

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING, MONDAY,
JANUARY 11 2010 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, January 11, 2010 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Praska, Blake, Knutson, Anderson, City Attorney Steve Currie, Public Works Director D. Larson, Business Manager Tom Larson, and Deputy Auditor Ann Berg. Absent Meagher and Byron.

Blake moved to approve the minutes of the December 14, 2009 Regular Council meeting as presented. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the following bills for payment. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

26274	BC/BS of ND	1,369.16
75	Sheldon Ellefson	567.85
76	NDPERS	750.79
77	AmeriPride Linen	26.63
78	Baldwin Cooke	42.84
79	Border States Electric	627.70
26280	Credit Plan-Choice Fin.	4.28
81	Dale's Small Engine Repair	500.00
82	Farmers Union Service Assoc	113.00
82	Jim's Super Valu	7.99
83	Leon's Bldg Ctr	13.48
84	Lon's Hdwr	65.68
85	MDU	515.38
86	Municipal Utilities	20.37
87	ND MFOA	60.00
88	NDLC	1,130.00
26290	North Star Coop	2,094.88
91	Northdale Oil, Inc	1,176.70
92	Polar Comm.	1,964.79
93	PR Airport Authority	646.34
94	PR Implement LLC	421.23
95	PR Park District	856.63
96	PR Public Library	1,017.43
97	PR Veterinary Clinic	50.00
98	Rost, Glenn	250.00
99	Sewer Dist #95-1	227.40
26300	Special Funds	1,918.99
01	St Improvement Dist #7	1,665.94

02	US Postal Service	134.15
03	WC Auditor	9,543.62
04	Xerox Corp	54.00
05	MDU	134.65
06	PR Airport Auth	869.22
07	PR Park District	2,317.92
08	PR Public Library	869.22
09	Municipal Utilities	5,500.00
26310	Thayne Teichmer	260.00
EFTPS (WH, SS, MED) 1-15-10 MU		1,309.10
1270	Shelley MacDonald	35.19
EFTPS (WH, SS, MED 1-15-10		17.48
1271	Galen Bosh OT	369.70
1272	Roger A Johnson OT	519.98
1273	Stefan Linstad OT	472.15
1274	Jeffrey Wilmer OT	541.42
EFTPS (WH, SS, MED 1-15-10 OT		388.20
1275	Sheldon Ellefson	120.28
1276	Shelley MacDonald	28.05
EFTPS (WH, SS, MED 1-31-10		36.24
EFTPS (WH, SS, MED 1-31-10 MU		1,344.18
A.W.	Municipal Utilities	7,242.77
A.W.	ND ST Tax Commissioner	1,350.20

MUNICIPAL UTILITIES:

29749	BC/BS of ND	4,111.84
29750	Cledith Carlson	567.85
51	First United Bank	53,136.25
52	NDPERS	1,841.56
53	AmeriPride Linen	188.50
54	Lisa Braun-Kosa	33.80
55	Consolidated Waste, LTD	14,122.45
56	Demester Cleaning	345.00
57	Discovery Benefits	576.66
58	Discovery Benefits	27.50
59	Easy Way Electronics	4.00
29760	Fargo Water Equipment	161.81
61	Graymont Western Canada	4,525.01
62	Hawkins, Inc	2,196.70
63	Killoran Trucking	9,540.70
64	KXPO	111.00
65	Lagoon Maintenance	1,656.22
66	Lons Hdwr	88.76
67	MMUA	1,586.00
68	Municipal Utilities	516.20
69	NDPERS	650.00

29770	NDPERS	650.00
71	NDPERS	26.36
72	Nodak Electric Coop	3,831.87
73	North Star Coop	299.98
74	Northdale Oil, Inc	69.84
75	Polar Communications	14,719.91
76	PR Implement LLC	99.71
77	Samson Electric LTD	859.39
78	US Postal Service	402.45
79	Water Bd Fd 05	4,830.00
29780	Water Rev Bd Fd Phase II	3,450.00
81	Water Sur Charge	5,000.00
82	WC Press	35.00
83	WC Treasurer	579.13
84	General Fund	965.99
85	Verizon Wireless	43.23
86	General Fund	7,242.77
87	Postmaster	245.64
5867-75	Salaries 1-15-10	10,274.25
EFTPS (WH, SS, MED) 1-15-10		2,330.56
5876-84	Salaries 1-15-10	10,274.25
EFTPS (WH, SS, MED 1-15-10		2,295.48
A.W.	ACH Charge	10.65
A.W.	NMPA	110,731.09

SPECIAL FUNDS:

3133	Kinetic Leasing	6,303.00
3134	Welch's Bakery	7.70
3135	Tim Shea's Nursery Inc	62.58
3136	WC Treasurer	600.16
3137	WC Treasurer	1,543.96
3138	'05 Sales Tax Bond Fund	10,135.46

Knutson moved to accept the Pledge of Securities from First United Bank dated 12-31-2009. Anderson seconded and upon roll call vote, all present voted aye. Motion carried.

Blake moved to approve a letter of credit from the Bank of North Dakota on behalf of First United Bank dated 1-12-2010. Anderson seconded and upon roll call vote all present voted aye. Motion carried.

Business Manger Tom Larson updated the Council on the FEMA Hazard Mitigation Grant Application with a 25% match. T. Larson explained that the grant, which would be used to bury some of the primary electrical lines within the city limits, has been submitted for consideration. The City's application has made it through the first round. We should be notified in March whether the City's application has been approved by FEMA.

T. Larson updated the Council about the availability of grant funds for the municipal utility to make energy conservation improvements or upgrades to its system. There is up to \$62,500 available and there is no match requirement. D. Larson & T. Larson started gathering information on upgrading and using “smart” metering technology. The City of Park River has been contacted by NMPA about the possibility of combining efforts and writing a grant in order to receive better pricing. Larson will update the Council as more information is received.

T. Larson explained the Energy Efficiency & Conservation Block Grant Program. This grant is additional stimulus money, which grants up to \$100,000 to be used to find ways to conserve energy. There is a 10% match requirement. Schwab, Vollhaber, Lubratt, Inc. conducted an energy audit on the City Hall/Auditorium, Fire Department, Water Treatment Plant and the City Office building and will contact Larson with the results. Projects are required to have an energy payback of 10 years or less.

The City has received word from FEMA that it will only receive about \$43,000 toward the street repairs completed last summer. Their assessment of the damage was determined to be frost boils and FEMA does not cover frost boils. The decision could be appealed but it would require new information and analysis above and beyond their “experts” and the chance of winning the appeal would still probably be negligible and at what cost.

City governing bodies, at their regular meeting in January of each even-numbered year, shall designate depositories of public funds, which meet the pledge of security requirements. Knutson moved that Citizens State Bank, First United Bank, Gate City Bank, and the Bank of North Dakota be designated as depositories for the City of Park River. Praska seconded, and upon roll call, all voted aye. Motion carried

Hillcrest Country Club presented a Liquor License application along with a check for \$600.00 to the City Council for approval. Praska moved to approve the Liquor License for the Hillcrest Country Club. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

Kathryn Lunde on behalf of the Walsh County Historic Preservation Commission would like the City Council to reconsider having the fountain in the “Little Park” put on the National Register of Historic Properties. Lunde informed T. Larson that sometimes chances of funding a smaller project to completion are better than larger projects. Council asked T. Larson to invite Lunde to the February City Council meeting to answer questions and provide additional information on the project.

Knutson moved to approve the 2010 Municipal Utility Budget as presented. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

John Blair, president of the PR Housing Authority, submitted a letter of resignation effective January 22, 2010. Mayor Stenvold will appoint a replacement.

With no further business, the meeting adjourned at 8:21 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING, MONDAY,
FEBRUARY 8 2010 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, February 8, 2010 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Praska, Blake, Knutson, Anderson, City Attorney Steve Currie and Business Manager Tom Larson. Meagher by telephone. Absent Councilman Byron, Public Works Director D. Larson, and Deputy Auditor Ann Berg.

Praska moved to approve the minutes of the January 11, 2010 Regular Council meeting as presented. Knutson seconded, and upon roll call vote, all voted aye. Motion carried.

Blake moved to approve the following bills for payment. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

26311	BC/BS of ND	2,019.90
12	Sheldon Ellefson	567.85
13	NDPERS	903.53
14	AmeriPride Linen	26.63
15	Border States Electric	389.10
16	Dale's Small Engine Repair	400.00
17	Discovery Benefits	112.74
18	Jim's Super Valu	22.39
19	Lon's Hdwr	33.90
26320	NDPERS	232.10
21	NDPERS	230.00
22	North Star Coop	2,111.01
23	Northdale Oil, Inc	914.62
24	Out to Lunch	121.39
25	Polar Comm.	353.46

26	PR Implement LLC	313.72
27	Quill Corp	197.25
28	Rost, Glenn	250.00
29	Samson Elec. LTD	148.86
26330	Titan Machinery	269.48
31	Valley Credit Plan	789.09
32	WC Auditor	11,832.36
33	WC Hwy Dept	550.00
34	WC Press	172.19
35	Workforce Safety & Ins	2,925.33
36	MDU	509.68
37	PR Airport Authority	1,301.99
38	PR Park District	1,717.50
39	PR Public Library	2,042.88
26340	VOID	0.00
41	Sewer Dist #95-1	421.24
42	Special Funds	3,813.58
43	St Improv Dist #7	7,474.11
44	Sales Tax Fund	542.05
1277	Galen Bosh OT	285.68
1278	Kevin Jensen	126.98
1279	Stefan Linstad OT	466.51
1280	Jeffrey Wilmer OT	262.38
EFTPS (WH, SS, MED) 2-8-10 OT		258.36
EFTPS (WH, SS, MED MU 2-15-10		1,395.40
1281	Sheldon Ellefson	126.61
1282	Shelley MacDonald	73.23
EFTPS (WH, SS, MED 2-28-10		44.78
EFTPS (WH, SS, MED 2-28-10 MU		1,034.51
A.W.	Municipal Utilities	3,868.73

MUNICIPAL UTILITIES:

29788	BC/BS of ND	3,461.10
89	Cledith Carlson	567.85
29790	NDPERS	1,767.77
91	Alexander House	492.83
92	AmeriPride Linen	188.50
93	Bank of ND	19,536.36
94	City of Fargo	28.00
95	Consolidated Waste, LTD	14,039.50
96	Discovery Benefits	463.92
97	Discovery Benefits	27.50
98	Easy Way Electronics	4.00
99	Ethanol Products	2,799.54
29800	Hach Company	130.45
01	Hawkins, Inc	3,034.06

02	Lagoon Maintenance	1,727.75
03	Lons Hdwr	18.98
04	Municipal Utilities	4,549.99
05	ND Sewage Pump & Lift	3,482.60
06	NDPERS	417.90
07	NDPERS	420.00
08	NDPERS	24.34
09	Nodak Electric Coop	4,265.45
29810	North Star Coop	168.45
11	Northdale Oil, Inc	194.82
12	Polar Communications	141.18
13	Postmaster	185.00
14	PR Implement LLC	148.13
15	Quill Corp	182.37
16	Siemens Water Tech	399.38
17	Water Bd Fd 05	4,830.00
18	Water Rev Bd Fd Phase II	3,450.00
19	Water Sur Charge	5,000.00
29820	Workforce Safety & Ins	2,400.97
21	Ye Olde Medicine Center	39.86
22	General Fund	3,868.73
23	ND DOT	10.00
24	Verizon Wireless	43.21
25	Cledith Carlson	567.85
26	Postmaster	199.92
5885-93	Salaries 2-15-10	10,274.25
EFTPS (WH, SS, MED) 2-15-10		2,244.26
5894-5902	Salaries 2-28-10	10,274.25
EFTPS (WH, SS, MED 2-28-10		2,605.15
A.W.	First State Bank (NSF Check)	200.00
A.W.	ACH Charge	10.65
A.W.	NMPA	117,760.14

SPECIAL FUNDS:

3139	Bank of ND	7,500.00
3140	PR Park District	10,000.00
3141	City of Grafton	12,500.00
3142	First United Bank	60,000.00

WATER IMPROVEMENT DISTRICT #95-1:

1051	Bank of ND	1,650.00
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Kathryn Lunde on behalf of the Walsh County Historic Preservation Commission would like the City Council to reconsider having the fountain in the "Little Park" put on the National Register of Historic Properties. Lunde informed the Council the fountain is one of only 27 known left in the world. Lunde e-mailed the Women's Christian Temperance

Union to see if they will contribute funds to help offset costs incurred to have the fountain listed and restored. The cost of nomination is a 60/40 match, with the local entity contributing 40%. Lunde remarked the fountain was built in 1906 and would be a great tourism attraction. The closest remaining fountains are in Nebraska and Iowa. S. Currie asked why the fountains were erected. Lunde read "At the 1874 organization convention of the National Women's Christian Temperance Union the members were urged to erect drinking fountains in their towns so that men could get a drink of water without entering saloons and staying for longer drinks." Nomination of the fountain for the National Register is the first step. Second, a historian would come from the state & determine just how to go about restoring the fountain. Once on the National Registry the fountain would remain on the registry. Praska moved to have Lunde start the paperwork for a national register nomination of the fountain. Anderson seconded, and upon roll call, all voted aye. Motion carried.

Business Manger Tom Larson updated the Council on the FEMA Hazard Mitigation Grant Application with a 25% match. T. Larson explained that the grant, which would be used to bury some of the primary power lines within the city limits, has been submitted for consideration. The City's application has made it through the first round. We should be notified in March whether the City's application has been approved by FEMA.

T. Larson explained the Energy Efficiency & Conservation Block Grant Program. The program requires that any project funded needs to have an energy savings payback of 10 years or less. SVL, Inc. preformed energy audits on several City owned buildings and it was determined that installing air to air heat pumps in the City Hall/Auditorium would save energy and meet the energy savings payback requirement. The project cost would be \$17,857 and the City's share would be \$1,786 with an annual energy savings of \$1,932.

The Arena Commission asked the City Council to grant them an energy credit in the amount of \$1,000 as done in the past. Knutson moved to grant the \$1,000 energy credit, to the Arena Commission, and apply it against their utility bill. Blake seconded, and upon roll call, all voted aye. Motion carried.

Dan Stenvold submitted a request for additional property tax abatement on his property located at 105 Code Avenue N. Stenvold qualifies for the Disabled Veterans Property Tax Credit for the 2008 & 2009 tax years. Stenvold's property tax abatement percent of disability was originally filed at 80% instead of 90%. The 2009 abatement amount is reimbursed by the State of North Dakota. Knutson moved to approve Stenvold's request for the additional 10% on his 2008 & 2009 property taxes. Blake seconded, and upon roll call vote all voted aye. Motion carried.

The Park River Sales Tax Committee submitted the following recommendations to the Park River City Council for approval:

Knutson moved to approve the \$6,303.00 loan payment for the Industrial Park. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Blake moved to approve the twelfth payment of the Marvin Windows & Doors agreement for \$12,500. Forty-four people from Park River and twenty-three from the surrounding Zip Codes included in the agreement work at Marvin Windows. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Praska moved to approve a \$10,000 payment to the Park River Park Board for their swimming pool renovation capital lease payment due in April 2010. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

The Sales Tax Committee approved a request for an interest buy down on a PACE loan from the Bank of North Dakota for Kringstad Ironworks, Inc. The loan will be paid back to the fund at the end of the PACE loan. Knutson moved to approve the interest buy down loan from the Sales Tax Economic Development Fund for Kringstad Ironworks, Inc. in the amount of \$7,500. Anderson seconded, and upon roll call, all voted aye. Motion carried.

The PR Park District would like to know if the City would be supportive of the District selling the park property located at the intersection of Hill Ave S & 3rd St West. Knutson remembers this was brought up several years ago and the people in the area were not very receptive. Meagher felt that the Park District should get community opinion on the idea. Meagher moved that the Park District place the issue in the newspaper to seek public opinion on the subject. Blake seconded, and upon roll call vote all voted aye. Motion carried.

The 18.5 acres of alfalfa land near the Lagoon is up for rent. There is a party interested in renting the land. Knutson moved to table the matter until the next meeting. Blake seconded, and upon roll call, all voted aye. Motion carried.

With no further business, the meeting adjourned at 8:26 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING, MONDAY, MARCH 8, 2010 AT 7:30 P.M.

The City of Park River held their regular meeting of the Park River City Council on Monday, March 8, 2010 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Praska, Knutson, Byron, Anderson, City Attorney Steve Currie, Business Manager Tom Larson, Public Works Director Dennis Larson, and Deputy Auditor Ann Berg. Absent Councilman Meagher and Blake,

Praska moved to approve the minutes of the February 8, 2010 Regular Council meeting as presented. Knutson seconded, and upon roll call vote, all voted aye. Motion carried.

Byron moved to approve the following bills for payment. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

26345	Sheldon Ellefson	567.85
46	BC/BS of ND	1,814.63
47	Discovery Benefits	350.00
48	NDPERS	815.45
49	AmeriPride Linen	26.63
26350	Avenet, LLC	396.00
51	Dahlen Plb & Heating	59.15
52	Dale's Small Engine Repair	667.30
53	Discovery Benefits	141.09
54	Galls	36.44
55	Jim's Super Valu	6.89
56	Kringstad Ironworks, Inc	72.47
57	NDPERS	225.23
58	NDPERS	225.23
59	North Star Coop	1,602.01
26360	Northdale Oil, Inc	811.96
61	Polar Comm.	372.84
62	PR Community Club	21.00
63	PR Implement LLC	754.56
64	Quill Corp	93.61
65	Rost, Glenn	250.00
66	Samson Elec. LTD	904.17
67	WC Auditor	9,262.25
68	WC Press	187.60
69	MDU	468.18
26370	Municipal Utilities	728.15
71	PR Airport Authority	2,520.29
72	PR Park District	3,317.08

73	PR Public Library	3,954.44
74	Sales Tax Fund	446.34
75	Sewer Dist #95-1	3,357.82
76	Special Funds	18,606.74
77	St Imp Dist #7	12,706.26
1283	Shelly MacDonald	39.95
	EFTPS (WH, SS, MED) 3-15-10	18.26
	EFTPS (WH, SS, MED MU 3-15-10	1,252.70
1284	Galen Bosh OT	42.74
1285	Cledith Carlson	40.23
1286	Stefan Linstad OT	41.61
	EFTPS (WH, SS, MED 3-15-10 OT	89.44
1287	Sheldon Ellefson	643.91
1288	Shelley MacDonald	28.05
	EFTPS (WH, SS, MED) 3-31-10	141.13
	EFTPS (WH, SS, MED 3-31-10 MU	1,037.50
A.W.	Municipal Utilities	2,710.72
A.W.	Municipal Utilities	6,240.92

MUNICIPAL UTILITIES:

29827	BC/BS of ND	3,666.37
28	Discovery Benefits	650.00
29	NDPERS	1,855.85
29830	After Prom Party	25.00
31	AmeriPride Linen	188.50
32	Border States Elec	1,492.18
33	Galen Bosh	25.00
34	Cardmember Services	331.29
35	City of Fargo	28.00
36	Consolidated Waste, LTD	13,988.50
37	Dahlen Plb & Heating	67.20
38	Dale's Small Engine Repair	32.98
39	Discovery Benefits	435.57
29840	Discovery Benefits	27.50
41	Easy Way Electronics	4.00
42	Ethanol Products	584.56
43	General Fund	2,710.72
44	Hawkins, Inc	2,065.32
45	ICS Healy-Ruff	298.00
46	Jim's Super Valu	22.53
47	Roger A Johnson	25.00
48	Lagoon Maintenance	1,587.27
49	Leon's Bldg Center	27.13
29850	Lons Hdwr	7.97
51	Municipal Utilities	4,059.86
52	ND One Call Inc	1.30

53	NDPERS	424.77
54	NDPERS	424.77
55	NDPERS	26.36
56	Nodak Electric Coop	4,205.99
57	North Star Coop	279.54
58	Northdale Oil, Inc	37.38
59	Polar Communications	141.92
29860	PR Implement LLC	148.13
61	Quill Corp	193.59
62	Water Bd Fd 05	4,830.00
63	Water Rev Bd Fd Phase II	3,450.00
64	Water Sur Charge	5,000.00
65	Ye Olde Medicine Center	10.26
66	Verizon Wireless	43.98
67	General Fund	6,240.92
68	Postmaster	200.41
5903-11	Salaries 3-15-10	10,189.95
EFTPS (WH, SS, MED)	3-15-10	2,353.99
5912	Galen Bosh OT	23.31
5913	Roger A Johnson OT	64.87
EFTPS (WH, SS, MED)	3-15-10 OT	55.42
5903-11	Salaries 3-31-10	10,627.82
EFTPS (WH, SS, MED)	3-31-10	2,684.18
A.W.	ACH Charge	10.60
A.W.	NMPA	115,579.97

SPECIAL FUNDS:

3143	Welch's Bakery	7.70
3144	PR Development Corp	750.00
3144	Community Work ND	3,000.00
3145	'05 Sales Tax Rev Bd Fd	6730.23

WATER SUPPLY IMPROVEMENT:

1095	Advanced Engineering	3,006.56
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The City of Park River is applying for a USDA Rural Business Enterprise Grant. The funding will be used to install electric, water and sewer infrastructure in the Industrial Park located on the south side of Hwy 17. City Attorney Steve Currie suggested passing a resolution of sponsorship to authorize the application process. Byron moved to approve a resolution of sponsorship for the USDA Rural Business Enterprise Grant. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Tom Larson as City Assessor read a request from Clyde Ellingson for property tax abatement for his property located at 110 Eugene Ave. Ellingson qualifies for a Senior Citizens Homestead Credit for the 2009 tax year. Knutson moved to approve Ellingson's request for the 2009 property tax abatement refund. Praska seconded, and upon roll call

vote, all voted aye. Motion carried. Larson read a request from Virginia Svir for property tax abatement for her property located at 428 Railroad Ave W. Svir qualifies for a Senior Citizens Homestead Credit for the 2008 & 2009 tax years. Byron moved to approve Svir's request for the 2008 & 2009 property tax abatement refund. Anderson seconded, and upon roll call vote, all voted aye. Motion carried. Dan Stenvold submitted a request for additional property tax abatement on his property located at 105 Code Avenue N. Stenvold qualifies for the Disabled Veterans Property Tax Credit for the 2008 & 2009 tax years. Stenvold's property tax abatement percent of disability was filed at 90% instead of 100%. The abatement amount is reimbursed by the State of North Dakota. Knutson moved to approve Stenvold's request for the additional 10% on his 2008 & 2009 property taxes. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Councilman Byron, chairman of the Advisory Committee of the Joint Water Board, updated the City Council on the meeting between the City of Park River, Walsh Rural Water District (WRWD) and the City of Minto. The meeting was held to review the cost of water production after its first full year under the agreement. Currie stated that when the original Joint Powers agreement was written the actual cost of production was based on estimates and was set at \$1.75 per 1,000 gallons. After one full year of production the cost came out to \$1.96 per 1,000 gallons of water. WRWD will reimburse the CPR for the \$.21 per 1,000 gallons difference from the previous year. The Advisory Council went on record recommending to the City Council and the WRWD to increase the charge by \$.21 per 1,000 gallons for the next year.

The Joint Powers Agreement also provides a provision to build an operating reserve fund to cover costs if the \$1.96 per 1,000 gallons is exceeded. The Advisory Committee recommended having \$60,000 in reserve. This will be accomplished with an additional \$0.10/1,000 gallons bringing the wholesale cost to \$2.06 per 1,000. Praska moved to amend the original Joint Powers Agreement to provide for the additional \$.10 per 1,000 gallon sur-charge on the wholesale price. Byron seconded, and upon roll call vote, all voted aye. Motion carried. Knutson moved to approve raising the wholesale water rate to \$2.06 per 1,000 gallons. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

The Park River Sales Tax Committee submitted the following recommendations to the Park River City Council for approval:

Approve the final pledge to ND Community Works in the amount of \$3,000. ND Community Works provides gap financing on housing loans that can be accessed by our local lending institutions. If you do not provide funds for the program, you cannot access it. Byron moved to approve the \$3,000 pledge for 2010 for Community Works ND. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Byron moved to approve \$750 for continued support of the Small Business Development Center for its assistance in economic development projects. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Northern Municipal Power Agency, the City's electric power supplier, has informed the City that the wholesale electric rates will be increasing five percent effective March 2010. Larson is recommending an average five percent across the board retail rate increase at this time. Knutson moved to approve the first reading of an ordinance to increase all retail rate components an average of five percent effective with the April 2010 billing. Anderson seconded and upon roll call vote, all voted aye. Motion carried.

Byron introduced the following Resolution:

RESOLUTION

WHEREAS, the City of Park River is a member of the Northern Municipal Power Agency for the purpose of purchasing power to meet electricity needs for the City of Park River.

NOW, THEREFORE BE IT HEREBY RESOLVED, that Tom Larson is hereby appointed to represent the City of Park River on the Board of Directors of NMPA through April 30, 2011 and

BE IT FURTHER RESOLVED, that Dennis Larson is appointed as the City of Park River's representative on the Advisory Council of NMPA through April 30, 2011. Anderson seconded the foregoing Resolution and upon roll call vote, all voted aye. Motion carried.

Advanced Engineering notified the City of Park River that \$48,246.52 is owed to the City by the City of Minto for its share of the buy in of the water project. Minto would like to know if the Council will consider three annual payments plus interest. Praska moved to approve the City of Minto's request of three annual payments at a rate of 3.50%. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Lennart Almen and Larry Dvorak approached Public Works Director Dennis Larson inquiring if they could install a culvert in the coulee between their properties at 218 Harris Ave S and 209 3rd St W. By installing a culvert they hope to prevent further erosion to the coulee between their houses. They would attach to the existing 48" culvert and add 60' to the length and backfill with black dirt and seed grass. The Council gave permission to Almen and Dvorak to install the culvert between their properties at their own expense.

Gary Paulson as a member of the PR Development Corporation provided information to the Council on the Renaissance Zone program. Advantages to the property owner include property tax and state income tax breaks. The City of Park River would have to

defer raising the value on the improved property for a period of time. T. Larson explained the purpose of the program is to help property owners make improvements to their business; in turn they would not be taxed on the improvements until the term established in the RZ program documents has expired, up to five years. When the exemption period expires the property would be reassessed and the tax base increased. Currie suggested having a meeting prior to acting on the program. Paulson agreed the business owners and the Council should attend. Gordon LaFrance, from the ND Department of Commerce, will be invited to Park River to explain the details of program.

Praska moved to approve a \$25.00 donation to the After Prom Party. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

With no further business, the meeting adjourned at 8:39 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING, MONDAY,
APRIL 12, 2010 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, April 12, 2010 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Praska, Blake, Knutson, Meagher, Byron, Anderson, Business Manager Tom Larson, Public Works Director Dennis Larson, and Deputy Auditor Ann Berg. Absent City Attorney Steve Currie.

Anderson moved to approve the minutes of the March 8, 2010 Regular Council meeting as presented. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Byron moved to approve the following bills for payment. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

26378 BC/BS of ND

1,446.41

79	Sheldon Ellefson	567.85
26380	NDPERS	760.72
81	AmeriPride Linen	53.83
82	Banyon Data Systems	234.38
83	Business Forms & Acct	86.28
84	Demester Cleaning	155.00
85	Discovery Benefits	115.83
86	Filter Care of Grafton	33.28
87	Galls	55.79
88	Jim's Super Valu	14.79
89	Kringstad Ironworks, Inc	610.00
26390	Lon's Hardware	181.05
91	Municipal Government Acad	80.00
92	North Star Coop	1,091.14
93	Void	0.00
94	Northdale Oil, Inc	440.84
95	Old Dominion Brush	875.20
96	Polar Comm.	375.88
97	PR Airport Authority	73.27
98	PR Community Club	52.00
99	PR Implement LLC	206.20
26400	PR Park District	101.40
01	PR Public Library	116.19
02	PR Veterinary Clinic	50.00
03	Void	0.00
04	Glenn Rost	250.00
05	Sales Tax Fund	2,280.77
06	Sanitation Products	689.86
07	Saville Enterprises, Inc	59.00
08	Sewer Dist #95-1	84.42
09	Special Funds	218.25
26410	Travis Tesch	23.02
11	WC Auditor	9,262.25
12	WC Press	214.40
13	Xerox	54.00
14	Ye Olde Medicine Ctr	3.99
15	MDU	257.33
16	NDPERS	208.20
17	Discovery Benefits	262.50
18	NDPERS	208.20
19	PR Airport Authority	826.91
26420	PR Park District	2,205.07
21	PR Public Library	1,993.91
22	Radisson Hotel Bismarck	63.00
EFTPS	(WH, SS, MED MU 4-15-10	1,103.97
1289	Sheldon Ellefson	621.52

1290	Shelley MacDonald	149.07
	EFTPS (WH, SS, MED) 4-30-10	219.87
	EFTPS (WH, SS, MED 4-30-10 MU	1,176.88
A.W.	Municipal Utilities	6,187.70

MUNICIPAL UTILITIES:

29869	BC/BS of ND	4,034.59
70	Cledith Carlson	567.85
71	NDPERS	1,910.58
72	ND Dept of Trans	10.00
73	AmeriPride Linen	352.58
74	Banyon Data Systems	1,330.62
75	Belvedere Car Wash	65.45
76	Ann Berg	4.26
77	Robyn Berg	9.52
78	Border States Elec	1,612.87
79	Business Forms & Acct	838.88
29880	Cardmember Services	79.02
81	City of Fargo	28.00
82	Consolidated Waste, LTD	13,937.50
83	Discovery Benefits	460.83
84	Discovery Benefits	27.50
85	Easy Way Electronics	4.00
86	Ethanol Products	793.43
87	General Fund	840.95
88	Graymont Western Can	5,162.37
89	Hach Company	159.45
29890	Hawkins, Inc	2,317.51
91	Heartland Eye Care	107.00
92	Jim's Super Valu	45.01
93	Roger A Johnson	57.50
94	Lagoon Maintenance	1,576.73
95	Lons Hdwr	88.64
96	MMUA	1,236.00
97	Municipal Utilities	492.63
98	Nalco Company	220.00
99	Void	0.00
29900	ND One Call Inc	2.60
01	ND Sewage Pump & Sewage	665.50
02	NDPERS	26.36
03	NMPA	617.31
04	Nodak Electric Coop	3,644.60
05	North Star Coop	383.78
06	Northdale Oil, Inc	142.63
07	OMB/Surplus Prop Div	6,000.00
08	Polar Communications	146.36

09	Ramkota Hotel	126.00
29910	Max Samdahl	32.40
11	Samson Elec	372.00
12	Verizon Wireless	43.55
13	Water Bd Fd 05	4,830.00
14	Water Rev Bd Fd Phase II	3,450.00
15	Water Sur Charge	5,000.00
16	Discovery Benefits	487.50
17	Municipal Utilities	1,321.16
18	NDPERS	441.80
19	General Fund	6,187.70
29920	ND ST Tax Commissioner	23.43
21	NDPERS	441.80
22	Postmaster	248.33
5923-31	Salaries 4-15-10	10,229.38
EFTPS (WH, SS, MED) 4-15-10		2,517.43
5932	Roger A Johnson OT	75.68
EFTPS (WH, SS, MED 4-15-10 OT		12.54
5933-41	Salaries 4-31-10	10,175.13
EFTPS (WH, SS, MED) 4-30-10		2,425.16
A.W.	NSF Check	141.68
A.W.	ACH Charge	10.60
A.W.	NMPA	99,074.12

SPECIAL FUNDS:

3147	Welch's Bakery	7.70
3148	'05 Sales Tax Rev Bd Fd	7,073.74
A.W.	Deluxe Checks	22.75

HOSPITAL BUILDING FUND:

1033	US Bank	70,843.75
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WATER SUPPLY IMPROVEMENT:

1096	Advanced Engineering	825.00
1097	Samson Elec LTD	224.12
1098	Lagoon Maint	23,827.47
1099	Municipal Utilities	31,172.53

Business Manager T. Larson reported that the City's application for an EECBG grant for heat pumps for the City Hall/Auditorium has been approved. The amount of the grant award is \$16,088 with the City's share being \$1,786.

T. Larson also updated the Council on the FEMA Hazard Mitigation Grant that will be used to bury some primary power lines. The application has made it through the state level and is being reviewed by FEMA for final approval.

The Park River School District can receive some funding to assist with making improvements to the school parking lot. They would also like to address the road south of the school at the same time and would like the city to participate. The road belongs to the school and is not actually a city street. The Council agreed that the road is in need of repair, however, felt that many City owned streets also need repair and the City should focus on them.

The Ashley Lions Club presented a Site Authorization for approval to continue conducting games of chance at the Alexander House, Inc. for the period beginning July 01, 2010, and ending June 30, 2011. Praska moved to approve the Site Authorization for the Ashley Lions Club. Meagher seconded, and upon roll call, all voted aye. Motion carried.

T. Larson provided an update to the Council on the Renaissance Zone meeting held on Thursday, April 8, 2010. Andrea Holl Pfenning and Gordon LaFrance from the ND Dept of Commerce explained the details of the program to area business owners. Advantages to the property owners include property tax and state income tax breaks for a period of time following improvements made to their property. When the exemption period expires the property would be reassessed. Knutson moved approval to form a committee to plan a Renaissance Zone. Blake seconded, and upon roll call, all voted aye. Motion carried.

T. Larson informed the Council that there has been some discussion regarding a need for additional residential housing lots. Would the Council support using Tax Increment Financing (TIF) for infrastructure development as was done in the Southview Addition? The Council appeared open to the idea.

Minnkota Power Cooperative has informed the Northern Municipal Power Agency, the City's electric power supplier, that the wholesale power rate will be increased five percent effective March 20, 2010, mostly due to environmental upgrades required at the power plants. This, coupled with changing summer and winter demand charges, and operating costs equates to a recommended average increase of 6.5 mills or \$0.0065/kwh. Praska moved to approve the second reading of an ordinance to increase all retail rate components an average of 6.5 mills effective with the April 2010 billing. Meagher seconded and upon roll call vote, all voted aye. Motion carried.

T. Larson asked the Council if some of the money left over from the 125th Celebration could be used to pay for the inflatable games again this year. He stated that the inflatable games went over very well during last year's celebration. The PR Community Club would like to provide the games for free again this year and they are willing to provide half of the funding (\$1,460) if the City will provide the other half. Meagher moved to approve the requested \$1,460 from the 125th Celebration Carryover Fund. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

T. Larson presented the Council with a preliminary schedule of events for the July 4, 2010 celebration. Several organizations or individuals who sponsored activities during the 2009 celebration have stated they will not be participating this year.

Public Works Director Dennis Larson informed the Council that spring cleanup will be held the week of May 10. Larson requested people call into the plant on or before 4:00 PM, Monday, May 10 to schedule removal of large items.

Business Manager T. Larson reported he had visited with the BC/BS representative regarding the 10.5% increase in the City's group health insurance premium. The monthly premium for a family plan will increase from \$895.10 to \$989.10 and the single plan premium will increase from \$344.30 to \$380.40. Byron moved to raise the cap on the City's contribution toward the health insurance premium from \$590.00 to \$620.00 per month. Knutson seconded, and upon roll call vote, all voted aye. Motion carried.

The PR Fire Department asked Mayor Stenvold if the City Council would assist them in purchasing a used rescue truck. The purchase price of the truck is \$43,000. The Rural Fire District is willing to contribute, the amount as yet to be determined. Praska moved to contribute \$5,000 to the PR Fire Department towards the purchase of the used rescue truck. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

Banks often use a Letter of Credit from the Bank of ND or Pledge Securities that they own to cover public fund deposits in excess of FDIC limits. A new tool, approved by the 2009 Legislature, called CDARS allows banks to place excess funds into its Member Network so that each member covers up to the FDIC limit and the rest is passed to other members until the deposit is covered. These exchanges occur on a dollar for dollar basis between members so that the full amount of the customer deposit is available to use locally. No action was taken on this matter pending further review.

Kerry Schmitz, president of the Park River Park Board, appeared before the Council to discuss the possibility of selling the lot(s) in the southwest corner of the intersection at Park Ave S and 3rd St W. The lot(s) are currently used as a park, however, it is becoming increasingly difficult to keep the playground equipment safe and in good repair. The Park Board sees many of the area children using the school's playground and feels installing new equipment in the park would be expensive and redundant. The Park Board is seeking the Council's guidance regarding the sale of the property. Meagher recommended posting a notice in the paper to seek input from the residents living in the area.

Schmitz also stated that the Park Board would like to find a way to hire and retain a full time Parks & Rec director. This idea has been kicked around several times in the past but nothing has ever materialized. Not having to hire and train a new person each year would be one of the benefits the Park District would realize. Several Park Board members have put in numerous unpaid hours interviewing, scheduling and training personnel which could be handled by a full-time director. Schmitz proposed hiring a person who could be cross-trained to work in other areas such as, the City, Arena Commission, or school when

not needed by the Park District. The Council advised Schmitz to meet with T. Larson, Public Works Director D. Larson and any others that may share use of the proposed person to discuss the idea and put together a job description for review.

Mayor Stenvold met with representatives from BNSF regarding the Highway 17 railroad crossing. The representative agreed that the previous repair did not accomplish what was expected. They will attempt another repair as soon as a hot mix plant is set up and available.

Councilman Blake informed the Council that Polar Communications' Fiber to the Home project will start in Park River on May 3, 2010.

The Council is reminded that the NDLC Regional meeting will be held in Casselton on Wednesday, May 5th and to let Tom know if they will be attending.

With no further business, the meeting adjourned at 9:04 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

PROCEEDINGS
OF
BOARD OF EQUALIZATION

**BOARD OF TAX EQUALIZATION MEETING, CITY OF PARK RIVER,
NORTH DAKOTA, TUESDAY, APRIL 13, 2010, AT 7:30 P.M.**

The Park River City Council met as the Board of Equalization in the City Council Room on Tuesday, April 13, 2010 at 7:30 P.M. Mayor Stenvold called the meeting to order

with the following present K. Anderson, A. Knutson, J. Meagher, D. Byron, City Assessor T. Larson and Public Works Director D. Larson.

Absent: K. Blake, D. Praska

City Assessor T. Larson reported that new construction contributed \$228,000 to the City's valuation the past year. Twenty-eight properties were bought or sold requiring net adjustments of \$13,500. Sales were generally strong again last year and additional adjustments of approximately \$200,000 were made to keep pace with the trend. These changes and additions resulted in a \$441,500 net gain in the True & Full Value for 2010. There was no one present to contest assessments.

Meagher moved to accept the City Assessor's recommendations for the year 2010. Anderson seconded the motion and upon roll call, all voted aye. Motion carried.

With no further business, the meeting adjourned at 7:55 PM.

Dan Stenvold Mayor

ATTEST:

Tom Larson City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, MAY 10, 2010 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, May 10, 2010 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Praska, Blake, Knutson, Meagher, Byron, Anderson, City Attorney Steve Currie, Business Manager Tom Larson, Public Works Director Dennis Larson, and Deputy Auditor Ann Berg.

Praska moved to approve the minutes of the April 12, 2010 Regular Council meeting as presented. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the minutes of the April 13, 2010 Tax Equalization meeting as presented. Meagher seconded, and upon roll call vote, all voted aye. Motion carried.

Blake moved to approve the following bills for payment. Anderson seconded, and upon

roll call vote, all voted aye. Motion carried.

GENERAL FUND:

26423	BC/BS of ND	1,943.70
24	Sheldon Ellefson	567.85
25	NDPERS	782.63
26	AmeriPride Linen	27.20
27	Bob's Body Shop	44.40
28	Discovery Benefits	215.00
29	Don Greicar Excavation	22.70
26430	Jim's Super Valu	14.79
31	Lon's Hardware	53.72
32	Minn-Dak Asphalt Inc.	5,570.00
33	North Star Coop	677.31
34	Northdale Oil, Inc	507.57
35	Polar Comm.	384.57
36	PR Airport Authority	85.04
37	PR Implement LLC	243.25
38	PR Park District	135.41
39	PR Public Library	123.95
26440	Quill Corp.	7.64
41	Glenn Rost	250.00
42	Sales Tax Fund	1.65
43	Sanitation Products	52.57
44	Schumacher & Sons	125.00
45	Special Funds	241.26
46	WC Auditor	9,238.33
47	WC Press	523.10
48	Robert Lund Estate	13.77
49	MDU	136.03
26450	NDPERS	215.63
51	NDPERS	211.78
EFTPS (WH, SS, MED) MU 5-15-10		926.35
1291	Cody Boyle	471.19
1292	Sheldon Ellefson	372.83
1293	AJ Hensel	441.93
1294	Shelley MacDonald	58.97
EFTPS (WH, SS, MED) 5-31-10		374.25
EFTPS (WH, SS, MED 5-31-10 MU		907.31
A.W.	Municipal Utilities	4,630.56

MUNICIPAL UTILITIES:

29923	BC/BS of ND	4,112.50
24	Cledith Carlson	567.85
25	Municipal Utilities	4,574.40
26	NDPERS	1,895.34

27	Adapco, Inc.	2,380.30
28	AmeriPride Linen	193.60
29	Border States Elec Sup	260.08
29930	Cardmember Services	458.99
31	City of Fargo	28.00
32	Consolidated Waste, LTD	14,136.05
33	Discovery Benefits	464.17
34	Discovery Benefits	27.50
35	Easy Way Electronics	4.00
36	Ethanol Products	972.28
37	Ferguson Waterworks	278.39
38	Graymont Western Can	5,204.25
39	Hawkins, Inc	2,947.32
29940	Jim's Super Valu	24.25
41	Lagoon Maintenance	1,705.24
42	Leon's Build. Cnt.	26.44
43	Lon's Hdwr	110.21
44	Municipal Utilities	1,638.00
45	ND One Call Inc	33.80
46	ND Rural Water Sys	125.00
47	ND Sewage Pump & Sewage	2,608.00
48	NDWPCC	20.00
49	NDPERS	26.36
29950	Nodak Electric Coop	3,570.06
51	North Star Coop	380.02
52	Northdale Oil, Inc	102.62
53	Polar Communications	146.36
54	Pristine Water Solutions	770.44
55	Quill Corp	68.82
56	Samson Elec	57.48
57	Tomco2 Equip Inc	37.87
58	Water Bd Fd 05	4,830.00
59	Water Rev Bd Fd Phase II	3,450.00
29960	Water Sur Charge	5,000.00
61	WC Press	276.16
62	Minot State University	155.00
63	Void	0.00
64	Verizon Wireless	43.33
65	NDPERS	434.37
66	General Fund	4,630.56
67	NDPERS	438.22
68	Postmaster	250.29
5943-50	Voided	0.00
5951-59	Salaries 5-15-10	10,241.95
EFTPS (WH, SS, MED) 5-15-10		2,697.31
5960-69	Salaries 5-31-10	10,036.31

EFTPS (WH, SS, MED) 5-31-10	2,676.41
5970 Roger A. Johnson O.T.	115.33
EFTPS (WH, SS, MED) 5-31-10 O.T.	19.10
5971 Robert J. Kubat	194.68
EFTPS (WH, SS, MED) 5-31-10	120.78
A.W. ACH Charge	10.85
A.W. NMPA	97,070.82

SPECIAL FUNDS:

3149 PR Centennial Trees	241.82
3150 Lons Hdwr	49.98
3151 Sheyenne Gardens	260.00
3152 ND Public Finance Authority	26,875.00
3153 Sunshine Kids Center	5,000.00
3154 '05 Sales Tax Rev Bd Fd	12,735.64
3155 D&D Roofing	32,250.00

Mayor Stenvold called on Steve Rehovsky of First United Bank to explain the CDARS program to the Council. Banks often use a Letter of Credit from the Bank of ND or Pledge Securities that they own to cover public fund deposits in excess of FDIC limits. Rehovsky explained a new tool, approved by the 2009 Legislature, called CDARS allows banks to place excess funds into its Member Network so that each member covers up to the FDIC limit and the rest is passed to other members until the deposit is covered. These exchanges occur on a dollar for dollar basis between members so that the full amount of the customer deposit is available to use locally. Meagher moved to approve use of the CDARS program in addition to the Pledge of Securities. Knutson seconded, and upon roll call, all voted aye. Motion carried.

Business Manager T. Larson updated the Council on the FEMA Hazard Mitigation Grant that will be used to bury some primary power lines. Larson received an e-mail dated April 19, 2010 from ND Dept. of Emergency Services in Bismarck which stated the Disaster Relief Fund (DRF) currently has limited funds available. In FEMA's efforts to conserve these funds only individual and public assistance categories A & B are currently being funded. Until Congress authorizes additional funds for the DRF no Hazard Mitigation Program will be funded. At this time the approximate date for additional funds is June 2010.

Mayor Stenvold received a letter from the ND Dept. of Transportation regarding the repair of the railroad crossing on State Highway 17. The letter referenced a 1989 agreement which states that the City of Park River is responsible for the maintenance of the highway within the city limits. It is questionable whether this extends to the railroad crossing as the railroad is usually very protective of its property. The ND DOT is willing to put in an engineered crossing in the future when funds are available and projects are located in the area. An attempt to repair the crossing will occur as soon as a hot mix plant is set up and available and BNSF railroad personnel are on hand to assist.

T. Larson presented information on the National Flood Insurance map revisions. Larson showed maps outlining the present flood plain and the new purposed flood plain. Concerns were voiced about the purposed revisions which would add additional area along the coulee running through the middle of town. Meagher stated that much of the purposed area has never flooded and if it did other areas of the city would be in trouble also. Public Works Director Dennis Larson will attend a meeting on May 12th regarding the National Flood Insurance map revisions. If the City would like to challenge the proposed changes to the map, revised elevation information would need to be submitted for the committee to review.

The Park River Sales Tax Committee has approved and is recommending a \$5,000.00 grant to the Sunshine Kids Center each year for four years totaling \$20,000.00 for needed capital improvements. Byron moved to approve the recommendation from the Sales Tax Economic Development Fund payable on May 1 each year. Blake seconded the motion. Upon roll call, all voted aye.

T. Larson provided an update to the Council on the Renaissance Zone. Amy Hall, Julie Campbell and Gary Paulson will put together a development plan. The Mayor will need to appoint a Renaissance Zone Committee and a strategic or capital improvement plan needs to be adopted. Amy Hall has applied for a grant to assist with the strategic planning. City Attorney Steve Currie questioned whether RZ committee members needed to be city residents.

T. Larson reported problems with water leaking along the east wall of the police department office. The roof drain on the east wall is expected to drain all of the water from the city hall roof and the police dept. roof. The drain is too small and often freezes in the spring and causes the water to back up and overflow the exiting roof coating and leak down the wall and into the old council room and police dept. D & D Roofing is currently replacing the roof on the city hall building. Larson had them look at the problem on the police dept. building and their recommendation is to cut a larger opening in the parapet on the east wall, install a larger drain & downspout, and install a new membrane on the roof and run it all the way to the top of the parapet. This repair would cost \$6,500.00 and would be warranted for 15 years. Blake moved to have D & D Roofing repair the police department office roof for \$6,500.00. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Byron moved to designate the Walsh County Press as official newspaper for the City of Park River. Knutson seconded the motion, and upon roll call vote, all voted aye. Motion carried.

Mayor Stenvold reminded Council members to let Tom know if they plan on attending the NMPA annual meeting on Wednesday, May 19 in Thief River Falls, MN.

T. Larson presented the Council with a preliminary schedule of events for the July 4, 2010 celebration. Several organizations or individuals who sponsored activities during the 2009 celebration have stated they will not be participating this year.

Mayor Stenvold called on Public Works Director Dennis Larson to update the Council on the information he received from engineering firms to do the City's mapping and assessing its utility and street infrastructure repair and replacement needs. After reviewing the information presented D. Larson is recommending using AE2S of Grand Forks. They are the firm the City used during the recent water supply improvement and water treatment plant renovation projects and D. Larson felt they had the best working knowledge of our needs. The first year would include making a base map of the City and mapping/modeling the water distribution, sanitary sewer and storm sewer systems. Installing the GIS software and training on its use would also occur during this phase. A City wide street assessment and report would also be completed. The price for the first year of the mapping project is \$39,000.00. Meagher moved to approve D. Larson's recommendation to proceed with Advanced Engineering on the mapping/modeling project. Blake seconded the motion, and upon roll call vote, all voted aye. Motion carried.

Joel Hylden appeared before the Council asking permission for an additional nine feet of land along the east bike path bringing the total to 33' on the south side of the path. Currie suggested to Hylden that his request should be presented to the Park River Community Development Corporation for consideration. Hylden also requested permission to build a gazebo on the river overlook on the west bike path leading to Homme Dam. Hylden was approached by an individual who would provide free labor if the materials were supplied to build the structure. Hylden estimated the materials would cost \$4,000.00 to \$5,000.00. Currie informed Hylden that the property in question is located outside the City limits. Hylden was instructed to check with Walsh County and the Walsh Water Management District as to who owns the property and seek their permission for placement and funding assistance for the gazebo.

With no further business, the meeting adjourned at 8:54 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, JUNE 14, 2010 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, June 14, 2010 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Praska, Blake, Knutson, Meagher, Byron, Anderson, City Attorney Steve Currie, Business Manager Tom Larson, Public Works Director Dennis Larson, and Deputy Auditor Ann Berg. Guests: Warren Denault, Chris Flaten, Joel Hylden, Kelli Kalgard, Dayton Larson, Harlan Larson & Heather Solomon.

Knutson moved to approve the minutes of the May 10, 2010 Regular Council meeting as presented. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Blake moved to approve the following bills for payment. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

26452	BC/BS of ND	1,052.14
53	Sheldon Ellefson	567.85
54	NDPERS	637.86
55	AmeriPride Linen	27.20
56	Dacotah Paper Co	84.36
57	Dale's Small Engine Repair	86.42
58	Discovery Benefits	114.01
59	Farmers Union Service	8,494.00
26460	Flags USA	164.00
61	Harold's Steam Clean	525.00
62	Heartland Gas	117.50
63	Johnston Fargo Culvert	3,398.17
64	Lon's Hardware	7.29
65	Wendy Machart	9.49
66	MDU	124.42
67	Michael Todd & Co	462.87
68	North Star Coop	968.57
69	Northdale Oil, Inc	579.17
26470	Polar Comm.	370.58
71	PR Airport Authority	55.40
72	PR Implement LLC	300.87
73	PR Park District	87.64
74	PR Public Library	80.55
75	PR Vet Clinic	60.00
76	Glenn Rost	250.00
77	SanGrait's Auto Service	192.86
78	Sewer Dist #95-1	1,611.64
79	Special Funds	148.20
26480	Street Improvement Dist #7	145.51
81	Team Laboratory Chemical	2,018.00

82	Darren Vold	42.27
83	WC Auditor	9,444.68
84	WC Press	255.94
85	NDPERS	204.82
86	NDPERS	210.08
1295	Keith Anderson	664.92
1296	Karl Blake	664.92
1297	Dwight Byron	664.92
1298	Cody Boyle	541.41
1299	Jordan Eidenschink	531.59
1300	AJ Hensel	518.01
1301	Stephen Currie	5,541.00
1302	Arvid Knutson	664.92
1303	John Meagher	664.92
1304	David Praska	664.92
1305	Daniel Stenvold	1,329.84
EFTPS (WH, SS, MED) 6-15-10		437.64
EFTPS (WH, SS, MED) 6-15-10 Council		1,799.28
EFTPS (WH, SS, MED) 6-15-10 MU		437.64
1306	Cody Boyle	553.12
1307	Jordan Eidenschink	305.39
1308	Sheldon Ellefson	253.87
1309	AJ Hensel	518.01
1310	Shelley MacDonald	80.36
EFTPS (WH, SS, MED) 6-30-10		467.69
EFTPS (WH, SS, MED) 6-30-10 MU		437.64
A.W.	Municipal Utilities	1,046.96

MUNICIPAL UTILITIES:

29938	Voided	-5,204.25
29969	BC/BS of ND	5,004.06
70	Cledith Carlson	567.85
71	NDPERS	2,045.48
72	Graymont Western Canada	5,204.25
73	Adapco, Inc.	47.50
74	AmeriPride Linen	193.60
75	Border States Elec Sup	7,180.80
76	City of Fargo	56.00
77	Grand Forks Utility Billing	109.50
78	Consolidated Waste, LTD	14,521.05
79	Discovery Benefits	462.65
29980	Discovery Benefits	27.50
81	Easy Way Electronics	4.00
82	Farmers Union Service	9,192.00
83	General Fund	25,000.00
84	Graymont Western Canada	5,155.44

85	Hawkins, Inc	3,149.68
86	Theodore Hodny	65.49
87	Killoran Trucking	9,040.50
88	KXPO	31.00
89	Lagoon Maintenance	1,617.75
29990	Leon's Build. Cnt.	20.95
91	Lindell's Mowing	480.0
92	Lon's Hdwr	1.81
93	Municipal Utilities	1,040.51
94	ND One Call Inc	45.50
95	ND Sewage Pump & Sewage	252.00
96	NDPERS	26.36
97	Nodak Electric Coop	3,203.60
98	North Star Coop	364.96
99	Northdale Oil, Inc	213.99
30000	Polar Communications	184.55
01	Verizon Wireless	43.67
02	Vessco, Inc	68.06
03	Water Bd Fd 05	4,830.00
04	Water Rev Bd Fd Phase II	3,450.00
05	Water Sur Charge	5,000.00
06	WC Press	68.30
07	General Fund	5,179.79
08	NDPERS	445.18
09	NDPERS	349.92
30010	Postmaster	253.23
5972-80	Salaries 6-15-10	10,437.94
	EFTPS (WH, SS, MED) 6-15-10	2,725.70
5981-5989	Salaries 6-30-10	10,274.85
	EFTPS (WH, SS, MED) 6-30-10	2,576.26
	EFTPS (WH, SS, MED) 6-30-10 GF	15.48
5990	Roger A. Johnson O.T.	129.74
	EFTPS (WH, SS, MED) O.T.	21.50
A.W.	ACH Charge	10.85
A.W.	NMPA	90,672.91
A.W.	Deluxe Checks	68.50
A.W.	First United Bank	25.00
A.W.	Deluxe Checks	98.75

SPECIAL FUNDS:

3156	'05 Sales Tax Rev Bd Fd	6,749.93
3157	Grafton Floral	23.95
3158	Keith's Stump Removal	650.00
3159	North Star Coop	282.81

HOSPITAL BUILDING FUND:

An APPLICATION FOR RETAIL LIQUOR LICENSE, with a check for \$1,200 was received from the Park River American Legion for the Council's approval. Praska moved to approve the application. Meagher seconded and upon roll call vote, all voted aye. Motion carried.

An APPLICATION FOR RETAIL LIQUOR LICENSE, along with a check for \$2,000 was received from Larry P. and Christine Flaten, dba Flaten's Alibi Bar, for the Council's approval. Meagher moved to approve the application. Knutson seconded and upon roll call vote, all voted aye. Motion carried.

An APPLICATION FOR RETAIL LIQUOR LICENSE, along with a check for \$2,000 was received from Warren Denault, dba The Dug Out Bar, for the Council's approval. Upon recommendation of the City Attorney Steve Currie the application was tabled until unpaid utility bills and taxes are brought current.

An APPLICATION FOR RETAIL LIQUOR LICENSE, along with a check for \$2,000 was received from The Club Bar & Lounge, Inc, for the Council's approval. Meagher moved to approve the application upon payment of past due special assessments. Blake seconded and upon roll call vote, all voted aye. Motion carried.

An APPLICATION FOR RETAIL LIQUOR LICENSE, with a check for \$1,800 was received from Charles Schmaltz, dba The Alexander House, for the Council's approval. The application was tabled until unpaid utility bills are brought current.

The bar owners located on Briggs Ave S. requested approval to have a street dance on July 3, 2010 from 9:00 PM to 1:00 AM featuring the "Fat Daddys". Dayton Larson asked if the City Hall Auditorium could be the alternative site for the dance in the event of rain. Meagher moved to approve the request for the street dance on July 3, 2010. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

The owners also requested approval for individual beer gardens on the night of July 3, 2010 during the street dance. The Council asked the bars to clean all cans off the sidewalk onto the street and pick up all bottles and garbage along the adjacent streets and alleys. The bar owner's assured the Council they would clean-up the area. Blake moved to approve individual beer gardens for July 3, 2010 during the street dance from 9:00 PM to 1:00 AM. Praska seconded and upon roll call vote, all voted aye. Motion carried.

Hylden reported to the Council that he spoke to the Walsh County Water Board and they approved the placing of a gazebo on the river overlook on the west bike path leading to Homme Dam. The Board requested that the City of Park River's liability insurance cover the gazebo. They also requested that the City keep a 5 to 8' area around the site mowed. The material cost for the gazebo would be \$2,700 for treated wood or \$4,000 for vinyl clad. Labor will be free. The Council felt since the proposed site is located on county property, and not within city limits, Hylden should take these requests to the Walsh

County Commissioners. They also advised Hylden to submit a request for funding through the Sales Tax Committee.

Jill Mullen, manager of the American Legion Bar, asked for the Council's permission to have a beer garden on the green area located directly east of the Legion building on July 3, and July 4, 2010. Meagher moved to grant permission for a beer garden on July 3 only. Blake seconded and upon roll call vote, all voted aye. Motion carried.

Dwight Byron, speaking on behalf of Jay and Sarah Thompson, is requesting a non-conforming use permit on Lot 1, Southview Addition. They are asking for permission to move in a pre-built modular home. Byron circulated a picture of the modular home along with the Non-Conforming Use Petition signed by residents living within 300' of the proposed site. City Attorney Steve Currie informed the Council that City ordinance does not authorize the placement of a modular or manufactured home into a residential area. Variances can be allowed if a petition has been approved by 75% of the residents living within a 300' area. Meagher moved to approve Thompson's request for a non-conforming use permit. Knutson seconded and upon roll call vote, Praska, Blake, Knutson, Meagher, Anderson all voted aye with Byron abstaining. Motion carried.

Meagher moved to grant the transfer of the Club's Liquor License on July 10, 2010 to the City Hall for the Simon/Olsonoski wedding. Praska seconded and upon roll call vote, all present voted aye. Motion carried.

Blake moved to grant the transfer of the American Legion's Liquor License on July 31, 2010 to the CH for the Thompson/Ness wedding. Praska seconded and upon roll call vote, all present voted aye. Motion carried.

Meagher moved to grant the transfer of the American Legion's Liquor License on June 26, 2010 to the Legion Coliseum for the Peterka reception and dance. Praska seconded and upon roll call vote, all present voted aye. Motion carried.

Councilman Byron spoke about the drain located between Lot 4 South Ridge Addition and Lot 1, Southview Addition. He has received requests to have the drain lined with concrete. This option is quite expensive. The cost to run a slotted culvert in the drain would be about \$2,000. Ownership of the property the drain is located on is in question. Meagher moved to table the matter to gather additional information. Blake seconded and upon roll call vote, all present voted aye. Motion carried.

The Council discussed information on the National Flood Insurance map revisions. City Attorney S. Currie recommended notifying property owners who are included in the new flood plain area. A meeting with the property owners should be scheduled to explain the need to have their lots surveyed, at their own expense, in order to have their property taken out of the flood plain. Byron moved to contact all property owners in the revised area and schedule a meeting. Blake seconded, and upon roll call, all voted aye. Motion carried.

Meagher moved a Resolution authorizing the Mayor and City Auditor to sign for banking transactions at Citizen's State Bank. Knutson seconded, and upon roll call, all voted aye. Motion carried.

Damien Dvorak would like to close the access to his business property off of Seventh Street. It was formerly used as access to the sales barn property but is really a private driveway, not a city street. The approach appears to be about 50' north of the driveway. Public Works Director D. Larson advised that the cost of a new culvert to place under the approach to widen it would be around \$950. Byron moved to table the matter to gather additional information. Meagher seconded, and upon roll call, all voted aye. Motion carried.

Mosquito spraying costs were discussed. Blake moved to reinstate a spraying charge of \$4 per month per utility account for 3 months starting with the June billing and ending with the August billing. Praska seconded, and upon roll call, all voted aye. Motion carried.

T. Larson explained that the current lawn mowing ordinance allows the lawn to exceed six inches in length prior to the owner or person in control to be notified to mow the grass within five days of the date of the letter. If the grass is not mowed within the five days the City can mow the grass and assess the cost against the property. Larson went on to say by the time the owner is notified, the grass is already six inches in length and then there are five more days it can continue to grow. He would like to see this time shortened. Knutson moved to approve the first reading to revise the mowing ordinance from five days once notified to three days. Blake seconded, and upon roll call, all voted aye. Motion carried.

The Council discussed sidewalk replacement in residential neighborhoods. The ordinance currently requires sidewalks in residential neighborhoods; however, they have not been required in recent new developments. Sidewalks are the property owner's responsibility and are to be maintained at their expense. The issue will be discussed further at a future meeting after additional information is gathered.

Business Manager T. Larson reported on the Sales Tax Committee meeting. The committee approved a request for an interest buy down on a PACE loan from the Bank of North Dakota for Northdale Oil, Inc. Knutson moved to approve the interest buy down in the form of a loan from the Sales Tax Economic Development Fund for Northdale Oil, Inc. up to \$16,000.00 as recommended by the Sales Tax Committee. Blake seconded, and upon roll call, all voted aye. Motion carried.

T. Larson discussed the bonding of city officials, which includes the Assessor, Municipal Judge, City Auditor, Deputy Auditor and Billing Clerk. Meagher moved to adopt the following resolution: That the City of Park River set the bonding amount for city officials at \$1.5 million. Praska seconded and upon roll call, all voted aye. Motion carried.

At this time Mayor Stenvold needed to leave and turned the meeting over to Council President John Meagher.

T. Larson reported to the Council that the railroad lease site demolition is moving along with most of the metal removed and the wood soon to be burned. It sounds like the north CHS Elevator will also be demolished in the near future. Larson also informed the Council he will be contacting BNSF Railroad and advising them that the roof is caving in on another warehouse that they will need to address.

John Meagher informed the Council that he is resigning from the City Council effective immediately. Meagher stated he is gone six months out of the year and teleconferences the Council meetings but you need to be around in order to be effective. He went on to say after serving for 35 plus years, between the Park Board and the Council, it is time for a change. Mayor Stenvold and the City Council accepted Meagher's resignation with regrets.

Being no further business, the meeting adjourned at 8:49 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, RE-ORGANIZATIONAL
COUNCIL MEETING, TUESDAY, JUNE 22, 2010 AT 7:30 P.M.**

The re-organizational meeting of the Park River City Council met on Tuesday, June 22, 2010 Mayor Stenvold called the meeting to order with the following present: Blake, Knutson, Byron, Anderson, Business Manager Tom Larson, Public Works Director Dennis Larson and Deputy Auditor Ann Berg. Absent: Praska, and City Attorney Steve Currie.

Knutson moved to nominate Dwight Byron as Council President. Blake seconded, upon roll call, all voted aye. Motion carried.

Knutson moved to nominate Karl Blake as Council Vice President. Byron seconded, upon roll call, all voted aye. Motion carried.

Mayor Stenvold appointed the following people to serve on the 2010-2012 Committees.

AUDIT:	Knutson, Blake, Anderson
BUILDING:	Knutson, Anderson
CITY HALL:	Anderson, Blake, Praska
EMPLOYEE RELATIONS:	Byron, Knutson, Blake
FIRE DEPT:	Praska, Anderson, Byron
GAMBLING:	Praska, Knutson
HOUSING AUTHORITY:	Anderson
INSURANCE:	Anderson, Byron
LANDFILL:	Stenvold, Praska
LIBRARY:	Blake & Stenvold
POLICE:	Stenvold, Blake
PUBLIC WORKS:	Praska, Byron
STREETS:	Byron, Knutson
ZONING:	T Welch, D Brouillard, S Rehovsky, K Blake
CITY AUDITOR:	Tom Larson
CITY ATTORNEY:	Stephen L. Currie

Mayor Stenvold informed the Council he has two individuals he will talk to about filing the vacant position on the Housing Authority.

Knutson moved to accept Mayor Stenvold's recommendation that Tom Larson be the City Auditor. Byron seconded, upon roll call, all voted aye. Motion carried.

Knutson moved to accept Mayor Stenvold's recommendation that Steve Currie be the City Attorney. Anderson seconded, upon roll call, all voted aye. Motion carried.

Byron moved to accept the Canvas of Votes as received from the WC Auditor. Knutson seconded, upon roll call, all voted aye. Motion carried.

With no further business, the meeting adjourned at 7:55 PM.

Dan Stenvold, Mayor

ATTEST: _____
Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, SPECIAL COUNCIL MEETING,
WEDNESDAY, JUNE 30, 2010 AT 12:00 P.M.**

Mayor Stenvold called the meeting to order with the following present: Blake, Byron, Anderson, Business Manager Tom Larson, and Deputy Auditor Ann Berg.

Absent: Praska, Knutson, City Attorney Steve Currie and Public Works Director Dennis Larson

An APPLICATION FOR RETAIL LIQUOR LICENSE, along with a check for \$2,000 was received from Warren Denault, dba The Dug Out Bar, for the Council's approval. Anderson moved to approve the application. Blake seconded and upon roll call vote, all voted aye. Motion carried

An APPLICATION FOR RETAIL LIQUOR LICENSE, along with a check for \$1,800 was received from Charles Schmaltz, dba The Alexander House, for the Council's approval. Blake moved to approve the application. Byron seconded and upon roll call vote, all voted aye. Motion carried

With no further business, the meeting adjourned at 12:15 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, AUGUST 9, 2010 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, August 9, 2010 at 7:30 P.M.

Council President Byron called the meeting to order with the following present: Praska, Blake, Knutson, Lundquist, Anderson, City Attorney Steve Currie, Business Manager Tom Larson, Public Works Director Dennis Larson, and Deputy Auditor Ann Berg. Guests: Kirk Ham, Tracy Laaveg, Brad Brummond.

Knutson moved to approve the minutes of the June 14, 2010 Regular Council meeting as presented. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Blake moved to approve the minutes of the June 22, 2010 Re-organizational meeting as presented. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

Anderson moved to approve the minutes of the June 30, 2010 Special Council meeting as presented. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

Praska moved to approve the following bills for payment. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

26487	BC/BS of ND	1,591.34
88	Sheldon Ellefson	567.85
89	NDPERS	650.31
26490	Ann Berg	269.00
91	Brouillard's Steam Cleaning	100.00
92	Demester Cleaning	485.00
93	Diamond Vogel Paints	421.75
94	Galls, An Aramark Co	178.94
95	Discovery Benefits	90.71
96	Heartland Gas	117.50
97	Grand International Inn	189.00
98	Knife River Materials	163.20
99	Kringstad Ironworks, Inc	222.11
26500	Langdon Fire Equipment	155.00
01	Leon's Building Center	625.00
01	Lon's Hardware	161.38
02	Wendy Machart	24.36
03	MDU	85.35
04	ND ST Fire & Tornado	963.29
05	Newman Signs	820.22
06	North Star Coop	1,782.90
07	Northdale Oil, Inc	438.65
08	Polar Comm.	377.72
09	PR Airport Authority	98.67
26510	PR Community Club	133.50
11	PR Implement LLC	1,212.00
12	PR Park District	145.78
13	PR Public Library	151.07
14	Rainbow Auto Body	88.43
15	Glenn Rost	250.00
16	Sales Tax Fund	727.55
17	Samson Electric LTD	2,433.72
18	Sewer Dist #95-1	107.61
19	Special Funds	280.88
26520	WC Auditor	9,077.76
21	WC Press	11.39
22	Xerox	54.00
23	NDPERS	208.81
24	NDPERS	193.46
25	PR Airport Authority	898.04
26	PR Park District	2,394.78

27	PR Public Library	898.04
1311	Cody Boyle	107.35
1312	Jordan Eidenschink	26.78
1313	Anthony Hensel	107.35
	EFTPS (WH, SS, MED) 7-15-10	40.04
	EFTPS (WH, SS, MED) 7-15-10 MU	1,072.88
1314	Cody Boyle	494.60
1315	Jordan Eidenschink	416.63
1316	Sheldon Ellefson	379.03
1317	Anthony Hensel	258.98
1318	Shelley MacDonald	94.64
	EFTPS (WH, SS, MED) 7-30-10	427.79
	EFTPS (WH, SS, MED) 7-30-10 MU	659.26
A.W.	Municipal Utilities	4,444.26
A.W.	ND ST Tax Comm.	1,330.05

MUNICIPAL UTILITIES:

30011	BC/BS of ND	4,464.86
12	Cledith Carlson	567.85
13	First United Bank	7,337.50
14	NDPERS	2,029.01
15	Postmaster	10.00
16	June Almen	41.90
17	AmeriPride Linen	96.60
18	Border States Elec Sup	23,795.34
19	Butler Machinery Co	2,702.29
30020	Cardmember Services	701.49
21	Grand Forks Utility Billing	109.50
22	Consolidated Waste, LTD	14,372.00
23	Discovery Benefits	485.95
24	Discovery Benefits	27.50
25	Easy Way Electronics	4.00
26	Ethanol Products, LLC	1,356.10
27	Kim Frovarp	35.99
28	Hach Company	178.95
29	Karah Hanson	28.25
30030	Hawkins, Inc	2,493.85
31	Janice Pich	50.48
32	Jim's Super Valu	20.88
33	Lagoon Maintenance	1,736.77
34	Langdon Fire Equipment	39.00
35	Lindell's Mowing	480.00
36	Lon's Hdwr	46.41
37	MMUA	1,236.00
38	Municipal Utilities	1,616.58
39	ND One Call Inc	71.50

30040	ND ST Fire & Tornado	4,640.12
41	NDPERS	26.36
42	Nodak Electric Coop	3,452.81
43	North Star Coop	653.73
44	Northdale Oil, Inc	40.09
45	Polar Communications	142.23
46	PR Implement, LLC	44.10
47	Verizon Wireless	44.77
48	Water Bd Fd 05	4,830.00
49	Water Rev Bd Fd Phase II	3,450.00
30050	Water Sur Charge	5,000.00
51	Ye Olde Medicine Center	77.58
52	NDPERS	441.19
53	General Fund	5,353.77
54	NDPERS	456.54
55	Postmaster	253.23
5991-99	Salaries 7-15-10	10,208.56
	EFTPS (WH, SS, MED) 7-15-10	2,539.95
6000	Cody Boyle	346.33
6001	Jordan Eidenschink	296.62
6002	Anthony Hensel	383.39
	EFTPS (WH, SS, MED) 7-15-10	220.92
6003	Galen Bosh O.T.	62.18
6004	Roger A. Johnson O.T.	64.87
6005	Stefan Linstad O.T.	892.14
6006	Jeffrey Wilmer O.T.	116.62
	EFTPS (WH, SS, MED) 7-15-10 O.T.	318.22
6007-15	Salaries 7-30-10	10,208.56
	EFTPS (WH, SS, MED) 7-15-10	2,953.57
6016	Cody Boyle	28.63
6017	Jordan Eidenschink	87.04
6018	Sheldon Ellefson	50.64
6019	Anthony Hensel	85.88
	EFTPS (WH, SS, MED) 7-15-10	41.80
A.W.	ACH Charge	11.00
A.W.	NSF Check	270.00
A.W.	NMPA	90,650.64
A.W.	NSF Check	270.00

SPECIAL FUNDS:

3160	PR Public School	5,000.00
3161	Gordy Prachaska	800.00
3162	Receiver General of Canada	1000.00
3163	Lon's Hdwr	13.50
3164	North Star Coop	61.00
3165	Bank of ND	13,433.14

3166 '05 Sales Tax Rev Bd Fd 13,045.40

JULY 4 CELEBRATION FUND:

0001	Rentertainment	720.00
0002	The Treasure Trove	24.00
0003	Precocious Pyrotechnics, Inc.	2,557.75
0004	Rentertainment	740.00
0005	WC Press	100.00
0006	The Treasure Trove	6.42

Kirk Ham, Superintendent, Park River Schools, was present to request assistance from the City Council to rebuild and pave the road south of Park River School. The school will be paving the parking lot west of the school this summer and feel it would be a good time to do something with the street. Walsh County has committed \$25,000 toward the project as they use the road for access to County Shop #7 and the Fair buildings. The road is actually school property and not a dedicated city street. The estimate for the south portion of the project is \$90,000 - \$95,000. The school could carry the debt if the City would prefer to make annual payments. Knutson moved to send the Park River Public School's request to the Sales Tax Committee for consideration. Byron seconded and upon roll call vote, all voted aye. Motion carried.

Wallace Rygh, Mortenson & Rygh, PC, reviewed the City of Park River 2009 Audit Report with members of the Council. Rygh informed the Council that the City is in compliance with all State & Federal regulations and financial reporting practices. The Volunteer Fire Department was included in the audit due to a large grant they received. All of the Federal funds were accounted for; however, it was recommended that the Fire Department reconcile its financial report to all bank accounts so that the report accurately reflects all receipts and expenditures of the fund as well as reconciling the fund balance to the bank statements.

Byron moved to accept the City of Park River 2009 Audit Report. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Blake moved to approve the second reading to revise the mowing ordinance from five days once notified to three days. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Praska moved to grant the transfer of the American Legion's Liquor License on July 30, 2010 to the Legion Coliseum for the Thompson/Ness wedding reception and dance. Blake seconded and upon roll call vote, all present voted aye. Motion carried.

T. Larson updated the Council on the North Dakota Public Employees Retirement System (NDPERS). Larson presented each Council member with an informational article regarding the performance of the retirement funds. The funds have taken significant losses due to recent market trends. The NDPERS board is currently researching ways to bring the fund back to a 100% funded status. Ideas will be presented to the Legislative

Employee Benefits Committee and recommendations will be forwarded to the 2011 Legislature for consideration.

T. Larson updated the Council on the Northern Municipal Power Agency. At its recent annual meeting, NMPA received a preliminary report on wholesale power rates from Minnkota Power Cooperative. Mandated environmental upgrades, plant improvements, transmission improvements, lower than expected off system sales and the sluggish economy are all driving the cost of power upward. Significant rate increases are expected in March 2011 and again in March 2012, then slow down for a few years.

T. Larson updated the Council on the National Flood Insurance map revisions. Larson has spoken with all but two of the newly affected property owners and none appear to be interested in having their property surveyed to possibly remove it from the flood map.

Damien Dvorak would like to close the access to his business property off of Seventh Street. It was originally used as access to the sales barn property but is really a private driveway, not a city street. There appears to be an approach about 50' north of the driveway that may have once been considered the south access for the alley adjacent to Honey Avenue. Byron moved to allow Dvorak to close the driveway to his property and not open the approach located to the north. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

Byron spoke about the drain located between Lot 4 South Ridge Addition and Lot 1, Southview Addition. He has received requests to have the drain lined with concrete. This option is quite expensive. The cost to run a slotted culvert in the drain would be about \$2,000. Ownership of the property belongs to the City of Park River. D. Larson and the Street Committee members will meet and come up with a recommendation for the drain.

T. Larson recapped the July 4, 2010 celebration. Overall the responses have been positive. The 2 PM parade start time was well received but might not work when July 4th falls on a weekday and people have to return home. The new events were well received. Need to work on more for next year. There were some issues with cleanup, especially the morning of July 5th.

Mayor Stenvold appointed Robert "Bob" Lundquist, III to fill the unexpired two year term in Ward 2 left open following John Meagher's resignation from the Council. Byron moved to accept Mayor Stenvold's appointment of Robert "Bob" Lundquist to Ward 2. Blake seconded and upon roll call vote, all present voted aye. Motion carried.

S. Currie advised the Council that he had been approached by Ronnie Dahl regarding the property he owns between South Ridge Addition and South View Addition. It appears he owns a 20' wide strip of land that has been crossed by Code Avenue and also used for drainage. Byron moved to offer Dahl \$600.00 for the .64 acres of property in question. Blake seconded and upon roll call vote, all present voted aye. Motion carried.

Being no further business, the meeting adjourned at 9:06 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, SPECIAL COUNCIL MEETING,
TUESDAY, AUGUST 3, 2010 AT 5:00 P.M.**

The City of Park River held a special meeting of the Park River City Council on Tuesday, August 3, 2010 at 5:00 P.M.

Mayor Stenvold called the meeting to order with the following present: Praska, Blake, Knutson, Lundquist, Byron, Anderson, City Attorney Steve Currie, Business Manager Tom Larson, and Public Works Director Dennis Larson. Guest: Kirk Ham

The Park River Sales Tax Committee voted to approve \$20,000 from the Sales Tax Capital Improvement Fund toward the proposed street paving project south of Park River School. The payment would be \$4,000/year for 5 years. Mayor Stenvold commented that he had watched the traffic by the school recently and was surprised by how much of the traffic was City related. Especially by people using County Road 12B coming to town for business or to work. Others commented on the usage by the Fair, Hockey and Figure Skating Programs.

Kirk Ham reported that Walsh County would share in future maintenance at the same rate as their original contribution (approx. 25%). Ham would like the City to do the same (approx. 20%). Byron stated his reluctance to enter into a long term maintenance agreement on a street the city does not own.

Knutson feels the school is owned by the taxpayers. The school property looks great and the proposed project will improve upon the facility and be a welcome enhancement to the community. Praska was also concerned about the long term maintenance.

Knutson moved to approve the Sales Tax Committee's recommendation of \$4,000/year for five (5) years toward the street paving project south of Park River School beginning September 1, 2010. Praska seconded the motion. Upon roll call vote, all present voted aye. Motion carried.

Byron moved to postpone any decision on maintenance until a draft agreement is presented. Karl Blake seconded the motion. Upon roll call, all present voted aye. Motion carried.

The Sales Tax Committee also recommended that \$3,500 from the Economic Development Fund be used to purchase portable exercise matting to be used in the north portion of the Centennial Square building. Peppi Robideaux will be holding two exercise classes per week in the building beginning September 1, 2010. The matting may be funded by the wellness grant being administered by First Care Health Center instead. Byron moved to approve the \$3,500 for the exercise matting from the Sales Tax Economic Development Fund if not funded by the wellness grant. Blake seconded the motion. Upon roll call vote, all present voted aye. Motion carried.

The meeting adjourned at 5:20 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, AUGUST 9, 2010 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, August 9, 2010 at 7:30 P.M.

Council President Byron called the meeting to order with the following present: Praska, Blake, Knutson, Lundquist, Anderson, City Attorney S. Currie, Business Manager T. Larson, Public Works Director D. Larson, and Deputy Auditor A. Berg.
Absent: Stenvold. Guests: Kirk Ham, Tracy Laaveg, Brad Brummond.

Praska moved to approve the minutes of the July 12, 2010 Regular Council meeting as presented. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

Blake moved to approve the minutes of the August 3, 2010 Special meeting as presented. Lundquist seconded, and upon roll call vote, all voted aye. Motion carried.

Anderson moved to approve the following bills for payment. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

26528	BC/BS of ND	967.98
29	Sheldon Ellefson	567.85
26530	NDPERS	588.84

31	Credit Plan-Wayne's Variety	4.99
32	Demester Cleaning	335.00
33	Discovery Benefits	47.58
34	Grafton Equipment Co	420.00
35	Jim's Super Valu	116.71
36	Lon's Hardware	197.25
37	North Star Coop	1,428.80
38	Northdale Oil, Inc	496.01
39	Polar Comm.	388.08
26540	PR Implement, LLC	179.68
41	Quill Corp	177.13
42	Glenn Rost	250.00
43	Swartz Plb Heat & Cool	30.00
44	WC Auditor	9,532.98
45	WC Press	453.33
46	NDPERS	212.44
47	MDU	86.16
48	PR Airport Authority	18.69
49	PR Park District	27.81
26550	PR Public Library	29.79
51	Special Funds	55.73
52	NDPERS	162.37
1319	Cody Boyle	352.58
1320	Jordan Eidenschink	378.31
1321	Anthony Hensel	355.70
	EFTPS (WH, SS, MED) 8-15-10	239.37
	EFTPS (WH, SS, MED) 8-15-10 MU	966.61
1322	Sheldon Ellefson	303.87
1323	Shelley MacDonald	82.74
	EFTPS (WH, SS, MED) 8-31-10	75.72
	EFTPS (WH, SS, MED) 8-31-10 MU	590.27
A.W.	Municipal Utilities	4,028.30

MUNICIPAL UTILITIES:

30056	BC/BS of ND	5,088.22
57	Cledith Carlson	567.85
58	NDPERS	2,090.48
59	AmeriPride Linen	310.64
30060	Bank of ND	103,041.84
61	Border States Elec Sup	7,726.47
62	Galen Bosh	10.01
63	City of Fargo	28.00
64	Consolidated Waste, LTD	14,423.00
65	Discovery Benefits	529.08
66	Discovery Benefits	27.50
67	Kenny Dusek	100.00

68	Easy Way Electronics	4.00
69	Ethanol Products, LLC	823.84
30070	C. Marty Fear	44.75
71	Graymont Western Canada	4,424.92
72	Hawkins, Inc	3,100.56
73	Jim's Super Valu	26.35
74	Kasprick Upholstery	425.00
75	KXPO Radio	36.00
76	Lagoon Maintenance	1,957.26
77	Dennis Larson	25.58
78	Leon's Bld Ctr	64.88
79	Lindell's Mowing	960.00
30080	Lon's Hdwr	26.49
81	Municipal Utilities	1,146.60
82	NAPA Auto Parts	32.37
83	ND One Call Inc	54.60
84	NDPERS	26.36
85	Nodak Electric Coop	3,625.97
86	North Star Coop	614.13
87	Northdale Oil, Inc	63.31
88	Jon Nygard	66.39
89	PDG Sanitary Serv	618.00
30090	Polar Communications	1,412.57
91	Pristine Water Solutions	299.20
92	Quill Corp	279.78
93	RESCO	10,594.66
94	River Bend Industries	8,122.00
95	Joel Rovang	48.26
96	Samson Elec	1,204.38
97	T&R Electric	3,768.00
98	Water Bd Fd 05	4,830.00
99	Water Rev Bd Fd Phase II	3,450.00
30100	Water Sur Charge	5,000.00
01	WC Press	354.30
02	Ye Olde Medicine Center	14.28
03	NDPERS	437.56
04	Verizon Wireless	44.95
05	General Fund	4,028.30
06	NDPERS	487.63
07	Postmaster	215.85
6020-28	Salaries 8-15-10	10,208.56
	EFTPS (WH, SS, MED) 8-15-10	2,646.22
6029	Galen Bosh O.T.	23.31
6030	Stefan Linstad O.T.	461.13
	EFTPS (WH, SS, MED) 8-15-10 O.T.	149.50
6031-39	Salaries 8-31-10	10,426.92

EFTPS (WH, SS, MED) 8-31-10	3,059.18
A.W. ACH Charge	11.15
A.W. NMPA	96,663.02

SPECIAL FUNDS:

3167 KXPO	36.00
3168 First United Bank	10,825.00
3169 '05 Sales Tax Rev Bd Fd	12,184.88

JULY 4 CELEBRATION FUND:

0007 Samson Elec, LTD	71.62
0008 PDQ Sanitary Serv, Inc	618.00

WATER IMPROVEMENT DIST #95-1:

1052 Bank of ND	16,612.50
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Kirk Ham, Superintendent, Park River School District, was present to request from the City Council a shared maintenance agreement for the road south of Park River School. Ham's proposal would split the maintenance three ways; PR School 55%, Walsh County 25%, and City of Park River 20 %. The road is actually school property and not a dedicated city street. Ham reported that the county has verbally accepted the agreement. Byron questioned the legality of entering into this type of agreement and feels the City should not obligate itself to do so, however, felt the City would be willing to help when necessary. School board members Tracy Laaveg and Brad Brummund would like to see some help with the maintenance as a lot of businesses in the city benefit with events being held at the school, hockey arena, and county buildings. Ham added that the assistance could be in the form of in-kind labor and/or equipment rather than monetary. Several Council members feel that the City's contribution toward improving the road is adequate involvement at this time given the fact that so many city streets require attention. Praska moved to table a decision on the agreement until next month. Anderson seconded, and upon roll call vote, Praska, Blake, Lundquist, Anderson voted aye and Knutson voted nay. Motion carried.

Currie spoke on the possibility of using the west ball park property for a new housing development. The Park Board is in favor of selling the land and would use the money to possibly develop a new recreational area elsewhere. A Tax Increment Financing District (TIF) could be designated to provide the funding necessary for infrastructure development of the proposed new housing area. The long term benefit of this type of project is the school, county and city would receive the taxes from the development once the TIF is paid off. The property is currently not taxed as park property. To qualify as a TIF project, the area needs to be declared blighted. Blake moved to adopt the following resolution: The Park River City Council declares Lots 7 – 26, Birder's Second Addition to the City of Park River, North Dakota as a blighted area. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to grant the transfer of the American Legion's Liquor License to the City Hall for the Watt/Schumann wedding reception and dance on September 10, 2010. Lundquist seconded and upon roll call vote, all present voted aye. Motion carried.

T. Larson, City Assessor read a request from Woodrow W. Moffett for property tax abatement for his property located at 209 Wadge Ave. N. Moffett qualifies for a 100% disability credit under the Homestead Credit program for the 2008 & 2009 tax years. Knutson moved to approve Moffett's request for the 2008 & 2009 property tax abatement. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

The Council designated Tuesday, October 5, 2010 as Fall Clean-up Day. Public Works Director D. Larson requests that residential utility customers wishing to be placed on the pick-up schedule to call the Water Plant no later than 4:00 PM, Monday, October 4, 2010.

Byron informed the Council he had no new information on the drain located between Lot 4, South Ridge Addition and Lot 1, Southview Addition. The matter was tabled until next month.

Kerry Schmitz, President of the Park River Park District, appeared and informed the Council they held the public meeting on the sale of the lot in the southwest corner of the intersection at Park Ave S and 3rd St W. There was no opposition and Schmitz is asking the Council's advice on if the City or the Park Board should be putting the property up for sale. S. Currie recommended the City of Park River would list the property for sale.

Being no further business, the meeting adjourned at 8:59 PM.

Dwight Byron, Council President

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, SEPTEMBER 13, 2010 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, September 13, 2010 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Praska, Blake, Knutson, Lundquist, Anderson, Business Manager T. Larson, and Deputy Auditor A. Berg. Absent: Councilman Byron and City Attorney S. Currie. Public Works Director D. Larson arrived at 8:15 pm.

Knutson moved to approve the minutes of the August 9, 2010 Regular Council meeting as presented. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Blake moved to approve the following bills for payment. Lundquist seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

26553	BC/BS of ND	1,451.41
54	Sheldon Ellefson	567.85
55	NDPERS	551.31
56	Credit Plan-Wayne's Variety	5.47
57	Dacotah Paper Co	43.54
58	Discovery Benefits	48.53
59	Grafton Equipment Co	491.19
26560	Jim's Super Valu	7.78
61	Leon's Bld Ctr	400.61
62	Lon's Hardware	174.47
63	MDU	99.58
64	Newman Signs	200.41
65	North Star Coop	774.29
66	Northdale Oil, Inc	598.10
67	Polar Comm.	387.92
68	PR Airport Authority	24.41
69	PR Implement, LLC	17.63
26570	PR Park District	43.73
71	PR Public Library	31.55
72	Glenn Rost	250.00
73	Sales Tax Fund	2,021.17
74	Samson Electric	693.47
75	Special Funds	54.88
76	St. Improvement Dist #7	702.06
77	Stanley Novak	90.00
78	Team Laboratory Chem	1,678.00
79	WC Auditor	9,391.82
26580	WC Press	273.24
81	NDPERS	190.91
82	NDPERS	194.31
EFTPS (WH, SS, MED 9-15-10 MU		622.03
1324	Sheldon Ellefson	240.56
1325	Shelley MacDonald	7.85
EFTPS (WH, SS, MED) 9-30-10		63.26

EFTPS (WH, SS, MED) 9-30-10 MU	670.75
A.W. Municipal Utilities	3,030.88

MUNICIPAL UTILITIES:

30108	BC/BS of ND	4,604.79
09	Cledith Carlson	567.85
30110	NDPERS	2,128.01
11	ACS Construction	20,041.50
12	ADAPCO, Inc	2,380.30
13	Advanced Engineering	327.00
14	Airborne Custom Spraying	5,700.00
15	AmeriPride Linen	100.11
16	Banyon Data Systems, Inc	770.00
17	Border States Elec Sup	5,124.86
18	Zach Chyle	16.60
19	City of Fargo	28.00
30120	Consolidated Waste, LTD	14,505.95
21	Discovery Benefits	528.13
22	Discovery Benefits	27.50
23	Easy Way Electronics	4.00
24	Ethanol Products, LLC	695.97
25	Ferguson Waterworks	358.36
26	Hawkins, Inc	1,878.78
27	Killoran Trucking	9,040.50
28	Lagoon Maintenance	1,766.72
29	Leon's Bld Ctr	41.88
30130	Lindell's Mowing	480.00
31	Lon's Hdwr	50.16
32	Municipal Utilities	979.81
33	ND Dept of Health/Lab	2,575.30
34	ND One Call Inc	67.60
35	NDPERS	26.36
36	Nodak Electric Coop	3,476.11
37	North Star Coop	825.72
38	Polar Communications	139.58
39	Pristine Water Solutions	457.78
30140	RESCO	8,829.80
41	Samson Elec	16,087.50
42	Sensus Metering Sys	1,320.00
43	Jay & Sarah Thompson	120.04
44	Verizon Wireless	43.55
45	Vessco, Inc	68.85
46	Delores Walker	7.55
47	Water Bd Fd 05	4,830.00
48	Water Imp Dist #95-1	12,000.00
49	Water Rev Bd Fd Phase II	3,450.00

30150	Water Sur Charge	5,000.00
51	NDPERS	459.09
52	General Fund	3,030.88
53	NDPERS	455.69
54	Postmaster	217.32
6040-48	Salaries 9-15-10	10,215.27
	EFTPS (WH, SS, MED) 9-15-10	2,984.27
6049	Galen Bosh O.T.	207.94
6050	Roger A. Johnson O.T.	162.17
6051	Stefan Linstad O.T.	384.13
6052	Jeffrey Wilmer O.T.	77.74
	EFTPS (WH, SS, MED) 9-15-10 O.T.	206.82
6053-61	Salaries 9-30-10	10,208.56
	EFTPS (WH, SS, MED) 9-30-10	2,942.08
A.W.	ACH Charge	11.25
A.W.	NMPA	99,071.34

SPECIAL FUNDS:

3170	PR School District	4,000.00
3171	The Ultimate Gym	3,658.00
3172	The Ultimate Gym	299.99
3173	WC Fair Association	25.00
3174	KXPO Radio	35.00
3175	Ellingson Construction	930.00
3176	PR Park Board	9,000.00
3177	PR Development Corp	7,500.00
3178	'05 Sales Tax Rev Bd Fd	15,932.98

Knutson moved to accept the Pledge of Securities from First United Bank dated 8-31-2010. Anderson seconded and upon roll call vote, all present voted aye. Motion carried.

The maintenance agreement for the road south of the Park River School, tabled from the previous meeting, was further discussed. Knutson feels the City should accept the agreement as all three parties would have to agree to pay for whatever maintenance is performed. Lundquist reported that people who spoke with him were in favor of the City being part of the maintenance agreement. Other members feel that the City's contribution to improving the road is appropriate involvement at this time. Knutson moved that the City of Park River enter into the Street Maintenance agreement with the Park River School District and Walsh County. Lundquist seconded and upon roll call vote, Knutson and Lundquist voted aye. Praska, Blake and Anderson voted nay. Motion defeated.

T. Larson updated the Council on the offer to Ronnie Dahl for the property he owns between South Ridge Addition and South View Addition. Dahl was offered \$600 for the property. Dahl's counter offer is \$5,000. Lundquist moved to table the matter until next month. Blake seconded, and upon roll call, all voted aye. Motion carried.

Praska moved to accept the Sales Tax Committees recommendations to approve \$9,000.00 from the Sales Tax Capital Improvement Fund to the PR Park District to assist with pool expenses from this past summer and get a start on some repairs for next year, including a leak in the “big” pool. Anderson seconded, and upon roll call, all voted aye. Motion carried.

Blake moved to accept the Sales Tax Committees recommendation to contribute \$7,500 to the Park River Development Corporation for its part in reviewing, promoting, and assisting in economic development projects. Lundquist seconded, and upon roll call, all voted aye. Motion carried.

Knutson moved to accept the Sales Tax Committees recommendation to pay off the balance of \$83,500. on the Industrial Park loan from the Sales Tax Economic Development Fund. Blake seconded, and upon roll call, all voted aye. Motion carried.

T. Larson informed the Council that the Walsh County Half Mill Self Help Program is available and the City should apply for a project. The awards are typically around \$500. The Council decided to apply and use the money for improvements made by the PR Park District. Praska moved same. Lundquist seconded, and upon roll call, all voted aye. Motion carried.

Blake moved to approve a request for Park River Municipal Utilities to sponsor a \$25 plaque for the Walsh County Fair. Anderson seconded, and upon roll call, all voted aye. Motion carried.

The Preliminary Budget of the City of Park River, for the calendar year beginning January 1, 2011 and ending December 31, 2011, was reviewed by the City Council. The following is a statement of the proposed expenditures:

GENERAL FUND		\$401,250.00
SPECIAL FUNDS:		
Advertising	2,500.00	
Airport	1,232,400.00	
Band	3,000.00	
Library	10,700.00	
Recreation	6,800.00	
Spec. Assm't.	600.00	
Insurance Reserve	8,000.00	
Social Security	10,000.00	
Forestry	4,000.00	
Equip. Replacement	38,000.00	
Sales Tax	249,750.00	
Special Highway	70,000.00	
		1,635,750.00

DEBT SERVICE FUND:

Southveiw Addition TIF

10,825.00

TOTAL EXPENDITURES:

\$2,047,825.00

Blake moved to approve the Preliminary Budget for the year ending December 31, 2011. Anderson seconded, and upon roll call, all voted aye. Motion carried.

Blake moved to grant the transfer of the American Legion's Liquor License to the City Hall for the Jarolimek/Rash wedding reception and dance on September 18, 2010. Praska seconded and upon roll call vote, all present voted aye. Motion carried.

Jill Mullen, manager of the Legion Bar requested that the street in front of the bar be blocked off for the fundraiser "Pop to Pisek" walk/run the morning of Saturday, September 18. The Park River fire chief has given his approval. Lundquist moved to grant the request. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Mosquito spraying costs were discussed. Knutson moved to extend the \$4.00 spraying charge through the month of September to offset expenses incurred for extra aerial application and fogging. Praska seconded, and upon roll call, all voted aye. Motion carried.

Being no further business, the meeting adjourned at 8:37 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, SPECIAL COUNCIL MEETING,
MONDAY, OCTOBER 4, 2010 AT 7:30 P.M.**

The City of Park River held a special meeting of the Park River City Council on Monday, October 4, 2010 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Knutson, Byron, Anderson, Public Works Director Dennis Larson, Business Manager Tom Larson, and

Deputy Auditor Ann Berg. Absent: Praska, Blake, Lundquist and City Attorney Steve Currie

The Final Budget of the City of Park River, for the calendar year beginning January 1, 2011 and ending December 31, 2011, was reviewed by the City Council. The following is a statement of the proposed expenditures:

GENERAL FUND		\$401,250.00
SPECIAL FUNDS:		
Advertising	2,500.00	
Airport	1,232,400.00	
Band	3,000.00	
Library	10,700.00	
Recreation	6,800.00	
Spec. Assm't.	600.00	
Insurance Reserve	8,000.00	
Social Security	10,000.00	
Forestry	4,000.00	
Equip. Replacement	38,000.00	
Sales Tax	249,750.00	
Special Highway	70,000.00	
		1,635,750.00
DEBT SERVICE FUND:		
Southveiw Addition TIF		<u>10,825.00</u>
TOTAL EXPENDITURES:		<u>\$2,047,825.00</u>

Knutson moved to approve the Final Budget for the year ending December 31, 2011 and levy a tax in the amount of \$153,400.00 upon the taxable property in the City for the calendar year ended December 31, 2011. Byron seconded, and upon roll call, all voted aye. Motion carried.

With no further business, the meeting adjourned at 7:45 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, OCTOBER 11, 2010 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, October 11, 2010 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Praska, Blake, Knutson, Lundquist, Byron, Anderson, City Attorney S. Currie, Business Manager T. Larson, and Deputy Auditor A. Berg. Absent: Public Works Director D. Larson.

Praska moved to approve the minutes of the September 13, 2010 Regular Council meeting as presented. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the minutes of the October 4, 2010 Special Council meeting as presented. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

Anderson moved to approve the following bills for payment. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

26583	BC/BS of ND	540.65
84	Sheldon Ellefson	685.95
85	NDPERS	434.89
86	AlphaTron, LLC	74.00
87	Ann Berg	360.35
88	Discovery Benefits	57.74
89	Jim's Super Valu	14.81
26590	Tom Larson	13.00
91	Leon's Bld Ctr	255.27
92	Lon's Hardware	81.87
93	North Star Coop	516.39
94	Polar Comm.	370.10
95	PR Implement, LLC	19.82
96	Ramkota Hotel	756.00
97	Glenn Rost	250.00
98	Sanitation Products	27.20
99	Dan Stenvold	250.00
26600	Wayne's Heating & Cooling	91.00
01	WC Auditor	9,427.37
02	WC Press	230.46
03	Xerox Corporation	57.00
04	MDU	92.48
05	NDPERS	209.24
06	PR Airport Authority	66.41
07	PR Park District	108.52

08	PR Public Library	96.08
09	Special Funds	170.19
26610	NDPERS	200.78
11	NDPERS	634.15
12	PR Airport Authority	1,000.34
13	PR Park District	2,667.56
14	Void	Void
15	PR Public Library	1,000.34
EFTPS (WH, SS, MED) 10-15-10 MU		1,012.19
1326	Shelley MacDonald	111.29
1327	Sheldon Ellefson	107.62
EFTPS (WH, SS, MED) 10-31-10		17.84
EFTPS (WH, SS, MED) 10-31-10		30.08
EFTPS (WH, SS, MED) 10-31-10 MU		817.93
A.W.	Municipal Utilities	4,815.99
A.W.	ND ST Tax Commissioner	1,312.40

MUNICIPAL UTILITIES:

30155	BC/BS of ND	5,515.55
56	Cledith Carlson	685.95
57	NDPERS	2,238.59
58	ACS Construction	11,125.50
59	AmeriPride Linen	204.34
30160	Border States Elec Sup	4,972.21
61	City of Fargo	56.00
62	Grand Forks utility Billing	129.50
63	Consolidated Waste, LTD	14,552.05
64	Credit Plan-Choice Fin	17.98
65	Discovery Benefits	518.92
66	Discovery Benefits	27.50
67	Easy Way Electronics	4.00
68	Ethanol Products, LLC	825.12
69	General Fund	51,010.95
30170	Graymont Western Canada	5,013.24
71	Gordon Hall	28.39
72	Hawkins, Inc	2,538.29
73	Lagoon Maintenance	1,858.47
74	Leon's Bld Ctr	38.61
75	Lon's Hdwr	60.44
76	MMUA	1,329.75
77	Municipal Utilities	991.29
78	ND One Call Inc	50.70
79	Nodak Electric Coop	3,316.87
30180	North Star Coop	520.15
81	Northdale Oil, Inc	156.93
82	Polar Communications	144.33

83	Vessco, Inc	124.01
84	Water Bd Fd 05	4,830.00
85	Water Imp Dist #95-1	1,500.00
86	Water Rev Bd Fd Phase II	3,450.00
87	Water Sur Charge	5,000.00
88	WC Press	78.40
89	Ye Olde Medicine Center	17.26
30190	Stacey Manor	125.00
91	NDPERS	440.76
92	NDPERS	26.36
93	Verizon Wireless	43.67
94	Delaine Peoples	100.00
95	Aiden Rost	75.00
96	Chris Schulz	50.00
97	General Fund	4,815.99
98	NDPERS	449.22
99	NDPERS	2,040.00
30200	Postmaster	214.62
6062-70	Salaries 10-15-10	10,208.56
EFTPS (WH, SS, MED) 10-15-10		2,600.64
6071	Galen Bosh O.T.	29.15
6072	Roger A. Johnson O.T.	270.30
6073	Stefan Linstad O.T.	30.64
EFTPS (WH, SS, MED) 10-15-10 O.T.		82.70
6074-82	Salaries 10-31-10	10,165.57
EFTPS (WH, SS, MED) 10-31-10		2,781.02
A.W.	ACH Charge	11.05
A.W.	NMPA	91,919.51

SPECIAL FUNDS:

3179	Lon's Hdwr	79.98
3180	Sundog Glass Design	50.00
3181	WC Press	15.18
3182	'05 Sales Tax Rev Bd Fd	11,566.32
3183	Kinetic Leasing	85,568.48

HOSPITAL BUILDING FUND:

1035	US Bank	25,000.00
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Byron informed the Council he had no new information on the drain located between Lot 4, South Ridge Addition, and Lot 1, Southview Addition. The matter was tabled until next month.

Blake moved to approve the following certification:

CERTIFICATE

The undersigned, as duly qualified and acting officers of the City of Park River, North Dakota (the "City") do hereby certify as follows in connection with the Power Sales Agreement dated March 1, 1981 by and between the City and Northern Municipal Power Agency (the "Agreement"):

1. The Resolution authorizing the execution and delivery of the Agreement, which was duly adopted at a regular meeting of the City Council, held after notice thereof had been duly given and at which meeting a quorum was present and acting throughout, on March 16, 1981 and a record of which was subsequently published in accordance with law, remains in full force and effect and has not been repealed, rescinded, revoked or modified as of the date hereof.

2. The Agreement was executed and attested by the, duly qualified incumbent Mayor and Clerk of the City, as of the date of such execution.

3. The Agreement has not been amended or modified and remains in full force and effect as of the date hereof, and constitutes a valid and binding agreement of the City enforceable in accordance with its terms.

4. All of the representations and warranties of the City made and contained in the Agreement are true and correct as of the **date hereof**.

5. **No litigation** or proceeding is pending or, to the knowledge of the undersigned, threatened, in any court or administrative body, nor is there any basis therefor, contesting or which would contest (i) the authorization, validity or enforceability of the Agreement; or (ii) the right of the City to act in the manner provided in the Agreement; or which would attempt to limit, enjoin or otherwise restrict or prevent the City from performing under the Agreement as therein contemplated.

WITNESS our signature this 20th day of October, 2010.

CITY OF PARK RIVER, NORTH DAKOTA

By: Dan Stenvold

Mayor

By: Tom Larson
Clerk Treasurer

Anderson seconded, and upon roll call, all voted aye. Motion carried.

Mayor Stenvold appointed Dennis Larson as the representative for the North Dakota Association of Municipal Power Systems (NDAMPS) and Tom Larson as the alternate. Knutson moved to approve the appointment and Praska seconded. Upon roll call, all voted aye. Motion carried.

Praska moved that the Municipal Utilities Department sponsor the Biggest Pumpkin contest at the Walsh County Fair and award the following prizes; 1st place - \$100.00, 2nd place - \$75.00 and 3rd place \$50.00. Knutson seconded, and upon roll call, all voted aye. Motion carried.

On Monday, October 11, Mayor D Stenvold, D Larson, and T Larson met with a representative from Mayo Construction regarding proposed road repair work by the railroad crossing on State Highway 17. Mayo Construction would start the asphalt 50' from the west side of the railroad track and make three passes each 45'LX 35'W wide to smooth out the area where tracks were removed. Mayo Construction quoted \$2,500 for the repair work. Byron moved to accept Mayo Construction's quote of \$2,500 for the repair work. Lundquist seconded, and upon roll call, all voted aye. Motion carried.

T. Larson updated the Council on the offer to Ronnie Dahl for the property he owns between South Ridge Addition and South View Addition. The City offered Dahl \$600 for the property. Dahl's counter offer is \$5,000. Byron moved to counter offer Dahl \$3,000 for the property. Blake seconded, and upon roll call, all voted aye. Motion carried.

Being no further business, the meeting adjourned at 8:04 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, NOVEMBER 8, 2010 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, November 8, 2010 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Praska, Knutson, Lundquist, Byron, Anderson, City Attorney S. Currie, Business Manager T. Larson, and Deputy Auditor A. Berg. Absent: Blake and D. Larson.

Byron moved to approve the minutes of the October 11, 2010 Regular Council meeting as presented. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the following bills for payment. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

26616	BC/BS of ND	1,512.49
17	Sheldon Ellefson	685.95
18	Banyon Data Systems	192.50
19	Discovery Benefits	60.45
26620	Farmers Union Serv Assoc	105.00
21	Hanson's Auto & Imp	2.78
22	Jim's Super Valu	9.99
23	JP Cooke Co	42.61
24	Lon's Hdwr	40.19
25	MDU	127.00
26	Michael Kilmer Const Inc	1,890.00
27	ND DOT	11.50
28	NDLC	802.50
29	Newman Signs	62.30
26630	North Star Coop	799.82
31	Northdale Oil Inc	398.04
32	Office of the St Auditor	165.00
33	Polar Comm.	360.02
34	PR Implement, LLC	183.12
35	Quill Corp	186.10
36	Glenn Rost	563.00
37	Samson Elec	1,062.64
38	Sanitation Products	404.80
39	Mortenson & Rygh	2,032.75
26640	WC Press	211.83
41	Xerox	334.00
42	PR Fire Dept	5,000.00
43	NDPERS	200.14
44	PR Airport Authority	95.99

45	PR Park District	139.07
46	PR Public Library	146.35
47	Sales Tax Fund	1,898.69
48	Special Funds	267.71
49	Stanley Novak	120.00
26650	WC Auditor	9,154.26
51	Void	0.00
52	NDPERS	239.22
EFTPS (WH, SS, MED 11-15-10 MU		753.07
1328	Shelley MacDonald	550.09
1329	Sheldon Ellefson	35.19
EFTPS (WH, SS, MED) 11-30-10		112.81
EFTPS (WH, SS, MED) 11-30-10 MU		1,305.82
A.W.	Municipal Utilities	5,516.31

MUNICIPAL UTILITIES:

30201	BC/BS of ND	4,543.71
02	Cledith Carlson	685.95
03	Acme Tools	196.92
04	AmeriPride Linen	102.17
05	Banyon Data Systems	577.50
06	Border States Elec Sup	4,476.88
07	Cardmember Serv	466.96
08	Consolidated Waste, LTD	14,928.05
09	Discovery Benefits	516.21
30210	Discovery Benefits	27.50
11	Easy Way Electronics	4.00
12	Ferguson Waterworks	403.04
13	Filter Care of Grafton	68.86
14	Hawkins, Inc	1,807.67
15	Matt Hell	100.00
16	Jim's Super Valu	24.84
17	Kringstad Ironworks	4,528.97
18	Lagoon Maintenance	1,650.75
19	Lon's Hdwr	84.90
30220	Michael Kilmer Const	1,237.50
21	Municipal Utilities	1,461.15
22	NAPA Auto Parts	10.17
23	ND One Call Inc	27.30
24	NDWPCC	140.00
25	Nodak Electric Coop	3,662.55
26	North Star Coop	531.46
27	Northdale Oil, Inc	55.99
28	Polar Communications	176.10
29	PR Imp	26.18
30230	Quill Corp	78.98

31	Samson Elec	55.00
32	Noel Tufte	31.17
33	Vessco, Inc	319.52
34	Mortenson & Rygh	2,032.75
35	Water Bd Fd 05	4,830.00
36	Water Imp Dist #95-1	1,500.00
37	Water Rev Bd Fd Phase II	3,450.00
38	Water Sur Charge	5,000.00
39	Wayne's Variety	5.97
30240	Ye Olde Medicine Center	64.75
41	NDPERS	449.86
42	PR School Dist	200.00
43	Verizon Wireless	43.69
44	General Fund	5,516.31
45	NDPERS	410.78
46	Postmaster	256.66
6083-91	Salaries 11-15-10	10,357.65
EFTPS (WH, SS, MED)	11-15-10	2,890.71
6092	Roger A. Johnson O.T.	194.661
6093	Stefan Linstad O.T.	41.61
EFTPS (WH, SS, MED)	11-15-10 O.T.	67.16
6094-6102	Salaries 11-30-10	10,234.57
EFTPS (WH, SS, MED)	11-30-10	2,297.63
A.W.	ACH Charge	10.90
A.W.	NMPA	90,304.16

SPECIAL FUNDS:

3184	ND Public Finance Auth	6,425.00
3185	Bank of ND	2,453.13
3186	KXPO Radio	35.00
3187	Grafton Floral Inc	152.00
3188	Cardmember Services	42.88
3189	'05 Sales Tax Rev Bd Fd	10,357.86

Byron informed the Council he had no new information on the drain located between Lot 4, South Ridge Addition, and Lot 1, Southview Addition. The matter was tabled until new information becomes available.

T. Larson informed the Council there is a party interested in buying the lot located north of the coulee and south of the existing park lot located in the southwest corner of the intersection at Park Ave S and 3rd St W. The legal description is a 96'x 150' tract in Lot 7, Harvey's Addition, Park River, North Dakota. Sixteen feet on the eastside of the 150' will be kept to straighten out Hill Ave S. Byron moved to put the lot up for sale on bids with a minimum bid of \$5000. Praska seconded, and upon roll call, all voted aye. Motion carried.

Business Manager T. Larson reported on the Sales Tax Committee meeting. The Sales Tax Committee approved, upon recommendation of the PR Community Development Corporation, a request for a Flex PACE interest buy-down loan for Sundog Glass Design through the Bank of ND. Sundog Glass Design owner Jason Lindell is in the process of purchasing the former Bibliokatz building located at 404 Briggs Ave S and is planning to relocate his business to this address. Lundquist moved to approve the committee's recommendation for the interest buy-down from the Sales Tax Economic Development Fund for Sundog Glass Design in the amount of \$2,453.13 and to forgive \$1,000 of the loan for every three years the business is located in the building at 404 Briggs Ave S until the \$2,453.13 loan is fully paid as recommended by the Sales Tax Committee. Byron seconded, and upon roll call, all voted aye. Motion carried.

The City of Park River's electric power supplier Northern Municipal Power Agency, and its operating agent Minnkota Power Cooperative has informed the City that the wholesale electric rates will be increasing five percent effective December 20, 2010. NMPA also informed the City the wholesale electric rates will be increasing an additional 15 to 16 percent effective March 20, 2011. Knutson moved to approve the first reading to amend the ordinance to increase all retail rate components five percent effective with the December 2010 billing. Lundquist seconded and upon roll call vote, all voted aye. Motion carried.

Minnkota Power Cooperative announced they will continue to charge the special surcharge of 1/2 cent per kWh for an additional one year period effective thru December 2011. This would cost a 750 kWh user \$3.75/month. Anderson moved to approve the extension of the special surcharge of 1/2 cent per kWh thru December 2011. Byron seconded and upon roll call vote, all voted aye.

A draft of the Strategic Plan being developed as part of the City's Renaissance Zone application was provided to the Council members for their information.

Praska moved to transfer the Alibi Bar Liquor License to the City Hall for the First Care Health Center Harvest Fest on 11/19/2010. Knutson seconded, and upon roll call vote, all voted aye. Motion carried.

T. Larson was appointed by Mayor Stenvold to serve on the Northern Municipal Power Agency board and D. Larson on the Advisory board. Larson informed the Council that they receive per diem, plus mileage from NMPA for each meeting they attend.

Being no further business, the meeting adjourned at 8:26 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, DECEMBER 13, 2010 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, December 13, 2010 at 7:30 P.M.

City Council President Dwight Byron called the meeting to order with the following present: Praska, Blake, Knutson, Anderson, City Attorney S. Currie, Public Works Director Dennis Larson, Business Manager T. Larson, and Deputy Auditor A. Berg. Absent: Mayor Stenvold & Councilmen Lundquist.

Praska moved to approve the minutes of the November 8, 2010 Regular Council meeting as presented. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Blake moved to approve the following bills for payment. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

26653	BC/BS of ND	1,274.42
54	Sheldon Ellefson	685.95
55	NDPERS	713.41
56	Ann Berg	56.87
57	Dale's Small Eng.	355.00
58	DFD Express	1,452.00
59	Discovery Benefits	128.94
26660	Eastside Garage	2,648.43
61	Farmers Union Serv Assoc	145.00
62	General Funded Deprec.	20,000.00
63	Jim's Super Valu	252.64
64	Kringstad Ironworks	192.50
65	Lannes Peterson	4,285.00
66	Lon's Hdwr	22.82
67	Mayo Const.	673.20
68	MDU	456.72
69	Michael Todd & Co Inc	2,037.74
26670	North Star Coop	2,119.72
71	Northdale Oil Inc	1,377.33
72	Polar Comm.	442.12
73	PR Airport Auth.	45.75
74	PR Implement, LLC	4,530.75

75	PR Park Dist	72.25
76	PR Public Library	67.96
77	PR Veterinary Clinic	180.00
78	Quill Corp	99.99
79	Rainbow Auto Body	78.23
26680	Glenn Rost	273.67
81	Samson Elec	167.52
82	Special Funds	117.59
83	WC Auditor	9,213.46
84	WC Hwy Dept	212.00
85	WC Press	181.47
86	NDPERS	200.56
87	NDPERS	205.21
1330	Cledith Carlson	214.55
EFTPS (WH, SS, MED) 12-15-10		35.54
1331	Galen Bosh OT	71.89
1332	Roger A Johnson OT	64.87
1333	Stefan Linstad OT	151.25
1334	Jeffrey Wilmer OT	68.02
EFTPS (WH, SS, MED) 12-15-10 OT		127.82
EFTPS (WH, SS, MED 12-15-10 MU		823.63
1335	Robert Kubat Christmas Bonus	50.00
1336	Shelley MacDonald Christmas Bonus	50.00
EFTPS (WH, SS, MED) 12-15-10 Bonus		16.60
1337	Cledith Carlson	169.28
1338	Sheldon Ellefson	284.88
1339	Shelley MacDonald	139.75
EFTPS (WH, SS, MED 12-30-10		110.06
EFTPS (WH, SS, MED 12-21-10 Unused Vac		297.07
EFTPS (WH, SS, MED 12-30-10 MU		1,145.12
EFTPS (WH, SS, MED 12-30-10 Unused Vac		56.58
A.W. Municipal Utilities		6,337.79

MUNICIPAL UTILITIES:

30247	Void	0.00
48	Cledith Carlson	685.95
49	NDPERS	1,960.46
30250	BC/BS of ND	4,781.78
51	Advanced Engineering	7,544.20
52	AmeriPride Linen	113.37
53	Border States Elec Sup	59,830.41
54	City of Fargo	28.00
55	Grand Forks Utility Billing	251.50
56	Consolidated Waste, LTD	14,351.60
57	Discovery Benefits	447.72
58	Discovery Benefits	27.50

59	Easy Way Electronics	4.00
30260	Ethanol Prod LLC	1,631.57
61	Funded Depreciation	20,000.00
62	Hach Co	230.20
63	Hawkins, Inc	2,007.45
64	Jim's Super Valu	202.49
65	Lagoon Maintenance	1,610.67
66	Leon's Bld Ctr	2,242.26
67	Lon's Hdwr	23.08
68	Morgan Printing	38.00
69	Municipal Utilities	1,046.64
30270	NALCO Co	236.50
71	ND One Call Inc	14.30
72	ND Rural Water Sys	125.00
73	Nodak Electric Coop	3,950.07
74	North Star Coop	375.78
75	Northdale Oil, Inc	139.81
76	Polar Communications	162.84
77	PR Imp	16.87
78	Samson Elec	147.34
79	Tracy Simpa	100.00
30280	Verizon Wireless	43.47
81	Vessco Inc	119.96
82	Water Bd Fd 05	4,830.00
83	Water Imp Dist #95-1	1,500.00
84	Water Rev Bd Fd Phase II	3,450.00
85	Water Sur Charge	5,000.00
86	WC Press	15.00
87	NDPERS	449.44
88	NDPERS	26.36
89	General Fund	6,337.79
30290	NDPERS	444.79
91	Postmaster	257.40
92	General Fund	20,000.00
6103-11	Salaries 12-15-10	10,263.83
	EFTPS (WH, SS, MED) 12-15-10	2,798.34
6112	Stefan Linstad OT	125.67
	EFTPS (WH, SS, MED) 12-15-10 O.T.	48.82
6113-20	Christmas Bonus 12-15-10	800.00
	EFTPS (WH, SS, MED) Bonus 12-15-10	132.48
6121	Galen Bosh 2010 Unused Vac	68.65
6122	Roger A Johnson Unused Vac	1,058.42
6123	Dennis Larson Unused Vac	2,278.45
6124	Stefan Linstad Unused Vac	904.10
6125	Jeffrey Wilmer Unused Vac	317.45
	EFTPS (WH, SS, MED) 12-21-10 Unused Vac	1,08.52

6126-34 Salaries 12-30-10	10,170.62
EFTPS (WH, SS, MED) 12-30-10	2,455.46
6135 Thomas Larson Unused Vac	710.27
EFTPS (WH, SS, MED) Unused Vac	260.31
A.W. ACH Charge	11.20
A.W. NMPA	101,546.62

SPECIAL FUNDS:

3190 '05 Sales Tax Rev Bd Fd	12,860.41
3191 General Fund	9,600.00
3192 Arrow Advertising	461.31
3193 Lon's Hdwr	600.00
3194 North Star Coop	282.81

Byron opened the bid received for the lot located north of the coulee and south of the existing park lot located in the southwest corner of the intersection at Park Ave S and 3rd St W. The legal description is a 134'x 96' tract in Lot 7, Harvey's Addition, Park River, ND. A bid of \$5,500 contingent upon the approved sale of the park lot was received from Jay and Becky Skorheim. Blake moved to accept the bid of \$5,500 subject to the contingency. Anderson seconded, and upon roll call, all voted aye. Motion carried.

T. Larson updated the Council on the offer to Ronnie Dahl for the property he owns between South Ridge Addition and South View Addition. Dahl's counter offer to the City is \$4,000. Praska moved to counter offer Dahl \$3,500 for the property. Blake seconded, and upon roll call, all voted aye. Motion carried.

The City of Park River's electric power supplier Northern Municipal Power Agency, and its operating agent Minnkota Power Cooperative has informed the City that the wholesale electric rates will be increasing five percent effective December 20, 2010. NMPA also informed the City the wholesale electric rates will be increasing an additional 15 to 17 percent effective March 20, 2011. Knutson moved to approve the second reading to amend the ordinance to increase all retail electric rate components five percent effective with the January 2011 billing. Blake seconded and upon roll call vote, all voted aye. Motion carried.

Knutson moved to table a discussion on an "Off Sale Liquor License" until next month. Anderson seconded and upon roll call vote, all present voted aye. Motion carried.

Byron introduced buying back unused employee vacation time for discussion. The current policy for unused vacation time allows the employee to carry over no more than forty hours from one year to the next with the remaining unused hours falling into the use it or lose it category. Due to a long construction season requiring utility locates and electrical installation, some employees were unable to use up all of their vacation time. Knutson moved to approve the buyback of unused vacation time up to eighty hours above the forty hours of carryover allowed for this year only. The policy will be

reviewed by the employee relations committee for possible changes. Blake seconded and upon roll call vote, all present voted aye. Motion carried

Blake moved to approve the 2010 Municipal Utility Budget as presented. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Anderson moved to accept the Pledge of Securities from First United Bank dated 11-30-2010. Blake seconded and upon roll call vote, all present voted aye. Motion carried.

Praska moved to give the full-time city employees a \$100 Christmas bonus after taxes and part-time city employees a \$50 Christmas bonus after taxes. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Being no further business, the meeting adjourned at 8:45 PM.

Dwight Byron, Council President

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, SPECIAL COUNCIL MEETING,
THURSDAY, DECEMBER 30, 2010 AT 12:00 P.M.**

The City of Park River held a special meeting of the Park River City Council on Thursday, December 30, 2010 at 12:00 P.M.

Mayor Stenvold called the meeting to order with the following present: Praska, Blake, Lundquist, Byron, Anderson, Public Works Director Dennis Larson, and Deputy Auditor A. Berg. Absent: Councilman Knutson, City Attorney Steve Currie, and Business Manager Tom Larson.

Stenvold advised the City Council there were some budget items that required amendments due to some changes through the year.

The Park River Airport Authority incurred additional engineering fees for a runway rehabilitation project not included in the original budget. These changes increased the

airport budget from \$20,000 to \$28,000 which was taken from Airport Authority reserves. Byron moved and Blake seconded a motion to amend the Airport Authority budget to \$28,000 to account for the engineering fees for runway upgrades. Upon roll call vote, all voted aye. Motion carried.

The Park River Public Library incurred additional costs for computer equipment not included in the original budget. These changes increased the library budget from \$10,500 to \$12,000 which was taken from Library reserves. Blake moved and Lundquist seconded a motion to amend the Public Library budget to \$12,000 to account for the computer equipment upgrades. Upon roll call vote, all voted aye. Motion carried.

Anderson moved to approve an operating transfer from Municipal Utilities fund to the General Fund in the amount of \$20,000. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Mayor Stenvold introduced snow removal issues to the Council for discussion. A complaint was received by the Council on snow removal as well as numerous compliments on a job well done. Stenvold asked Public Works Director D. Larson to explain to the Council the snow removal procedures. Larson explained snow removal starts in the early morning hours, sometimes as early as 3:00 a.m. The emergency routes are opened first which include the hospital, ambulance, and fire routes along with Briggs Ave S business district. Snow is graded into the middle of the streets & blown into trucks in crowded areas or onto the berms in residential areas. Which side of the street the snow is blown is determined by wind direction, driveways, sidewalks that need to remain passable, or other obstacles. Larson went on to say the recent storm had extremely high winds. Streets that were cleared filled back in quickly making perfection hard to attain. Stenvold complimented Larson and his crew for the excellent job they do on snow removal.

Being no further business, the meeting adjourned at 12:09 PM.

Dan Stenvold, Mayor

ATTEST:

Ann Berg, Deputy City Auditor