

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, OCTOBER 9, 2017 AT 7:30 PM.**

Published Subject to the Governing Body's Review and Revision

The City of Park River held their regular meeting of the Park River City Council on Monday, October 9, 2017 at 7:30 PM.

Mayor Stenvold called the meeting to order; upon roll call the following were Present: Council members Mike Lorton, Arvid Knutson, Dwight Byron, and Keith Anderson, City Attorney Tracy Laaveg, Public Works Director (PWD) Dennis Larson, Coordinator/Auditor Nancy Thompson, and Assessor/Deputy Auditor Ann Berg. By Phone: Council member: Kyle Halvorson Absent: Robert Lundquist III. Others present: Stacie Sevigny of Red River Regional Council.

Comments and Questions From Citizens:

Stacie Sevigny of Red River Regional Council presented an update on the Park River housing rehabilitation project. Phase 1 has been completed with 11 homes rehabilitated at a cost of \$178,276.00. Phase 2 will have the work done in 2018 and potential applicants are asked to get their applications into RRRC as grant funding is still available.

Additions and changes to agenda: Add to: Unfinished Business: #6 Tower Street and to Committee Reports #3 Policing.

Approval of Minutes: Lorton moved and Knutson seconded to accept the minutes from the September 8, 2017 preliminary budget meeting as presented. Upon roll call vote, all voted aye. M/C. Knutson moved and Anderson seconded to accept the minutes from the September 11, 2017 regular meeting as presented. Upon roll call vote, all voted aye. M/C. Byron moved and Lorton seconded to accept the minutes from the October 5, 2017 Mill Levy Increase Public Hearing and Final Budget Special meeting as presented. Upon roll call vote, all voted aye. M/C.

Unfinished Business:

Assessor's Report: Berg reported she has several on-site property reviews scheduled and is updating the property role for structures which have sold this year.

Laaveg reported a 1912 deed shows the property in which Tower Street is located, was annexed into the City but was never dedicated as an official street. There are several options available to the City; buy it, ask for an easement, or take condemnation action. Laaveg explained the City could buy an easement from the railroad but this is a lengthy and costly process and recommend unless the street benefits the City as a whole, to not dedicate it as an official street.

Committee Reports:

Sales Tax Committee: Recommended the following: from the Capital Improvement Fund for; North Star Ag (~~\$2,4100.00~~ Corrected to \$2,410.00 at November 13th council meeting)for seeding Green Acres Addition; from Economic Development Fund, Sillers, Laaveg & Wenzel \$236.55 for Green Acres Addition, KLJ, Inc loan \$3,622.06 to SID# 2017-2 with an additional \$172,768.32 loaned to SID #2017-2 for pay request #1. Knutson moved and Anderson seconded to approve all of the Sales Tax Committee recommendations as presented. Upon roll call vote, all voted aye. M/C.

Ward Reports: No Report.

Policing: Reported the new officer has been issuing tickets for speeding. Council would like the deputies to patrol the streets during noon hour and after school rather than monitoring the parking lot at the school.

New Business:

City administration provided a copy of CDARS with recommended renewal terms. The report covers October 2017 to February 2018 CDARS renewals and Thompson is looking for approval of the renewal terms. Byron moved and Anderson seconded to approve the recommended CDARS renewal terms as presented by City administration. Upon roll call vote, all voted aye. M/C.

Halvorson moved and Byron seconded to approve the budget to year to date expenses. Upon roll call vote, all voted aye. M/C.

City Administration is seeking permission to transfer \$25,000.00 from Municipal Utilities to the General Fund for operating expenses. Anderson moved and Lorton seconded to approve the transfer of funds as requested. Upon roll call vote, all voted aye. M/C.

Thompson is asking the Council’s permission to authorize Ann Pohanka to meet with a representative of the ND St Tax Commissioner’s office regarding the nearly \$120,000.00 sales tax reimbursement to the state. Knutson moved and Lorton seconded to approve Thompson’s request. Upon roll call vote, all voted aye. M/C.

Mayor’s Comments:

The Mayor asked if residents living on Kensington St have been approached regarding a special assessment street project and Knutson responded he had visited with several property owners. PWD Larson mentioned the street is slated to have work done in the future.

Auditor’s Report:

Byron moved and Halvorson seconded to approve payment of the following bills, pay request and accept the Auditor’s report into record. Upon roll call vote, all voted aye. M/C.

General Fund

29681	NDPERS	83.38
82	Aflac	41.59
83	Discovery Benefits	21.62
84	NDPERS	106.79
85	NDPERS	1,262.07
86	Sillers, Laaveg, & Wenzel	750.00
87	BC/BS of North Dakota	1,647.72
88	Ann E Berg	173.23
89	Cardmember Service	933.47
29690	Productivity Plus Account	287.59
91	DFD Express Inc	1,963.50
92	Farmers Union Service Assoc	436.00
93	Hansons Auto & Implement	131.28
94	Jim's Super Valu	20.77
95	Kinetic Leasing	1.00
96	Lon's Hardware	61.24
97	MDU	148.11
98	NDLC	915.00
99	Northdale Oil, Inc	404.53
29700	North Star Coop	854.57
1	Office of the State Auditor	165.00
2	Polar Communications	499.40
3	PR Veterinary Clinic	32.00
4	Radisson Hotel Bismarck	83.70

5	Glenn Rost	250.00
6	Sillers, Laaveg, & Wenzel	653.20
7	Team Laboratory Chemical Corp	767.00
8	Nancy Thompson	109.90
9	Valley Brake Service	948.73
29710	Verizon Wireless	144.44
11	WC Auditor	11,608.78
12	WC Press	424.24
13	WC Sheriff's Dept	345.20
AW	Municipal Utilities	5,993.70
AW	US Treasury	2,122.18

Municipal Fund

34425	NDPERS	320.52
26	Walsh County Fair Assoc	200.00
27	Nodak Electric Cooperative	5,070.42
28	General Fund	5,993.70
29	Postmaster	216.06
34430	Aflac	89.33
31	Discovery Benefits	138.38
32	NDPERS	297.11
33	NDPERS	4,540.69
34	Void	0.00
35	2016 Electrical Upgrade	16,000.00
36	Advanced Engineering	453.50
37	AmeriPride Services, Inc	267.15
38	Stanley Novak	100.00
39	Border States Electric Supply	7,591.55
34440	City of Fargo	28.00
41	Productivity Plus Account	26.45
42	Consolidated Waste, LTD.	17,293.50
43	Discovery Benefits, Inc	11.00
44	Hawkins Inc	305.00
45	Hensel, Patricia	204.50
46	Jim's Super Valu	91.87
47	Leon's Building Center, Inc	27.47
48	Light & Water Dept	2,715.62
49	Lon's Hardware	52.98
34450	MMUA	1,711.00
51	ND One Call Inc.	27.55
52	NDLC	225.00
53	NDPERS	14.65
54	Nodak Electric Cooperative	4,187.27
55	Northdale Oil, Inc	70.16
56	North Star Coop	229.49
57	Greg Olson	27.07
58	Todd Pecka	107.50
59	Polar Communications	155.79
34460	Rainbow Auto Body	209.13
61	Samson Electric LTD	209.17
62	US Bank Equipment Finance	176.73
63	Verizon Wireless	123.61

64	Vesco, Inc	538.41
65	Mortenson & Rygh, PTR	2,178.00
66	Wat & Sew Imprv Dist 2015-1	6,200.00
67	Wat & Sew Imprv Dist 2016-1	12,290.00
68	Water System Repair & Replace	4,000.00
69	Water Bond Fund 05	9,660.00
34470	Water Rev Bond Fund Phase II	3,450.00
71	Water Tower Fund	11,315.00
72	Water Treatment Fund	30,518.75
73	Wayne's Variety	26.06
74	Velm Wedel	27.93
75	Ye Olde Medicine Center	19.39
76	BC/BS of North Dakota	6,358.78
AW	NMPA	124,396.26
8047-71	Salaries	27,276.70
AW	US Treasury	7,638.26
AW	First United Bank	13.50
AW	Payment Services Network	4.95

Special Fund

10096	Bank of North Dakota	3,174.50
10097	Bank of North Dakota	14,053.50
10098	First United Bank	1,229.77
10099	North Star Coop	2,410.00
10100	Sillers, Laaveg, & Wenzel	236.55
10101	St Improve Dist 2017-2	176,390.38

Debt Service & Bond Fund

6091	Knife River Materials	496,047.10
6092	Advanced Engineering &	751.89
6093	Void	0.00
6093E	First United Bank	81,750.00
6094	KLJ	3,622.06
6095	Knife River Materials	172,768.32
6096	Void	0.00
6097	Sales Tax Fund	50,135.82
6098	US Bank	16,553.75
6099	Widseth Smith Nolting & Assoc	983.09
6100	First United Bank	33,420.25
6101	Municipal Utilities	170,205.12
6102	Sales Tax Fund	73,290.00

Being no further business, Lorton moved to adjourned at 8:33 PM.

Dan Stenvold, Mayor

ATTEST: _____
Ann Berg, Deputy Auditor