

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, JANUARY 8, 2017 AT 5:30 PM.**

Published Subject to the Governing Body's Review and Revision

The City of Park River held their regular meeting of the Park River City Council on Monday, January 8, 2018 at 7:30 PM.

Mayor Stenvold called the meeting to order; upon roll call the following were Present: Council members Mike Lorton, Kyle Halvorson, Arvid Knutson, Robert Lundquist III, Dwight Byron, and Keith Anderson, Public Works Director (PWD) Dennis Larson, Coordinator/Auditor Nancy Thompson, and Assessor/Deputy Auditor Ann Berg. Absent: City Attorney Tracy Laaveg. Others present: Terry Lund, Dean Skjerven, George and Yvonne Walstad, Todd Kjelland and Joe Fietek.

Comments and Questions From Citizens:

Yvonne Walstad is concerned about pets and stray animals that are left out in the cold weather without any food or shelter. Walstad was informed that the PR Veterinary Clinic took in stray animals but since Dr. Dahl's death a void has been created not only for Park River but all cities in Walsh and Pembina counties. Neighboring vet clinics do not have the room or set-up to take in strays on a regular basis and the Grand Forks Humane Society will only take strays from the City of Grand Forks and Grand Forks County. Pet owners are reminded to get their pets licensed so if they sneak out they can be returned to their owners. Stenvold asked the Contracts & Policies to meet to research solutions. Council asked if Pembina & Walsh County officials should be approached since this not just a City issue.

Terry Lund thanked the Council for changing the wording of Ordinance 10 from firearms and dangerous weapons to just include firearms.

Additions and changes to agenda: None.

Approval of Minutes: Knutson moved and Lundquist seconded to accept the minutes from the December 8, 2017 regular meeting as presented. Upon roll call vote, all voted aye. M/C.

Unfinished Business:

Assessor's Report: Berg reported she received an abatement request and will be visiting the residence to conduct an on-site visit. Berg has asked Grafton Assessor Ed Sevigny to enter the information into his assessing program to come up with a taxable valuation. Several assessor on-site visits have been scheduled for February.

Contracts & Policies: Lundquist reported the committee met with Coordinator/Auditor Thompson, City Attorney Laaveg, WC Sheriff Jurgens and a representative of the ND Game & Fish Dept to clarify language in Ordinance 10.

Lundquist moved and Knutson seconded to approve the second reading of Ordinance 10 as amended:

ORDINANCE 10.

**AN ORDINANCE PROHIBITING THE USE OF FIREARMS AND
~~DANGEROUS WEAPONS~~ WITHIN CITY LIMITS**

It shall be unlawful for any person or persons to fire or discharge any firearm ~~or dangerous weapon~~ within the city limits of this City, without the written permission of the City governing board. Permits to allow for the use of firearms ~~or dangerous weapons~~ may be issued pursuant to regulations adopted by the city council, and shall limit the time and location of such firing and be subject to revocation by the City governing board at any time after being granted. Provided, however, that nothing in this section shall be

construed to apply to the firing of any gun or other firearms when done in cases of actual necessity or in the performance of lawful duty or by militia companies or veterans' organizations when on parade at memorials or other organized events. The terms "firearm" and "dangerous weapon" shall be defined as is included at N.D.C.C. §62.1-01-01(1) and (3).

Upon roll call vote all voted aye: M/C.

Committee Reports:

Sales Tax Committee: Recommended the following: from the Economic Development Fund, loan \$357.41 to SID #2017-2 for KLJ, Inc invoice and \$ from Capital Improvements 2,175.98 to pay the WC Treasure for special assessments for S.I.D. 2017-1 for the Fire Dept and Ambulance properties. Byron moved and Halvorson seconded to approve the Sales Tax Committee recommendations as presented. Upon roll call vote, all voted aye. M/C.

New Business:

City Administration asked to move the Monday, November 12th Council meeting to Tuesday, November 13th as Monday is the Veterans Day holiday. Lundquist moved and Anderson seconded to move November's Council meeting to Tuesday the 13th. Upon roll call vote, all voted aye. M/C.

City governing bodies, at their regular meeting in January of each even-numbered year, shall designate depositories of public funds, which meet the pledge of security requirements. Anderson moved and Lorton seconded to approve Bank of North Dakota, First United Bank, and Gate City Bank be designated as depositories for the City of Park. Upon roll call vote, all voted aye. Motion carried.

Mayor's Comments: Stenvold moved to re-appoint Halvorson to the WC JDA board.

With decreased funding from the State the City has been looking at ways to decrease costs. Stenvold asked Thompson to check with other like sized cities to see what their yearly audits cost. Thompson found Park River pays double of other cities pay. Average audit costs for other cities range from \$3,000-\$4,700. Knutson felt request for proposal letters should be sent to our current firm and several other firms. Stenvold will speak with the current auditing firm to see if costs can be brought down prior to mailing out R.F.P. letters.

Public Works: Larson reported he received a bid to stabilize the SW corner of the former curling club building. The sidewalk would need to be removed and hydraulic piers would be put in place. The cost to install the piers and possibly lift the corner is \$39,000 plus the cost of replacing the sidewalk. Another portion of the sidewalk would need to be lifted to slope the sidewalk away from the building.

Larson announced NMPA will not be raising the wholesale electrical rates this year. Larson informed the Council that three engineering firms have submitted RFPs for a future 30 block street improvement district which would consist of a mill and overlay.

Larson noted that the PR Fire Dept has a 1987 Chevy pumper truck they are looking at selling. The truck only has about 10,000 miles despite its age. Larson would like to purchase the truck and have a box and lift installed for hauling gravel and snow removal use. Halvorson questioned what the box would cost. Larson stated around \$20,000. The matter was tabled until February.

Auditor's Report:

Halvorson moved and Anderson seconded to approve payment of the following bills and pay requests. Upon roll call vote all voted aye. M/C.

General Fund

29778	NDPERS	\$60.32
79	Aflac	\$23.91
29780	Discovery Benefits	\$20.62

81	NDPERS	\$85.68
29782	NDPERS	\$859.91
AW	US Treasury	\$1,409.44
AW	Municipal Utilities	\$4,006.58

Municipal Utilities

34578	WC Press	\$31.50
79	MU Funded Depreciation	\$45,000.00
34580	General Fund	\$20,000.00
81	NDPERS	\$343.58
82	Postmaster	\$259.75
83	General Fund	\$4,006.58
84	Aflac	\$107.01
85	Discovery Benefits	\$139.38
86	NDPERS	\$318.22
34587	NDPERS	\$4,839.40
8118-46	Salaries	\$32,466.49
AW	US Treasury	\$9,466.91
AW	PSN	\$93.95
AW	First United Bank	\$13.65

General Fund & Municipal Utilities

34588	BC/BS of North Dakota	\$8,006.50
89	2016 Electrical Upgrade	\$8,000.00
34590	AmeriPride Services, Inc	\$268.56
91	Avenet, LLC	\$500.00
92	Border States Electric Supply	\$6,179.52
93	Cardmember Service	\$705.25
94	City of Fargo	\$28.00
95	Productivity Plus Account	\$534.04
96	Consolidated Waste, LTD.	\$16,877.95
97	Dakota Supply Group	\$258.10
98	Dale's Small Engine Repair LLC	\$520.00
99	Dell Marketing LP	\$4,323.43
34600	DVORAK, MICHAEL	\$100.00
1	Farmers Union Service Assoc	\$124.00
2	Hawkins Inc	\$1,202.73
3	Jim's Super Valu	\$9.18
4	Kringstad Ironworks INC	\$3.10
5	Liberty Business Systems, Inc	\$69.61
6	Light & Water Dept	\$4,373.75
7	Lon's Hardware	\$830.45
8	MDU	\$872.18
9	Michael Kilmer Construction	\$1,312.50
34610	MMUA	\$2,086.00
11	MFOA OF ND	\$60.00

12	ND DOT	\$125.91
13	ND One Call Inc.	\$3.00
14	NDLC	\$150.00
15	NDPERS	\$15.96
16	Nodak Electric Coop	\$6,179.89
17	Northdale Oil, Inc	\$1,335.69
18	North Star Coop	\$439.23
19	Polar Communications	\$189.37
34620	Polar Communications	\$985.53
21	PR Airport Authority	\$1,973.12
22	PR Community Club	\$97.50
23	PR Park District	\$1,368.73
24	PR Public Library	\$1,974.00
25	Quill Corporation	\$159.31
26	Glenn Rost	\$250.00
27	Samson Electric LTD	\$125.13
28	SHEYENNE GARDENS	\$63.30
29	Sillers, Laaveg, & Wenzel	\$991.00
34630	Special Funds	\$118.60
31	Dan Stenvold	\$337.48
32	SWALLOW KATHRYN	\$150.00
33	US Bank Equipment Finance	\$162.42
34	Verizon Wireless	\$268.50
35	MARK VOELTZ	\$125.00
36	Wat & Sew Imprv Dist #2015-1	\$6,200.00
37	Wat & Sew Imprv Dist #2016-1	\$9,490.00
38	Water System Repair & Replace	\$4,000.00
39	Water Bond Fund 05	\$9,660.00
34640	Water Rev Bond Fund Phase II	\$3,450.00
41	Water Tower Fund	\$11,315.00
42	Water Treatment Fund	\$32,849.15
43	WC Auditor	\$6,280.43
44	WC Press	\$775.66
45	WC Treasurer	\$746.45
46	Discovery Benefits, Inc	\$11.00
47	Samson Electric LTD	\$474.88
48	ST Imprv Dist #2012-2	\$2,762.80
49	ST Imprv Dist #2017-1	\$5,703.17
34650	ST Imprv Dist #7	\$4,353.26
34651	Wat & Sew Imprv Dist #2012-1	\$6,345.00
AW	NMPA	\$160,585.14
AW	PSN	\$4.95

Special Funds

10106	PR Park District	\$62,000.00
10107	ST Improve Dist #2017-2	\$357.41

10108 Walsh County Treasurer \$2,610.85

Debt Service & Bond Fund

6114 Water System Repair & Replace \$5,009.27
6115 Kadrmas, Lee & Jackson, Inc \$357.41

At 8:25 pm the following joined the meeting Park River Park District Board members, Andrew Lindell, Dr. Nicholas Beneda, Kathryn O’Leary and Parks & Rec manager Jesse Irvine. The Park District would like the City to deed all the park land in the City to the Park District. The City and Park District have had a gentlemen’s agreement to swap services between the entities for many years. To clarify the services the City presented the Park District with a Joint Powers Agreement which stated the Park District would lease the park land from the City for \$1 per year. The park lands consist of the Village Green “little park”, Riverside Park on Kensington Avenue, the park at 4th Street East, LaLier Park “big park” which includes the 100 acres covering the Coliseum, ball diamonds and golf course, and the 38 acres in Green Acres Addition. Lundquist felt a public forum should be held to get the residents input on the matter. Stenvold would like the Buildings & Grounds and Parks & Rec Committee members, City Attorney Laaveg, PWD Larson, and Park District Board members meet and go over and come up with some workable solutions. A tentative committee meeting has been set up for February 5th at 7 PM.

Knutson moved and Lundquist seconded to accept the Auditor’s report into record. Upon roll call vote, all voted aye. M/C.

Being no further business, Lundquist moved to adjourned at 8:47 PM.

Dan Stenvold, Mayor

ATTEST: _____
Ann Berg, Deputy Auditor