

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, JANUARY 8, 2007 AT 7:30 P.M.**

The regular meeting of the Park River City Council was held on Monday, January 8, 2007, at 7:30 P.M. Mayor Stenvold called the meeting to order with the following present: Meagher, Lund, Knutson, Praska, Byron, Torkelson, City Attorney S. Currie, Business Manager/Auditor T. Larson and Public Works Director D. Larson.

Praska moved that the minutes from the December 4th Regular Council Meeting, and the December 8th and December 18th Special Council Meetings be approved. Motion was seconded by Lund and upon roll call vote, all voted aye. Motion carried.

Torkelson moved that the following bills be approved for payment. Motion was seconded by Knutson and upon roll call, all voted aye. Motion passed.

GENERAL FUND:

25139	AmeriPride Linen	40.95
40	Beauties & Beasts	57.88
41	Bob's Body Shop	85.00
42	Burnie's	22.12
43	Credit Plan-Wayne's Variety	106.26
44	Dale's Small Engine Repair	180.00
45	Farmers Union Ins	61.00
46	Glenn Rost	250.00
47	Kringstad Ironworks, Inc	39.00
48	Lon's Hdwe	122.12
49	Michael Todd & Co	630.49
50	North Star Coop	3,150.23
51	Northdale Oil, Inc.	328.59
52	Polar Communications	503.26
53	PR Community Club	45.50
54	PR Implement, LLC	227.86
55	Richie Sherlock	5.12
56	Samson Electric, LLC	168.00
57	Sobolik Const.	2,484.00
58	US Postal Service	442.05
59	WC Auditor	10,793.95
60	WC Press	169.88
61	Xerox Corp	45.00
62	Ye Olde Medicine Ctr	49.06
63	City of Park River/Special Funds	2,042.31
64	MDU	382.20
65	PR Airport Authority	1,295.75
66	PR Park District	2,621.66
67	PR Public Library	1,663.34
68	Sewer Dist #95-1	4,100.46
25169	Street Improv. #7	2,794.31
1067	Salaries	822.31
	EFTPS (WH, SS, MED)	163.58

1068	Cledith Carlson OT	73.64
1069	Sheldon Ellefson OT	179.20
1070	Roger A Johnson OT	199.29
1071	Robert Kubat OT	193.30
1072	Stefan Linstad OT	167.26
	EFTPS (WH, SS, MED)	134.66
	1073-74 Salaries	1,049.45
	EFTPS (WH, SS, MED)	203.74

MUNICIPAL UTILITIES:

28134	AmeriPride Linen	122.49
35	Bob's Body Shop	221.50
36	City of Grand Forks	109.50
37	Discovery Benefits, Inc	200.82
38	Easy Way Electronics	4.00
39	Ethanol Products	1,398.59
40	Lon's Hdwe	8.99
41	Lori Kalgard	87.97
42	Minnkota Power Coop	654.32
43	MMUA	1,487.50
44	Municipal Utilities	136.70
45	ND Once Call, Inc	8.68
46	VOID	
47	NDPERS	46.32
48	VOID	
49	North Star Coop	596.28
50	Northdale Oil, Inc	64.38
51	Northern Water Works	287.95
52	Polar Communications	95.31
53	PR Implement, LLC	7.99
54	Rainbow Auto Body	25.27
55	WC Treasurer	698.56
56	Y Pat Charbonneau	75.33
57	Ye Olde Medicine Ctr	9.64
58	ND Rural Water	180.00
59	ND Public Health Lab	64.00
60	Nodak Electric Coop	1,797.05
61	NDPERS	637.50
62	Verizon Wireless	48.32
63	Job Service ND	70.74
64	Postmaster	168.74
65	US Treasury	11.85
	5173-79 Salaries	8100.53
	EFTPS (WH, SS, MED)	3,095.82
5180	Stefan Linstad OT	17.61
	EFTPS (WH, SS, MED)	2.92
	5181-87 Salaries	8100.53
	EFTPS (WH, SS, MED)	3,095.82
	NMPA	72,361.94

ACH Billing Charges	9.80
Deluxe Checks	23.75
ND State Tax Department	1,123.92

SANITATION:

1574	US Post Office	46.76
1575	BC/BS of ND	32.33
1576	NDPERS	11.95
1577	Consolidated Waste	11,872.35

SPECIAL FUNDS:

2954	WC Treasurer	662.15
2955	First United Bank	5,307.00
2956	'05 Hospital Bond Fund	4,847.97

HOSPITAL BUILDING FUND:

1018	US Bank	90,222.22
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Mayor Stenvold called on Sheriff Lauren Wild who addressed budget issues and equipment upgrades with the council. Wild requested updating the following equipment for the WC Sheriffs Office Park River location; Computer system with monitor and an all in one fax, copy, scanner & printer which will cost \$1015.00 with a one time installation fee of \$121.00,. Wild also wishes to purchase three digital cameras, along with rechargeable batteries and memory cards totaling about \$700.00. Wild explained that each Deputy would receive a camera and would be solely responsible for its upkeep. Wild also requested changing the internet service from dial-up to DSL to speed up information being transmitted between Bismarck and Park River along with case information to and from Grafton. Knutson made a motion to allow Sheriff Wild to purchase the Computer system, all in one fax, copy, scanner & printer, 3 digital cameras, rechargeable batteries and memory cards along with upgrading the internet service from dial-up to D.S.L. Byron seconded the motion and upon roll call vote, all voted aye. Motion carried.

Mayor Stenvold called upon City Attorney Steve Currie to update the Council on the Water Treatment Plant Improvement. Currie is still waiting for information from the engineers and for ICS to respond to the bid award, and recommended recessing the meeting and reconvening at 7:30 AM on Thursday morning when all information would be available.

Hillcrest Country Club presented their Liquor License application along with a check for \$600.00 to the City Council for approval. Meagher moved to approve the Liquor License Application for the Hillcrest Country Club. Motion was seconded by Praska and upon roll call vote, all voted aye. Motion carried.

Mayor Stenvold asked Business Manager T. Larson to provide the Council with information regarding setting up a Housing Authority. T. Larson stated the purpose of the Housing Authority is to construct low to moderately priced rental units. ND Law supports establishment of a Housing Authority. The Housing Authority can be established by having the Mayor appoint a five-member board. City Attorney S. Currie explained the City Council would need to adopt a resolution declaring there is a need for this board. This board has the authority to authorize bonds and loans to pay for the housing. Currie also explained that the bonds are tax-exempt and

the property is tax exempt until the complex is sold to a private investor. Council decided that more information is needed and that it would be discussed at the next council meeting.

Mayor Stenvold commended the City Crew for the good job they did removing the snow on New Years Eve day.

The delinquent account list was reviewed with the Council. Currently notices are sent to overdue accounts requesting payment. Upon discussion, Council decided to use the 50/50 meter more actively for delinquent accounts. This meter supplies power for 30 minutes, turns it off for 30 minutes, and continues this cycle. Business Manager T. Larson was asked to insert the Payment Policy in the January 16, 2007 issue of the WC Press. The Park River City Council will stand by the City of Park River Municipal Utilities Payment Policy.

Mayor Stenvold recessed the meeting until 7:30 AM on Thursday, January 11, 2007.

**PARK RIVER CITY COUNCIL CONTINUATION (JANUARY 8, 2007)
JANUARY 11, 2007**

Mayor Stenvold called the continuation of recessed January 8, 2007 meeting to order at 7:30 AM, Thursday, January 11, 2007. The meeting went into executive session at 7:31 AM. Present at the executive session were Mayor Dan Stenvold, Dave Praska, Bob Lund, Arvid Knutson, John Meagher, Jeff Torkelson, City Attorney Steve Currie, Business Manager Tom Larson, and Public Works Director Dennis Larson. Absent Dwight Byron. The purpose of the executive session was to consult with City Attorney Steve Currie (NDCC 44-04-19.1(5)) about the lawsuit filed by Swanberg Construction, Inc. regarding the Water Treatment Plant Improvement bid award to Industrial Contract Services (ICS) in which ICS had intervened.

The council came out of executive session at 8:00 AM. Arvid Knutson moved that if Industrial Contract Services (ICS) has not accepted the Park River Water Treatment Plant Improvements bid award by 5:00 PM, Friday, January 12, 2007, that ICS be allowed to withdraw their bid and the project be re-bid. Jeff Torkelson seconded the motion. Upon roll call, all voted aye. Motion carried.

There being no further business, the meeting was adjourned.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, FEBRUARY 5, 2007 AT 7:30 P.M.**

The regular meeting of the Park River City Council was held on Monday, February 5, 2007, at 7:30 P.M. Mayor Stenvold called the meeting to order with the following present: Praska, Lund, Knutson, Byron, Torkelson, City Attorney S. Currie, Business Manager/Auditor T. Larson and Public Works Director D. Larson. Absent Meagher.

Praska moved that the minutes from the January 5th Regular Council Meeting be approved. Motion was seconded by Lund and upon roll call vote, all voted aye. Motion carried.

Knutson moved that the following bills be approved for payment. Motion was seconded by Lund and upon roll call, all voted aye. Motion carried.

GENERAL FUND:

25170	AmeriPride Linen	40.95
1	Avenet, LLC	360.00
2	BC/BS of ND	706.10
3	Bob's Body Shop	155.26
4	Brouillards Steam Cleaning	125.00
5	Credit Plan-Filter Care	31.36
6	Dacotah Paper Co	144.11
7	Dale's Small Engine Repair	160.00
8	East Side Garage	139.55
9	Glenn Rost	250.00
25180	Jim's Super Valu	25.51
1	Lon's Hdwr	29.20
2	NDPERS	208.99
3	North Star Coop	1,001.00
4	Northdale Oil, Inc	489.45
5	Polar Communications	386.72
6	PR Implement	157.02
7	Quill Corp	277.05
8	Sanitation Products	1393.83
9	Titan Machinery	791.73
25190	WC Auditor	13,001.44
1	WC Hwy Dept	180.00
2	WC Press	241.10
3	Ye Olde Medicine Center	71.90
4	Hanson's Auto Implement	27,192.00
5	Postmaster	11.48
6	Special Funds	4,529.06
7	PR Airport Authority	1,386.83
8	PR Park District	1,823.54
9	PR Public Library	2,203.03
25200	ST Improvement Dist #7	6,330.41
1	Workforce Safety & Insurance	1,690.94
1075	Salaries	822.31
	EFTPS (WH, SS, MED)	267.45
1076-77	Salaries	1,051.44
	EFTPS (WH, SS, MED)	323.41

1078	Cledith Carlson OT	170.68
1079	Sheldon Ellefson OT	158.22
1080	Roger A Johnson OT	160.58
1081	Robert Kubat OT	170.68
1082	Stefan Linstad OT	172.27
	EFTPS (WH, SS, MED)	137.88

MUNICIPAL UTILITIES:

28166	Alexander House	340.15
7	AmeriPride Linen	84.79
8	BC/BS of ND	3,813.17
9	Bob's Body Shop	220.00
28170	Border States Elec	266.39
1	Discovery Benefits	205.82
2	East Side Garage	173.98
3	Easy Way Electronics	4.00
4	Ethanol Products	704.83
5	Hawkins, Inc	5.00
6	Heartland Eye Care	75.00
7	Lon's Hdwr	1.49
8	Municipal Utilities	100.00
9	NDPERS	637.50
28180	NDPERS	637.50
1	NDPERS	46.32
2	NDPERS	2,180.26
3	Nodak Electric Coop	2,425.49
4	North Star Coop	50.95
5	Northdale Oil, Inc	46.70
6	Polar Communications	94.10
7	PR Implement, LLC	605.64
8	Quill Corp	2.59
9	Samson Electric, LTD	159.30
28190	Bank of ND	678.26
1	ND Rural Water	125.00
2	ND Dept of Trans	12.00
3	Verizon Wireless	48.34
4	Bank of ND	10,295.06
5	General Fund	27,192.00
6	ND Dept of Health	20.00
7	NDWPCC	40.00
8	Workforce Safety & Insurance	1,843.99
9	Postmaster	139.83
	NMPA	75,108.62
5188	Cledith Carlson OT	18.97
5189	Robert Kubat OT	37.92
5190-96	Salaries	8,100.53
	EFTPS (WH, SS, MED)	3,095.82
5197-03	Salaries	8,100.53
	EFTPS (WH, SS, MED)	3,095.82

5204	Cledith Carlson OT	66.37
5205	Sheldon Ellefson OT	26.37
5206	Roger A Johnson OT	44.61
EFTPS (WH, SS, MED)		22.74

SANITATION FUND:

1578	Postmaster	56.24
1579	Consolidated Waste	11,847.65
1580	BC/BS of ND	32.33
1581	NDPERS	12.31

SPECIAL FUNDS:

2957	Bank of ND	367.50
2959	'05 Hospital Rev. Bond Fund	12,019.94

HOSPITAL BUILDING FUND:

1019	US Bank	431.25
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WATER IMPROVEMENT DIST #95-1:

1043	Bank of ND	2,325.00
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Dale and Veronica Stark appeared before the council seeking a property tax abatement for the 2006 tax year on their property located at 109 Summit Ave S. Stark asked if the true and full value could be reduced from \$77,000 to \$50,000 as the property requires multiple repairs and the swimming pool was caving in and had no value. Knutson moved to grant the property value reduction from \$77,000 to the purchase price of \$50,000 for the 2006 tax year. Torkelson seconded and upon roll call vote, all present voted aye. Motion carried.

Mayor Stenvold read a request from Lorraine Phelps for property tax abatement for her property located at 414 Wadge Ave S. Phelps qualified for a Senior Citizen Homestead credit for the 2006 tax year. Byron moved to approve Lorraine Phelps' request for the property tax abatement for the 2006 tax year. Torkelson seconded and upon roll call vote, all present voted aye.

The bid opening for the Water Treatment Plant will take place at 4:00 PM on Wednesday, February 21, 2007, in the City Council Room. Due to a mistake in the bid that ICS submitted, the City elected to reject all bids and re-bid the project. The advertisement for bids is currently running.

Two dealers submitted bids on the 2007 ¾ ton, 4-wheel drive pickup. Mayor Stenvold opened the bids. The first bid from Hanson Auto of Grafton was \$28,684 and \$27,192 for a Chevrolet ¾ ton, different packages, and \$25,921 on a Chevrolet ½ ton plus any taxes and licensing. Gregory Motors of Cavalier submitted a bid of \$27,789 on a Ford XLT ¾ ton and \$26,495 on a Ford XL ¾ ton. Torkelson moved to accept the lowest bid matching the bid specs advertised. Byron seconded and upon roll call vote, all present voted aye. Motion carried.

Public Works Director D. Larson presented the Council with a proposed Wellhead Protection Program. This program is a contamination study of the 3,200-acre well site area. The study addresses issues should the area become contaminated. If a contamination occurred, the ND State Health Department would take the appropriate action. Byron moved to have Mayor

Stenvold, on behalf of the City of Park River, sign the guideline outlining protection of the aquifer and to have notification signs put up. Praska seconded and upon roll call vote, all present voted aye. Motion carried.

Knutson moved to accept the Pledge of Securities from First United Bank. Byron seconded and upon roll call vote, all present voted aye.

Mayor Stenvold informed Council that an error was made on the 2006 property taxes. All Park River property taxes were miscalculated at the county level. The miscalculation resulted in an overcharge of approximately \$35 to \$37 on a \$50,000 home. The mistake will be corrected on next year's taxes. T. Larson was asked to contact the WC Auditor's Office about a notification of credit.

The Arena Commission asked the Council to grant them an energy credit, for \$1,000, as done in the past. Knudson moved to grant the \$1,000 energy credit, to the Arena Commission, and apply it against their utility billing. Motion was seconded by Byron and upon roll call, all voted aye. Motion carried.

Praska moved to grant the transfer of the American Legion's Liquor License on March 3 to the City Hall for the Borgeson/Eliason wedding. Lund seconded and upon roll call vote, all present voted aye. Motion carried.

The Northern Municipal Power Agency, the City's electric power supplier, has informed the City that electric rates will be increasing 8 ½ percent effective March 20, 2007. T. Larson reminded the Council that the wholesale power rate increased 1 ½ percent last spring and the Council decided at that time not to increase the retail rate. Byron moved to approve the first reading of the increase to all residential and commercial electric rates by ten percent effective March 1, 2007. Praska seconded and upon roll call vote, all present voted aye. Motion carried.

Upon discussion, the Council felt that more information is needed prior to the formation of a Housing Authority in Park River.

T. Larson informed Council that he would be attending a regional recycling meeting being held at the Alerus Center in Grand Forks, Tuesday, February 6, 2007. Last week T. Larson met with representatives from the Cities of Cavalier and Langdon to discuss other opportunities for the disposal of municipal solid waste.

Questions regarding road repair to Oak Street were discussed. Public Works Director D. Larson was asked to check into the work needed to bring the road up to acceptable standards.

Byron asked if any information regarding funding for the main street sidewalk project had been located. Mayor Stenvold informed Council that several options were being checked out and hopefully some funding would be available.

There being no further business, the meeting adjourned.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, MARCH 5, 2007 AT 7:30 P.M.**

The regular meeting of the Park River City Council was held on Monday, March 5, 2007, at 7:30 P.M. Mayor Stenvold called the meeting to order with the following present: Praska, Lund, Knutson, Byron, Torkelson, City Attorney S. Currie, Business Manager/Auditor T. Larson and Public Works Director D. Larson. Absent Meagher.

Praska made a motion to approve the minutes from the February 5, 2007 regular Council Meeting. Lund seconded the motion and upon roll call vote, all voted aye. Motion carried.

Lund made a motion to approve the following bills for payment. Praska seconded the motion and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

25202	AmeriPride Linen	40.95
03	BC/BS of ND	706.10
04	Bob's Body Shop	81.00
05	Credit Plan – Wayne's Variety	1.98
06	Dale's Small Engine Repair	280.00
07	Glenn Rost	250.00
08	Leon's Building Ctr	106.26
09	Lon's Hdwr	61.13
25210	MDU	531.64
11	NDPERS	208.99
12	North Star Coop	993.72
13	Old Dominion Brush	1,190.76
14	Polar Communications	418.94
15	PR Implement, LLC	129.84
16	SanGrait's Auto	29.87
17	Sanitation Products	815.40
18	Sobolik Construction	200.00
19	Sweeney Brothers	22.24
25220	WC Press	455.08
21	Hewlett-Packard Com	815.00
22	NDACO Resources Group	229.00
23	Northdale Oil, Inc	377.18
24	PR Airport Authority	2,741.61
25	PR Park District	3,604.02
26	PR Public Library	4,348.09
27	Sewer Dist #95-1	507.16

28	Special Funds	14,318.45
29	St. Improvement #7	14,891.65
25230	WC Auditor	10,632.72
31	MDU	939.16
1083	Sheldon Ellefson OT	140.63
1084	Roger A Johnson OT	187.34
1085	Robert Kubat OT	151.71
1086	Stefan Linstad OT	135.99
	EFTPS (WH, SS, MED)	102.02
1087	Salaries	822.31
	EFTPS (WH, SS, MED)	267.45
1088	Salaries	1,154.96
	EFTPS (WH, SS, MED)	344.99

MUNICIPAL UTILITIES:

28200	AmeriPride Linen	87.92
01	BC/BS of ND	3,813.17
02	Bob's Body Shop	187.60
03	Coldwell Banker	100.00
04	Discovery Benefits, Inc	205.82
05	Fargo Water Equipment	254.69
06	Farmers Union Serv Assoc	121.00
07	Hawkins, Inc	1,265.98
08	Heartland Eye Care, PC	75.00
09	Jim's Super Valu	21.98
28210	Kasprick Upholstery	265.00
11	Lon's Hdwr	8.63
12	Morgan Printing	399.33
13	Municipal Utilities	300.00
14	ND Public Health Lab	48.00
15	NDPERS	637.50
16	NDPERS	637.50
17	NDPERS	46.32
18	NDPERS	2,180.26
19	Nodak Electric Coop	2,194.37
28220	North Star Coop	234.92
21	Polar Communications	94.15
22	Rainbow Auto Body	281.52
23	Reed Business Info	1,106.08
24	SanGrait's Auto	586.36
25	Team Laboratory Chemical	812.50
26	WC Press	70.08
27	Welch's Bakery	8.70
28	Northdale Oil, Inc	383.62
29	Verizon Wireless	73.02
28230	Postmaster	133.80
	NMPA	79,734.95
5207-13	Salaries	8,100.53
	EFTPS (WH, SS, MED)	3,095.82

5214-20 Salaries	8,100.53
EFTPS (WH, SS, MED)	3,095.82

SANITATION FUND:

1582 Bank of ND	3,975.00
1583 Postmaster	46.60
1584 Consolidated Waste	11,777.90
1585 BC/BS of ND	32.33
1586 NDPERS	12.31
A.W. Deluxe Checks	23.75

SPECIAL FUNDS:

2959 City of Grafton	12,500.00
2960 PR Development Corp	8,000.00
2961 '05 Hospital Rev. Bond Fund	10,300.39

WATER SUPPLY IMPROVEMENT:

1040 Swanberg Construction Inc	27,464.00
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Mayor Stenvold opened the meeting with discussion on the merits of forming a Housing Authority. Business Manager Tom Larson stated that if the Council feels there is a need for moderate to upper scale rental property or town homes in Park River, a housing authority would give them additional funding mechanisms to assist with the project. Ruth Jelinek was present to speak in favor of a project like this and feels it is needed. Gary Paulson and Steve Rehovsky were also present and felt a housing project of this type would be very beneficial for the community. City Attorney Steve Currie informed the Council that the Mayor would appoint individuals from the community to serve on the Housing Authority if the Council decides there is a need. Bob Lund moved to adopt a resolution stating a need for housing and the formation of a Housing Authority in the City of Park River. Dwight Byron seconded the motion and upon roll call vote, all voted aye. Motion carried.

Park Board President Kerry Schmitz presented Council members with a copy of the Park River Park Board finances for year ending December 31, 2006. Schmitz informed Council that the 2007 Park Board operating budget is set at \$118,000.00. Schmitz reported that the Swimming Pool expenses totaled about \$42,500.00. Schmitz asked if the City would place monetary values on services provided to the Park Board by the City. Mayor Stenvold asked Public Works Director Dennis Larson if he could keep track of the work done. D. Larson said he would provide the figures to Schmitz at the end of this year.

Wayne Gersewski and Cal Thelen of Advanced Engineering and Environmental Services, Inc. reviewed the Water Plant Project bids with the Council. The engineer's recommendation is that the City of Park River award contract #1 general construction including alternate #1, to Northern Plains Contracting, Inc. of Wolverton, MN in the amount of \$2,498,000.00 and contract #2 electrical construction, including alternate #1, to Samson Electric, Ltd. of Park River, ND in the amount of \$462,757.00. Total for the project bids is \$2,960,757.00. City Attorney S. Currie asked Gersewski to address the letter regarding the Walsh Rural Water District funding. Gersewski stated that a meeting should take place to bring everyone up to date with all aspects of the Water Project involving City of Park River and Walsh Rural Water District. He went on to

note that funding for the City of Park River's portion is in place, however some of the funding from the E.P.A. /S.T.A.G. earmarked for W.R.W.D. was rescinded for fiscal year 2007. With out this funding the City might have to cover a \$27,000.00 to \$101,550.00 shortfall until W.R.W.D. secures additional funding for their portion of the project. Bill Link of W.R.W.D. informed Council they are dedicated to the project and will do whatever is necessary to secure additional funding for their portion of the project. Byron made a motion to accept the engineer's recommendation, contingent on the approval of the ND Department of Health, and award contract #1 general construction, including alternate #1 to Northern Plains Contracting, Inc. for \$2,498,000.00 and contract #2 electrical construction, including alternate #1, to Samson Electric, Ltd for \$462,757.00. Lund seconded the motion and upon roll call vote, all voted aye. Motion carried.

Byron made a motion to approve the lab contract with the ND Department of Health. Knutson seconded the motion and upon roll call vote, all voted aye. Motion carried.

The Sales Tax Committee recommended the following payments, Industrial Park payment \$5,307.00, Marvin Windows \$12,500.00, PR Development Corp. \$8,000.00 and PR Implement, LLC \$10,000.00. Torkelson made a motion to approve all four of the Sales Tax Committee recommendations. Byron seconded the motion and upon roll call vote, all voted aye. Motion carried.

City Attorney Steve Currie informed Council that the Development Corp made a recommendation to the Sales Tax Committee who approved, and are recommending to Council that the City of Park River purchase the 40 acres of land east of SanGrait Auto, for \$2,000.00 per acre totaling \$80,000.00. Praska made a motion to approve the Sales Tax Committees recommendation that the City of Park River purchase the 40 acres east of SanGrait Auto at \$2,000.00 per acre, totaling \$80,000.00. Knutson seconded the motion and upon roll call vote, Praska, Lund, Knutson and Byron voted aye. Torkelson voted no. Motion carried.

Business Manager T. Larson presented information on the federally funded Safe Routes to School Program. The goal of this program is to increase the number of children safely walking or riding their bikes to and from school. The City can apply for funding to establish sidewalks, crosswalks and paths to school. Mayor Stenvold and Council asked T. Larson to compile information and file an application for funding.

Daryl Larson, City Hall and City Office Building custodian tendered his resignation effective March 15, 2007. Business Manager T. Larson informed Council that a few applications have been received. Council asked T. Larson to hire one of the applicants to fill the position.

Mayor Stenvold and Council thanked the City Crew on prompt snow removal after the recent heavy snowfall.

Public Works Director D. Larson informed Council that he was placing the 1992 Ford pickup for sale on bids.

There being no further business, the meeting adjourned.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, APRIL 2, 2007 AT 7:30 P.M.**

The regular meeting of the Park River City Council was held on Monday, April 2, 2007, at 7:30 P.M. Mayor Stenvold called the meeting to order with the following present: Praska, Lund, Knutson, Meagher, Byron, Torkelson, City Attorney Currie, Business Manager/Auditor T. Larson and Public Works Director D. Larson.

Torkleson moved to approve the minutes of the March 5th, Regular Council meeting as printed. Motion seconded by Praska and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the following bills for payment. Motion seconded by Torkelson and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

25232	AmeriPride Linen	40.95
33	Banyon Data Systems	231.00
34	BC/BS of ND	706.10
35	Bob's Body Shop	83.00
36	Credit Plan	1.99
37	Dale's Small Engine Repair	240.00
38	F.U.B.	14,175.72
39	Glenn Rost	250.00
25240	Jim's Super Valu	79.09
41	Leon's Building Ctr	15.99
42	Lon's Hdwr	47.20
43	NDPERS	208.99
44	Northdale Oil, Inc	930.67
45	Polar Communications	388.54
46	PR Implement, LLC	7.48
47	Quill Corp.	155.12
48	SanGrait's Auto	492.34
49	Sanitation Products	301.66
25250	WC Auditor	10,950.85
51	WC Hwy Dept	225.00
52	Xerox Corp	45.00
53	MDU	364.46
54	North Star Coop	2,542.62
55	PR Implement, LLC	843.03

56	WC Press	179.18
57	North Star Coop	80.08
58	PR Airport Authority	1,041.87
59	PR Park District	2,322.80
25260	PR Public Library	1,241.68
61	Sewer Dist. #95-1	3,735.46
62	Special Funds	1,105.09
63	St. Improve. Dist. #7	2,529.08
1091	Cledith Carlson OT	85.34
1092	Sheldon Ellefson OT	52.74
1093	Roger A Johnson OT	55.53
1094	Robert Kubat OT	85.34
EFTPS (WH, SS, MED)		
1095	Salaries	822.31
EFTPS (WH, SS, MED)		
1096-97	Salaries	966.46
EFTPS (WH, SS, MED)		
		297.15
ND ST. Tax Comm.		
		92.46

MUNICIPAL UTILITIES:

28231	After Prom Party	25.00
32	AmeriPride Linen	90.02
33	Banyan Data Systems, Inc	539.00
34	BC/BS of ND	3,813.17
35	Bob's Body Shop	142.73
36	Border States Elec	148.95
37	Dan Spencer	200.00
38	Dennis L Larson	217.50
39	VOID	VOID
28240	Easy Way Electronics	8.00
41	Ethanol Products	782.96
42	Fargo Water Equipment	138.04
43	Hawkins, Inc	417.30
44	Jim's Super Valu	2.98
45	Magaret Borgeson	33.90
46	Municipal Utilities	66.10
47	ND Dept of Health Chem Div	2,563.00
48	ND One Call, Inc	3.72
49	ND Public Health Lab	32.00
28250	NDPERS	637.50
51	NDPERS	637.50
52	NDPERS	46.32
53	NDPERS	2,180.26
54	Nodak Electric Coop	2,389.53
55	Northdale Oil, Inc	119.92
56	Polar Communications	96.88
57	Roger A Johnson	46.12
58	Stefan W Linstad	293.22
59	Welch's Café	33.00

28260	Ye Olde Medicine Center	24.78
61	Discovery Benefits	190.82
62	Discovery Benefits	15.00
63	Lon's Hdwr	39.15
64	Job Service ND	72.35
65	Roger A Johnson	28.88
66	Lagoon Maintenance	1,640.70
67	Stefan W Linstad	129.00
68	MMUA	1,137.50
69	Municipal Utilities	100.00
28270	ND One Call, Inc	1.24
71	North Star Coop	251.86
72	PR Implement, LLC	1,486.41
73	Ramkota Hotel	140.00
74	Verizon Wireless	67.67
75	Water Bond Fund 2005	4,8300.00
76	Water Improvement Dist #95-1	1,500.00
77	Water Sur-Chg Fund	4,000.00
78	WC Press	41.40
79	Postmaster	187.10
	NMPA	67,532.28
	ND ST Tax Comm.	1,159.62
	5221-27 Salaries	8,100.53
	EFTPS (WH, SS, MED)	3,095.82
	5228-34 Salaries	8,100.53
	EFTPS (WH, SS, MED)	3,095.82

SANITATION FUND:

1591	Municipal Utilities	27,957.62
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SPECIAL FUNDS:

2962	Dorsey & Whitney, LLP	7,500.00
2963	'05 Hospital Sales Tx Bd Fd	5,425.14
2964	PR Park Dist.	10,138.00

WATER SUPPLY IMPROVEMENT:

1041	Municipal Utilities	895.08
1042	Advanced Engineering	19,000.00

HOSPITAL BUILDING FUND:

1020	US Bank	67,793.75
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Mayor Stenvold informed the Council that the City received four bids for the 1992 pickup advertised for sale. Mayor Stenvold opened the bids in the following order: Bid #1 - Dan & Danny Dub - \$1,578.00, Bid #2 - Iver Dahl, Jr. - \$2,050.00, Bid #3 - Jerry Pohanka - \$1,550.00 and Bid #4 - Leon's Building Center - \$2,095.00. Byron moved to accept the \$2,095.00 bid submitted by Leon's Building Center for the 1992 pickup. Motion seconded by Praska and upon roll call vote, all voted aye. Motion carried.

Mayor Stenvold called on Public Works Director Dennis Larson to discuss Oak Street repair issues. D. Larson informed Council that members of Victory Free Lutheran Church had received an estimate for repair of Oak St. The repair would include digging down one foot, laying fabric and adding gravel to an area 16' wide by 200' long. Council asked D. Larson to talk to Arlyn Axvig about the road repair.

Mayor Stenvold appointed the following people to serve on the newly formed Housing Authority. Five-year term Gary Paulson & Steve Rehovsky, four-year term John Blair, three-year term Becky Chyle, two-year term Dwight Byron and one-year term Ruth Jelinek. After initial terms expire, the Mayor may reappoint a person to a five-year term. Mayor Stenvold designated John Blair as chairperson of the Housing Authority. Lund moved to approve the Housing Authority appointments and terms as made by Mayor Stenvold. Motion seconded by Praska and upon roll call vote, all voted aye. Motion carried.

Business Manager T. Larson updated the Council on the Safe Routes to School Grant Program. North Dakota is in its first year of a five-year federally funded program. Tom is working on a grant proposal with the assistance of Ms. Carol Franks. The proposal will be submitted by the due date of April 10, 2007.

Business Manager T. Larson reported that he had visited with the BC/BS representative regarding the increase in the City's health insurance premium. The monthly increase for the family plan will be \$59.30 and \$22.80 for the single plan. Knutson moved to keep the CompChoice 500 plan and increase the CAP to \$558.00. Employees on the family plan would be responsible for \$207.40 per month. Motion seconded by Byron and upon roll call vote, all voted aye. Motion carried.

Members of the Mennonite Community approached the City regarding renting the former Curling Club building for services, while they build a new, larger church in place of the existing church. Mayor Stenvold directed the City Hall Committee & Business Manager T. Larson to get together with the members and discuss terms.

The Ashley Lions Club presented a ND Games of Chance Site Authorization for the Council's approval. They wish to conduct games of chance under the license granted by the Attorney General of the State of North Dakota at the Alexander House, Inc. for the period beginning July 01, 2007, and ending June 30, 2008. Knutson moved to approve the Site Authorization for the Ashley Lions Club. Motion seconded by Praska and upon roll call, all voted aye. Motion carried.

Torkelson moved to donate \$25, from the Municipal Utilities Fund, to the After Prom Party. Motion seconded by Byron and upon roll call, all voted aye. Motion carried.

Mayor Stenvold read a letter received from the Pregnancy Help Center. They expressed their gratitude to the City Crew for the excellent job of snow removal and for general upkeep of the City.

Mayor Stenvold informed Council that the Home Show, held in the Park River High School gym, on March 24th was a huge success. He hopes it will become an annual event.

Public Works Director D. Larson gave a report on the Lake Agassiz Water Authority. D. Larson along with Meagher, Byron and T. Larson attended a meeting in Thompson. This project would pump water from Garrison Dam via the McClusky Canal into the Sheyenne River above Lake Ashtabula. The primary reason for this project, is to provide water to Fargo and other cities should a 1930's type drought occur.

Public Works Director Dennis Larson informed the Council about Spring Clean-up. D. Larson requested that people call in on or before Monday, April 30th for scheduling the removal of large items.

Council members will meet on Tuesday, April 10th at 7:30 p.m. in the Council Room for the Property Tax Equalization Meeting.

The City of Fordville is hosting the League of Cities Regional Meeting on Tuesday, April 24, 2007.

There being no further business, the meeting adjourned.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**PROCEEDINGS
OF
BOARD OF EQUALIZATION**

**BOARD OF TAX EQUALIZATION MEETING, CITY OF PARK RIVER,
NORTH DAKOTA, TUESDAY, APRIL 10, 2007, AT 7:30 P.M.**

The Park River City Council met as the Board of Equalization in the City Council Room on Tuesday, April 10, 2007 at 7:30 P.M. Mayor Stenvold called the meeting to order with the following present: J. Torkelson, J. Meagher, D. Praska, A. Knutson, B. Lund, City Assessor T. Larson, Deputy Auditor A. Berg, Public Works Director D. Larson.

Absent: D. Byron

City Assessor T. Larson reported that one new commercial building, one exempt steel building at the cemetery, and a support building for Alltel were constructed on the commercial side during 2006. One new house, two additions to houses, and one new garage were constructed on the

residential side. True & Full Value of these projects totaled \$295,000. Three houses were demolished. Twenty-nine properties were bought and sold in the community requiring adjustments of \$96,600. Selling prices were strong again this year and additional adjustments totaling approximately \$225,000 were necessary to keep pace with this trend.

Knutson moved to accept the City Assessor's recommendations for the year 2007. Lund seconded the motion and upon roll call, all voted aye. Motion carried.

Being no further business, the meeting was adjourned.

Dan Stenvold

Mayor

ATTEST:

Tom Larson

City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, MAY 7, 2007 AT 7:30 P.M.**

The regular meeting of the Park River City Council was held on Monday, May 7, 2007, at 7:30 P.M. Mayor Stenvold called the meeting to order with the following present: Praska, Lund, Knutson, Meagher, Byron, Torkelson, Business Manager/Auditor T. Larson and Public Works Director D. Larson.

Praska moved to approve the minutes of the April 2nd, Regular Council meeting as printed. Motion seconded by Torkelson and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the following bills for payment. Motion seconded by Byron and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

25264	AmeriPride Linen	41.40
65	BC/BS of ND	765.40
66	Bob's Body Shop	531.44
67	City of Fordville	270.00
68	D&L Gravel	4,173.50
69	Dale's Small Engine Repair	40.00
25270	Galls	88.95
71	Jim's Super Valu	12.33

72	Lon's Hdwr	93.25
73	NDPERS	208.99
74	Newman Traffic Signs	43.26
75	North Star Coop	1,032.15
76	Northdale Oil, Inc	378.28
77	Nygard Bolt & Supply	93.10
78	Polar Communications	354.73
79	PR Implement, LLC	90.14
25280	Rainbow Auto Body	234.74
81	TBCS, Inc	420.00
82	WC Auditor	11,360.88
83	WC Press	34.00
84	Glenn Rost	250.00
85	Mun. Utilities	11,624.81
86	Flags USA	1,071.32
87	MDU	170.88
88	PR Airport Auth.	131.67
89	PR Park District	198.18
25290	PR Public Library	186.61
91	Sewer Dist 95-1	114.82
92	Special Funds	385.02
1098-99	Salaries	1,104.96
EFTPS (WH, SS, MED)		339.28
1100-03	Salaries	1,711.37
EFTPS (WH, SS, MED)		508.98

MUNICIPAL UTILITIES:

28280	AmeriPride Linen	92.12
81	BC/BS of ND	4,168.50
82	Bob's Body Shop	116.50
83	Border States Elec.	5,091.00
84	City of Fargo	24.00
85	Consolidated Waste, LTD	12,062.00
86	Discovery Benefits	381.64
87	Discovery Benefits	15.00
88	Doris Kinlaw Estate	6.29
89	Easy Way Electronics	4.00
28290	Emberline Services	240.00
91	Fargo Water Equipment	327.86
92	Hach Company	407.20
93	Hawkins	637.56
94	Janice Pich	67.79
95	Jim's Super Valu	30.23
96	Killoran Trucking	4,185.00
97	Lagoon Maintenance	1,863.92
98	Lon's Hdwr	13.97
99	Norma Mastre Estate	8.00
28300	Material Things Quilt Shop	70.76
01	Minot State University	155.00

02	Mun. Utilities	362.16
03	Nalco, Co.	172.00
04	ND Public Health Lab	32.00
05	NDPERS	637.50
06	NDPERS	637.50
07	NDPERS	46.32
08	NDPERS	2,192.57
09	Newman Traffic Signs	101.52
28310	NMPA	510.41
11	Nodak Electric Coop	1,564.60
12	North Star Coop	169.25
13	Polar Communications	93.45
14	Postmaster	211.00
15	PR Implement, LLC	78.79
16	Pristine Water Solutions	272.00
17	Quill Corp	188.96
18	SanGrait's Auto Service	151.21
19	Torkleson Bros	100.00
28320	'05 Water Bond Fund	4,830.00
28321	Water Improvement Dist 95-1	1,500.00
22	Water Sur-Charge	4,000.00
23	Ye Olde Medicine Center	38.73
24	Discovery Benefits	15.00
25	Verizon Wireless	48.83
26	Postmaster	203.89
	NMPA	72,468.36
	Deluxe Checks	66.00
	ACH Charges	9.75
	5235-41 Salaries	8,014.73
	EFTPS (WH, SS, MED)	3,066.99
	5242-48 Salaries	8,014.73
	EFTPS (WH, SS, MED)	3,066.99

SANITATION FUND:

1592	Municipal Utilities	.38
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SPECIAL FUNDS:

2965	Water Improvement District 95-1	8,180.00
2966	ND Public Finance Authority	28,180.00
2967	'05 Hospital Sales Tx Bd Fd	7,700.03

Knutson moved to accept the Pledge of Securities from First United Bank. Torkelson seconded and upon roll call vote, all present voted aye. Motion carried.

Kelly Clemetson and Maude Freeman, representing the three bars located on Briggs Ave S, addressed the council regarding the July 3rd street dance. Starting time would be 8:30 PM to 12:30 PM. Clemetson informed the council that Flying Blind has been hired to play for the street dance. The street will be blocked off. Meagher moved to authorize the street dance. Praska, seconded the motion and upon roll call, all voted aye. Motion carried.

Clemetson asked if any information had been received regarding the status of the Safe Routes to School Grant. Business Manager T. Larson stated that the grant money had not been awarded yet. Mayor Stenvold added that something would have to be done to the sidewalks on Main Street as they are in bad shape.

Cal Thelen representing Advanced Engineering and Environmental Services, Inc. reviewed the Water Treatment Plant Project with the Council. Remodeling on the Water Treatment Plant should be starting within the next couple of weeks. The pipeline that will be supplying water to the Walsh Rural Water District north reservoir has been completed and tested. Once it is determined how much water can be treated while construction is going on, some of the Walsh system will come online. Thelen went on to say, Walsh Water has not yet received all of the funding for which they have applied. The final invoice for Phase I, of \$26,308.24 was submitted to Council for approval. The Phase I Project total estimates were \$2,418,200.00, with the final cost total of \$2,225,723.67. The difference, of \$192,476.33, will forward to the next phase of the project. Knutson moved to approve payment of the bill submitted by Thelen on behalf of Advanced Engineering & Environmental Services, Inc. for \$26,308.24, closing out Phase I of the project. Byron seconded the motion, and upon roll call vote, all voted aye. Motion carried.

T. Larson read a letter from Walsh County Tax Director Mary Wild regarding property owned by Valerie Bogert & Michael Graber. The property has been taxed as property located within the City of Park River rather than in Kensington Township. Bogert & Graber have filed for tax abatement for the 2005, 2006 & 2007 tax years. Meagher moved to approve the Bogert & Graber request for the property tax abatement for the 2005, 2006 & 2007 tax years. Praska seconded the motion, and upon roll call vote, all voted aye. Motion carried.

A contract, authorizing the Office of State Tax Commissioner to administer Park River's local sales, use and gross receipts taxes for the 2007-2009 biennium, was received for the Council's approval. The administration fee for the 2007-2009 bienniums will be \$4,548. The payment method shall be to withhold equal payment amounts each of the 24 months in the contract period. Knutson moved to approve the contract with the Office of the State Tax Commissioner. Byron seconded the motion and upon roll call vote, all voted aye. Motion carried.

Torkelson introduced the following Resolution:

RESOLUTION

WHEREAS, the City of Park River is a member of the Northern Municipal Power Agency for the purpose of purchasing power to meet electricity needs for the City of Park River.

NOW, THEREFORE BE IT HEREBY RESOLVED, that Tom D Larson is hereby appointed to represent the City of Park River on the Board of Directors of NMPA until June 2008 and

BE IT FURTHER RESOLVED, that Dennis L Larson be appointed as the City's representative on the Advisory Council of NMPA until the fourth Monday of June 2008.

Meagher seconded the foregoing Resolution and upon roll call vote, all voted aye. Motion carried.

Byron moved to designate the Walsh County Press as official newspaper for the City of Park River. Meagher seconded the motion, and upon roll call vote, all voted aye. Motion carried.

Mayor Stenvold presented information about the Red River International Bike Tour (R.R.I.B.T.). Currently there are 95 participants from across the United States registered & the organizers are hoping for 200. The tour starts in Grand Forks and goes through Minnesota, North Dakota & loops up into Canada. The riders will be in Park River between 10:00 & 2:00 on Tuesday, June 19, 2007. The Boy Scouts & Community Club will provide beverages and food for the riders. The Community Club is asking the City to donate money towards advertising materials such as T-shirts and dog tags promoting Park River. Praska moved that the City of Park River contribute up to \$300.00 to the Community Club for purchasing items promoting Park River. Lund seconded the motion, and upon roll call vote, all voted aye. Motion carried.

Mayor Stenvold asked Public Works Director D. Larson to update the council on mosquito spraying. D. Larson informed the Council that there was a carry over of funds in the mosquito-spraying fund from last year and that no fee need be charged in May, but that the funds would be reviewed each month and a fee instituted if necessary.

Mayor Stenvold announced the second reading of the proposed electric rate increase. Torkelson moved to approve a resolution to increase all electric rates 10 percent or an average of 6/10ths of a cent per kw. Knutson seconded the motion, and upon roll call vote, all voted aye. Motion carried.

Mayor Stenvold asked when stump removal on the berms is starting. Public Works Director D. Larson informed Council that if the weather cooperates, the grinding of stumps located on the berms would begin this weekend.

Mayor Stenvold recognized that the local Boy Scout Troup preformed ditch cleanup along the bike path and other areas around town and thanked them for their effort and the pride that they take in their community.

Jill Mullen asked if a tent could be set up outside the American Legion for the Owen/Spoonland Wedding on June 30, 2007. The tent would only be used for food service. The Council approved the tent for food service only.

Public Works Director D. Larson asked that no additional auction sales be booked in the former curling club building until after the water treatment plant project is finished. They will be storing project material and chemicals in the building.

Praska questioned getting the potholes in the alley behind Dundee Insurance filled. Public Works Director D. Larson said that they would fill the potholes with gravel until the hot-mix asphalt is available.

Torkelson asked when work on the drainage problem in the alley located on the west side of the Polar Communications building would be started. Mayor Stenvold asked Public Works Director D. Larson to contact Dennis Markusen and have the grade measured to determine what the best alternatives would be to drain the alley.

Being no further business, the meeting adjourned.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, JUNE 4, 2007 AT 7:30 P.M.**

The regular meeting of the Park River City Council was held on Monday, June 4, 2007, at 7:30 P.M. Mayor Stenvold called the meeting to order with the following present: Praska, Lund, Knutson, Meagher, Byron, Business Manager/Auditor T. Larson, Public Works Director D. Larson and Deputy Auditor Ann Berg. Absent Torkelson.

Praska moved to approve the minutes of the May 7th, Regular Council meeting as printed. Motion seconded by Lund and upon roll call vote, all voted aye. Motion carried.

Lund moved to approve the following bills for payment. Motion seconded by Knutson and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

25293	AmeriPride Linen	41.40
94	BC/BS of ND	765.40
95	Bob's Body Shop	207.00
96	Fox Valley Systems Inc	249.12
97	Hodny Currie Lawyers	35.00
98	Jim's Super Valu	46.46
99	Lon's Hdwe	79.67
25300	Minn-Dak Asphalt Inc	1,195.00
01	Municipal Utilities	1.47
02	NDPERS	208.99
03	North Star Coop	1,839.36
04	Northdale Oil, Inc	451.91
05	Polar Communications	356.09
06	PR Implement, LLC	194.80
07	Glenn Rost	250.00
08	Samson Electric LTD	77.95
09	Team Laboratory Chemical	573.58
25310	Tyler Vold	120.00
11	WC Auditor	10,933.40
12	WC Press	155.62
13	Farmers Union Service Assoc	8,704.00

14	MDU	101.05
15	PR Airport Authority	130.96
16	PR Park District	307.85
17	PR Public Library	145.06
18	PR Public School District	50.00
19	Special Funds	101.81
1104	Dwight Byron	664.92
1105&12	Stephen Currie	5,541.00
1106	Arvid Knutson	664.92
1107	Robert Lund	664.92
1108	John Meagher	664.92
1109	David Praska	664.92
1110	Dan Stenvold	1,329.84
1111	Jeffery Torkleson	664.92
EFTPS (WH, SS, MED)		1,799.28
1113	Sheldon Ellefson OT	70.32
EFTPS (WH, SS, MED)		11.94
1114-16	Salaries	1,919.90
EFTPS (WH, SS, MED)		616.76
1117-20	Salaries	1,780.67
EFTPS (WH, SS, MED)		516.80

MUNICIPAL UTILITIES:

28327	AmeriPride Linen	93.84
28	BC/BS of ND	4,168.50
29	Bob's Body Shop	456.50
28330	Border State's Elec	6,264.63
31	Business Forms & Acct Sys	514.04
32	Cardmember Services	79.85
33	City of GF	109.50
34	Consolidated Landfill LTD	12,052.20
35	Easy Way Electronics	4.00
36	Eberline Services	240.00
37	Ethanol Products	621.04
38	Fargo Water Equipment	117.73
39	First United Bank	9,448.75
28340	Hagen Construction	1,235.00
41	Hawkins Inc	850.30
42	Hodny Currie Lawyers	760.50
43	Jim's Super Valu	48.67
44	KXPO	31.00
45	John Lang	20.57
46	Lon's Hdwe	102.83
47	Norma Mastre Estate	7.00
48	Keith Mecham	100.00
49	Municipal Utilities	269.02
28350	ND One Call, Inc	19.84
51	ND Public Health Lab	80.00
52	ND Sewage Pump & Lift	1,278.00

53	NDPERS	637.50
54	NDPERS	637.50
55	NDPERS	46.32
56	NDPERS	2,192.57
57	Nodak Electric Coop	1,449.89
58	North Star Coop	333.92
59	Northdale Oil	198.03
28360	Polar Communications	97.74
61	Rainbow Auto Body	219.40
62	Samson Electric LTD	112.13
63	Sundby Family Chiropractic	110.41
64	Team Laboratory Chemical	458.52
65	WC Press	138.00
66	Farmers Union Service Assoc	8,704.00
67	Lagoon Maintenance	1,752.73
68	Verizon Wireless	43.69
69	Water Bd Fd '05	4,830.00
28370	Water Imp Dist #95.1	1,500.00
71	Water Sur-charge	4,000.00
72	Postmaster	188.88
NMPA		62,006.37
ACH Charges		9.75
5249	Sheldon Ellefson OT	114.27
5250	Stefan Linstad OT	99.72
EFTPS (WH, SS, MED)		35.46
5251-57 Salaries		8,014.73
EFTPS (WH, SS, MED)		3,066.99
5258-64 Salaries		8092.75
EFTPS (WH, SS, MED)		3,098.43
<u>SPECIAL FUNDS:</u>		
2968	Hodney Currie Lawyers	190.00
2969	PR Implement, LLC	10,000.00
2970	PR Arena Commission	5,000.00
2971	'05 Hospital Sales Tx Bd Fd	12,790.00
<u>HOSPITAL BUILDING FUND:</u>		
1021	Hodny Currie Lawyers	418.50
1022	U.S. Bank	402.50

An APPLICATION FOR RETAIL LIQUOR LICENSE, with a check for \$1,800 was received from Charles Schmaltz, dba The Alexander House, for the Council's approval. Praska moved to approve the application. Meagher seconded and upon roll call vote, all voted aye. Motion carried.

An APPLICATION FOR RETAIL LIQUOR LICENSE, with a check for \$2,000 was received from Barry Clemetson, dba Alibi Bar, for the Council's approval. Knutson moved to approve the application. Praska seconded and upon roll call vote, all voted aye. Motion carried.

An APPLICATION FOR RETAIL LIQUOR LICENSE, with a check for \$1,200 was received from the Park River American Legion for the Council's approval. Praska moved to approve the application. Meagher seconded and upon roll call vote, all voted aye. Motion carried.

An APPLICATION FOR RETAIL LIQUOR LICENSE, with a check for \$2,000 was received from Warren Denault, dba The Dug Out Bar, for the Council's approval. Meagher moved to approve the application. Knutson seconded and upon roll call vote, all voted aye. Motion carried.

An APPLICATION FOR RETAIL LIQUOR LICENSE, with a check for \$2,000 was received from Robert Lund, dba The Field Bar, for the Council's approval. Praska moved to approve the application. Meagher seconded and upon roll call vote, all voted aye with the exception of Lund who abstained. Motion carried.

Public Works Director D. Larson informed Council that demolition has started in the Water Treatment Plant. Walls and concrete are being removed and then equipment will be brought in and work will continue.

T. Larson informed Council that the Safe Routes to School Grant recipients would be selected on June 6th and notified by mid-June.

The Street Committee recommended proceeding with the sidewalk replacement on the east side of Briggs Ave S, starting at Bob's Body Shop and continuing to Sundby's Family Chiropractic Clinic, from Java Fix east to the alley, from Welch's Bakery east to the alley and from Sundby's Family Chiropractic east to the alley. Council felt that to help the merchants subsidize the project; money from the Sales Tax Capital Improvement Fund could be used. Praska moved to contact an engineer, receive bids and start the sidewalk replacement project after 7-4-07 and financing for merchants. Lund seconded and upon roll call vote, all voted aye. Motion carried.

Dennis Markusen shot elevations for a gutter in the alley on the eastside of the 400 Block of Briggs Ave S. Estimates are \$7,000.00 to \$10,000.00 to complete the drainage project. Knutson moved to put the drainage gutter in the alley on the eastside of the 400 Block of Briggs Ave S. Meagher seconded and upon roll call vote, all voted aye. Motion carried.

John Blair, President of the Park River Housing Authority, presented an update to the Council. F & L Development and the Housing Authority considered several locations for the rental housing project. The site selected is the Meagher Trailer Park located on the eastside of town. Twenty-four units could be built on this space if needed and include a center courtyard. Four or eight units will be built to start, depending on interest. Blair stated that bond financing paperwork has been received and that an Operating & Maintenance Deficit Agreement will need to be signed by the City of Park River. Blair went on to say that the Housing Authority hopes to break ground on the project this fall.

Meagher moved to approve the insurance premium of \$486.00 payable to the North Dakota Insurance Reserve Fund for a \$2 million dollar policy for the Park River Housing Authority. Praska seconded, and upon roll call vote, all voted aye except Byron who abstained. Motion carried.

Knutson moved to grant the transfer of the American Legion's Liquor License on July 7, 2007 to the City Hall for the Okeson/Daley wedding. Byron seconded and upon roll call vote, all present voted aye. Motion carried.

The American Legion requested the transfer of their liquor license to the Little Park for the Red River International Bike Tour on June 19, 2007. Request failed due to lack of a motion.

Arlyn Askim requested to close Hill Ave N. at 4:30 PM on June 28, 2007 for the Evelyn Hamre, auction sale. Meagher moved that at the discretion of Public Works Director D. Larson, street barricades could be set up. Byron seconded and upon roll call vote, all vote aye. Motion carried.

The Sales Tax Committee recommended to the Council that the Park River Hockey Boosters receive \$5,000 to help pay for the installation of the cooling tower at the hockey arena. Knutson moved to accept the Sales Tax Committee's recommendation of \$5,000. Meagher seconded, and upon roll call vote, all voted aye. Motion carried.

Byron moved to pay the fourth of five payments to Park River Implement in the amount of \$10,000.00 from the Sales Tax Economic Development Fund. Lund seconded, and upon roll call vote, all voted aye. Motion carried.

The Park River Development Corp recommended to the Park River Sales Tax Committee to approve an application from the Belvedere Car Wash to buy down the interest on an improvement loan. The buy down is not to exceed \$2,000. Meagher moved to approve the recommendation to buy down the interest on the loan not to exceed \$2,000. Knutson seconded and upon roll call vote, all voted aye. Motion carried.

There being no further business, the meeting adjourned.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, JULY 2, 2007 AT 7:30 P.M.**

The regular meeting of the Park River City Council was held on Monday, July 2, 2007, at 7:30 P.M. Mayor Stenvold called the meeting to order with the following present: Praska, Lund, Knutson, Meagher, Byron, Torkelson, Business Manager/Auditor T. Larson, Public Works Director D. Larson and Deputy Auditor Ann Berg.

Praska moved to approve the minutes of the June 4th, Regular Council meeting as printed. Motion seconded by Torkelson and upon roll call vote, all voted aye. Motion carried.

Torkelson moved to approve the following bills for payment. Motion seconded by Praska and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

25320	Adamson Industries Corp	274.85
21	AmeriPride Linen	41.40
22	BC/BS of ND	765.40
23	Ann Berg	254.78
24	Bob's Body Shop	411.00
25	BR Plumbing	403.05
26	CNH Capital	44.69
27	Tim Collins	2,488.50
28	FU Service Assoc.	486.00
29	Jeff Hajicek	175.00
25330	International Inn	150.00
31	Jim's Super Valu	8.34
32	Justin's Stump Removal	1,080.00
33	Langdon Fire Equipment	149.25
34	Lon's Hardware	245.96
35	Michael Todd & Co	270.12
36	NDPERS	208.99
37	Polar Communications	417.31
38	PR Implement, LLC	37.98
39	Rainbow Auto Body	4,381.90
25340	Rivards Turf & Forage Inc.	55.64
41	Glenn Rost	250.00
42	Samson Elec. LTD	45.00
43	Tyler Vold	50.00
44	WC Auditor	11,523.34
45	WC Press	190.96
46	Xerox Corp	45.00
47	Hurt Equipment	100.00
48	Northdale Oil, Inc	751.03
49	PR Park District	95.00
25350	MDU	94.03
51	PR Airport Authority	12.53
52	PR Park District	16.87
53	PR Library	19.74
54	Special Funds	39.83
55	PR Airport Authority	739.98
56	PR Park District	1,937.27
57	PR Public Library	739.98
	Deluxe Checks	27.25
	ND ST Treasurer	142.97
1121	Cledith Carlson OT	47.42
1122	Sheldon Ellefson OT	35.16
1123	Void	0
1124	Stefan Linstad OT	36.27

EFTPS (WH, SS, MED)	19.66
1125-27 Salaries	1,655.01
EFTPS (WH, SS, MED)	510.12
1128-31 Salaries	2,070.02
EFTPS (WH, SS, MED)	609.51

MUNICIPAL UTILITIES:

28373	Postmaster	15.25
74	Adapco, Inc	3,105.00
75	AmeriPride Linen	94.64
76	BC/BS of ND	3,373.50
77	Bob's Body Shop	155.04
78	Border State Elec	1,774.64
79	City of Fargo	24.00
28380	Consolidated Waste, LTD	12,022.15
81	Discovery Benefits	190.82
82	Discovery Benefits	15.00
83	Easy Way Electronics	4.00
84	Eleanor Ford	25.37
85	Hawkins, Inc	718.80
86	Jim's Super Valu	20.00
87	Lagoon Maint.	1,953.17
88	Langdon Fire Equipment	47.50
89	Lindell's Mowing	850.00
28390	Lon's Hardware	51.67
91	Warren Michael	26.61
92	MMUA	1,137.50
93	Municipal Utilities	98.02
94	ND One Call, Inc	47.12
95	NDPERS	637.50
96	NDPERS	637.50
97	NDPERS	46.32
98	NDPERS	2,192.57
99	Nodak Electric Coop	1,359.61
28400	Polar Communications	92.54
01	Postmaster	5.70
02	Rainbow Auto Body	28.80
03	Rivards Turf & Forge Inc	106.66
04	Samson Electric LTD	161.00
05	Water Bd Fd '05	4,830.00
06	Water Improv. Dist 95-1	1,500.00
07	Water Sur-charge	4,000.00
08	Border States Elec	6,515.42
09	Hurt Equipment	100.00
28410	Northdale Oil, Inc	28.28
11	Job Service ND	72.36
12	Verizon Wireless	43.66
13	Postmaster	287.33
	ND State Treasurer	1,152.68

NMPA	64,520.33
ACH Charges	9.875
5265 Cledith Carlson OT	47.42
5266 Robert Kubat OT	28.44
5267 Stefan Linstad	453.33
EFTPS (WH, SS, MED)	87.66
5268-74 Salaries	8,092.75
EFTPS (WH, SS, MED)	3,098.43
5275-81 Salaries	8092.75
EFTPS (WH, SS, MED)	3,098.43

SPECIAL FUNDS:

2972 Tom Russell	100.00
2973 Winnipeg Police Pipe Band	800.00
2974 PR Commercial Club	300.00
2975 '05 Hospital Sales Tx Bd Fd	9,584.00

HOSPITAL BUILDING FUND:

1023 U.S. Bank	80,000.00
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WATER SUPPLY IMPROVEMENT:

1043 Samson Electric LTD	18,000.00
1044 Advanced Engineering	55,000.00

Public Works Director D. Larson updated the Council on the Water Treatment Plant Project. Work is going well and demolition is still happening with parts expected to come in the end of this month.

T. Larson informed the council that the City of Park River borrowed \$517,600 from the Drinking Water State Revolving Fund for the Water Treatment Plant Renovation (Phase II). The first payment of \$27,500 is due on 9-1-2008. Larson recommended that the council increase the base treated water rate \$5.00 per month. This would increase the base rate from \$15.40 per month to \$20.40 per month. Knutson moved to approve the first reading of the ordinance to increase the water base rate from \$15.40 to \$20.40 effective with the August 2007 billing. Motion seconded by Meagher and upon roll call, all voted aye. Motion carried.

T. Larson presented the Council with information regarding the replacement of sidewalks along the business district on Briggs Ave S. T. Larson spoke with Jon Markusen of Kadrmas, Lee & Jackson who said a preliminary design-engineering figure would be \$5,000. A project costing over \$100,000 would have to have an engineer and bid the project. Markusen recommended shooting elevations and surveying the project for drainage. Sidewalk widths range from 8' on side streets to 10' on Briggs Ave S. along with a 2' curb and gutter poured adjacent to the new sidewalks. Tree grates, light poles and fire hydrants will remain in place and poured around. City Attorney S. Currie informed Council that the City's Sidewalk Ordinance covered the replacement procedures. Owners will be given a deadline to complete the sidewalk replacement and the replacement will have to be done to the satisfaction of the City Engineer or the Street Committee. Byron moved to solicit bids for the removal and replacing sidewalks on a per foot basis. Byron amended the motion to have Dennis Larson put bids specifications together and

advertise the project. Motion seconded by Meagher, and upon roll call vote, all voted aye. Motion carried.

T. Larson reported that recipients of the Safe Routes to School Grant have not been announced.

Meagher moved to grant the transfer of the American Legion's Liquor License on July 14, 2007 to the City Hall for the Peterson/Dahlen wedding. Torkelson seconded and upon roll call vote, all present voted aye. Motion carried.

T. Larson presented an update on the July 4 schedule of events. Mayor Stenvold informed Council that the Class of 1997 would be holding a charity softball game after the fireworks. Money raised will be donated to the Park Board to help defray the cost of moving a building to the baseball diamond. The use of the building will be for a concession stand for baseball games and tournaments.

T. Larson updated the Council on landfill issues. The Grand Forks landfill is closing in October 2008 and a new site has not been selected. The interim plan from Grand Forks involves hauling garbage a great distance with a corresponding increase in their tipping fee to around \$57.00 per ton. Larson has been meeting with other communities in the area to discuss alternatives. The Mar-Kat Landfill in Hallock, MN appears promising. Mar-Kit will be making some decisions this month and make the interested parties an offer. Larson will then take the information to the Consolidated Waste, Ltd. board for action.

Mayor Stenvold asked Council members to let the public know that volunteers are needed for the Park River 125th Anniversary Celebration to be held in July of 2009. He would like to start setting up committees for food vendors, crafters and other exhibits. Interested individuals please contact Mayor Stenvold.

The Council discussed zoning of the property located at 101 Hill Ave South. The zoning of the property is commercial. No one is sure what kind of a business is trying to get started there. A number of combine rotors have been off loaded onto the property. A letter sent to Duane Johnson, owner of the property, has received no response as of this date. City Attorney Steve Currie will draft a letter informing Mr. Johnson that he maybe in violation of the zoning ordinance.

The Red River Regional Council has money left for housing rehabilitation. Interested residents are to contact the Regional Council for more information.

Mayor Stenvold asked about progress regarding the potato houses along the tracks. T. Larson informed Council that a letter along with pictures was sent to the parties involved.

Mayor Stenvold stated that the Highway 17 railroad crossing in Grafton has been upgraded and is smoother to drive across. What can Park River do to get its crossing upgraded? A call will be placed to the ND Department of Transportation.

Mayor Stenvold asked Public Works Director D. Larson to check with the County Highway Department about spraying down the gravel on Railroad Ave E to eliminate dust.

There being no further business, the meeting adjourned.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, STREET COMMITTEE MEETING,
MONDAY, JULY 9, 2007 AT 3:00 P.M.**

A meeting of the Street Committee was held on Monday, July 9, 2007, at 3:00 PM. Mayor Stenvold called the meeting to order with the following present: Arvid Knutson, Dwight Byron, Steve Currie, and Dennis Larson.

After discussion, the Street Committee decided to get bids for the East side of Briggs Ave South from Java Fix Coffee Shop to Bob's Body Shop Driveway. The South side of Java Fix Coffee Shop and the South side of Dayton Larson's building at 424 Briggs Ave South.

The Street Committee will be sending letters to Fred Sobolik, Marvin Collins and Larry Flaten asking for bids on the project.

The Street Committee will ask each business for \$1,000 per 25' of frontage property.

The Street Committee decided to add Jim's Super Valu to the sidewalk project. A letter was drafted by the committee to be sent to all business owner's to be acted upon by the August 6th meeting of the Park River City Council.

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, August 6, 2007 AT 7:30 P.M.**

The regular meeting of the Park River City Council was held on Monday, August 6, 2007, at 7:30 P.M. Mayor Stenvold called the meeting to order with the following present: Praska, Lund, Knutson, Meagher, Business Manager/Auditor T. Larson, Public Works Director D. Larson and Deputy Auditor Ann Berg. Absent Byron & Torkelson.

Praska moved to approve the minutes of the July 2, Regular Council meeting as printed. Motion seconded by Lund and upon roll call vote, all voted aye. Motion carried.

Praska moved to approve the following bills for payment. Motion seconded by Lund and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

25358	AmeriPride Linen	85.00
59	BC/BS of ND	765.40
25360	Bob's Body Shop	320.41
61	CHN Capital	45.32
62	Dacotah Paper Co	231.35
63	Diamond Vogel Paints	338.70
64	Farm & Home Publishers	35.50
65	Galls	70.97
66	Jim's Super Valu	41.22
67	Lon's Hdwe	40.01
68	Minn-Dak Asphalt Inc	13,50.00
69	ND League of Cities	95.00
25370	ND ST Fire & Tornado	775.98
71	NDPERS	208.99
72	North Star Coop	2,655.21
73	Northdale Oil, Inc	645.83
71	PDQ Sanitary Services, Inc	216.00
72	Polar Communications	357.74
76	PR Community Club	189.00
77	PR Implement, LLC	52.34
78	PR Veterinary Clinic	145.00
79	Quill Corp.	348.02
25380	Glenn Rost	250.00
81	Tyler Vold	50.00
82	WC Auditor	11,665.64
83	WC Press	388.86
84	Postmaster	5.30
85	MDU	100.51
86	PR Airport Authority	20.84
87	PR Park District	34.14
88	PR Public Library	25.19
89	Special Funds	55.11
1132	Sheldon Ellefson OT	35.16
	EFTPS (WH, SS, MED)	5.82
	1133-35 Salaries	1,636.95
	EFTPS (WH, SS, MED)	502.84
	1136-37 Salaries	1,016.20
	EFTPS (WH, SS, MED)	300.58

MUNICIPAL UTILITIES:

28414	Acme Electric	360.73
15	Airborne Custom Spraying	1,850.00
16	AmeriPride Linen	141.96
17	BC/BS of ND	3,432.70
18	Bob's Body Shop	268.50
19	Border States Elec.	3,782.83
28420	City of Fargo	24.00
21	Consolidated Waste, LTD	12,094.20
22	Dahlen Plbg & Heating	71.00

23	Discovery Benefits	190.82
24	Discovery Benefits	30.00
25	Easy Way Electronics	4.00
26	Ethanol Products	978.04
27	Forrest Ratliff	38.75
28	Galls	603.95
29	General Fund	30,000.00
28430	Greenberg Realty	70.50
31	Hawkins, Inc	1,087.74
32	Heartland Gas Co	9.95
33	Jim's Super Valu	2.35
34	Lagoon Maintenance	1,888.01
35	Lindell's Mowing	425.00
36	Lon's Hdwe	26.68
37	Louis Papenfuss	69.00
38	Municipal Utilities	359.75
39	ND One Call, Inc	32.24
28440	ND ST Fire & Tornado	4,185.97
41	NDPERS`	637.50
42	NDPERS	637.50
43	NDPERS	46.32
44	NDPERS	2,192.57
45	Nodak Electric Coop	1,334.30
46	North Star Coop	513.86
47	Northdale Oil, Inc	32.06
48	Northern Waterworks	2,088.68
49	Polar Communications	93.30
28450	T&R Electric	4,737.00
51	Water Bd Fd 05	4,830.00
52	Water Imp Dist #95-1	1,500.00
53	Water Sur-charge	4,000.00
54	WC Press	289.80
55	Bank of ND	28,912.50
56	Verizon Wireless	43.90
57	Bank of ND	1,044.70
58	Bank of ND	41,843.71
59	Municipal Utilities	50,000.00
28460	Postmaster	205.57
A.W.	NMPA	67,707.54
ACH Charges		
5282	Stefan Linstad	108.80
EFTPS (WH, SS, MED)		18.02
5283-89	Salaries	8,092.75
EFTPS (WH, SS, MED)		3,098.43
5290-96	Salaries	8092.75
EFTPS (WH, SS, MED)		3,098.43
<u>SPECIAL FUNDS:</u>		
2976	Zimney Foster PC	2,755.00

2977	KXPO Radio	61.00
2978	WC Press	119.60
2979	First United Bank	10,825.00
2980	Bank of ND	5,255.25
2981	Barbara Brandvold	3,866.59
2982	'05 Sales Tax Rev Bd Fd	12,647.48

WATER IMPROVEMENT DISTRICT #95-1:

1044	Bank of ND	17,287.50
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The Council discussed zoning of the property located at 101 Hill Avenue South. The property is zoned as commercial and the business moving in is industrial in nature. City Attorney Steve Currie explained that commercial zoned property is sales and office type business where as industrial is welding, grinding, smoke, manufacturing type businesses. This property is right on the edge of residential zoning. The Council asked the gentleman to take another look at the vacant properties along the railroad tracks as this area is zoned industrial.

Dale Stark asked the Council if anything could be done about the sinking curbs & gutters on Summit Ave S. He gave the Council the name of a business from Grand Forks that does mud jacking that could be used to bring the curbs back up to grade. The Council thanked Stark for the information and asked Dennis Larson and Tom Larson to check into the process further.

There are several street signs throughout the community that are faded and are difficult to read and should be replaced. The Council asked Public Works Director D. Larson to check on pricing and bring the figures to the Sept. 10th council meeting.

Mayor Stenvold opened the bids received for the Briggs Ave S. sidewalk replacement project. Sobolik Construction of Park River, ND bid \$61,940. Opp Construction of Grand Forks, ND bid \$77,467.60 plus a \$19,350.00 adder for paving stone in lieu of concrete. Meagher moved to award the bid for sidewalk replacement to Sobolik Construction for \$61,940.00. Motion seconded by Lund and upon roll call vote, all voted aye. Motion carried.

Business Manager T. Larson informed the Council that the City of Park River has been awarded \$131,000 from the Safe Routes to School Grant Program for additional sidewalk upgrades. The upgrades will take place next summer as the money is allocated from 2008 funds. Knutson moved that the City of Park River notify the NDDOT of the City's acceptance of the award and approved the local funding requirement for planning and design of the project. Meagher seconded and upon roll call vote, all voted aye. Motion carried.

Meagher moved to approve the second reading to increase the water base charge \$5.00 per month for the DWSRF loan for Phase 2 of the water treatment plant renovations. Motion seconded by Lund and upon roll call vote, all voted aye. Motion carried.

North Dakota Department of Health water-testing contract was presented for renewal. Knutson moved to accept the water-testing contract from the ND Dept of Health. Meagher seconded and upon roll call vote, all voted aye. Motion carried.

T. Larson received word from the ND D.O.T. that the railroad crossing, on Highway 17 in Park River is not scheduled for repair and was told to contact BNSF Railroad regarding the crossing. Larson e-mailed BNSF Community Affairs and is waiting for a response.

Meagher moved to accept the Pledge of Securities from First United Bank dated 8-1-07. Knutson seconded and upon roll call vote, all present voted aye. Motion carried.

Meagher moved to accept the Pledge of Securities from Citizens State Bank dated 7-26-07. Lund seconded and upon roll call vote, all present voted aye. Motion carried.

The ND Public Service Commission held an open hearing in Park River regarding the proposed Keystone Pipeline. The City of Park River would like to be assured that the pipeline is far enough West to ensure that if a leak occurs that it would not infiltrate the Fordville Aquifer. Praska moved that the City of Park River send a letter to the ND Public Service Commission expressing concerns about the Fordville aquifer. Meagher seconded motion and upon roll call vote, all voted aye. Motion carried.

City Attorney S. Currie informed Council that Barbara Brandvold would like to sell the vacant lot (Lot 7, Block 16, Original Townsite) south of her business Main Hair Care, and wondered if the City would be interested in purchasing it. Knutson moved to purchase the lot for \$3,866.59. Praska seconded the motion and upon roll call vote, all voted aye. Motion carried.

On March 5, 2007, the Council approved that the City of Park River purchase the 40 acres of land east of SanGrait Auto, for \$2,000.00 per acre totaling \$80,000.00. City Attorney S. Currie reported to the Council the property owner rejected the City of Park River's offer at that time. Currie informed Council that the property owner would now accept the offer. Meagher moved to approve the Sales Tax Committees recommendation that the City of Park River purchase the 40 acres east of SanGrait Auto at \$2,000.00 per acre, totaling \$80,000.00 as approved on March 5, 2007. Knutson seconded the motion and upon roll call vote, all voted aye. Motion carried.

Lund moved to approve the first reading of an ordinance to restrict All Terrain Vehicles (ATV) to using the shortest route from the residence of the registered owner to the city limits. Meagher seconded the motion and upon roll call vote, all voted aye. Motion carried.

ORDINANCE 25.d.

AN ORDINANCE TO REGULATE THE USE OF ALL TERRAIN VEHICLES IN THE CITY OF PARK RIVER, NORTH DAKOTA.

Section 1.

Definition. An all terrain vehicle is hereby defined to be a self-propelled vehicle which is less than 50 inches in width, travels on low-pressure tires, has a saddle designed to be straddled by the operator, and has handlebars for steering control.

Section 2.

Prohibition - Operators. It shall be unlawful for any person to drive or operate an all terrain vehicle on any street, alley, avenue, right-of-way, or publicly owned property within the city limits of the City of Park River, except as provided herein.

Section 3.

Prohibition - Owners. It shall be unlawful for any owner of an all terrain vehicle to allow the operation of such all terrain vehicle on any street, alley, avenue, right-of-way, or publicly owned property within the city limits of the City of Park River, except as provided herein.

Section 4.

Hours of operation. It shall be unlawful for any person to operate an all terrain vehicle within the City of Park River, after 10:00 o'clock p.m. of any day or before 7:00 o'clock a.m. of any day.

Section 5.

Permissible operation. Except under emergency conditions, all terrain vehicles shall be operated in the City of Park River as follows:

- a.) All terrain vehicles stored within the City of Park River may be operated upon the streets provided the operator takes the most direct route from the location where the all terrain vehicle is stored to the city limits.
- b.) All terrain vehicles passing through the City of Park River shall take the following designated route:
 - North & South route - County Highway 12B
 - Alley East of Regina Avenue
 - East & West route - 4th Street

Section 6.

Rules for operation of all terrain vehicles.

- 1.) No person shall operate an all terrain vehicle upon any street in this city except as provided herein.
- 2.) An all terrain vehicle may make a direct crossing of a street or highway provided that:
 - A.) The crossing is made at an angle of approximately ninety degrees (90N) to the direction of the street or highway and at a place where no obstruction prevents a quick and safe crossing; and
 - B.) The all terrain vehicle is brought to a complete stop before crossing the shoulder or main traveled way of the highway; and
 - C.) The driver yields the right-of-way to all oncoming traffic which constitutes an immediate hazard.
- 3.) No all terrain vehicle shall be operated unless it is equipped with at least two head lamps, two tail lamps, and brakes, all in working order, which conform to standards prescribed by rules of the highway commissioner pursuant to the authority vested in him by the code and this chapter.
- 4.) The emergency conditions under which an all terrain vehicle may be operated other than as provided by this ordinance shall be such as to render the use of an automobile impractical under such conditions at such period of time and location.
- 5.) It shall be unlawful for any person to drive or operate any all terrain vehicle in the following ways which are declared to be unsafe and a public nuisance:

- A.) At a rate of speed greater than reasonable or proper under all the surrounding circumstances, but in no event greater than the speed limit for motor vehicles on said street.
 - B.) In a careless, reckless, or negligent manner so as to endanger the person or property of another or to cause injury or damage to such person or property.
 - C.) While under the influence of intoxicating liquor or narcotics or habit-forming drugs.
 - D.) Without lighted head lamps and tail lamps when required for safety.
 - E.) Without a manufacturer installed or equivalent muffler in good working order and connected to the all terrain vehicle exhaust system.
 - F.) Upon any private land where the private land is posted by the owner or tenant prohibiting trespassing. The name and address of the person posting the land and the date of posting shall appear on each sign in legible characters. The posted signs shall be readable from the outside of the land and shall be placed conspicuously at a distance of not more than eighty (80) rods apart. Provided further, that as to land entirely enclosed by a fence or other enclosure, posting of such signs at or on all gates through such fence or enclosure shall be construed to be a posting of all such enclosed land.
 - G.) In a manner that will cause excessive noise. In this respect, any all terrain vehicle operated within the City of Park River shall be operated in a manner that will cause the all terrain vehicle to create the least noise possible while traveling through the city.
- 6.) It shall be unlawful for any person to operate an all terrain vehicle without having in his possession a valid driver's license or permit.
- 7.) When all terrain vehicles are operated during times or conditions that warrant the use of lights, such all terrain vehicles shall travel in the same direction as the direction of motor vehicles traveling on the side of the roadway immediately adjacent to the side of the right-of-way traveled by the all terrain vehicle.

Business Manger T. Larson requested a \$30,000.00 operating transfer from the Municipal Utilities Fund to the General Fund. Meagher moved to approve the \$30,000.00 operating transfer. Praska seconded and upon roll call vote, all voted aye. Motion carried.

Praska moved to grant the transfer of the Field Bar's Liquor License on August 11, 2007 to the City Hall for the Jarlimek/Lund wedding. Meagher seconded and upon roll call vote, all voted aye. Motion carried.

Knutson moved to grant the transfer of the Field Bar's Liquor License on September 1, 2007 to the City Hall for the Lopez Fifteener celebration. Meagher seconded and upon roll call vote, all voted aye. Motion carried.

Meagher moved to grant the transfer of the DugOut Bar's Liquor License on September 8, 2007 to the City Hall for the Degenstein/Daley wedding. Lund seconded and upon roll call vote, all voted aye. Motion carried.

Praska moved to change the September 3, 2007 council meeting date to September 10, 2007 due to the Labor Day holiday. Meagher seconded and upon roll call vote, all voted aye. Motion carried.

D. Larson updated the Council on the Water Treatment Plant renovation project. The interior walls and lime silo footings will be poured next week. Motors and pumps have not yet arrived.

Mayor Stenvold thanked the City crew for filling in ground out stump holes with dirt and seeding them.

T. Larson informed the Council that the ND League of Cities is holding their Annual Convention on September 14th & 15th in Bismarck. Please let Tom or Ann know if you wish to attend.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, SPECIAL COUNCIL MEETING,
THURSDAY, AUGUST 23, 2007, AT 8:00 A.M.**

A special meeting of the Park River City Council was held on Thursday, August 23, 2007, at 8:00 AM. Mayor Stenvold called the meeting to order with the following present: Mayor Dan Stenvold, Dave Praska, Bob Lund, Arvid Knutson, John Meagher, Dwight Byron, City Attorney Steve Currie, Business Manager Tom Larson

Absent: Jeff Torkelson

Others: Walsh County Commissioners Luther Meberg & Allen Ruzicka.

A special meeting was held to discuss the policing contract the City currently has with the Walsh County Sheriff's Department. The proposed 2008 budget request submitted by Sheriff Lauren Wild would increase the law enforcement budget by \$15,500 to a total of nearly \$160,000. The City already contributes approximately \$28,000 to law enforcement through the county mill levy and another \$13,000 for the corrections levy. It does not seem like the City is getting much for this \$41,000 when they have to pay another \$160,000 for the complete package.

The Council asked the Commissioners if there was anything they could do? Maybe the hours of coverage need to be adjusted. The Council is happy with the officers here and the law enforcement being provided. It is just becoming too costly. The City cannot levy enough in the general fund to even meet the law enforcement budget so it has to be supplemented with money from other funds.

The message sent with the Commissioners is that something needs to be done to try curb the law enforcement budget, as the City cannot continue to increase it.

There being no further business, the meeting was adjourned.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, September 10, 2007 AT 7:30 P.M.**

The regular meeting of the Park River City Council was held on Monday, September 10, 2007, at 7:30 P.M. Mayor Stenvold called the meeting to order with the following present: Praska, Knutson, Meagher, City Attorney Steve Currie, Business Manager T. Larson, Public Works Director D. Larson and Deputy Auditor Ann Berg. Absent: Byron and Lund.

Praska moved to approve the minutes of the August 6, 2007 Regular Council meeting as presented. Knutson seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the following bills for payment. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

25390	AmeriPride Linen	42.50
91	Banyon Data Systems, Inc	231.00
92	BC/BS of ND	765.40
93	Bob's Body Shop	403.00
94	Credit Plan/Wayne's Variety	4.29
95	Jim's Super Valu	10.98
96	Lon's Hdwe	23.24
97	NDPERS	208.99
98	North Star Coop	712.72
99	Northdale Oil, Inc	809.21
25400	Polar Communications	366.32
01	PR Implement, LLC	553.36
02	Rainbow Auto Body	275.89
03	Glenn Rost	250.00
04	Swanston Equipment Corp	264.40
05	Tyler Vold	25.00
06	Mortenson & Rygh CPA	2,175.00
07	WC Auditor	10,627.92

08	WC Press	178.56
09	Ye Olde Medicine Center	15.09
25410	MDU	93.05
11	PR Airport Authority	20.70
12	PR Park District	32.98
13	PR Public Library	31.85
14	Special Funds	60.57
15	ST Improve Dist #7	366.03
1138	Salaries	801.87
	EFTPS (WH, SS, MED)	259.24
	1139-40 Salaries	998.65
	EFTPS (WH, SS, MED)	339.02

MUNICIPAL UTILITIES:

28461	Acme Electric	249.99
62	AmeriPride Linen	94.64
63	Banyon Data Systems, Inc	539.00
64	BC?BS of ND	3,403.10
65	June Berger	61.50
66	Bob's Body Shop	362.25
67	Border States Elec	724.39
68	City of Fargo	48.00
69	City of Grand Forks	109.50
28470	Consolidated Waste, LTD	12,024.20
71	Discovery Benefits	940.82
72	Discovery Benefits	15.00
73	Easy Way Electronics	4.00
74	Fargo Water Equip	645.67
75	Hagen Construction	950.00
76	Hawkins, Inc	635.76
77	Jim's Super Valu	12.66
78	Killoran Trucking	4,410.00
79	Lagoon Maintenance	1,830.74
28480	Leon's Bldg Ctr	33.10
81	Lindell's Mowing	850.00
82	Lon's Hdwr	186.99
83	Municipal Utilities	274.74
84	ND One Call, Inc	59.52
85	ND Water & Pollution	280.00
86	NDPERS	637.50
87	NDPERS	637.50
88	NDPERS	46.32
89	NDPERS	2,192.57
28490	Nodak Electric Coop	1,224.14
91	North Star Coop	861.60
92	Northdale Oil, Inc	86.66
93	Northern Water Works	3,014.10
94	Ed Novak	14.25
95	Keith Peterson	53.25

96	Polar Communications	91.87
97	Rod Quanbeck	46.26
98	Samson Electric, LTD	844.00
99	Verizon Wireless	43.66
28500	Mortenson & Rygh CPA	2,175.00
01	Water Bd Bd '05	4,830.00
02	Water Imp Dist #95-1	1,500.00
03	Water Rev Bd Fd Phase II	3,450.00
04	Water Sur Chg Fd	4,000.00
05	WC Fair Assoc.	25.00
06	Postmaster	204.13
	ACH Charges	9.90
A.W.	NMPA	69,226.48
	ACH Charges	9.90
5297	Cledith Carlson OT	132.76
5298	Sheldon Ellefson OT	79.11
5299	Roger A Johnson OT	80.29
5300	Robert Kubat OT	265.50
5301	Stefan Linstad OT	172.53
	EFTPS (WH, SS, MED)	120.94
5302	Dennis Larson OT	2,380.84
5303	Stefan Linstad OT	1,192.56
	EFTPS (WH, SS, MED)	592.00
5304-10	Salaries	8,092.75
	EFTPS (WH, SS, MED)	3,098.43
5311-17	Salaries	8092.75
	EFTPS (WH, SS, MED)	3,098.43

SPECIAL FUNDS:

2983	Sobolik Construction	12,000.00
2984	Sobolik Construction	12,000.00
2985	'05 Sales Tax Rev Bd Fd	8,935.87

WATER IMPROVEMENT DISTRICT #95-1:

1045	Steve Bailey	1,000.00
1046	Hagen Construction	1,937.50

WATER SUPPLY IMPROVEMENT:

1045	Northern Plains Contracting Inc	16,194.60
1046	Samson Electric LTD	36,000.00
1047	Advanced Engineering	27,573.95
1048	City of Park River-Mun Util	1,505.41

Wallace T Rygh, of Mortenson & Rygh CPA, presented copies of the City of Park River 2006 Audit Report to members of the Council and reviewed the contents with them. Rygh explained that due to the large amount of Federal Program money received by the City, for the Airport Project and the Water Project, he had to conduct a type A133 Audit. Praska moved to accept the City of Park River 2006 Audit Report as presented by Rygh. Meagher seconded, and upon roll call vote, all voted aye. Motion carried.

Wallace T Rygh, CPA presented a bill for preparation of the City of Park River 2006 Audit. Knutson moved to pay Rygh for his services. Meagher seconded the motion and upon roll call vote, all voted aye. Motion carried.

Ward 1 Councilman Jeff Torkelson submitted a letter of resignation to Mayor Stenvold and the Council. Torkelson retired recently and is moving to West Fargo. Torkelson acknowledged all the Mayors, Councilmen and City Employees that he has worked with these past six years and thanked them for the outstanding job they have done for the people of Park River. He went on to state that it has been a privilege to represent the residents of Ward 1 and the citizens of Park River. City Attorney Steve Currie stated that the position must remain open for 15 days after which the Council can appoint a successor to the open Ward 1 council seat. This position will be up for election in June 2008 for a four-year term.

Business Manager T. Larson reported on the Sales Tax Committee meeting held on August 30, 2007. The committee approved a request from the City of Park River to allocate \$100,000 from the Sales Tax Capital Improvement Fund to assist with replacing sidewalks in the Briggs Avenue business district. Meagher moved to approve the \$100,000 recommendation from the Sales Tax Committee. Praska seconded, and upon roll call, all voted aye. Motion carried.

Larson also reported on a Sales Tax Committee meeting held on September 10, 2007. The committee listened to a request from Housing Authority Chairman John Blair for a gap fund to be used incase the proposed 8-unit rental housing development experiences multiple vacancies during the first few years of operation. The Housing Authority is requesting a loan up to \$20,000 per year for ten years be available if needed for debt payments during periods of multiple vacancies. The loan would be paid back from future rent proceeds of the Authority. The Sales Tax Committee approved the request from the Sales Tax Economic Development Fund. Knutson moved to approve the recommendation of the Sales Tax Committee and loan up to \$20,000 to the Housing Authority for up to ten years if needed during periods of multiple vacancies. Praska seconded, and upon roll call, all voted aye. Motion carried.

A requirement of the essential function bonds being used to finance the construction of the proposed 8-unit rental housing project is an Operation and Maintenance Deficit Agreement. The agreement is as follows:

Operation and Maintenance Deficit Agreement

THIS AGREEMENT is dated as of **September 10, 2007**; is by and between the **CITY OF PARK RIVER, NORTH DAKOTA** (the City), and the **HOUSING AUTHORITY OF THE CITY OF PARK RIVER, NORTH DAKOTA** (the Authority); and provides as follows:

RECITALS

A. The Board of Commissioners of the Authority has proposed to adopt a certain resolution (the Bond Resolution) authorizing the issuance of the Authority's Multifamily Housing Revenue Bonds, Series 2007 (the Bonds) to provide financing for a certain moderate income rental housing project (the Project) consisting generally of the development of **eight** rental units located in the City.

B. The Authority has requested that the City execute and deliver this Agreement as security for the operation and maintenance expenses of the Project, which include without limitation all amounts reasonably required from time to time for utility charges, taxes and other governmental impositions, insurance, repair, maintenance, other operating costs and reasonable contingency reserves (collectively, the O&M Expenses).

C. Pursuant to the Bond Resolution, the Bonds are payable from the Gross Revenues of the Project, which are defined to include all revenues derived by the Authority from its leasing and operation Project, and the Authority has also covenanted in the Bond Resolution, and reasonably expects, to provide from the Gross Revenues the amounts needed to pay all O&M Expenses and the debt service on the Bonds in a full and timely manner. Pursuant to the Bond Resolution, the Authority pledges the Gross Revenues to the payment of the debt service on the Bonds in such amounts and at such times as will be sufficient for such purposes.

D. The Authority and the City are entering into this Agreement as an agreement of the type described in North Dakota Century Code, Section 23-11-24, subsection 23, which provides that the City may with respect to the Project covenant to provide additional funds for the benefit of the Project to the extent that the Gross Revenues in excess of the debt service requirements are not sufficient to pay the operation and maintenance expenses of the Project.

NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. AGREEMENT TO PAY OPERATION AND MAINTENANCE DEFICITS. In the event that the Gross Revenues of the Project, when added to any other monies which may be available in the Debt Service Account created for the Bonds pursuant to the Bond Resolution, are or are anticipated to be insufficient to make full and timely payment of both the principal of and interest on the Bonds, when due, and all of the O&M Expenses, then the Authority shall give the City prompt notice of said deficiency or anticipated deficiency, and to the extent said monies are in fact insufficient, the City agrees promptly to provide the amount thereof to the Authority for the sole and exclusive use of paying said O&M Expenses which cannot be paid from the Gross Revenues. For the benefit of the City under this Agreement, the Authority covenants to observe and comply with all provisions of the Bond Resolution. Nothing in this Agreement is intended or shall be construed as an obligation of the City to contribute funds to pay debt service on the Bonds.

2. REIMBURSEMENT. Should any amounts be paid to the Authority by the City pursuant to this Agreement, the Authority agrees to repay said amounts to the City. The Authority states and the City hereby acknowledges that these reimbursement obligations shall not be paid out of the Gross Revenues of the Project to the extent those revenues are required to be used or reserved for use to pay the debt service on the Bonds or the ongoing O&M Expenses, but otherwise the Authority promises to use any and all of its funds and assets as it may have available to it, including without limitation any excess revenues of the Project or other receipts which the Authority may have or be entitled to obtain from time to time pursuant to its statutory rights and powers.

IN WITNESS WHEREOF, the City and the Authority have caused this Agreement to be duly executed by their duly authorized representatives.

**CITY OF PARK RIVER,
NORTH DAKOTA**

Dan Stenvold, Mayor

Tom Larson, City Auditor

**HOUSING AUTHORITY OF THE CITY
OF PARK RIVER, NORTH DAKOTA**

John Blair, Chairman

Ruth Jelinek, Secretary

Knutson moved, Meagher seconded a motion to approve the following resolution:

**RESOLUTION APPROVING
OPERATION AND MAINTENANCE DEFICIT AGREEMENT
AND ALLOCATING A PORTION OF THE CITY'S
SMALL ISSUER ARBITRAGE REBATE ALLOTMENT**

WHEREAS, the **City of Park River, North Dakota** (the City), pursuant to Chapter 23-11 of the North Dakota Century Code, established the **Housing Authority of the City of Park River, North Dakota** (the Authority) for the purpose of providing safe and sanitary housing within the City; and

WHEREAS, the Authority intends to finance the acquisition of **eight** units of multifamily housing (the Project) by issuing its **\$1,100,000.00** Multifamily Housing Revenue Bonds, **Series 2007** (the Bonds); and

WHEREAS, there is a need for the Project within the City and it is in the best interest of the City to have such housing available for its citizens; and

WHEREAS, the Authority informs the City that limited financial support by the City for the Project in the form of the Operation and Maintenance Deficit Agreement attached hereto and by reference made a part hereof, is necessary for the sale of the Bonds; and

WHEREAS, the Project and the issuance of the Bonds will promote the public purposes of the Authority and, accordingly, for purposes of Section 148(f)(4)(D)(iv) of the Internal Revenue Code of 1986, as amended (the Code), the City finds and determines that the allocation of **\$1,100,000** of its small issuer arbitrage rebate exception to the Authority will bear a reasonable and direct relationship to the benefits received by not only the Authority but the City as well;

IT IS NOW, THEREFORE, RESOLVED by the **City Council** of the **City of Park River, North Dakota**, as follows:

1. The City hereby approves the Project and the issuance of the Bonds by the Authority to finance the acquisition of the Project.

2. The City hereby approves the Operation and Maintenance Deficit Agreement attached hereto between the City and the Authority. The Mayor and City Auditor are hereby authorized and directed to execute the Operation and Maintenance Deficit Agreement, in substantially the form attached hereto, on behalf of the City.

3. Nothing in this Resolution, or the documents prepared pursuant hereto, shall authorize the expenditure of any funds of the City for the construction of the Project. The Bonds of the Authority shall not constitute a charge, lien or encumbrance, legal or equitable, upon any property or funds of the City, nor shall the City be subject to any liability thereon. The holders of the Bonds shall never have the right to compel any exercise of the taxing power of the City to pay the outstanding principal of the Bonds or the interest thereon, or to enforce payment thereon against any property of the City. The Bonds shall recite in substance that Bonds, including the interest thereon, are payable solely from the revenue and proceeds pledged to the payment thereof.

4. The City hereby finds, determines and declares that the Authority is treated as a subordinate entity of the City for purposes of Section 148(f)(4)(D)(iv) of the Code, and the aggregate face amount of the Bonds does not exceed the lesser of \$5,000,000 or the amount which, when added to the aggregate amount of other issues issued by the Authority in calendar year **2007**, is allocated to the Authority in Section 5 of this Resolution.

5. Pursuant to Section 148(f)(4)(D)(iv) of the Code, the City hereby allocates to the Authority **\$1,100,000** of the City's \$5,000,000 limitation under Section 148(f)(4)(D)(i)(IV) of the Code on the aggregate face amount of tax-exempt bonds (other than private activity bonds) issued by the City during the current calendar year for purposes of qualifying the Bonds under the \$5,000,000 small issuer arbitrage rebate exception of Section 148(f)(D) of the Code for calendar year **2007**. Such allocation is made solely with respect to the Bonds, is irrevocable and is made before the issuance of the Bonds. The City represents in this regard that it is a governmental unit with general taxing powers and that the total amount of bonds or other

obligations of the City, when included with the amount of the Bonds and the amount of any other obligations issued by the City or by any issuer treated as subordinate to or as one issuer with the City in calendar year **2007**, does not exceed and is not reasonably expected to exceed \$5,000,000.

ADOPTED by the **City Council** of the **City of Park River, North Dakota, September 10, 2007.**

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

Upon roll call vote, all voted aye.

ND Century Code (40-14-04) requires that the City Assessor shall be appointed at the first meeting of the City Council in September of each odd-numbered year. Mayor Stenvold appointed Tom Larson to serve as the Assessor for the City of Park River. Meagher moved to approve the appointment. Praska seconded, and upon roll call, all voted aye. Motion carried.

Business Manager Tom Larson reported to the Council that the Safe Routes to School Grant Project requires designating an engineer. Meagher moved to designate Kadmas, Lee & Jackson as engineers for the project. Knutson seconded, and upon roll call, all voted aye. Motion carried.

T. Larson updated the Council on the Highway 17 railroad crossing. BNSF Railroad notified T. Larson that they will inspect the crossing.

S. Currie provided Council members with a copy of the ATV Ordinance. Meagher moved to table the ordinance until the October 2007 meeting for further review. Praska seconded, and upon roll call, all voted aye. Motion carried.

T. Larson informed the Council that the Walsh County Half Mill Self Help Program was available and that the City should apply. Upon discussion, the Council decided to apply and use the money to plant some trees and shrubs on the west and south sides of the City Hall building.

Meagher moved to approve a request to sponsor a \$25 plaque for the Walsh County Fair. Praska seconded, and upon roll call, all voted aye. Motion carried.

Knutson moved to grant the transfer of the American Legion's Liquor License on September 15, 2007 to the City Hall for the Skytland/Laaveg wedding. Meagher seconded, and upon roll call vote, all voted aye. Motion carried.

The Preliminary Budget of the City of Park River, for the calendar year beginning January 1, 2008 and ending December 31, 2008, was reviewed by the City Council. The following is a statement of the proposed expenditures:

GENERAL FUND		\$293,700.00
SPECIAL FUNDS:		
Advertising	1,400.00	
Airport	86,250.00	
Band	1,400.00	
Library	12,800.00	
Recreation	6,750.00	
Spec. Assm't.	642.00	
Insurance Reserve	3,700.00	
Social Security	10,000.00	
Forestry	5,000.00	
Equip. Replacement	20,000.00	
Sales Tax	253,945.00	
Special Highway	62,000.00	
		463,887.00
DEBT SERVICE FUND:		
Southview Addition TIF		<u>10,825.00</u>
TOTAL EXPENDITURES:		<u>\$768,412.00</u>

Meagher moved to approve the Preliminary Budget for the year ending December 31, 2008. Praska seconded, and upon roll call, all voted aye. Motion carried.

Mayor Stenvold asked Council Members to notify citizens in the community that volunteers are needed to serve on committees for the City's 125th Anniversary Celebration. Anyone wishing to serve on a committee should contact Mayor Stenvold.

Mayor Stenvold commended the city employees that went to Northwood to help clean up and restore power after the devastating tornado that hit their community.

Public Works Director Dennis Larson reported to the Council what it would take to replace several streets signs within the community that are in poor condition. There are 85 intersections in the City limits. It would cost about \$1,300 to replace the 25 intersection signs that are in the worst condition. The Council advised Larson to replace the worst signs this fall, another group during the spring of 2008, and the last group during the fall of 2008.

There being no further business, the meeting adjourned.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, October 1, 2007 AT 7:30 P.M.**

The regular meeting of the Park River City Council was held on Monday, October 1, 2007, at 7:30 P.M. Mayor Stenvold called the meeting to order with the following present: Praska, Lund, Knutson, Meagher, Byron, City Attorney Steve Currie, Business Manager T. Larson, Public Works Director D. Larson and Deputy Auditor Ann Berg.

Knutson moved to approve the minutes of the September 10, 2007 Regular Council meeting as presented. Lund seconded, and upon roll call vote, all voted aye. Motion carried.

Lund moved to approve the following bills for payment. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

25416	AmeriPride Linen	42.50
17	BC/BS of ND	765.40
18	Bob's Body Shop	170.50
19	Cardmember Services	66.78
25420	Dacotah Paper Co	82.34
21	Jim's Super Valu	32.33
22	JP Cooke Co	39.62
23	Arvid Knutson	242.50
24	Lon's Hdwe	92.25
25	NDPERS	208.99
26	Northdale Oil, Inc	442.99
27	Old Dominion Brush	308.69
28	Polar Communications	398.58
29	Quill Corporation	251.84
25430	Ramkota Hotel	1,115.00
31	Richie Sherlock	6.95
32	WC Auditor	10,717.16
33	WC Hwy Dept	650.18
34	Xerox Corp	340.00
35	Glenn Rost	250.00
36	MDU	86.98
37	North Star Coop	1057.16
38	PR Airport Authority	834.49
39	PR Implement, LLC	319.02
25440	PR Park District	2,112.20
41	PR Public Library	835.58
42	Special Funds	268.49
43	ST Improve Dist #7	1,853.44
A.W.	ND ST Treasurer	137.76

1141	Salaries	801.87
	EFTPS (WH, SS, MED)	259.24
1142-43	Salaries	1,024.98
	EFTPS (WH, SS, MED)	302.02

MUNICIPAL UTILITIES:

28507	AmeriPride Linen	94.64
08	BC/BS of ND	3,403.10
09	Bob's Body Shop	264.00
28510	Border States Elec	1,226.76
11	Cardmember Services	14.98
12	Consolidated Waste, LTD	12,023.95
13	Andy Daley	90.00
14	Discovery Benefits	190.82
15	Discovery Benefits	15.00
16	Easy Way Electronics	4.00
17	Ethanol Products	928.05
18	Fargo Water Equip	3,022.58
19	Hagen Construction	702.10
28520	Jim's Super Valu	37.96
21	Job Service ND	77.47
22	Donald Johnson	30.84
23	Keith's Stump Removal	140.00
24	Killoran Trucking	8,006.60
25	Lagoon Maintenance	1,782.06
26	Lon's Hdwr	36.45
27	Mayo Construction	20.51
28	MMUA	1,187.50
29	Municipal Utilities	335.84
28530	NDPERS	637.50
31	NDPERS	637.50
32	NDPERS	46.32
33	NDPERS	2,192.57
34	Nodak Electric Coop	1,214.58
35	Northdale Oil, Inc	53.76
36	Northern Water Works	1,417.03
37	Polar Communications	92.53
38	Samson Electric, LTD	17.28
39	Kirk Tingum	97.81
28540	Water Bd Fd '05	4,830.00
41	Water Imp Dist #95-1	1,500.00
42	Water Rev Bd Fd Phase II	3,450.00
43	Water Sur Chg Fd	4,000.00
44	Ye Olde Medicine Center	31.71
45	Britton or Lilly Bina	125.00
46	Jordan Brummond	50.00
47	Paul Peoples	75.00
48	Don Greicar Excavating	300.00
49	North Star Coop	403.31

28550	PR Implement, LLC	9.64
51	Verizon Wireless	43.62
52	Postmaster	205.09
A.W.	NMPA	64,781.48
A.W.	ACH Charges	9.80
A.W.	ND ST Treasurer	1,159.02
5318-24	Salaries	8,092.75
EFTPS (WH, SS, MED)		3,098.43
5325-31	Salaries	8092.75
EFTPS (WH, SS, MED)		3,098.43

SPECIAL FUNDS:

2986	Wayne's Variety	25.90
2987	Welch's Bakery	6.60
2988	Welch's Café	294.80
2989	Sobolik Construction	12,000.00
2990	Sobolik Construction	25,940.00
2991	'05 Sales Tax Rev Bd Fd	6,845.31
AW	Deluxe Checks	20.00

WATER SUPPLY IMPROVEMENT:

1049	Northern Plains Contracting, Inc	145,613.51
1050	Samson Electric, LTD	4,500.00
1051	Advanced Engineering	22,665.71

HOSPITAL BUILDING FUND:

1024	US Bank	27,193.95
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Mayor Stenvold read to the Council a list of residents that were interested in filling the vacant Ward 1 Council position. The following residents submitted their names for consideration to fill the vacancy, Keith Anderson, Wayne Bell, Dennis Helt, Karen Johnson, Dayton Larson & A. Jason Lindell. Mayor Stenvold asked City Attorney Steve Currie what procedure should take place to fill the vacancy. Currie said the Council should make a motion to appoint one of the applicants. Lund moved to appoint Keith Anderson to fill the Ward 1 Council position. Meagher seconded, and upon roll call vote, Praska, Lund, Meagher and Byron voted aye. Knutson voted nay. Motion carried. Mayor Stenvold wished to thank all residents who submitted their names for consideration.

Business Manager Tom Larson presented two tax abatements to the Council. Larson stated that Arvid Knutson and Dan Stenvold fall under ND Century Code 57-02-08.20.B, which states that a disabled veteran of the United States Armed Services who was discharged under honorable conditions or is retired from the Armed Services of the United States with more than 50% or greater disability is entitled to this exemption. The exemption is the same percentage as their disability and is applied to improvements on the property, not on the land. Byron moved to approve the tax abatement for Arvid Knutson. Meagher seconded the motion, upon roll call vote, all voted aye with the exception of Knutson who abstained. Motion carried. Meagher moved to approve the tax abatement for Dan Stenvold. Praska seconded and upon roll call vote, all voted aye. Motion carried.

The 2008 Final Budget for the General Fund was discussed. Byron moved to approve a four percent increase in the police salary for 2008 with a directive that the 2009 police budget be decreased ten percent across the board. Knutson seconded and upon roll call vote, all voted aye. Motion carried. Meagher moved to approve the 2008 General Fund Budget. Praska seconded and upon roll call vote, all voted aye. Motion carried.

Knutson moved to grant the transfer of the Dugout's Liquor License on October 20, 2007 to the City Hall for the Holand/Martin wedding. Meagher seconded, and upon roll call vote, all voted aye. Motion carried.

Meagher moved to grant the transfer of the American Legion's Liquor License on October 26, 2007 to the City Hall for the Campbell/Houser wedding. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Lund moved to designate Tuesday, October 16th as Fall Cleanup Day. Public Works Director D. Larson requested that people call the Light & Water Plant on or before Monday, October 15th for scheduling the removal of large items. Meagher seconded and upon roll call vote, all voted aye. Motion carried.

Mayor Stenvold brought the 125th Celebration to the Council for discussion. Mayor Stenvold felt that the City should contact dignitaries to give them the heads up on our 125th celebration scheduled for July 4, 2009. Clubs and organizations from the area will be asked if they will organize various events for the celebration. Volunteers are asked to contact Mayor Stenvold.

T. Larson presented an assessment list for the downtown sidewalk improvements. Owners were assessed \$1,000.00 per 25' of frontage or a portion thereof. Byron moved to approve the sidewalk assessment list and set a special meeting for October 22, 2007 at 7:00 PM to hear any comments or complaints regarding the assessments following publication in the Walsh County Press. Meagher seconded and upon roll call vote, all voted aye. Motion carried.

The railroad crossing at 4th Street E. was discussed. Concerns regarding the roughness of the crossing have been expressed. T. Larson reminded the Council that BNSF informed him that they would be sending someone to check the Hwy 17 crossing. Larson went on to say that, he would ask them to check out the 4th St E crossing at the same time.

S. Currie asked the Council if they had any questions for him regarding the ATV ordinance. Knutson moved to approve the second reading of the ATV Ordinance. Lund seconded and upon roll call vote, all voted aye. Motion carried.

ORDINANCE 25.d.

AN ORDINANCE TO REGULATE THE USE OF ALL TERRAIN VEHICLES IN THE CITY OF PARK RIVER, NORTH DAKOTA.

Section 1.

Definition. An all terrain vehicle is hereby defined to be a self-propelled vehicle which is less than 50 inches in width, travels on low-pressure tires, has a saddle designed to be straddled by the operator, and has handlebars for steering control.

Section 2.

Prohibition - Operators. It shall be unlawful for any person to drive or operate an all terrain vehicle on any street, alley, avenue, right-of-way, or publicly owned property within the city limits of the City of Park River, except as provided herein.

Section 3.

Prohibition - Owners. It shall be unlawful for any owner of an all terrain vehicle to allow the operation of such all terrain vehicle on any street, alley, avenue, right-of-way, or publicly owned property within the city limits of the City of Park River, except as provided herein.

Section 4.

Hours of operation. It shall be unlawful for any person to operate an all terrain vehicle within the City of Park River, after 10:00 o'clock p.m. of any day or before 7:00 o'clock a.m. of any day.

Section 5.

Permissible operation. Except under emergency conditions, all terrain vehicles shall be operated in the City of Park River as follows:

- a.) All terrain vehicles stored within the City of Park River may be operated upon the streets provided the operator takes the most direct route from the location where the all terrain vehicle is stored to the city limits.
- b.) All terrain vehicles passing through the City of Park River shall take the following designated route:
 - North & South route - County Highway 12B
 - Alley East of Regina Avenue
 - East & West route - 4th Street

Section 6.

Rules for operation of all terrain vehicles.

- 1.) No person shall operate an all terrain vehicle upon any street in this city except as provided herein.
- 2.) An all terrain vehicle may make a direct crossing of a street or highway provided that:
 - A.) The crossing is made at an angle of approximately ninety degrees (90N) to the direction of the street or highway and at a place where no obstruction prevents a quick and safe crossing; and
 - B.) The all terrain vehicle is brought to a complete stop before crossing the shoulder or main traveled way of the highway; and
 - C.) The driver yields the right-of-way to all oncoming traffic which constitutes an immediate hazard.
- 3.) No all terrain vehicle shall be operated unless it is equipped with at least two head lamps, two tail lamps, and brakes, all in working order, which conform to

- standards prescribed by rules of the highway commissioner pursuant to the authority vested in him by the code and this chapter.
- 4.) The emergency conditions under which an all terrain vehicle may be operated other than as provided by this ordinance shall be such as to render the use of an automobile impractical under such conditions at such period of time and location.
 - 5.) It shall be unlawful for any person to drive or operate any all terrain vehicle in the following ways which are declared to be unsafe and a public nuisance:
 - A.) At a rate of speed greater than reasonable or proper under all the surrounding circumstances, but in no event greater than the speed limit for motor vehicles on said street.
 - B.) In a careless, reckless, or negligent manner so as to endanger the person or property of another or to cause injury or damage to such person or property.
 - C.) While under the influence of intoxicating liquor or narcotics or habit-forming drugs.
 - D.) Without lighted head lamps and tail lamps when required for safety.
 - E.) Without a manufacturer installed or equivalent muffler in good working order and connected to the all terrain vehicle exhaust system.
 - F.) Upon any private land where the private land is posted by the owner or tenant prohibiting trespassing. The name and address of the person posting the land and the date of posting shall appear on each sign in legible characters. The posted signs shall be readable from the outside of the land and shall be placed conspicuously at a distance of not more than eighty (80) rods apart. Provided further, that as to land entirely enclosed by a fence or other enclosure, posting of such signs at or on all gates through such fence or enclosure shall be construed to be a posting of all such enclosed land.
 - G.) In a manner that will cause excessive noise. In this respect, any all terrain vehicle operated within the City of Park River shall be operated in a manner that will cause the all terrain vehicle to create the least noise possible while traveling through the city.
 - 6.) It shall be unlawful for any person to operate an all terrain vehicle without having in his possession a valid driver's license or permit.
 - 7.) When all terrain vehicles are operated during times or conditions that warrant the use of lights, such all terrain vehicles shall travel in the same direction as the direction of motor vehicles traveling on the side of the roadway immediately adjacent to the side of the right-of-way traveled by the all terrain vehicle.

There being no further business, the meeting adjourned.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, SPECIAL COUNCIL MEETING,
MONDAY, OCTOBER 22, 2007 AT 7:00 P.M.**

The special meeting of the Park River City Council was held on Monday, October 22, 2007, at 7:00 PM. Mayor Stenvold called the meeting to order with the following present: Mayor Dan Stenvold, Dave Praska, Bob Lund, Arvid Knutson, John Meagher, Business Manager Tom Larson.

Absent: Byron

No one was present to protest the sidewalk special assessments.

There being no further business, the meeting was adjourned.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, NOVEMBER 5, 2007 AT 7:30 P.M.**

The regular meeting of the Park River City Council was held on Monday, November 5, 2007, at 7:30 P.M. Mayor Stenvold called the meeting to order with the following present: Praska, Lund, Knutson, Meagher, Byron, City Attorney Steve Currie, Business Manager T. Larson and Deputy Auditor Ann Berg. Absent Public Works Director Dennis Larson.

Lund moved to approve the minutes of the October 1, 2007 Regular Council meeting as presented. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Lund moved to approve the minutes of the October 22, 2007 Special meeting as presented. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the following bills for payment. Lund seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

25444 Acme Electric

578.76

45	AmeriPride Linen	69.31
46	Banyon Data Systems, Inc	231.00
47	BC/BS of ND	765.40
48	Bob's Body Shop	364.50
49	Brouillards Steam Cleaning	120.00
25450	Cardmember Services	6.95
51	Dakota Mud Jack	3,000.00
52	East Side Garage	1,492.45
53	Hodny Currie Lawyers	55.00
54	Jim's Super Valu	35.94
55	Kinetic Leasing	250.00
56	Leon's Bld Cnt	159.80
57	Lon's Hdwe	15.96
58	Minn-Dak Asphalt Inc	3,388.70
59	ND League of Cities	1,926.00
25460	NDPERS	208.99
61	North Star Coop	903.00
62	Northdale Oil, Inc	544.61
63	Office of the State Auditor	330.00
64	Polar Communications	353.47
65	PR Implement, LLC	18.58
66	PR Veterinary Clinic	58.00
67	Quill Corporation	58.40
68	RDO Equipment Co	1,600.00
69	Glenn Rost	250.00
25470	Samson Elec, LTD	123.75
71	Sanitation Products	146.72
72	City of Park River	3,000.00
73	WC Auditor	10,473.38
74	WC Hwy Dept	587.54
75	WC Press	655.36
76	MDU	119.34
77	PR Airport Authority	136.19
78	PR Park District	182.69
79	PR Public Library	215.33
25480	Special Funds	437.86
81	ST Improve Dist #7	366.03
1144	Salaries	801.87
	EFTPS (WH, SS, MED)	259.24
1145-46	Salaries	989.88
	EFTPS (WH, SS, MED)	296.22

MUNICIPAL UTILITIES:

28553	AmeriPride Linen	94.64
54	Banyon Data Systems, Inc	539.00
55	BC/BS of ND	3,403.10
56	Bob's Body Shop	396.50
57	Border States Elec	1,820.65
58	Cardmember Services	221.39

59	City of Fargo	24.00
25560	Consolidated Waste, LTD	12,028.15
61	Dakota Mud Jack	657.00
62	Discovery Benefits	190.82
63	Discovery Benefits	15.00
64	Don Greicar Excavating	224.25
65	East Side Garage	399.61
66	Easy Way Electronics	4.00
67	Fargo Water Equip	2,589.51
68	General Fund	50,000.00
69	Craig Hansted	12.63
28570	Hawkins, Inc	918.02
71	High Voltage Testing Lab	213.43
72	Carey Jergenson	61.60
73	Jim's Super Valu	77.89
74	KXPO	26.00
75	Lagoon Maintenance	1,789.61
76	Justin Loftsgard	32.75
77	Earl Marifjern	7.82
78	Minnkota Power Coop	11.14
79	Municipal Utilities	585.20
28580	ND One Call	29.76
81	NDPERS	637.50
82	NDPERS	637.50
83	NDPERS	46.32
84	NDPERS	2,192.57
85	Nodak Electric Coop	1,336.43
86	North Star Coop	414.51
87	Northdale Oil, Inc	92.14
88	Northern Door	329.86
89	Polar Communications	90.75
28590	PR Implement, LLC	128.99
91	Pristine Water Solutions	277.44
92	Samson Electric, LTD	17.66
93	Sobolik Construction	21,855.47
94	T&R Electric	11,926.00
95	Water Bd Fd '05	4,830.00
96	Water Imp Dist #95-1	1,500.00
97	Water Rev Bd Fd Phase II	3,450.00
98	Water Sur Chg Fd	4,000.00
99	WC Press	46.00
28600	Verizon Wireless	43.60
61	Postmaster	244.01
A.W.	NMPA	64,534.56
A.W.	ACH Charges	9.90
5332	Sheldon Ellefson OT	52.74
5333	Roger A Johnson OT	17.84
5334	Stefan Linstad OT	12.11
5342	Stefan Linstad OT	6.05

EFTPS (WH, SS, MED)	14.72
5335-41 Salaries	8,092.75
EFTPS (WH, SS, MED)	3,098.43
5343-49 Salaries	8092.75
EFTPS (WH, SS, MED)	3,098.43

SPECIAL FUNDS:

2992 ND Public Fin Auth	7,750.00
2993 First United Bank	6,909.55
2994 Sobolik Construction	4,699.00
2995 WC Press	85.00
2996 Quill Corp	47.45
2997 Steve Currie Trust	80,000.00
2998 First United Bank	10,280.17
2999 '05 Sales Tax Rev Bd Fd	16,463.08

WATER SUPPLY IMPROVEMENT:

1052 Samson Electric LTD	10,800.00
1053 Northern Plains Contracting, Inc	59,500.00
1054 Northern Plains Contracting, Inc	46,315.27
1055 Advanced Engineering	5,581.02

Business Manager Tom Larson presented two tax abatements to the Council. Larson stated that David Daley and Glen Porter qualify for exemptions under ND Century Code 57-02-08.20.B, which states that a disabled veteran of the United States Armed Services who was discharged under honorable conditions or is retired from the Armed Services of the United States with more than 50% or greater disability is entitled to this exemption. The exemption is the same percentage as their disability and is applied to improvements on the property, not on the land. Praska moved to approve the tax abatement for David Daley. Knutson seconded the motion, upon roll call vote, all voted aye. Motion carried. Meagher moved to approve the tax abatement for Glen Porter. Byron seconded and upon roll call vote, all voted aye. Motion carried.

Knutson moved to adopt a resolution to enter into a Qualified Tax Exempt lease agreement with Kinetic Leasing to purchase 40 acres of land on the eastside of Park River south of Highway 17. Byron seconded the motion, and upon roll call vote all voted aye.

Business Manager T. Larson reported on the Sales Tax Committee meeting. The committee approved a request for an interest buy down on a PACE loan from SBA for "Out To Lunch". Byron moved to approve the interest buy down from the Sales Tax Economic Development Fund for "Out To Lunch" in the amount of \$6,909.55 as recommended by the Sales Tax Committee. Meagher seconded, and upon roll call, all voted aye. Motion carried.

Tom Larson, Manager for Consolidated Waste, LTD, has notified member cities that the Consolidated Board has signed a contract with the Mar-Kit Landfill in Hallock, MN to begin hauling garbage to their landfill effective July 1, 2008. The tipping fee will increase \$12.00 per ton, however, the fee is locked in until 2015. The increase in tipping fees and operating expenses will require a rate increase to the member cities of \$2.25 per month per account effective January 1, 2008. Dave Praska, who represents the City of Park River on the Consolidated Board, along with Mayor Stenvold, reported that quite a lot of research had gone into making the decision to change landfills. The Grand Forks landfill is slated for closure October 1, 2008 and

Consolidated needs a place for its members' garbage. Praska moved to increase garbage rates by \$2.25 per month per account effective January 1, 2008. Meagher seconded, and upon roll call vote all voted aye. Motion carried.

Mayor Dan Stenvold informed the Council that there have been several instances in the past month where some local bars have had customers inside their premises after the 2:00 AM closing time. Mayor Stenvold and Council members discussed what action could be taken to prevent future occurrences. City Attorney Steve Currie informed the Council that they have several options including, but not limited to: charging the offending establishments criminally and if found guilty, imposing a fine of up to \$500.00 per violation; deny the transfer of liquor licenses when requested for special occasions; or temporarily suspend or permanently revoke their liquor license. City Attorney Steve Currie acting as city prosecutor will file criminal charges against the offending establishments.

Meagher moved to transfer the American Legion's Liquor License to the City Hall for the First Care Health Center Harvest Fest on 11/17/2007. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

Meagher moved to transfer the Alexander House's Liquor License to the City Hall for the Byron/Thompson wedding on 11/24/2007. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to transfer the American Legion's Liquor License to the City Hall for the Trenda/Udby wedding on 12/15/2007. Meagher seconded, and upon roll call vote, all voted aye. Motion carried.

Business Manger T. Larson requested a \$50,000 operating transfer from the Municipal Utilities Fund to the General Fund. Meagher moved to approve the \$50,000 operating transfer. Byron seconded and upon roll call vote, all voted aye. Motion carried.

Discussion on the Quasquicentennial (125th) Celebration included the following topics: parade entries, marching bands, dances, concessions, arts and crafts, logo, cookbook, flyover, china painters, car show, etc. Citizens are encouraged to bring ideas to council members. Clubs and organizations from the area will be asked if they will organize various events for the celebration. Volunteers are asked to contact Mayor Stenvold. The 125th celebration is scheduled for July 2 – 5, 2009.

Being no further business, the meeting was adjourned.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, December 3, 2007 AT 7:30 P.M.**

The regular meeting of the Park River City Council was held on Monday, December 3, 2007, at 7:30 P.M. Mayor Stenvold called the meeting to order with the following present: Praska, Knutson, Meagher, Byron, Anderson, City Attorney Steve Currie, Business Manager T. Larson, Public Works Director Dennis Larson and Deputy Auditor Ann Berg. Absent Lund.

Meagher moved to approve the minutes of the November 5, 2007 Regular Council meeting as presented. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the following bills for payment. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

25482	AmeriPride Linen	43.40
83	BC/BS of ND	1617.92
84	Bob's Body Shop	203.00
85	D&L Gravel	2,966.00
86	Johnston Fargo Culvert Inc	1,480.53
87	Thomas Larson	250.00
88	Lon's Hdwe	19.85
89	Markusen Surveying	1,800.00
25490	John Meagher	242.50
91	NDPERS	208.99
92	Northdale Oil, Inc	269.96
93	Old Dominion Brush	201.68
94	Polar Communications	391.30
95	PR Implement, LLC	97.15
96	Richie Sherlock	13.22
97	Glenn Rost	250.00
98	Sanitation Products	16.03
99	Dan Stenvold	242.50
25500	Strata Concrete	1,421.25
01	WC Auditor	10,937.06
02	WC Press	265.60
03	Ye Olde Medicine Center	2.83
04	MDU	317.60
05	North Star Coop	1,360.03
06	PR Airport Authority	126.13
07	PR Park District	195.08
08	PR Public Library	191.06
09	Special Funds	363.31
25510	ST Improve Dist #7	78.83
11	General Funded Depreciation	20,000.00
1147-48	Employee Christmas Bonuses	150.00
	EFTPS (WH, SS, MED)	24.86

1149	Cledith Carlson OT	37.92
1150	Sheldon Ellefson OT	167.00
1151	Roger A Johnson OT	178.42
1152	Robert Kubat OT	180.16
1153	Stefan Linstad	181.61
	EFTPS (WH, SS, MED)	123.44
1154	Salaries	801.87
	EFTPS (WH, SS, MED)	259.24
1145-46	Salaries	981.11
	EFTPS (WH, SS, MED)	294.76
1157	Sheldon Ellefson OT	26.37
1158	Roger A Johnson OT	124.90
1159	Robert Kubat OT	113.78
	EFTPS (WH, SS, MED)	43.90

MUNICIPAL UTILITIES:

28602	AmeriPride Linen	95.92
03	BC/BS of ND	2,550.58
04	Jamie Bennington	58.01
05	Bob's Body Shop	241.00
06	Border States Elec	20,799.64
07	City of Fargo	24.00
08	Consolidated Waste, LTD	11,756.15
09	Irene Dencker	67.25
28610	Discovery Benefits	190.82
11	Discovery Benefits	15.00
12	Easy Way Electronics	4.00
13	Ethanol Products	680.62
14	Fargo Water Equip	2,159.50
15	Hawkins, Inc	293.21
16	Jerri Berg-Bennington	64.85
17	Jim's Super Valu	23.23
18	Jeff Longie	38.25
19	Lon's Hdwe	47.95
58620	MU	571.64
21	ND One Call	22.32
22	NDPERS	637.50
23	NDPERS	637.50
24	NDPERS	46.32
25	NDPERS	2,192.57
26	Northdale Oil, Inc	155.96
27	Polar Communications	91.06
28	Postmaster	175.00
29	Sobolik Construction	1,506.00
28630	Lagoon Maintenance	1,619.37
31	Nodak Electric Coop	1,507.81
32	North Star Coop	252.61
33	Verizon Wireless	43.63
34	Water Bd Fd '05	4,830.00

35	Water Imp Dist #95-1	1,500.00
36	Water Rev Bd Fd Phase II	3,450.00
37	Water Sur Chg Fd	4,000.00
39	Postmaster	200.75
A.W.	NMPA	71,356.14
A.W.	ACH Charges	9.80
5350-56	Employee Christmas Bonuses	700.00
	EFTPS (WH, SS, MED)	115.92
5357	Cledith Carlson OT	18.97
	EFTPS (WH, SS, MED)	3.14
5358-64	Salaries	8,092.75
	EFTPS (WH, SS, MED)	3,098.43
5365-71	Salaries	8092.75
	EFTPS (WH, SS, MED)	3,098.43
5372	Sheldon Ellefson OT	17.58
	EFTPS (WH, SS, MED)	2.92

SPECIAL FUNDS:

3000	General Fund	10,000.00
3001	'05 Sales Tax Rev Bd Fd	11,977.58
3002	Lagoon Maintenance	20,944.00
3003	General Fund	1,800.00

WATER SUPPLY IMPROVEMENT:

1056	Northern Plains Contracting, Inc	206,507.86
1057	Northern Plains Contracting, Inc	206,507.86
1058	Samson Electric LTD	18,000.00

Knutson moved to approve the pledge of securities dated 11/13/2007 received from the Bank of ND. Meagher seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the second reading of the garbage rate increase of \$2.25 per account effective January 1, 2008. Praska seconded, and upon roll call vote all voted aye. Motion carried.

Mayor Stenvold asked Business Manager Tom Larson to give the Council an update on railroad issues. The crossing on Hwy 17 will be reworked before the micro-seal is done next summer. The unused sidetrack will be removed to help smooth out the crossing. The crossing at 4th street will also have some minor work done. T. Larson also notified the railroad of an open pit by the old potato starch building. Some planks are missing and there is a danger that someone could fall into the pit. Regarding the old, deteriorating warehouses, the representative from the railroad asked that the City Attorney send another letter requesting that something be done with the vacant warehouses.

T. Larson reported to the Council that the Northern Municipal Power Agency recently issued \$31.44 million worth of bonds to cover capital improvement projects over the next five years.

Knutson moved to give the full-time city employees a \$100 Christmas bonus after taxes and part-time city employees a \$50 Christmas bonus after taxes. Meagher seconded, and upon roll call vote, all voted aye. Motion carried.

Meagher moved to award energy credits to the winners of the Christmas Lighting Contest. Each ward will have three winners. First place will receive a \$30 energy credit, 2nd place \$20 and 3rd place \$10. Praska seconded, and upon roll call vote, all voted aye. Motion carried

Sidewalk snow removal along the Briggs Avenue business district and adjacent streets was discussed. Knutson moved to send reminder letters to businesses asking them to keep the sidewalks clear of ice and snow. Meagher seconded, and upon roll call vote, all voted aye. Motion carried

Public Works Director Dennis Larson presented the Council with an update on the water treatment plant renovation project. The project is relatively on schedule. The plant started supplying a limited number of Walsh Rural Water District customers with water on December 3, 2007.

Being no further business, the meeting was adjourned.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, SPECIAL COUNCIL MEETING,
FRIDAY, DECEMBER 28, 2007 AT 12:00 P.M.**

The special meeting of the Park River City Council was held on Friday, December 28, 2007, at 12:00 PM. Mayor Stenvold called the meeting to order with the following present: Praska, Knutson, Byron, Business Manager Tom Larson, Public Works Director Dennis Larson and Deputy Auditor Ann Berg.

Absent Lund, Meagher, Anderson and City Attorney Steve Currie.

Praska moved to approve the following bills to be paid. Knutson seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

25504	MDU	317.60
05	North Star Coop	1,360.03
06	PR Airport Authority	126.13
07	PR Park District	195.08
08	PR Library	191.06

09	Special Funds	363.31
25510	Street Improvement Dist#7	78.83

MUNICIPAL UTILITIES:

28630	Lagoon Maint	1,619.37
31	Nodak Electric Coop	1,507.81
32	North Star Coop	252.61
33	Verizon Wireless	43.63
34	Water Bd Fd 05	4,830.00
35	Water Imp Dist #95-1	1,500.00
36	Water Rev Bd Fd Phase II	3,450.00
37	Water Sur-charge	4,000.00

SPECIAL FUNDS:

3001	'05 Sales Tax Rev Bd Fd	11,977.58
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The Park River Sales Tax Committee forwarded these recommendations following their meeting on December 27, 2007: To approve the payment of \$22,744.00 from the Capital Improvement Fund for work done to improve the drainage in the alley of the 500 block between Briggs Ave S and Railroad Ave W. Praska moved to approve the recommendation. Knutson seconded, and upon roll call vote, all voted aye. Motion carried. Knutson moved to approve the recommendation to pay the Industrial Park loan payment of \$6,303.00 due 1/15/2008. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

Business Manager T. Larson requested to amend the Economic Development Fund budget in the amount of \$7000 to cover the costs associated with legal fees for preparing the Preferred Stock Agreement for Kringstad Ironworks, Inc. and for purchasing the vacant lot south of Main Hair Care (Lot 7, Block 16, Original Townsite). Byron moved to approve the budget amendment as requested. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Praska moved to approve an operating transfer in the amount of \$60,257.52 due to moving the street department fund from the municipal utilities fund to the general fund. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

There being no further business, the meeting was adjourned.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

