

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,  
MONDAY, DECEMBER 10, 2012 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, December 10, 2012 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Lorton, Blake, Knutson, Lundquist, Byron, Anderson, City Attorney S. Currie, Public Works Director Dennis Larson, Business Manager Tom Larson, and Deputy Auditor A. Berg.

Blake moved to approve the minutes of the November 13, 2012 Regular Council meeting as presented. Lundquist seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the following bills for payment. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

**GENERAL FUND:**

27477	BC/BS of ND	1,161.95
78	WC Recorder	10.00
79	Business Forms & Acct	114.03
27480	Cardmember Services	139.62
81	CHS – Milton	29.75
82	Dahlen Plb & Ht	69.12
83	DFD Express	2,355.24
84	East Side Garage	2,181.66
85	FU Serv Assoc	137.00
86	Ferguson Waterworks	894.92
87	Jim’s Super Valu	152.77
88	Lon’s Hdwr	95.30
89	Michael Todd & Co	1,036.32
27490	Morgan Printing	40.00
91	Northdale Oil, Inc	1,640.76
92	North Star Coop	936.60
93	Office of the St Aud	165.00
94	Polar Comm.	523.33
95	PR Implement	75.57
96	Quill Corp	176.21
97	Glenn Rost	250.00
98	Safe Way Traction	160.50
99	Strata Corp	932.55
27500	Wayne’s Variety	40.62
01	WC Auditor	9,586.34
02	GF Depreciation	20,000.00
03	MDU	362.02
04	Narloch Trucking	4,720.00
05	NDPERS	132.36
06	PR Airport Auth	28.91
07	PR Park District	26.06
08	PR Public Library	33.51
09	Special Funds	59.66

27510	WC Hwy Dept	660.00
11	Discovery Benefits	103.57
12	NDPERS	102.55
13	NDPERS	797.47
A.W.	Municipal Utilities	4,882.78
1450	Shelley MacDonald	44.48
	EFTPS (WH, SS, MED) 12-15-12GF	17.69
	EFTPS (WH, SS, MED) 12-15-12 MU	950.77
	1451-52 Christmas Bonuses	202.28
	EFTPS (WH, SS, MED) 12-15-12GF Bonuses	39.94
1453	Jeffrey Wilmer OT	84.24
	EFTPS (WH, SS, MED) 12-15-12GF OT	11.87
1454	Shelley MacDonald	44.48
	EFTPS (WH, SS, MED) 12-31-12GF	17.69
	EFTPS (WH, SS, MED) 12-31-12 MU	710.74
1455	Galen Bosh 2012 Unused Vac	394.41
1456	Tom Larson 2012 Unused Vac	297.33
	EFTPS (WH, SS, MED) 12-31-12 Unused Vac	236.60

**MUNICIPAL UTILITIES:**

31422	BC/BS of ND	3,719.75
23	Roger A Johnson	217.15
24	Advanced Engineering	5,678.00
25	AmeriPride Services	124.65
26	Border St Elec	202.45
27	Cardmember Serv	469.10
28	City of Fargo	28.00
29	Consolidated Waste, LTD	16,002.50
31430	Hach Company	67.45
31	Hawkins, Inc	296.50
32	Jim's Super Valu	202.20
33	Kringstad Ironworks, Inc	4,384.68
34	Lagoon Maintenance	1,608.05
35	Tom Larson	214.29
36	John or Jacquelin Lawson	23.88
37	Leon's Bldg Ctr	15.49
38	Light & Water Dept	2,849.23
39	Lon's Hdwr	30.66
31440	Michael Kilmer Const	275.00
41	Municipal Utilities	333.53
42	ND One Call Inc.	7.50
43	Nodak Electric Coop	4,919.81
44	Northdale Oil	610.69
45	North Star Coop	369.11
46	Polar Comm	149.59
47	Donald Porter	29.43
48	PR Implement	1,754.68
49	Quill, Corp	168.44
31450	Samson Elec LTD	3.08

51	T&R Electric Sup	349.00
52	Clarence Trender Estate	20.76
53	Randy & Jackie Vindal	42.40
54	Water Bd Fd 05	4,830.00
55	Water Rev Bd Fd Phase II	3,450.00
56	Water Sur Charge	5,000.00
57	Water System Repair & Replacement	1,500.00
58	WC Press	36.00
59	Discovery Benefits, Inc	27.50
31460	MU Funded Depreciation	20,000.00
61	Joint Powers Reserve	1,312.47
62	NDPERS	537.76
63	Verizon Wireless	44.94
64	Discovery Benefits	420.93
65	General Fund	29,882.78
66	NDPERS	17.29
67	NDPERS	2,906.52
68	NDPERS	567.57
69	Postmaster	286.08
6644-52	Salaries 12-15-12	11,375.94
EFTPS (WH, SS, MED) 12-15-12		3,091.31
6653-660	Christmas Bonuses	1132.16
EFTPS (WH, SS, MED) Christmas Bonuses		159.68
6661	Wade Kalgard OT	79.25
6662	Jeff Wilmer OT	31.58
EFTPS (WH, SS, MED) 12-15-12 OT		15.65
6663	Wade Kalgard OT	29.63
EFTPS (WH, SS, MED) 12-15-12 OT		15.58
6664-72	Salaries 12-31-12	11,365.23
EFTPS (WH, SS, MED) 12-31-12		3,327.32
6673	Josh Irvine OT	93.75
6674	Stefan Linstad OT	141.22
EFTPS (WH, SS, MED) 12-31-12 OT		34.37
6675	Ann Berg 2012 Unused Vac	601.79
6676	Galen Bosh 2012 Unused Vac	304.18
6677	Dennis Larson 2012 Unused Vac	1,276.71
6678	Thomas Larson 2012 Unused Vac	764.21
6679	Stefan Linstad 2012 Unused Vac	644.19
6413	Jeff Wilmer 2012 Unused Vac	434.24
EFTPS (WH, SS, MED) 12-31-12 Unused Vac		1,163.24
A.W.	ACH Charge	11.50
A.W.	NMPA	134,174.38

**SPECIAL FUNDS:**

3307	General Fund	9,500.00
3308	Michael Kilmer Constr	4,345.00
3309	05 Sales Tax Rev Bd Fd	15,181.76

Mayor Stenvold reminded the Council that the bid(s) for renting the 21.4 acres of land located by the

city lagoon will be opened at the January 14, 2013 Regular City Council meeting.

T. Larson and S. Currie presented information on Payment In Lieu of Taxes (PILOT) to pay for improving the road from Hwy 17 to the Walsh Grain Terminal. The program provides that a negotiated portion of the tax dollars paid by the project would go to pay for the road improvement bond. The negotiations would include Walsh Grain Terminal, the City of Park River, and the other taxing authorities affected by the PILOT. Larson and Walsh County Tax Director Mary Wild have asked former Grand Forks City Senior Assessor Mel Carsen to establish a value for the Walsh Grain Terminal. Currie stated that the less PILOT dollars put toward the road project the longer it will take to pay-off the bonds and more interest will be paid. An amortization schedule with different scenarios will be provided when the taxable value is known.

The Street Committee met with representatives of the Walsh Grain Terminal regarding improvements to 135<sup>th</sup> Ave. NE. Walsh Grain would like the road to be improved and paved to its terminal as there have been negative comments regarding the condition of the road and they feel the dust is another off-putting factor for the terminal and the City. They are agreeable to the PILOT and would like the improvements to move forward as quickly as possible. An application has been sent to the U.S. Economic Development Administration for possible funding, however, it keeps getting put off due to federal funding constraints and red tape. Currie asked what the Council might do if the EDA funding is not approved and the PILOT is not supported. The consensus was that the road would be improved as best as could be under the circumstances but the paving would be postponed indefinitely.

T. Larson informed the Council that the Coyote Plant generator failed and will be down until February. This could potentially cause some increased load control if the weather gets cold or one of the other plants has a failure.

Sheriff Wild contacted Mayor Stenvold about replacing the cameras in the patrol cars. The current cameras still work but are seven years old and are no longer supported for repairs. The cameras cost \$4,400 each. Council felt we should wait until the next patrol car is purchased and upgrade a camera at that time or when one fails.

Lundquist moved to award an energy credit to the winners of the Christmas lighting contest. The awards will be \$30 for first place, \$20 for second place and \$10 for third place in each of the three wards. Knutson seconded, and upon roll call vote, all voted aye. Motion carried.

At the suggestion of Mayor Stenvold, Byron moved to give City employees December 24, 2012 off so they can enjoy a four-day weekend. Lundquist seconded, and upon roll call vote, all voted aye. Motion carried.

S Currie informed the Council about issues in South Ridge Second Addition regarding Hilltop Drive. The original plat allowed for a cul-de-sac on the west edge of the development. The cul-de-sac has never been established and the street presently exits onto Co Rd 12B. The developer, Donald Dusek, would like to eliminate the cul-de-sac and continue the street to Co Rd 12B. This would require deeding a portion of lots 14 & 15 to the city for the street. Byron moved to accept the deed for a portion of lots 14 and 15 in South Ridge Second Addition to continue Hilltop Drive to County Road 12B. Lundquist seconded, and upon roll call vote, all voted aye. Motion carried. Currie also suggested that the developer provide the legal descriptions for the portion of the cul-de-sac that the City will need to deed back to the developer.

T. Larson informed the Council that the City of Park River's water tower project is included in the Governor's proposed budget for the next biennium. There is \$16 million included for municipal water projects. Park River's request is for \$2,030,000.

Knutson moved to give the full-time city employees a \$150 Christmas bonus and part-time city employees a \$75 Christmas bonus. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

Being no further business, the meeting adjourned at 8:40 PM.

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Dan Stenvold, Mayor

ATTEST:

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Tom Larson, City Auditor