

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, JANUARY 11, 2016 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, January 11, 2016 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Council members Mike Lorton, Kyle Halvorson, Arvid Knutson, Robert Lundquist III, Dwight Byron, and Keith Anderson, City Attorney Tracy Laaveg City Coordinator Jolene Halldorson, Public Works Director (PWD) Dennis Larson and City Auditor Ann Berg. Absent: None.

Anderson moved and Lorton seconded to approve the minutes from the December 30, 2015 Special Council meeting. Upon roll call vote, all voted aye. M/C.

Halvorson moved and Lundquist seconded to approve the following bills for the General Fund, Special Funds, Debt Service, and Municipal Utilities. Upon roll call vote, all voted aye. M/C.

General Fund

28859	BC/BS of North Dakota	\$1,367.40
60	Sillers, Laaveg, & Wenzel	\$750.00
61	Ann E Berg	\$9.39
62	Cardmember Service	\$24.95
63	Productivity Plus Account	\$1,268.18
64	Dahlen Plumbing & Heating	\$1,712.30
65	Dale's Small Engine Repair	\$390.00
66	Drummer's Diesel, Inc.	\$380.99
67	Jim's Super Valu	\$10.18
68	Lon's Hardware	\$47.94
69	Montana Dakota Utilities	\$764.03
28870	MFOA OF ND	\$30.00
71	NDLC	\$1,240.00
72	Northdale Oil, Inc	\$1,473.47
73	North Star Coop	\$697.44
74	Polar Communications	\$460.96
75	PR Airport Authority	\$1,018.95
76	PR Park District	\$949.18
77	PR Public Library	\$1,060.23
78	Quill Corporation	\$334.97
79	Glenn Rost	\$250.00
28880	Special Funds	\$242.55
81	ST Improvement Dist #2012-2	\$617.90
82	ST Improvement Dist #7	\$1,795.03
83	US Bank Equipment Finance	\$43.69
84	Water & Sewer Improvement	\$1,073.53
85	Walsh County Auditor	\$10,486.69
86	Walsh County Press	\$237.80
1703-1705	Salaries	\$253.22
AW	EFTPS GF	\$856.43

Municipal Utilities

33259	BC/BS of North Dakota	\$5,745.00
60	First United Bank	\$57,473.75

61	AmeriPride Services, Inc	\$146.89
62	Shelby Arendt	\$66.73
63	Luke Berntson	\$33.40
64	Border States Electric Supply	\$6,271.76
65	Cardmember Service	\$156.00
66	City of Fargo	\$28.00
67	Productivity Plus Account	\$8.61
68	Consolidated Waste, LTD.	\$16,668.80
69	Dakota Supply Group	\$43.82
33270	Demester Cleaning	\$345.00
71	Discovery Benefits, Inc	\$16.50
72	Graymont (WI) LLC	\$5,201.19
73	Hawkins Inc	\$295.00
74	Jim's Super Valu	\$7.13
75	Liberty Business Systems, Inc	\$37.69
76	Light & Water Dept	\$3,504.98
77	Lon's Hardware	\$29.94
78	Michael Kilmer Construction	\$5,645.00
79	Municipal Utilities	\$199.87
33280	ND Dept of Health/Lab-Chem	\$703.87
81	ND One Call Inc.	\$2.20
82	NDPERS	\$22.10
83	Northdale Oil, Inc	\$299.29
84	North Star Coop	\$140.60
85	Polar Communications	\$173.59
86	Postmaster	\$225.00
87	Quill Corporation	\$11.28
88	Resco	\$1,114.18
89	US Bank Equipment Finance	\$109.20
33290	USDA Rural Development	\$225.52
91	Jean Walstad	\$100.00
92	Water Bond Fund 05	\$4,830.00
93	Water Rev Bond Fund Phase II	\$3,450.00
94	Water Sur-Charge Fund	\$5,000.00
95	Water System Repair & Replace	\$1,500.00
96	Water Tower Fund	\$11,299.50
97	Water Treatment Fund	\$7,768.33
98	Wayne's Variety	\$50.00
99	Walsh County Press	\$127.60
33300	Walsh County Treasurer	\$631.08
01	Nodak Electric Cooperative	\$5,824.58
7546-7555	Salaries	\$12,530.60
AW	EFTPS MU	\$3,993.76
AW	NMPA	\$162,057.34

Special Funds

100024	PR Economic Development Corp	\$5,000.00
100025	Walsh County Treasurer	\$2,335.32

Knutson moved and Halvorson seconded to accept the Auditors Report into record. Upon roll call vote, all voted aye. M/C

Byron moved and Anderson seconded to accept the Sales Tax Committee's recommendation for a \$5,000, 5½ year, 0% interest loan from the Sales Tax Economic Development Fund to the PR Economic Development Corp who are helping Warren Denault finance building improvements to the Dug Out Bar restaurant. The loan will be converted to a grant at the rate of \$750/FTE to a maximum of \$1,500 per year for up to three and a half years with any balance owed after that time due in full. Upon roll call vote, all voted aye. M/C.

Knutson moved and Lundquist seconded to accept the Sales Tax Committee's recommendation to approve the Industrial Park property tax payment of \$1,859.12 from the Sales Tax Economic Development Fund. Upon roll call vote, all present voted aye. M/C.

Four bids were received to rent a 21.4 acre parcel of land next to the City's lagoon. Bids received were: K-Bro Farms \$2,140; Bennington Farms \$1,631; Torkelson Brothers, Inc \$1750; and Larry Toews Farms, LLP \$2,505 per year. Lundquist moved and Lorton seconded to accept the high bid from Larry Toews Farms, LLP in the amount of \$2,505 for each of three years starting in 2016. Upon roll call vote, all voted aye. Motion carried.

Halldorson, on behalf of the Renaissance Zone Committee, presented a proposal to add 11 blocks to the current Renaissance Zone established in 2011. The proposal would increase the Renaissance Zone to a total of 35 blocks. At the Public Hearing held at 7:00 pm on Monday, January 11, 2016 no one appeared to comment for or against the proposal. The program provides tax exemptions on exterior upgrades/additions. Knutson moved and Lundquist seconded to approve the Renaissance Zone Committees proposal to add 11 blocks to the current Renaissance Zone thus changing the boundaries. Upon roll call vote, all voted aye. Motion carried.

City governing bodies, at their regular meeting in January of each even-numbered year, shall designate depositories of public funds, which meet the pledge of security requirements. Halvorson moved and Lundquist seconded to approve Bank of North Dakota, First United Bank, Citizen's State Bank, and Gate City Bank be designated as depositories for the City of Park. Upon roll call vote, all voted aye. Motion carried.

A Special meeting of the City Council will be held on Thursday, January 28th at 5:30 pm. The purpose of the meeting is to make end of year budget adjustments.

ND CC 40-01-09.01 states that cities shall publish a schedule of Employee Salaries. The following 2016 salaries were approved by the Council at the November 10, 2014 Council meeting; PWD D Larson \$87,181.67; Public Works Staff - Stefan Linstad, \$41,874.59, Galen Bosh \$34,159.82, Joshua Irvine \$32,661.50, Wade Kalgard \$32,141.50, Peter Kelly \$32,141.50, Administrative Staff – City Coordinator Jolene Halldorson \$60,283.00; Auditor Ann Berg \$47,277.00, Billing Clerk Patricia Hensel \$33,950.77 Park District Manager Corrine Bell \$31,824.00, Janitorial Staff - Louis Machart \$13.13 per hour.

Being no further business, the meeting adjourned at 8:43 PM.

Dan Stenvold, Mayor

ATTEST:

Ann Berg, City Auditor