

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, JANUARY 12, 2015 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, January 12, 2015 at 7:30 P.M.

Council President Blake called the meeting to order with the following present: Councilmen Knutson, Lundquist, Byron, Lorton, and Anderson, City Coordinator Jolene Halldorson, City Attorney T Laaveg, and Public Works Director (PWD) Dennis Larson. Absent, Mayor Stenvold, Auditor Ann Berg. Others; Dean Skjerven, Ron Jurgens, Casey Carver, Alex Hall, and Jeff Daley.

Knutson moved and Lundquist seconded to approve the minutes of the December 8, 2014 Regular Council meeting. Upon roll call vote, all voted aye. M/C.

Lorton moved and Anderson to approve the minutes of the December 30, 2014 Special Council meeting with the following correction; Change “fells” to “feels” in paragraph six. Upon roll call vote, all voted aye. M/C.

Anderson moved and Lorton seconded to approve the following bills for payment. Upon roll call vote, all voted aye. M/C.

General Fund

28398	Sillers, Laaveg, & Wenzel	750.00
99	BC/BS of ND	738.85
28400	Dale's Small Engine	668.24
1	Jim's Super Valu	170.76
2	Kringstad Ironworks	375.00
3	Langdon Fire Equip	15.00
4	Leon's Bldg Ctr	14.99
5	Lon's Hardware	97.42
6	MDU	1,134.80
7	Mun Govt Academy	60.00
8	NDLC	1,204.00
9	Northdale Oil, Inc	785.93
28410	North Star Coop	488.06
11	Polar Comm	438.73
12	PR Airport Authority	839.21
13	PR Fire Dept	58,479.53
14	PR Implement	142.41
15	PR Park District	762.85
16	PR Public Library	415.08
17	Quill Corporation	10.87
18	Rainbow Auto Body	93.00
19	Glenn Rost	250.00
28420	Samson Electric	401.78

21	ST Improve Dist #7	816.58
22	Sillers, Laaveg, & Wenzel	1,677.25
23	WC Auditor	8,092.18
24	WC Press	646.84
25	Xerox Corp	78.00
26	Special Funds	1,800.65
27	Don Greicar Exc	8,000.00
28	NDPERS	88.17
29	PR Airport Authority	2,188.30
28430	PR Park District	5,835.47
31	PR Public Library	2,188.30
32	WSI	2,730.59
33	Aflac	9.87
34	Discovery Benefits	64.53
35	NDPERS	70.20
28436	NDPERS	1,136.27
A.W.	Municipal Utilities	5,000.87
A.W.	ND St Tax Comm	1,296.22
1638	Cledith Carlson	47.88
1639	Roger A Johnson	51.45
1640	Louis Machart	148.69
EFTPS	GF 1-15-15	41.08
EFTPS	GFMU 1-15-15	973.38
1641	Machart, Louis	190.31
EFTPS	GF1-30-15	31.54
EFTPS	GFMU 1-30-15	919.85
1642	Bosh, Galen OT	221.48
1643	Irvine, Joshua OT	234.15
1644	Kalgard, Wade OT	186.13
1645	Kelly, Peter OT	233.01
EFTPS	GF OT 1-30-15	254.24

MUNICIPAL UTILITIES

32602	First United Bank	58,615.00
3	BC/BS of ND	5,474.65
4	Acme Tools	399.00
5	AmeriPride Services	124.88
6	Aqua-Pure Inc.	1,510.86
7	Border States Electric	883.03
8	Cardmember Service	72.00
9	City of Fargo	28.00
32610	Demester Cleaning	345.00
11	Discovery Benefits	22.00

12	Dakota Supply Group	446.85
13	General Fund	1,121.88
14	Graymont (WI) LLC	5,074.16
15	Hach Company	104.49
16	Hawkins Inc	1,309.84
17	Jim's Super Valu	168.81
18	Lon's Hardware	170.73
19	MMUA	1,898.50
32620	ND One Call Inc.	4.40
21	NDPERS	17.75
22	NDSU Exten	200.00
23	Northdale Oil, Inc	200.87
24	North Star Coop	204.43
25	Polar Comm	161.41
26	PR Implement	7.59
27	Quill Corporation	35.95
28	Samson Electric LTD	163.45
29	Thatcher Co - Montana	8,483.20
32630	Wayne's Variety	3.29
31	Brent Arandt	59.21
32	Consolidated Waste	16,529.80
33	Joseph Dinicola	46.67
34	Don Greicar Exc	46,005.92
35	First United Bank	10.00
36	Lagoon Maintenance	1,633.26
37	Light & Water Dept	1,004.55
38	Municipal Utilities	575.57
39	NDPERS	244.45
32640	Nodak Electric Cooperative	6,459.38
41	Delvin Owen	100.00
42	Postmaster	220.00
43	Verna Delle Skorheim	56.46
44	Sheena St Claire	12.09
45	Verizon Wireless	50.42
46	Water Bond Fund 05	4,830.00
47	Water Rev Bond Fund Phase II	3,450.00
48	Water Sur-Charge Fund	5,000.00
49	Water System Repair & Replace	1,500.00
32650	Walsh County Treasurer	532.73
51	WSI	3,140.33
52	Aflac	262.53
53	Discovery Benefits	283.79

54	General Fund	5,000.87
55	NDPERS	362.42
56	NDPERS	4,219.38
32657	Postmaster	247.88
7244-52	Salaries 1-15-15	10,667.74
EFTPS	MU 1-15-15	3,085.44
7253	Bell, Corrine	706.45
EFTPS	PK Dist 1-15-15	195.43
7254	Bell, Corrine	706.45
EFTPS	PK Dist 1-15-15	195.43
7255-63	Salaries 1-30-15	11,453.58
EFTPS	MU 1-30-15	3,582.70
7264	Linstad, Stefan OT	117.84
EFPTS	MU OT 1-30-15	52.16
A.W.	NMPA	151,196.47
A.W.	Ach Charge	12.65
<u>Special Funds</u>		
3421	Bank of ND	4,933.50
3422	05 Sales Tax Revenue Bond Fund	15,848.15
<u>St Improve Dist #2012-2</u>		
5010	Mayo Construction	87,781.24
<u>Water Tower Rev Bd Series 2014</u>		
10021	Maguire Iron, Inc	3,420.00

Walsh County Sheriff Ron Jurgens introduced the new deputy that is stationed in Park River. Casey Carver joined Walsh County Sheriff's Office on December 19, 2014. The Council welcomed Deputy Carver.

Engineer Alex Hall of Advanced Engineering and Environmental Services (AE2S) presented the Council with plans for the 2015 pavement replacement portion of the Water Tower Project. Hall also presented the Council with some preliminary options for the new water tower logo.

**A RESOLUTION DIRECTING ADVERTISEMENT FOR BIDS
FOR WATER REVENUE BOND SERIES 2014**

WHEREAS, the City of Park River, North Dakota (the "City") has taken all preliminary steps necessary for the creation of Water Revenue Bond Series 2014 (Water Tower) and has had plans and specifications and estimates prepared for the paving improvements in the District and the city having decided that such improvement in the District are necessary.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the City as follows:

1. The City Auditor, in consultation with the project engineer, is directed to cause publication of Advertisement for bids for the work and materials needed for the paving improvements of the Water Revenue Bond Series 2014 (Water Tower) in the Walsh County Press, the official

newspaper of the City, calling for bids to be opened on the 12th day of February, 2015, at 1:30 o'clock P.M. in the City Council Room in the City of Park River, North Dakota.

2. The City Auditor is directed to cause the Advertisement for Bids to be published in the January 21, 2015, January 28, 2015, and February 4, 2015, Walsh County Press. The date of the first publication must be at least 14 days before the date of bid opening.
3. The Advertisement for Bids shall be in substantially the form attached hereto. Each and all of the terms and conditions for the attached Advertisement for Bids are hereby adopted as the terms and conditions for the award for the contract for the making of the improvements.

Dated and adopted this 12th day of January 2015.

CITY OF PARK RIVER, NORTH DAKOTA

City Council President

ATTEST:

City Coordinator

The governing body of the political subdivision acted on the foregoing resolution on January 12, 2015, as follows: Adoption moved by Byron and seconded by Lorton. Upon Roll Call Vote the Following Voted:

“Aye” Lorton, Blake, Knutson, Byron and Anderson

“Nay” None

Absent Lundquist

Abstain None

After the vote the presiding officer declared the resolution adopted.

City Coordinator, J. Halldorson presented pay request Application No. 4 from Maguire Iron, Inc. in the amount of \$3,420, for roughing in electrical service for the new water tower. Lundquist moved and Anderson seconded to approve payment of Maguire Iron, Inc. pay request Application No. 4 for \$3,420. Upon roll call vote, all voted aye. M/C.

Engineer Jeff Daley with Kadrmas, Lee & Jackson, Inc (KLJ) presented pay request Estimate No. 3 from Mayo Construction Co. Inc in the amount of \$87,781.24, for paving work on the North Star Addition Street Improvement District 2012-2 project. Knutson moved and Lundquist seconded to approve payment of Mayo Construction Co. Inc pay request Estimate No. 3 for \$87,781.24. Upon roll call vote, all voted aye. M/C.

PWD Larson presented the 2015-2016 Lab Services Contract with ND Dept of Health for Water Testing. Lundquist moved and Lorton seconded to approve the 2015-2016 Lab Services Contract with ND Dept of Health. Upon roll call vote, all voted aye. M/C.

City Attorney T Laaveg briefed the Council on the revisions and updates of the City Ordinances. Laaveg will continue to work with the ND League of Cities, Auditor Berg and City Coordinator Halldorson to update the Ordinances.

Minnkota Power Cooperative has informed the Northern Municipal Power Agency, the City's electric power supplier, that the wholesale power rate will increase five percent effective March 2015. The reason for the increase is the rising cost of operations. PWD Larson presented a recommendation to the Council, that in order to cover the wholesale rate increase incurred by the City, retail rates will need to be raised effective March 2015. In addition upgrades to electrical breakers and sub-station infrastructure are past due and Larson felt an additional five percent increase would be necessary to generate revenue needed to cover the cost of the upgrades. The estimated costs of the upgrades are approximately \$800,000. Knutson moved and Byron seconded to approve the first reading to amend the ordinance to increase all retail electric rate components ten percent effective with the March 2015 billing as presented by PWD Larson. Upon roll call vote, all voted aye. M/C.

PWD Larson and Auditor Berg reported at the December 30, 2014 Special Council Meeting on a proposed \$15.50 increase to the water base charge to all water services with revenues going to service debt payments on the \$2,045,000.00 Municipal Bonds sold to fund the Water Tower project. The revenues generated over the 29-year life of the debt will be sufficient to cover the \$3,565,855.38 needed for the principal and interest payments. They are recommending increasing the base treated water rate by \$15.50 per month. This will increase the base rate from \$20.40 per month to \$35.90 per month. Knutson moved and Byron seconded to approve the first reading of an ordinance to increase the water base rate by \$15.50 per household and business. Upon roll call vote, Lorton, Knutson, Lundquist and Byron voted and Anderson voted nay, M/C.

Walsh Grain Terminal is requesting that the City forgive half or \$7,000 of their electric bill dating back to the October - November 2013 billing cycle. They felt the usage was possibly overstated thus causing an overcharge to the electric portion of their utility bill. PWD Larson researched the electric usage calling in outside electrical suppliers and with their help determined that Walsh Grain Terminal used the metered electricity for which they were billed. Byron moved and Lundquist seconded that the City forgive half or \$7,000 of the Walsh Grain Terminal bill. Upon roll call vote, Lundquist and Byron voted aye with Lorton, Knutson and Anderson voted nay, M/F.

PWD Larson requested permission to purchase a used street department truck from a federal and local government web site, if one becomes available. Byron moved and Lundquist seconded to allow Larson to spend up to \$10,000 for purchasing a truck if a suitable one becomes available. Upon roll call vote, all voted aye. M/C.

ND CC 40-01-09 states that cities shall publish a schedule of Employee Salaries. The following 2015 salaries were approved by the Council at the November 10, 2014 Council meeting; PWD D Larson \$85,472.22; Public Works Staff - Stefan Linstad, \$41,053.52, Galen Bosh \$33,490.02, Joshua Irvine \$31,511.27, Wade Kalgard \$31,511.27, Peter Kelly \$31,511.27, Administrative Staff – City Coordinator Jolene Halldorson \$56,650.00; Auditor Ann Berg \$46,350.00, Billing Clerk Patricia Hensel \$33,285.07 Park District Manager Corrine Bell \$28,922.40.

A Special City Council meeting will be held on Wednesday, January 28, 2015 at 5:15pm. The purpose of the meeting is to amend 2014 budget figures and approve fund transfers.

Being no further business, Lundquist moved and Lorton seconded that the meeting adjourn at 9:05 PM.

Karl Blake, City Council President

ATTEST:

Jolene Halldorson, City Coordinator