seconded and upon roll call vote, all voted aye. Motion carried.

Being no further business, the meeting was adjourned at 8:53 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, RE-ORGANIZATIONAL
COUNCIL MEETING, TUESDAY, JUNE 24, 2008 AT 7:30 P.M.**

The re-organizational meeting of the Park River City Council was held on Tuesday, June 24, 2008. Mayor Stenvold called the meeting to order with the following present: Praska, Knutson, Meagher, Byron, Anderson, City Attorney Steve Currie, Business Manager Tom Larson, Public Works Director Dennis Larson and Deputy Auditor Ann Berg. Absent Lund.

Meagher moved to accept Mayor Stenvold's recommendation that Steve Currie be appointed to the position of City Attorney. Praska seconded, upon roll call, all voted aye. Motion carried.

Meagher moved to accept Mayor Stenvold's recommendation that Tom Larson be appointed to the position of City Auditor. Praska seconded, upon roll call, all voted aye. Motion carried.

Mayor Stenvold appointed the following people to serve on the 2008-2010 Committees. Upon motion by Meagher and seconded by Praska, upon roll call vote, all voted aye. Motion carried.

AUDIT:	Knutson, Lund, Anderson
BUILDING:	Knutson, Meagher, Anderson
CITY HALL:	Anderson, Lund, Praska
EMPLOYEE RELATIONS:	Byron, Knutson, Lund
FIRE DEPT:	Praska, Anderson, Byron
GAMBLING:	Meagher, Praska, Knutson
INSURANCE:	Anderson, Meagher, Byron
LANDFILL:	Stenvold, Praska
LIBRARY:	Lund
POLICE:	Stenvold, Meagher, Lund
PUBLIC WORKS:	Meagher, Praska, Byron
STREETS:	Byron, Meagher, Knutson
ZONING:	T Welch, D Brouillard, S Rehovsky, R Lund
CITY AUDITOR:	Tom Larson
CITY ATTORNEY:	Stephen L. Currie

Maude Freeman, representing the Dug Out Bar and Tina Nygard, representing The Field Bar, addressed the Council regarding the July 3rd street dance and to seek permission to have a beer garden during the street dance on Thursday, July 3. They will fence in the vacant lot north of the Dug Out Bar for the beer garden. Only cans and plastic cups will be available for sale during the street dance, which will eliminate broken bottles on the street. Wristbands are available to identify both adults and students. Starting time would be 9:00 PM and end at 1:00 AM. Freeman informed the council that Identity 5 has been hired to play for the street dance. Meagher moved to authorize the beer garden and street dance on July 3, 2008. Anderson seconded, and upon roll call, all voted aye. Motion carried. The ladies were reminded that all debris needed to be swept off the sidewalks and on to the street for easy removal by the street sweeper.

An APPLICATION FOR RETAIL LIQUOR LICENSE, with a check for \$2,000 was received from Warren Denault, dba The Dug Out Bar, for the Council's approval. Knutson moved to approve the application. Meagher seconded and upon roll call vote, all voted aye. Motion carried.

An APPLICATION FOR RETAIL LIQUOR LICENSE, with a check for \$1,200 was received from the Park River American Legion for the Council's approval. Praska moved to approve the application. Meagher seconded and upon roll call vote, all voted aye. Motion carried.

An APPLICATION FOR RETAIL LIQUOR LICENSE, with a check for \$1,800 was received from Charles Schmaltz, dba The Alexander House, for the Council's approval. Meagher moved to approve the application. Knutson seconded and upon roll call vote, all voted aye. Motion carried.

An APPLICATION FOR RETAIL LIQUOR LICENSE, with a check for \$2,000 was received from Robert Lund, dba The Field Bar, for the Council's approval. City Attorney Steve Currie read Ordinance 2.b. Section 7. which states that a "license not be granted when real property taxes delinquent". Robert Lund, dba The Field Bar does not own the property in which his business is located. Upon counsel from City Attorney Steve Currie, Meagher moved to extend Robert Lund, dba The Field Bar existing liquor license for 30 days to give the owner time to pay the property taxes. Knutson seconded and upon roll call vote, all voted aye. Motion carried. Meagher will approach Lund and inform him of the terms.

An APPLICATION FOR RETAIL LIQUOR LICENSE, with a check for \$2,000 was received from Barry Clemetson, dba Alibi Bar, for the Council's approval. City Attorney Steve Currie read Ordinance 2.b. Section 7. which states that a "license not be granted when real property taxes delinquent". City Attorney Steve Currie recommends that no license be issued based on property taxes being in arrears and incorrect information on the Liquor License Application. Meagher moved to deny the Liquor License Application presented by Barry Clemetson, dba Alibi Bar. Anderson seconded and upon roll call vote, all voted aye. Motion carried. Mayor Stenvold will approach Clemetson and inform him of the denial of his request for a Liquor License.

Jill Mullen, manager of the American Legion Bar asked if the Legion could put a fence around the former entrance area on the northeast corner of their existing building to use as a patio for patrons? The issue was tabled until more information could be gathered.

Being no further business, the meeting was adjourned at 8:15 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, SPECIAL COUNCIL MEETING,
TUESDAY, JULY 1, 2008 AT 5:00 P.M.**

An APPLICATION FOR RETAIL LIQUOR LICENSE, with a check for \$2,000 was received from Barry Clemetson, dba Alibi Bar, for the Council's approval. Mayor Stenvold informed the Council that Clemetson met all requirements to receive his liquor license. Knutson moved to approve the application. Anderson seconded and upon roll call vote, all voted aye. Motion carried

Being no further business, the meeting was adjourned.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, JULY 7, 2008 AT 7:30 P.M.**

The regular meeting of the Park River City Council met on Monday, July 7, 2008, at 7:30 P.M. Mayor Stenvold called the meeting to order with the following present: Praska, Knutson, Meagher, Byron, Anderson, City Attorney Steve Currie, Business Manager Tom Larson, Public Works Director Dennis Larson and Deputy Auditor Ann Berg. Absent Lund.

Byron moved to approve the minutes of the June 2, 2008 Regular Council meeting as presented. Knutson seconded, and upon roll call vote, all voted aye. Motion carried.

Meagher moved to approve the minutes of the June 24, 2008 Reorganizational meeting as presented. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the minutes of the July 1, 2008 Special Council meeting as presented. Meagher seconded, and upon roll call vote, all voted aye. Motion carried.

Anderson moved to approve the following bills for payment. Meagher seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

25696	AmeriPride Linen	91.72
97	BC/BS of ND	1,098.75
98	Berg, Ann	295.96
99	Bob's Body Shop	252.00
25700	Cardmember Services	81.18
01	Credit Plan	2.29
02	Diamond Vogel Paints	958.05
03	GOMPF Displays Inc	144.57
04	International Inn	165.00
05	Jim's Super Valu	23.91
06	Keith's Stump Removal	250.00
07	Kringstad Ironworks, Inc	389.05
08	Langdon Fire Equipment	158.50
09	Lon's Hdwr	18.48
25710	ND ST Fire & Tornado	1,150.40
11	NDPERS	545.25
12	North Star Coop	1,283.50
13	Northdale Oil, Inc	920.24
14	Polar Communications	423.11
15	PR Implement. LLC	463.09
16	PR Veterinary Clinic	119.31
17	Quill Corporation	331.12
18	Glenn Rost	250.00
19	Samson Electric, LTD	50.00

25720	Sanitation Products	16.84
21	Tyler Vold	50.00
22	WC Auditor	10,424.65
23	Welch's Bakery	41.70
24	Xerox	48.00
25	Ye Olde Medicine Center	1.28
26	MDU	123.37
27	PR Airport Authority	852.92
28	PR Park District	2,226.17
29	PR Public Library	874.6
25730	Special Funds	127.55
AW	ND ST Tax Commissioner	403.00
1197-1200	Salaries	1,764.55
	EFTPS (WH, SS, MED)	482.39
	EFTPS (WH, SS, MED)	1,076.93
1201-03	Salaries	1,674.68
	EFTPS (WH, SS, MED)	533.63
	EFTPS (WH, SS, MED)	986.70

MUNICIPAL UTILITIES:

28888	AmeriPride Linen	152.80
89	BC/BS of ND	4,453.45
28890	Border States Elec	464.50
91	City of Fargo	28.00
92	City of Grand Forks	219.00
93	Consolidated Waste LTD	14,009.81
94	Discovery Benefits	295.00
95	Discovery Benefits	15.00
96	Easy Way Electronics	4.00
97	Ethanol Products	825.19
98	Gamma Jo's	24.75
99	Graymont Western Canada	8,983.48
28900	Hagen Construction	7,831.50
01	Hawkins, Inc	2,344.75
02	Jim's Super Valu	20.94
03	Jodie Witmer	100.00
04	Jennifer Kemple	69.00
05	Killoran Trucking	7,364.70
06	Lagoon Maintenance	2,112.68
07	Langdon Fire Equipment	47.50
08	Lindell's Mowing	870.00
09	Lon's Hdwr	44.37
28910	MMUA	1,187.50
11	Municipal Utilities	331.00
12	ND One Call	54.56
13	ND ST Fire & Tornado	5,666.18

14	NDPERS	637.50
15	NDPERS	637.50
16	NDPERS	1,819.80
17	Nodak Electric Coop	2,182.55
18	North Star Coop	353.17
19	Northdale Oil, Inc	143.44
28920	Northern Water Works	4,921.12
21	Polar Communications	146.55
22	Pristine Water Solutions	700.40
23	T&R Electric	9,060.00
24	Water Bd Fd '05	4,830.00
25	Water Imp Dist #95-1	1,500.00
26	Water Rev Bd Fd Phase II	3,450.00
27	Water Sur Chg Fd	4,000.00
28	General Fund	28,728.20
29	NDPERS	26.69
28930	Verizon Wireless	45.81
31	Postmaster	258.10
32	General Fund	5,768.50
A.W.	NMPA	67,390.09
A.W.	ACH Charges	10.25
A.W.	ND ST Tax Commissioner	945.54
5494	Galen G Bosh O.T.	64.10
5495	Roger A Johnson O.T.	837.67
5496	Robert J Kubat	68.37
5497	Stefan W Linstad O.T.	1,054.91
	EFTPS (WH, SS, MED)	561.65
	5498-05 Salaries	9,078.70
	EFTPS (WH, SS, MED)	2,182.14
	5506-13 Salaries	9,097.42
	EFTPS (WH, SS, MED)	2,354.06

SPECIAL FUNDS:

3032	Winnipeg Police Pipe Band	800.00
3031	Grafton Floral Inc	100.00
3034	North Star Coop	70.09
3035	Kadrmass, Lee & Jackson	208.90
3036	PR Community Club	300.00
3037	'05 Sales Tax Rev Bd Fd	13,776.38

WATER SUPPLY IMPROVEMENT:

1073	Samson Electric LTD	9,000.00
1074	Northern Plains Contracting Inc	38,766.00
1075	Northern Plains Contracting Inc	31,500.00
1076	Advanced Engineering	16,522.94

Business owner Tracy Laaveg appeared before the Council asking that they reconsider their decision of reducing the number of police officers in town and rehire for the public's safety. Recently, several businesses in Park River were broken into and Laaveg felt that with two officers there is not enough coverage. A vacancy with the Walsh County Sheriff's Department for a road deputy became available and Deputy Sherlock applied and received the position. The Council decided not to fill the vacancy as policing costs exceed budget revenues and they are looking at ways to provide coverage without adding another deputy. Laaveg stated that she understood the Council's decision but wanted to express her concern. The Council thanked Laaveg for her concern.

Jody Erickson appeared before the Council on behalf of his employer Northdale Oil, Inc. Northdale Oil, Inc. is asking for a variance and presented a petition to move their bulk plant from railroad property to the north side of their station located at 309 Park St E. All existing tanks, pumps and piping will eventually be removed or replaced. Northdale Oil, Inc. must have 75% of property owner's permission within 300 feet of the bulk plant. City Attorney Steve Currie said that the petition appeared to be in order. The Council set the Public Hearing date to coincide with the August 4, 2008 Regular Council meeting.

Eugene Bossert, secretary of the PR Community Club, appeared before the Council asking for a donation to help cover expenses incurred by the Red River International Bike Tour (R.R.I.B.T.), which was in Park River on June 16, 2008. Praska moved to donate \$300.00 to the PR Community Club to help cover expenses. Meagher seconded, and upon roll call vote, all voted aye. Motion carried.

Public Works Director Dennis Larson presented the Council with an update on the Water Treatment Plant renovation. Last week drives were installed and a problem was discovered with the lime feeders. Demolition of the office started and the Public Works office has been moved into a trailer until renovations are completed. City Attorney Steve Currie told the Council that the engineers should contact the City when substantial completion is met. D. Larson went on to say that, the plant is currently producing water at 1,200 gallons per minute. Praska asked when Minto would be going online. D. Larson said later this fall, however no exact date has been set.

Mayor Stenvold reviewed the July 4th Celebration with the Council. Lots of positive comments were received. Stenvold complemented the bars holding the street dance. He said that they did a great job when they cleaned up the street where the dance was held. There was garbage found in the alleys and streets surrounding the area and this will have to be addressed next year. The kiddie's parade went well and everyone was happy with the prizes given. It was great to have two marching bands, the Park River School Band and the Winnipeg Police Pipe Band in the parade. The motorcycle pre-parade also went well. The talent show was a huge hit as there was standing room only and the presentation of Donnelly Bakken's G.E.D. was well attended.

The Safe Routes to School project will be starting sometime after July fourth.

The ND Ladies Motorcycle Ride-In will be in Park River on July 18, 19 and 20. Mayor Stenvold will be out of town and asked if Council President John Meagher would welcome the Ladies on behalf of the City.

Being no further business, the meeting was adjourned at 8:15 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, AUGUST 4, 2008 AT 7:30 P.M.**

The regular meeting of the Park River City Council was held on Monday, August 4, 2008, at 7:30 P.M. Mayor Stenvold called the meeting to order with the following present: Praska, Knutson, Meagher, Anderson, City Attorney Steve Currie, Business Manager Tom Larson, Public Works Director Dennis Larson and Deputy Auditor Ann Berg. Absent Lund and Byron.

Praska moved to approve the minutes of the July 7, 2008 Regular Council meeting as presented. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the following bills for payment. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

25731	Access Security Company	525.00
32	AmeriPride Linen	45.86
33	BC/BS of ND	2570.07
34	Credit Plan	31.92
35	Harold's Steam Clean	227.50
36	Kringstad Ironworks, Inc	677.23
37	Lon's Hdwr	130.47
38	Minn-Dak Asphalt Inc.	7,536.20
39	NDPERS	784.88
25740	Northdale Oil, Inc	1,490.38
41	Polar Communications	382.93
42	PR Community Club	83.50

43	PR Implement. LLC	551.02
44	Quill Corporation	332.22
45	Robert Thomson	1,833.26
46	Samson Electric, LTD	44.99
47	Sanitation Products	729.12
48	Tyler Vold	25.00
49	WC Auditor	9,297.51
25750	WC Press	318.08
51	Xerox	391.00
52	Ye Olde Medicine Center	4.95
53	Glenn Rost	250.00
54	Bob's Body Shop	504.16
55	MDU	123.81
56	North Star Coop	1,575.96
57	PR Airport Authority	60.28
58	PR Park District	96.30
59	PR Public Library	83.91
25760	Sales Tax Fund	1,060.00
61	Special Funds	164.58
62	St Improvement Dist #7	319.87
A.W.	Municipal Utilities	4,418.97
1204-06	Salaries	1,268.19
	EFTPS (WH, SS, MED)	370.04
	EFTPS (WH, SS, MED)	946.14
1207	Salaries	466.00
	EFTPS (WH, SS, MED)	100.60
	EFTPS (WH, SS, MED)	776.17

MUNICIPAL UTILITIES:

28933	ADAPCO, Inc	147.35
34	Airborne Custom Spraying	1,850.00
35	AmeriPride Linen	101.82
36	BC/BS of ND	3,412.48
37	Border States Elec	336.63
38	City of Fargo	28.00
39	Consolidated Waste LTD	14,058.31
28940	Discovery Benefits	295.00
41	Discovery Benefits	15.00
42	Darren Dvorak	8.25
43	Easy Way Electronics	4.00
44	Fargo Water Equipment	1,440.70
45	Graymont Western Canada	4,772.81
46	Hagen Construction	3,710.00
47	Hawkins, Inc	1,627.81
48	Kringstad Ironworks, Inc	73.75
49	KXPO	61.00

28950	Lagoon Maintenance	1,853.31
51	Lindell's Mowing	435.00
52	Lon's Hdwr	61.74
53	Municipal Utilities	616.75
54	ND One Call	32.24
55	NDPERS	637.50
56	NDPERS	637.50
57	NDPERS	26.65
58	NDPERS	1,677.78
59	Nodak Electric Coop	3,272.81
28960	Northdale Oil, Inc	36.07
61	Northern Water Works	11,800.64
62	Polar Communications	185.89
63	Water Bd Fd '05	4,830.00
64	Water Imp Dist #95-1	1,500.00
65	Water Rev Bd Fd Phase II	3,450.00
66	Water Sur Chg Fd	4,000.00
67	Ye Olde Medicine Center	24.26
68	Bank of ND	97,370.96
69	Bob's Body Shop	369.99
28970	North Star Coop	329.30
71	Verizon Wireless	46.07
72	Postmaster	258.59
73	General Fund	4,418.97
A.W.	NMPA	69,577.58
A.W.	ACH Charges	10.35
5514	Galen G Bosh OT	18.31
5515	Roger A Johnson OT	23.68
5516	Robert J Kubat OT	478.54
5517	Stefan W Linstad OT	73.68
5518	Jeffrey L Wilmer OT	18.31
	EFTPS (WH, SS, MED)	131.18
	5519-26 Salaries	9,050.46
	EFTPS (WH, SS, MED)	2,378.06
	5527-34 Salaries	8,853.05
	EFTPS (WH, SS, MED)	2,473.20
<u>SPECIAL FUNDS:</u>		
3038	Ellingson Construction	600.00
3039	Lon's Hdwr	71.98
3040	First United Bank	9,300.00
3041	First United Bank	1,525.00
3042	Hodny Currie Lawyers	70.00
3043	Kadrmars, Lee & Jackson, Inc	522.66
3044	Bank of ND	5,181.75
3045	'05 Sales Tax Rev Bd Fd	17,988.74

3046	North Star Coop	333.56
A.W.	Deluxe Checks	32.33

WATER IMPROVEMENT DIST #95-1:

1048	Bank of ND	17,062.50
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WATER SUPPLY IMPROVEMENT:

1077	Northern Plains Contracting Inc	32,973.13
1078	Samson Electric LTD	45,000.00

A public hearing regarding Northdale Oil, Inc.'s request for a special use permit was held with no one present to protest the petition. Scott Reck, owner of Northdale Oil, Inc., is seeking permission to move their bulk storage tanks off railroad lease property to the north side of their property behind their filling station on Highway 17 East. The notice of public hearing was published in the WC Press. Praska moved to grant the special use permit to Northdale Oil, Inc. as requested. Knutson seconded and upon roll call vote, all voted aye. Motion carried. The petition may be viewed at the City Auditors Office.

An APPLICATION FOR RETAIL LIQUOR LICENSE, with a check for \$2,000 was received from Larry P. Flaten, dba Alibi Bar, for the Council's approval. The license is effective from August 6, 2008 to June 30, 2009. Meagher moved to approve Larry P. Flaten's Liquor License Application. Knutson seconded and upon roll call vote, all voted aye. Motion carried. A refund check will be issued for eleven months of the previous license to payee Robert Thomson.

Mayor Stenvold introduced the new City employees, Galen Bosh & Jeff Wilmer, to members of the Council.

Meagher moved to accept the first reading of the Outdoor Patio Ordinance. (Ordinance may be viewed at the Auditor's office.) Praska seconded and upon roll call vote, all voted aye. Motion carried.

The 125th Celebration Committee asked the City of Park River to sponsor its application for a grant up to \$2,000.00 from the ND Community Foundation. Knutson moved to approve the request. Meagher seconded and upon roll call vote, all voted aye. Motion carried.

City Attorney Steve Currie reminded the Council that he sent a letter to the businesses on the Westside of the 400 block of Briggs Ave S. on June 11, 2007, regarding sidewalk replacement. He asked if it was the Council's intent to go ahead with plans to get the sidewalk replaced with plans to get the sidewalk replaced yet this summer. Meagher moved to have the work completed this summer and asked that bid specifications be prepared and sent to contractors. Bids will be opened at a special meeting to be held August 19, 2008 at 4:00 PM. Knutson seconded and upon roll call vote, all voted aye. Motion carried.

Gary Paulson approached the Council, on behalf of the Park River Community Club Beautification Committee to ask if color or stamping could be applied to the new sidewalks. Mayor Stenvold informed Paulson this issue was addressed by Jon Markusen, as plans were being drafted, and that coloring makes the sidewalks slippery and that stamping makes it easier for ice to form in the lines, making the sidewalk crack. In addition, if the sidewalk is scratched when snow is being scraped off, the color and stamping look unsightly and reveal the original color.

Public Works Director D. Larson updated the Council on the Water Treatment Plant renovations. Substantial completion has been met, meaning that 1,200 gallons per minute of treated water can be produced. There is still some painting being done and it should be finished up in the next two weeks. The new program for the lime slacker feed rates is almost done. City Attorney S. Currie stated that since substantial completion was not met on time, and that additional hours were spent producing water, overtime wages should be calculated and submitted to the general contractor for reimbursement.

The September meeting of the Park River City Council will be moved from Monday, September 1, 2008 to Monday, September 8, 2008 due to the Labor Day holiday.

Business Manager T. Larson informed the Council that he has had telephone and e-mail communications with Staubach Global Services regarding clean up of the BNSF Railroad lease site property that fire destroyed last month. Names of contractors interested in cleaning up the property have been forwarded to the railroad for their consideration.

The railroad has not yet notified the City of the date when the railroad crossings will be repaired. Previous information from the railroad assured work to the crossings would be completed prior to the Highway 17 micro seal project.

Many people have commented on how great the hanging baskets on Briggs Ave S look.

The stop sign at the intersection of Railroad Ave E. and 4th Street E. has loosened and needs to be tightening.

Being no further business, the meeting was adjourned at 8:24 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, SPECIAL COUNCIL MEETING,
TUESDAY, AUGUST 19, 2008 AT 4:00 P.M.**

The Special meeting of the Park River City Council was held on Tuesday, August 19, 2008, at 4:00 P.M. Mayor Stenvold called the meeting to order with the following present: Praska, Knutson, Meagher, Byron, Anderson, Business Manager Tom Larson, Public Works Director Dennis Larson and Deputy Auditor Ann Berg. Absent Lund and City Attorney Steve Currie.

Mayor Stenvold opened the bids for sidewalk replacement on the west side of the 400 Block of Briggs Ave S. Three bids were received: the first bid of \$72,500.00 was from Strata Corporation of Grand Forks, ND, the second bid of \$31,470.00 was from Fred Sobolik Construction of Park River, ND, and the third bid of \$43,297.00 was from On the Level Construction, Inc. of Grafton, ND. Byron moved to accept the \$31,470.00 bid from Fred Sobolik Construction of Park River, ND, provided that all bid specifications are met and that the sidewalk replacement work is completed prior to September 30, 2008. Meagher seconded, and upon roll call vote, all voted aye. Motion carried.

Gary Paulson, representing the Park River Housing Authority, showed the Council the proposed landscaping to be done at the recently completed apartment complex. They would like to plant a row of trees along the east boulevard of Honey Avenue. Gary also asked if the City would object to them discontinuing the road on the eastside of the property. City Attorney Steve Currie does not feel that it is a dedicated road or alley and is actually a part on the property owned by the Housing Authority. The Park River Housing Authority would need to grant the City a utilities easement if the road is discontinued. Knutson moved to grant permission to the PR Housing Authority to plant trees on the east boulevard of Honey Avenue as requested. Meagher seconded, and upon roll call vote, all voted aye. Motion carried. Paulson also asked if the City would contribute a 15% cost share toward paving Regina Court. The Council asked how much the paving would cost. Paulson stated that the budgeted cost of paving is \$25,000 to \$30,000. At most, cost share would be \$4,500.00. Praska moved to pay the 15% cost share up to \$4,500.00. Meagher seconded, and upon roll call vote, all voted aye. Motion carried. Paulson thanked the Council for their actions.

Damon Johnson of the PR Community Club Beautification Committee appeared before the Council seeking permission to develop a "mini" park to be located on Lot 7 & 8 Block 16 O.T., (south of Main Hair Care on Briggs Ave S). The City of Park River owns the property. Meagher moved to grant permission to the PR Community Club Beautification Committee to develop a "mini" park as presented to the Council. Byron seconded, and upon roll call vote, all voted aye. Motion carried. Johnson also asked if there was a way to get water to the park? Public Works Director D. Larson stated that installing a meter pit and the other work required is rather expensive. It may be easier to ask the business next door if they could put a metered frost-free valve out the side of their building to use. Johnson thanked the Council for their support of the "mini" park.

Business Manager T. Larson informed the Council that the ND Attorney General's Office has advised Larry Flaten that if he wants both his and his wife Christine's name on the State Liquor License for the Alibi Bar then both names also need to be on the City Liquor License. Meagher moved to re-issue the City Liquor License in the names of Larry P. Flaten and Christine Flaten. Knutson seconded, and upon roll call vote, all voted aye. Motion carried.

With no further business, the meeting adjourned at 4:31 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, SEPTEMBER 8, 2008 AT 7:30 P.M.**

The regular meeting of the Park River City Council was held on Monday, September 8, 2008, at 7:30 P.M. Mayor Stenvold called the meeting to order with the following present: Praska, Knutson, Meagher, Byron, Anderson, City Attorney Steve Currie, Business Manager Tom Larson, Public Works Director Dennis Larson and Deputy Auditor Ann Berg.

Praska moved to approve the minutes of the August 4, 2008 Regular Council meeting as presented. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the minutes of the August 19, 2008 Special Council meeting as presented. Meagher seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the following bills for payment. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

25763	Banyon Data Systems	231.00
64	BC/BS of ND	1,113.74
65	Bob's Body Shop	85.00
66	Credit Plan	7.98
67	Darren Vold	56.07
68	Hodny Currie Lawyers	33.00

69	Jim's Super Valu	214.50
25770	Lon's Hdwr	87.53
71	Mun Govt Academy	37.50
72	Narloch Trucking	1,153.75
73	NDPERS	609.16
74	Newman Traffic Signs	6,381.65
75	North Star Coop	1,034.00
76	Northdale Oil, Inc	668.49
77	Polar Communications	355.08
78	PR Implement LLC	2,716.55
79	Quill Corporation	133.98
25780	Glenn Rost	250.00
81	Tyler Vold	25.00
82	WC Auditor	9,354.73
83	WC Press	161.92
84	MDU	117.29
85	PR Airport Authority	24.63
86	PR Park District	41.17
87	PR Public Library	33.12
88	Special Funds	50.78
89	St Improvement Dist #7	371.42
A.W.	Municipal Utilities	5,141.18
1208	Salaries	289.68
EFTPS (WH, SS, MED)		48.00
EFTPS (WH, SS, MED)		1,012.88
EFTPS (WH, SS, MED)		885.54

MUNICIPAL UTILITIES:

28974	Acme Elec	288.75
75	ADAPCO, Inc	75.00
76	AmeriPride Linen	103.82
77	Banyon Data Systems	539.00
78	BC/BS of ND	5,432.36
79	Bob's Body Shop	265.00
28980	Border States Elec	15,172.19
81	Bradley Christianson	28.54
82	Chasity Berger	52.85
83	City of Fargo	28.00
84	Consolidated Waste LTD	14,207.31
85	Dahlen Plb & Heating	7.80
86	Discovery Benefits	295.00
87	Discovery Benefits	15.00
88	Easy Way Electronics	4.00
89	Ethanol Products	1,759.86
28990	Fargo Water Equipment	122.52
91	Gail Kartes	1.36

92	Graymont Western Canada	4,412.71
92	Hawkins, Inc	1,697.71
92	Jim's Super Valu	165.94
95	Juliann Opocensky	46.10
96	Justin Lindell	49.43
97	Kringstad Ironworks, Inc	144.36
98	Lagoon Maintenance	1,885.32
99	Leon's Bldg Ctr	37.71
29000	Lindell's Mowing	435.00
01	Lon's Hdwr	184.00
02	Michael Kilmer Const	5,764.80
03	Municipal Utilities	667.38
04	Nalco Co	223.41
05	ND One Call	70.68
06	NDPERS	637.50
07	NDPERS	637.50
08	NDPERS	26.65
09	NDPERS	1,827.33
29010	Nodak Electric Coop	2,541.53
11	North Star Coop	472.79
12	Northdale Oil, Inc	80.87
13	Northern Water Works	1,518.23
14	PDQ Sanitary Serv	468.00
15	Polar Communications	140.16
16	PR Implement	32.28
17	Samson Electric	3,765.82
18	Steve Kordal	4.42
19	US Postal Service	112.00
29020	Water Bd Fd '05	4,830.00
21	Water Imp Dist #95-1	1,500.00
22	Water Rev Bd Fd Phase II	3,450.00
23	Water Sur Chg Fd	4,000.00
24	WC Fair Assoc	25.00
25	Ye Olde Medicine Center	12.33
26	General Fund	5,141.18
27	ND Water & Pollution	150.00
28	Postmaster	212.96
A.W.	NMPA	72,763.51
A.W.	ACH Charges	10.30
5535	Galen G Bosh OT	27.48
5536	Robert J Kubat OT	19.53
5537	Stefan W Linstad OT	130.53
	EFTPS (WH, SS, MED)	29.44
	5538-45 Salaries	9,050.64
	EFTPS (WH, SS, MED)	2,311.14
	5546-53 Salaries	9,045.77

EFTPS (WH, SS, MED) 2,436.47

SPECIAL FUNDS:

3047	PR Development Corp	5,000.00
3048	PR Community Club	2,000.00
3049	Kadrmass, Lee & Jackson, Inc	1,417.01
3050	Sobolik Const	9,000.00
3051	'05 Sales Tax Rev Bd Fd	14,785.69
3052	Strata, Inc	111,912.33

WATER SUPPLY IMPROVEMENT:

1079	Advanced Eng.	27,673.21
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Joel Hylden appeared before the Council with ideas for beautifying the community, especially the areas adjacent to the bike paths. Hylden's ideas included a book with laminated pages containing the names of people who have donated money for the trees along the east bike path along with a description of each tree. Hylden would also like to see trees planted along the west bike path going to Homme Dam. The Council informed Hylden that the bike path was installed and is being maintained by Walsh County. Hylden is also seeking permission to place a gazebo along the bike path east of town. Meagher moved to grant permission for Hylden to place the gazebo along the east bike path pending approval from the ND Dept of Transportation. Knutson seconded, and upon roll call vote, all voted aye. Motion carried.

Praska moved to approve the second reading of the Outdoor Patio Ordinance. Anderson seconded, and upon roll call vote, all voted aye. Motion carried. A copy of the ordinance may be viewed at the City Auditor's office.

Mayor Stenvold informed the Council that Ruth Jelinek's term on the Housing Authority is up. Knutson moved to appoint Ruth Jelinek for a second term, which will now be for five years. Meagher seconded, and upon roll call vote, all voted aye. Motion carried.

Mayor Stenvold reported that work has begun on the sidewalks on the west side of Briggs Avenue S. To bring the sidewalks up to an elevation to eliminate steps into some of the buildings will require raising the curb also. This will require about 250 feet of asphalt patching that can be done when Strata finishes the bike path. Meagher moved to raise the gutter and do the asphalt patching. Knutson seconded, and upon roll call vote, all voted aye. Motion carried.

The Park River Sales Tax Committee submitted the following recommendations to the Park River City Council for approval:

Knutson moved to accept the Sales Tax Committees recommendation to approve \$2,000.00 from the Capital Improvement Fund to the PR Community Club for the purchase of trees and shrubs for the mini park located on the west side of Block 4 Briggs Ave S. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

Anderson moved to approve a \$5,000.00 new construction incentive for Joan Miller's new home in Southview Addition. Meagher seconded, and upon roll call vote, all voted aye. Motion carried.

Meagher moved to approve a \$5,000.00 new construction incentive for Gordon and Inez Hall's new home in Southview addition. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve \$61,000.00 from the Sales Tax Capital Improvement Fund to pay for the City's share of the Safe Routes To School Project and to assist with the sidewalks on the west side of Briggs Avenue S. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

Meagher moved to grant the transfer of the American Legion's Liquor License on October 5, 2008 to the City Hall for the Helland/Lee wedding. Praska seconded and upon roll call vote, all present voted aye. Motion carried.

Meagher moved to grant the transfer of the American Legion's Liquor License on October 18, 2008 to the City Hall for the Meberg/Schatz wedding. Praska seconded and upon roll call vote, all present voted aye. Motion carried.

Knutson moved to approve a request to sponsor a \$25 plaque for the Walsh County Fair. Meagher seconded, and upon roll call, all voted aye. Motion carried.

T. Larson informed the Council that the Walsh County Half Mill Self Help Program was available and that the City should apply. Upon discussion, the Council decided to apply and use the money to help develop the mini park on the west side of Block 4 of Briggs Ave S. Meagher moved to apply for the Walsh County Half Mill Self Help money for the mini park. Byron seconded, and upon roll call, all voted aye. Motion carried.

The Preliminary Budget of the City of Park River, for the calendar year beginning January 1, 2009 and ending December 31, 2009, was reviewed by the City Council. The following is a statement of the proposed expenditures:

GENERAL FUND		\$376,750.00
SPECIAL FUNDS:		
Advertising	1,500.00	
Airport	24,500.00	
Band	1,500.00	
Library	11,050.00	
Recreation	7,500.00	
Spec. Assm't.	621.00	
Insurance Reserve	5,000.00	
Social Security	10,000.00	
Forestry	5,000.00	
Equip. Replacement	20,000.00	
Sales Tax	261,445.00	

Special Highway	64,500.00	
		412,616.00
DEBT SERVICE FUND:		
Southveiw Addition TIF		<u>10,825.00</u>
TOTAL EXPENDITURES:		<u>\$800,191.00</u>

Knutson moved to approve the Preliminary Budget for the year ending December 31, 2009. Byron seconded, and upon roll call, all voted aye. Motion carried.

The Council designated Tuesday, October 14th as Fall Cleanup Day. Public Works Director D. Larson requested that people call the Light & Water Plant on or before Monday, October 13th to schedule removal of large items.

Wayne Gerszewski and Cal Thelen of Advanced Engineering updated the Council on the Water Treatment Plant renovations. Substantial completion was met on July 12, 2009. A change order in the amount of \$26,081.67 was presented from Northern Plains Contracting for additional work done on the water treatment plant. Following explanation from the consulting engineers and concurrence from Public Works Director Dennis Larson, Byron moved to approve Northern Plains Contracting Inc.’s change order #2 in the amount of \$26,081.67. Praska seconded, and upon roll call, all voted aye. Motion carried. Gerszewski mentioned that the \$148,000.00 set aside for contingencies has not been used. A change order in the amount of \$9,736.53 was presented from Samson Electric for additional work done at the water treatment plant. The engineers and Larson explained the need for the additional work. Knutson moved to approve Samson Electric, LTD’s change order #2 in the amount of \$9,736.53. Meagher seconded, and upon roll call, all voted aye. Motion carried. City Attorney S. Currie stated that since substantial completion was not met on time, and that additional hours were spent producing water, overtime wages should be calculated and submitted to the general contractor for reimbursement. Gersewski said that a meeting should take place between the general contractor, engineers, and city officials to go over differences on the project.

BNSF Railroad has not repaired the crossing on Highway 17 as they promised. They assured the City that the work would be done prior to the micro-seal project being done, however, the micro-seal is happening now and the railroad is nowhere in sight.

The Council asked Business Manager Tom Larson to publish the Dog Control Ordinance, sections dealing with “Running at large” and “Dogs declared to be a nuisance” in the WC Press, as several complaints regarding dogs roaming city streets have been received. A copy of the full Park River Dog Control Ordinance is available at the City Auditor’s Office.

Being no further business, the meeting was adjourned at 8:57 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, OCTOBER 6, 2008 AT 7:30 P.M.**

The regular meeting of the Park River City Council was held on Monday, October 6, 2008, at 7:30 P.M. Mayor Stenvold called the meeting to order with the following present: Praska, Knutson, Byron, Anderson, City Attorney Steve Currie, Business Manager Tom Larson, Public Works Director Dennis Larson and Deputy Auditor Ann Berg.

Praska moved to approve the minutes of the September 8, 2008 Regular Council meeting as presented. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the following bills for payment. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

25790	Acme Electric	416.59
91	BC/BS of ND	2,043.37
92	Ann Berg	154.44
93	Bob's Body Shop	61.00
94	Brouillards Steam Clean	65.00
95	Credit Plan	4.18
96	Dacotah Paper Co	264.50
97	Demester Cleaning	1,070.00
98	Farmers Union Ins.	29.00
99	Larson Spray Service	200.00
25800	Leon's Bld Ctr	120.48
01	Lon's Hdwr	80.29
02	NDPERS	705.83
03	NE Workforce Training	25.00
04	Northdale Oil, Inc	228.55
05	Polar Communications	352.51
06	PR Implement LLC	729.52
07	PR Vet Clinic	150.00

08	Glenn Rost	250.00
09	Strata Concrete	2,925.00
25810	WC Auditor	8,582.49
11	WC Press	338.63
12	Xerox	51.00
13	Ye Olde Med Ctr	1.32
14	MDU	120.02
15	PR Airport Authority	960.20
16	Void	Void
17	PR Park Library	959.38
18	Special Funds	5.13
19	PR Park District	2,557.52
A.W.	Municipal Utilities	7,020.13
1209	Salaries	397.83
	EFTPS (WH, SS, MED)	79.08
	EFTPS (WH, SS, MED)	844.71
	EFTPS (WH, SS, MED)	849.53
A.W.	ND ST Treasurer	443.63

MUNICIPAL UTILITIES:

29029	AmeriPride Linen	103.82
29030	BC/BS of ND	3,840.13
31	Bob's Body Shop	694.00
32	Border States Elec	1,838.45
33	Butler Machinery	310.00
34	City of Fargo	28.00
35	Consolidated Waste LTD	14,193.06
36	Dahlen Plb & Heating	293.98
37	Demester Cleaning	325.00
38	Discovery Benefits	295.00
39	Discovery Benefits	15.00
29040	General Fund	75,000.00
41	Olivia Goodrie	40.00
42	Grafton Auto Electric	22.56
43	Hawkins, Inc	2,340.33
44	Lagoon Maintenance	1,883.67
45	Leon's Bldg Ctr	25.44
46	Lon's Hdwr	136.73
47	MMUA	1,236.00
48	Municipal Utilities	409.36
49	ND One Call	27.28
29050	NDPERS	637.50
51	NDPERS	637.50
52	NDPERS	26.65
53	NDPERS	1,754.45
54	Nodak Electric Coop	2,693.38

55	Northdale Oil, Inc	77.98
56	Polar Communications	144.14
57	PR Implement	10.99
58	Pristine Water Solutions	710.60
59	T&R Electric	2,391.96
29060	Verizon Wireless	42.97
61	Vessco, Inc	145.88
62	Randy Walberg	39.26
63	Water Bd Fd '05	4,830.00
64	Water Imp Dist #95-1	1,500.00
65	Water Rev Bd Fd Phase II	3,450.00
66	Water Sur Chg Fd	4,000.00
67	Verizon Wireless	42.96
68	Bevin Rost	50.00
69	General Fund	7,020.13
29070	Maison Kasprick	75.00
71	Postmaster	255.01
72	Shawn Kasprick	100.00
A.W.	NMPA	69,778.85
A.W.	ACH Charges	10.25
A.W.	ND ST Treasurer	911.61
5554	Ann E Berg OT	214.72
5555	Galen G Bosh OT	183.13
5556	Roger A Johnson OT	152.36
5537	Robert J Kubat OT	152.36
5538	Stefan W Linstad OT	252.09
5539	Jeffrey L Wilmer OT	173.98
	EFTPS (WH, SS, MED)	198.83
	5560-67 Salaries	9,050.82
	EFTPS (WH, SS, MED)	2479.31
	5568-75 Salaries	9050.64
	EFTPS (WH, SS, MED)	2474.49
5576	Galen G Bosh OT	54.95
5577	Roger A Johnson OT	161.54
5578	Robert J Kubat OT	174.44
5579	Stefan W Linstad OT	227.91
5580	Jeffrey L Wilmer OT	18.31
	EFTPS (WH, SS, MED)	198.31
<u>SPECIAL FUNDS:</u>		
3053	PR Development Corp	5,000.00
3054	Strata, Inc	1,216.50
3055	Kadrmass, Lee & Jackson, Inc	7,197.91
3056	Strata, Inc	37,574.20
3057	Sobolik Const	22,620.00
3058	'05 Sales Tax Rev Bd Fd	10,333.47

HOSPITAL BUILDING FUND:

1028	US Bank	26,543.75
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WATER SUPPLY IMPROVEMENT:

1080	Northern Plains Contracting, Inc	59,278.83
1081	Samson Electric, LTD	23,400.00
1082	Advanced Eng.	18,410.09
1083	Municipal Utilities	7,857.42

Byron moved to approve the pledge of securities dated 10/1/2008 received from the First United Bank. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

A change order for \$5,386.94 was presented from Northern Plains Contracting for additional insulation and a 4” steel plate around the accelator at the water treatment plant. Knutson moved to approve Northern Plains Contracting Inc.’s change order in the amount of \$5,386.94. Byron seconded, and upon roll call, all voted aye. Motion carried.

The ordinance granting Polar Cablevision a franchise to operate and maintain a community television system in the City of Park River was presented for renewal.

“AN ORDINANCE GRANTING VIKING ELECTRONICS, INC. DBA POLAR CABLEVISION A WHOLLY OWNED SUBSIDIARY OF POLAR COMMUNICATIONS AND A NORTH DAKOTA CORPORATION, OF THE CITY OF PARK RIVER, NORTH DAKOTA, A FRANCHISE TO ESTABLISH, CONSTRUCT, OPERATE AND MAINTAIN A COMMUNITY TELEVISION ANTENNA SYSTEM, FOR THE PURPOSE OF TRANSMITTING AND DISTRIBUTING TELEVISION AND RADIO SIGNALS BY CABLE, AND FOR THE SALE TO THE INHABITANTS OF THE CITY OF PARK RIVER AND OTHER PURPOSES.” The ordinance would be renewed for a period of ten (10) years. Polar has removed the provision allowing the City to impose a franchise fee of up to 5% of annual cable television gross receipts following 60 days notice, even though the City has never imposed the fee. Byron moved to approve the first reading of the revised Cable Television Franchise Ordinance with a provision that if Polar sells the cable television system the new owner(s) would be subject to a new Cable Television Franchise Ordinance. The motion failed due to lack of a second to the motion. Knutson moved to table action on the Ordinance until the November meeting. Byron seconded, and upon roll call, all voted aye. Motion carried.

Mayor Stenvold appointed Dennis Larson as the representative to the North Dakota Association of Municipal Power Systems. Byron moved to approve the appointment. Praska seconded, and upon roll call, all voted aye. Motion carried.

The Final Budget of the City of Park River, for the calendar year beginning January 1, 2009 and ending December 31, 2009, was reviewed by the City Council. The following is a statement of the proposed expenditures:

GENERAL FUND		\$376,750.00
SPECIAL FUNDS:		
Advertising	1,500.00	
Airport	24,500.00	
Band	1,500.00	
Library	11,050.00	
Recreation	7,500.00	
Spec. Assm't.	621.00	
Insurance Reserve	5,000.00	
Social Security	10,000.00	
Forestry	5,000.00	
Equip. Replacement	20,000.00	
Sales Tax	261,445.00	
Special Highway	64,500.00	
		412,616.00
DEBT SERVICE FUND:		
Southveiw Addition TIF		<u>10,825.00</u>
TOTAL EXPENDITURES:		<u>\$800,191.00</u>

Knutson moved to approve the Final Budget for the year ending December 31, 2009 and the Resolution for Increased Levies. Byron seconded, and upon roll call, all voted aye. Motion carried.

Resolution for Increased Levies

Whereas, the governing body of Park River has approved a budget for the operation of the functions of government; and
 Whereas, the budget result in an increase in the dollar amount to be levied as an ad valorem tax over the previous year; and
 Whereas, Section 57-15-01.1 Subsection 3 on the NDCC, requires the governing body to pass a resolution specifically approving such an additional levy;
 Therefore, Be It Resolved, that the governing body of Park River specifically approves an increase or additional ad valorem levy in the following funds: General, Advertising, Band Insurance Reserve, Library, and Recreation.

Business Manager Tom Larson requested a \$75,000 operating transfer from the Municipal Utilities Fund to the General Fund. Praska moved to approve the \$75,000 transfer. Anderson seconded, and upon roll call, all voted aye. Motion carried.

An amendment to the Joint Powers Agreement between the City of Park River and Walsh Rural Water District was presented to the Council. The amended agreement adds the City of Minto to the Joint Powers Agreement and revises the makeup of the joint powers authority board to include three members from the City of Park River, two members from the Walsh Rural Water District, and one member from the City of Minto. Byron moved

to approve the amended Joint Powers Agreement, Knutson seconded, and upon roll call, all voted aye. Motion carried.

A petition to hold a Special Election in Ward III to fill the vacant seat held by Bob Lund was presented to the Council. The petition was in order and was accepted by the Council. Knutson moved to hold the Special Election on January 20, 2009 to fill the vacancy. Praska seconded, and upon roll call, all voted aye. Motion carried.

With no further business, the meeting adjourned at 8:41 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, NOVEMBER 3, 2008 AT 7:30 P.M.**

The regular meeting of the Park River City Council was held on Monday, November 3, 2008, at 7:30 P.M. Mayor Stenvold called the meeting to order with the following present: Praska, Knutson, Anderson, Business Manager Tom Larson, and Deputy Auditor Ann Berg.

Praska moved to approve the minutes of the October 6, 2008 Regular Council meeting as presented. Meagher seconded, and upon roll call vote, all voted aye. Motion carried.

Meagher moved to approve the minutes of the October 6, 2008 Regular Council meeting as presented. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the following bills for payment. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

25820	AmeriPride Linen	26.29
21	Keith Anderson	154.44
22	Banyon Data Systems	231.00
23	BC/BS of ND	1,470.88
24	Don Greicar Excav.	290.00

25	Farmers Union Service Assoc	29.00
26	Holiday Inn	1,439.20
27	Jim's Super Valu	18.61
28	JP Cooke Co	40.96
29	Arvid Knutson	154.44
25830	Tom Larson	154.44
31	Lon's Hdwr	24.43
32	John Meagher	154.44
33	ND League of Cities	1,182.50
34	NDPERS	640.24
35	Newman Traffic Signs	761.01
36	North Star Coop	1,363.61
37	Northdale Oil, Inc	195.24
38	Polar Communications	362.99
39	PR Community Club	45.50
25840	Glenn Rost	250.00
41	Dan Stenvold	154.44
42	Team Lab. Chem.	825.36
43	Wallace Rygh PC CPA	2,037.50
44	WC Press	299.64
45	MDU	169.16
46	PR Airport Authority	195.48
47	PR Park District	325.83
48	PR Public Library	263.47
49	Special Funds	516.84
25850	St Improvement Dist #7	1,711.49
51	WC Auditor	7,920.82
A.W.	Municipal Utilities	3,248.22
EFTPS (WH, SS, MED)		1,002.09
EFTPS (WH, SS, MED)		1,118.75

MUNICIPAL UTILITIES:

29073	AmeriPride Linen	143.44
74	Banyon Data Systems	539.00
75	BC/BS of ND	4,412.62
76	Border States Elec	2,063.93
77	Cardmember Services	252.97
78	Amie Carlson	71.60
79	City of Grand Forks	109.50
29080	Consolidated Waste LTD	14,174.51
81	Discovery Benefits	295.00
82	Discovery Benefits	15.00
83	Easy Way Electronics	4.00
84	Ethanol Products	631.76
85	Fargo Water Equipment	358.64
86	Graymont Western Canada	5,029.28

87	Hawkins, Inc	982.10
88	Danny Hebert	100.00
89	Jim's Super Valu	95.13
29090	Killoran Trucking	8,183.01
91	Lagoon Maintenance	1,820.69
92	Leon's Bldg Ctr	15.99
93	Lon's Hdwr	36.59
94	Michael Kilmer Const	5,715.00
95	Municipal Utilities	390.24
96	ND Sewage Pump & Lift	706.00
97	NDPERS	637.50
98	NDPERS	637.50
99	NDPERS	26.65
29100	NDPERS	1,820.68
01	Nodak Electric Coop	2,802.15
02	North Star Coop	461.45
03	Northdale Oil, Inc	161.41
04	Northern Water Works	2,416.71
05	Gary Nygard	36.18
06	Polar Communications	159.74
07	Team Lab. Chem	879.64
08	Wallace Rygh PC CPA	1,833.75
09	Water Bd Fd '05	4,830.00
29110	Water Imp Dist #95-1	1,500.00
11	Water Rev Bd Fd Phase II	3,450.00
12	Water Sur Chg Fd	4,000.00
13	WC Press	29.10
14	Welch & Eckman	148.57
15	General Fund	3,248.22
16	Postmaster	212.96
17	Verizon Wireless	43.65
A.W.	NMPA	69,334.20
A.W.	ACH Charges	10.25
5581-88	Salaries	9,050.65
EFTPS (WH, SS, MED)		2,321.94
5589-98	Salaries	9,283.76
EFTPS (WH, SS, MED)		2,243.89

SPECIAL FUNDS:

3059	KXPO	31.00
3060	ND Public Finance Auth.	7,315.00
3061	Kadrmass, Lee & Jackson, Inc	2,175.97
3062	Sunshine Kids Center	2,500.00

WATER SUPPLY IMPROVEMENT:

1084	Samson Electric, LTD	2,481.30
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1085	Northern Plains Contracting	82,820.17
1086	Advanced Engineering	11,824.94
1087	Samson Electric, LTD	8,762.88

Wallace T Rygh, of Mortenson & Rygh CPA, presented copies of the City of Park River 2007 Audit Report to members of the Council and reviewed the contents with them. Knutson moved to accept the City of Park River 2007 Audit Report as presented by Rygh. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Wallace T Rygh, CPA presented a bill for preparation of the City of Park River 2007 Audit. Praska moved to pay Rygh for his services. Anderson seconded the motion and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the first reading of an Ordinance granting Viking Electronics, Inc. dba Polar Cablevision a franchise to operate and maintain a cable television system in Park River for a period of 10 years and, that the franchise granted be exclusive to Viking Electronics, Inc. dba Polar Cablevision, a wholly owned subsidiary of Polar Communications Mutual Aid Corp. and may not be assigned or transferred to any other party. Anderson seconded, and upon roll call, all voted aye. Motion carried.

The Red River Valley Water Supply Project was discussed. The project would bring water from the Missouri River to the Red River Valley. Future water supply needs due to the Valley's growing population, combined with the likelihood of a severe drought occurring in the next 50 years has warranted a serious look at the project. To buy into the project would cost Park River several thousands of dollars over many years and we probably would not see any water in this area for 20-30 years. It was decided that due to Park River's recent water supply project it might not be a good time to create additional long-term expenses. If other information comes our way in the future, it may be prudent to give the project another look. John Meagher moved to not participate in the Red River Valley Water Supply Project at this time. Knutson seconded, and upon roll call vote, all voted aye. Motion carried.

Business Manager Tom Larson explained the Drought Management Plan to the Council. The City needs to adopt a drought management plan to use if conditions warrant reductions in water usage during a severe drought situation. The plan stipulates how water usage would be prioritized, drought response strategies, and public information strategies. Praska moved to approve the Drought Management Plan as presented to the Council. Meagher seconded, and upon roll call vote, all voted aye. Motion carried.

The Park River Sales Tax Committee submitted the following recommendation to the Park River City Council for approval: \$2,500.00 to Sunshine Kids Daycare Center for building repairs. Knutson moved to accept the Sales Tax Committee's recommendation. Meagher seconded, and upon roll call vote, all voted aye. Motion carried.

With no further business, the meeting adjourned at 8:56 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, DECEMBER 1, 2008 AT 7:30 P.M.**

The regular meeting of the Park River City Council was held on Monday, December 1, 2008, at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Praska, Knutson, Byron, Anderson, City Attorney Steve Currie, Business Manager Tom Larson, Public Works Director Dennis Larson and Deputy Auditor Ann Berg. Absent Meagher.

Byron moved to approve the minutes of the November 3, 2008 Regular Council meeting as presented. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the following bills for payment. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

25852	AmeriPride Linen	26.29
53	Baldwin Cooke	74.73
54	BC/BS of ND	2,173.96
55	Bob's Body Shop	316.45
56	Brouillards Steam Clean	40.00
57	Credit Plan-Choice Fin	50.26
58	East Side Garage	2,258.91
59	Galls	18.98
25860	General Funded Deprec	20,000.00
61	Jim's Super Valu	6.28
62	Leon's Bldg Ctr	427.89
63	Lon's Hdwr	27.38
64	Municipal Utilities	14,260.00
65	NDPERS	763.56
66	North Star Coop	1,604.60
67	Polar Comm.	357.96

68	Quill Corp	204.19
69	Glenn Rost	250.00
25870	Strata Concrete	2,905.26
71	WC Press	224.94
72	Ye Olde Med Ctr	1.06
	EFTPS (WH, SS, MED) Bonus	16.56
	EFTPS (WH, SS, MED) O.T.	21.24
	EFTPS (WH, SS, MED) 12-15-08	955.14
	EFTPS (WH, SS, MED) 12-31-08	776.60
A.W.	Municipal Utilities	4,759.58
<u>MUNICIPAL UTILITIES:</u>		
29118	Robert Kubat	1,000.00
19	AmeriPride Linen	183.06
29120	BC/BS of ND	3,709.54
21	Bob's Body Shop	195.00
22	Border State Electric	3,691.58
23	City of Grand Forks	219.00
24	Consolidated Waste	13,997.81
25	Discovery Benefits	295.00
26	Discovery Benefits	15.00
27	Fargo Water Equipment	596.41
28	Hawkins, Inc	3,077.81
29	Jim's upper Valu	19.52
29130	Lagoon Maintenance	1,625.07
31	Leon's Bldg Ctr	18.95
32	Lon's Hardware	210.34
33	Michael Kilmer Const.	1,170.00
34	Municipal Utilities	400.00
35	ND One Call	47.12
36	NDPERS	637.50
37	NDPERS	637.50
38	NDPERS	20.32
39	NDPERS	1,697.36
29140	Nodak Electric Coop	2,602.50
41	North Star Coop	316.51
42	Polar Communications	240.77
43	PR Implement	22.03
44	Quill Corporation	87.63
45	Water Bd Fd 05	4,830.00
46	Water Imp Dist #95-1	1,500.00
47	Water Rev Bd Fd Phase II	3,450.00
48	Water Sur-Chg Fd	4,000.00
49	Wayne's Heating & Cooling	121.00
29150	Welch's Bakery	44.20
5599	Stefan Linstad O.T.	87.86
	EFTPS (WH, SS, MED) Bonus	99.36

5600	Ann Berg	100.00
5601	Galen Bosh	100.00
5602	Roger A. Johnson	100.00
5603	Dennis Larson	100.00
5604	Tom Larson	100.00
5605	Stefan Linstad	100.00
5606	Jeffrey Wilmer	100.00
EFTPS (WH, SS, MED) O.T.		42.56
5607-13	Salaries	8,269.19
EFTPS (WH, SS, MED) 12-15-08		2,129.03
5614-21	Salaries	8,540.78
EFTPS (WH, SS, MED) 12-31-08		2,352.53
A.W.	NMPA	79,863.07
A.W.	ACH Charges	10.20

SPECIAL FUNDS:

3063	Lon's Hdwr	91.96
3064	General Fund	9,385.59
3065	Kadrmass, Lee & Jackson	261.33
3066	05 Sales Tax Revenue Bd Fd	15,257.91
3067	05 Sales Tax Revenue Bd Fd	9,682.83
3068	Kadrmass, Lee & Jackson	334.80

Mayor Stenvold and the Council recognized Robert Kubat for his service to the City of Park River and presented him with a check in appreciation of his 39 years of service. They thanked him and wished him well on his retirement.

Knutson moved to approve the second reading of Ordinance 13.c. granting Viking Electronics, Inc. dba Polar Cablevision a franchise to operate and maintain a cable television system in Park River for a period of 10 years and, that the franchise granted be exclusive to Viking Electronics, Inc. dba Polar Cablevision, a wholly owned subsidiary of Polar Communications Mutual Aid Corp. and may not be assigned or transferred to any other party. Byron seconded, and upon roll call, all voted aye. Motion carried.

The amendment to the Joint Powers Agreement between the City of Park River and Walsh Rural Water District was discussed. The City of Minto has been added to the agreement and a change was made in the number of Advisory Committee members. Byron moved to approve the Joint Powers Agreement amendment. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Mayor Stenvold, Councilman Byron and Public Works Director Dennis Larson updated the Council about an informational meeting they attended regarding the Red River Valley Water Supply Project, which would bring water to the area in times of extreme drought. Dave Johnson of Garrison Diversion spoke on the Agassiz Rural Water Project. D. Larson explained that if the City of Park River buys into the project at an entry-level position we would be able to sell any water that is not used by the City. This project

would extend until 2089 with a cost to the City estimated to be around \$168,222. Byron moved to approve a one-year non-binding entry-level agreement that would not exceed \$1,050.00, Knutson seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the following Red River Basin Resolution:

RED RIVER BASIN RESOLUTION

Forward:

The land and water resources within the Red River Basin are crucial to the health of the economy, the resilience and prosperity of communities, the health of fish and wildlife, and the well being, health and enjoyment of everyone who lives, works, and visits the basin. The complex geopolitical nature of the Red River Basin presents challenges to effective integrated land and water management. To overcome these challenges, we need to work together across boundaries in a spirit of cooperation and friendship to achieve common goals for land and water management. The Red River Basin Resolution is a good-faith agreement among basin residents and organizations and is not a legally binding document nor does it interfere with any existing laws, agreements, treaties, or policies.

WHEREAS, we recognize that our actions today impact the legacy we leave the next generation;

WHEREAS, we realize that working together allows us to develop and implement creative solutions to problems that work toward the betterment of the whole basin;

WHEREAS, the Red River Basin Commission (RRBC) is a unique organization that facilitates a cooperative approach within the basin as a well established forum for identifying, developing and implementing solutions to cross boundary issues.

WHEREAS, the RRBC has developed the Red River Basin Natural Resources Framework Plan (RRB-NRFP) through in-depth basin-wide consultation as a guideline to help unite the basin in achieving a collaboration and cooperation approach to land and water management within the basin;

THEREFORE, BE IT RESOLVED, that _____
Hereby declares support for the RRB-NRFP in principle as a guideline for moving forward with a shared vision for the future;

BE IT FURTHER RESOLVED, that _____
will do our part by implementing projects, programs, and actions in our area as we are able that will contribute to this shared vision. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

Adopted by: _____

Attested to by: _____

Business Manager Tom Larson informed the Council that there will be a 13% increase in the wholesale price of electricity to the City of Park River. An increase in retail utility

rates will be discussed at a later date.

Police budget issues and coverage were discussed and the Police Committee will attend the December 16 meeting of the Walsh County Commissioners to present their concerns.

Knutson moved to award an energy credit to winners in each of the three wards of the Christmas lighting contest. \$30 for first place, \$20 for second place and \$10 for third place. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

Park River Housing Authority's president John Blair notified Mayor Stenvold that Dwight Byron's term of appointment has expired. Stenvold appointed Councilman Dave Praska to represent the Council on the PR Housing Authority.

Business Manger Tom Larson informed the Council that the City will be receiving a \$5,500 Homeland Security Grant. This grant will be used to install surveillance equipment in strategic locations to monitor suspicious activity. Praska moved to purchase the equipment. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

Being no further business, the meeting was adjourned at 9:15 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, SPECIAL COUNCIL MEETING,
FRIDAY, DECEMBER 19, 2008 AT 11:30 A.M.**

The special meeting of the Park River City Council was held on Friday, December 19, 2008, at 11:30 A.M.

Mayor Stenvold called the meeting to order with the following present: Knutson, Byron, Anderson, Meagher (by conference call), City Attorney Steve Currie, Business Manager Tom Larson, and Deputy Auditor Ann Berg.

Byron moved to approve the following bills for payment. Anderson seconded, and upon

roll call vote, all voted aye. Motion carried.

GENERAL FUND:

25873	Bob's Body Shop	46.00
74	Credit Plan-Choice Fin	47.52
75	Don Greicar Excav	1,188.00
76	Farmers Union Serv Assoc	128.00
77	Filter Care	31.36
78	Jim's Super Valu	5.90
79	MDU	333.18
25880	Municipal Utilities	1,943.61
81	Narloch Trucking	306.67
82	ND Mun Fin Off	60.00
83	NDLC	25.00
84	North Star Coop	633.51
85	Northdale Oil, Inc	93.09
86	PR Airport Authority	150.95
87	PR Implement	80.27
88	PR Park District	247.90
89	PR Public Library	210.31
25890	Special Funds	393.44
91	WC Auditor	8,603.45

MUNICIPAL UTILITIES:

29151	AmeriPride Linen	183.06
52	Bob's Body Shop	120.00
53	Border States Elec	91.71
54	City of Grand Forks	79.50
55	Easy Way Electronics	4.00
56	NDPERS	637.50
57	North Star Coop	426.14
58	North Dale Oil	22.88
59	Northern Water Works	414.76
29160	PR Implement	35.72
61	Verizon Wireless	42.98

An APPLICATION FOR A RETAIL LIQUOR LICENSE was received from Dayton Larson, dba as The Club Bar, for the Council's consideration. City Attorney Steve Currie informed the Council that Dayton Larson met all requirements to receive the liquor license. He has signed an Earnest Money Contract with Mary Lund to purchase the assets of the former Field Bar. Mrs. Lund informed the Council by letter that she is relinquishing her Liquor License. Praska moved to approve the application. Anderson seconded and upon roll call vote, all voted aye. Motion carried

Mayor Stenvold informed the Council of the December 16 meeting with the Walsh County Commissioners. A one-year policing contract providing coverage from our two

local deputies with backup from other Sheriff's Department personnel when necessary was approved. Meagher moved to approve a pay increase of \$285.00 per month for Deputies Vold and Tesch retroactive to July 1, 2008. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

Being no further business, the meeting was adjourned at 11:44 AM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, SPECIAL COUNCIL MEETING,
WEDNESDAY, DECEMBER 31, 2008 AT 11:30 A.M.**

A special meeting of the Park River City Council was held on Wednesday, December 31, 2008, at 11:30 A.M.

Mayor Stenvold called the meeting to order with the following present: Praska, Knutson, Anderson, Meagher (by conference call), Business Manager Tom Larson, and Deputy Auditor Ann Berg. Absent, Byron.

Mayor Stenvold asked Business Manager Tom Larson to present 2008 budget revisions to the Council. Larson explained that because of an accounting change in the way the street department payroll is being administered, the street department/General Fund budget needs to show an adjustment of \$75,000. Knutson moved to add \$75,000 to the street department/General Fund budget as recommended. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

The Airport budget requires an adjustment due to the construction of an equipment storage building at the airport and preliminary engineering fees for an upcoming runway reconstruction project. The funding for these is provided through the FAA and the ND Aeronautics Commission. Praska moved to add \$28,000 to the 2008 Airport budget. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to add \$1,000 to the 2008 Economic Development Fund Budget to pay the property taxes on the industrial park. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

The Sales Tax Fund requires an adjustment due to the money borrowed from it for the sidewalk projects, some of which will be paid back by the Safe Routes to School grant. Also, more money was transferred to First Care Health Center than was budgeted due to an increase in sales tax revenues. Praska moved to adjust the Sales Tax Fund budget by \$106,000 to accommodate these changes. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Being no further business, the meeting was adjourned at 11:45 AM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor