

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, JANUARY 10, 2011 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, January 10, 2011 at 7:30 P.M.

Mayor Dan Stenvold called the meeting to order with the following present: Praska, Knutson, Lundquist, Byron, Anderson, City Attorney S. Currie, Public Works Director Dennis Larson, Business Manager T. Larson, and Deputy Auditor A. Berg. Absent: Blake.

Praska moved to approve the minutes of the December 13, 2010 Regular Council meeting as presented. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Lundquist moved to approve the minutes of the December 30, 2010 Special Council meeting as presented. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the following bills for payment. Lundquist seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

26688	BC/BS of ND	1,558.61
89	Sheldon Ellefson	685.95
26690	Municipal Utilities	12,750.81
91	NDPERS	693.22
92	Dale's Small Eng.	440.00
93	Jim's Super Valu	11.65
94	Kimball Midwest	589.45
95	Lon's Hdwr	90.39
96	MFOA	60.00
97	NDLC	1,196.00
98	North Star Coop	1,693.77
99	Northdale Oil Inc	2,034.53
26700	Polar Comm.	374.58
01	PR Comm Club	78.00
02	PR Implement, LLC	156.87
03	PR Veterinary Clinic	300.00
04	Glenn Rost	250.00
05	Wayne's Variety	151.17
06	WC Auditor	9,753.03
07	WC Press	153.87
08	Xerox Corporation	57.00
09	Discovery Benefits	66.51
26710	MDU	742.63
11	NDPERS	194.69
12	PR Airport Auth.	384.14
13	PR Park Dist	433.42
14	PR Public Library	515.83
15	Sewer Dist #95-1	568.70
16	Special Funds	1,062.14
17	St Improve Dist #7	2,178.26

18	NDPERS	203.84
19	PR Airport Auth.	1,125.70
26720	PR Park Dist	3,001.86
21	PR Public Library	1,125.70
EFTPS (WH, SS, MED) 1-15-11 MU		928.99
1340	Sheldon Ellefson	232.84
1341	Shelley MacDonald	51.98
EFTPS (WH, SS, MED 1-31-11		51.55
1342	Galen Bosh OT	586.63
1343	Roger A Johnson OT	496.58
1344	Stefan Linstad OT	305.03
EFTPS (WH, SS, MED) 12-15-10 OT		335.21
EFTPS (WH, SS, MED 1-31-11 MU		1,163.00
A.W.	Municipal Utilities	5,992.59
A.W.	ND ST Tax Comm.	1,347.89

MUNICIPAL UTILITIES:

30293	BC/BS of ND	4,497.59
94	Cledith Carlson	685.95
95	First United Bank	52,337.50
96	NDPERS	1,981.54
97	ACS Construction	7,494.00
98	AmeriPride Linen	113.37
99	Border States Elec Sup	120.82
30300	Cardmember Services	119.05
01	City of Fargo	28.00
02	Grand Forks Utility Billing	159.00
03	Consolidated Waste, LTD	14,230.55
04	Dales Small Eng	14.95
05	Discovery Benefits	27.50
06	Easy Way Electronics	4.00
07	Ferguson Waterworks	20.82
08	Filter Care of Grafton	110.95
09	Graymont Western	9,970.26
30310	Hawkins, Inc	2,142.61
11	Jim's Super Valu	14.15
12	John D Johnson Const.	950.00
13	KXPO Radio	110.00
14	Lagoon Maintenance	1,601.46
15	Leon's Bld Ctr	7.27
16	Light & Water Dept	1,563.76
17	Lon's Hdwr	99.53
18	MMUA	1,679.75
19	Municipal Utilities	326.52
30320	MFOA	30.00
21	ND One Call Inc	3.90
22	Nodak Electric Coop	4,686.67
23	North Star Coop	573.47
24	Northdale Oil, Inc	70.11
25	Joshua Olsonoski	19.37

26	Polar Communications	143.70
27	Postmaster	185.00
28	Pristine Water Solutions	462.26
29	Samson Elec	187.52
30330	SanGrait's Auto Serv	1,937.21
31	Stone's Mobile Radio	304.69
32	Verizon Wireless	44.00
33	Vessco Inc	870.43
34	Anthony Walser	275.82
35	Water Bd Fd 05	4,830.00
36	Water Imp Dist #95-1	1,500.00
37	Water Rev Bd Fd Phase II	3,450.00
38	Water Sur Charge	5,000.00
39	Discovery Benefits	262.99
30340	Municipal Utilities Sav.	58,500.00
41	NDPERS	455.33
42	General Fund	5,992.59
43	NDPERS	446.16
44	Postmaster	210.21
45	General Fund	987.89
46	NDPERS	56.38
6136-44	Salaries 1-15-11	10,485.38
EFTPS (WH, SS, MED) 1-15-11		2,653.77
6145	Roger A Johnson OT	287.20
6146	Stefan Linstad OT	31.83
6147	Jeffrey Wilmer OT	29.78
EFTPS (WH, SS, MED) 1-15-11 OT		76.57
6148-56	Salaries 1-31-11	10,615.04
EFTPS (WH, SS, MED) 1-31-11		2,420.49
6157	Galen Bosh OT	20.26
6158	Roger A Johnson OT	240.33
6159	Stefan Linstad OT	21.54
EFTPS (WH, SS, MED) 1-31-11 OT		67.15
A.W.	ACH Charge	11.30
A.W.	NMPA	118,747.54

SPECIAL FUNDS:

3195	'05 Sales Tax Rev Bd Fd	10,517.13
3196	WC Press	15.87

T. Larson reported to the Council on sales tax collection for 2010. Total 2010 receipts equaled \$238,746, down approximately \$20,000 from 2009. The sales tax collected is split equally between the City of Park River and the Hospital Building Fund.

T. Larson updated the Council on the offer to Ronnie Dahl for the property he owns between South Ridge Addition and South View Addition. Larson reported Dahl accepted the City's offer of \$3,500. Anderson moved to pay Dahl \$3,500 for the property from the Special Funds Economic Development Fund. Byron seconded, and upon roll call, all voted aye. Motion carried.

Hillcrest Country Club presented a Liquor License application along with a check for \$600.00 to the City Council for approval. Knutson moved to approve the Liquor License for the Hillcrest Country Club. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Mayor Stenvold informed the Council that an interested party had approached him regarding the availability of an off-sale only liquor license. They would like to open a package store in Park River. Knutson moved to approve the first reading amending the liquor license ordinance to authorize one off-sale only liquor license. Anderson seconded, and upon roll call, Praska, Knutson, Lundquist, and Anderson voted aye. Byron voted no. Motion carried.

Knutson spoke to the Council on behalf of the employee relations committee in regards to the employee vacation policy. The current policy for unused vacation time allows the employee to carry over no more than forty hours from one year to the next with the remaining unused hours falling into the use it or lose it category. Knutson proposed the following vacation policy; Years one through nine of employment will receive ten days of vacation with a carryover of five days allowed. Ten or more years of service will receive ten days plus one additional day per year of continuous employment to be capped at 15 additional days, allowing 25 total days. After ten years of service the employee will be allowed to carry over ten days. Employees currently over the 15 days longevity credit are grandfathered in and capped at their present number of days. Employees are allowed to sell back a maximum of five days per year. Employees may choose if they wish to carryover days or sell them back. Use it, carryover, sell it or lose it. Byron move to accept the proposed vacation policy as presented by Knutson. Praska seconded and upon roll call vote, all voted aye. Motion carried.

Being no further business, the meeting adjourned at 8:08 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, FEBRUARY 14, 2011 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, February 14, 2011 at 7:30 P.M.

Mayor Dan Stenvold called the meeting to order with the following present: Praska, Knutson, Lundquist, Anderson, City Attorney S. Currie, Public Works Director Dennis Larson, Business Manager T. Larson, and Deputy Auditor A. Berg. Absent: Blake and Byron.

Knutson moved to approve the minutes of the January 10, 2011 Regular Council meeting as presented. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Lundquist moved to approve the following bills for payment. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

26722	BC/BS of ND	1,696.63
23	Sheldon Ellefson	685.95
24	NDPERS	732.36
25	Avenet Web Solutions	450.00
26	Cardmember Services	113.21
27	Dale's Small Eng.	440.00
28	Discovery Benefits	144.57
29	Void	0.00
26730	Jim's Super Valu	25.23
31	Kringstad ironworks	594.52
32	MDU	678.63
33	Michael Kilmer Const	350.00
34	North Star Coop	1,325.58
35	Northdale Oil, Inc	2,876.34
36	Polar Comm.	369.10
37	PR Airport Auth.	1,953.13
38	PR Implement, LLC	3,823.84
39	PR Park Dist	2,184.07
26740	PR Public Library	2,609.85
41	Quill Corporation	321.04
42	Samson Electric	255.29
43	Sewer Dist #95-1	337.80
44	Sobolik Const	917.00
45	Special Funds	5,394.43
46	St Improve Dist #7	9,451.11
47	CRA Payment Center	239.18
48	Mortenson & Rygh	30.42
49	WC Auditor	11,674.42
26750	WC Press	235.29
51	Workforce Safety & Ins	3,505.88
52	Grafton Equip Co	252.00
53	NDPERS	214.70
54	Glenn Rost	250.00
55	NDPERS	198.10
56	NDPERS	344.26
1345-48	Voided	0.00
1349	Cledith Carlson	293.44
EFTPS (WH, SS, MED) 2-15-11		41.36
1350	Galen Bosh OT	59.51
1351	Roger A Johnson OT	105.14
1352	Stefan Linstad OT	21.54
EFTPS (WH, SS, MED) 2-15-11 OT		93.58
EFTPS (WH, SS, MED) 2-15-11 MU		1,432.70
1353	Sheldon Ellefson	73.37
1354	Shelley MacDonald	127.29
EFTPS (WH, SS, MED) 2-28-11		47.11

EFTPS (WH, SS, MED 2-28-11 MU

999.47

MUNICIPAL UTILITIES:

30347	BC/BS of ND	4,359.57
48	Cledith Carlson	685.95
49	NDPERS	2,000.54
30350	Void	0.00
51	WC Treasurer	613.35
52	Alexander House	458.60
53	AmeriPride Linen	113.37
54	Bank of ND	18,360.00
55	Cardmember Services	85.00
56	City of Fargo	42.00
57	Consolidated Waste, LTD	15,788.50
58	John Cory	47.81
59	Discovery Benefits	514.43
30360	Discovery Benefits	27.50
61	Easy Way Electronics	8.00
62	Ethanol Products	1,048.75
63	Ferguson Waterworks	419.58
64	Graymont Western	4,873.29
65	Hawkins, Inc	2,716.10
66	Heartland Eye Care	330.00
67	Jim's Super Valu	26.67
68	Lagoon Maintenance	1,742.59
69	Light & Water Dept	1,963.28
30370	Lon's Hdwr	18.52
71	Michael Kilmer Const	1,622.50
72	Municipal Utilities	149.79
73	ND One Call Inc	2.60
74	Nodak Electric Coop	5,064.40
75	North Star Coop	281.38
76	Northdale Oil, Inc	1,148.60
77	Alleyn Olsonoski	2.40
78	Polar Communications	139.06
79	Quill Corp	190.70
30380	Samson Elec	593.27
81	T&R Electric	7,481.00
82	Thatcher Co	7,211.60
83	Verizon Wireless	43.45
84	Vessco Inc	451.65
85	Mortenson & Rygh	60.86
86	Water Bd Fd 05	4,830.00
87	Water Imp Dist #95-1	1,500.00
88	Water Rev Bd Fd Phase II	3,450.00
89	Water Sur Charge	5,000.00
30390	Workforce Safety Ins	3,806.73
91	NDPERS	435.30
92	NDPERS	30.02
93	NDPERS	451.90

94	NDPERS	1,022.19
95	Postmaster	209.48
6160-62	Voided	0.00
6163-71	Salaries 2-15-11	10,590.40
EFTPS (WH, SS, MED) 2-15-11		2,175.79
6172-80	Salaries 2-28-11	10,522.47
EFTPS (WH, SS, MED) 2-28-11		2,610.07
A.W.	ACH Charge	11.20
A.W.	NMPA	129,887.23

SPECIAL FUNDS:

3197	WC Treasurer	579.50
3198	WC Treasurer	1,658.02
3199	'05 Sales Tax Rev Bd Fd	16,088.16
3200	City of Grafton	12,500.00
3201	PR Park District	5,946.47
3202	Leon's Bld Ctr	159.00

WATER IMPROVEMENT DISTRICT #95-1:

1053	Bank of ND	1,425.00
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Knutson moved to approve the second reading amending the liquor license ordinance to authorize one additional off-sale only liquor license. Praska seconded, and upon roll call, Praska, Knutson, and Anderson voted aye. Lundquist voted no. Motion carried. Knutson moved to charge a \$1,000.00 fee for the off-sale only liquor license with an additional \$200.00 if open on Sundays. Praska seconded, and upon roll call, all voted aye. Motion carried.

Lundquist moved to approve the Irrevocable Standby Letter of Credit No. 4224, dated January 12, 2011 from the Bank of North Dakota on behalf of First United Bank. Anderson seconded and upon roll call vote all present voted aye. Motion carried.

Anderson moved to accept the Pledge of Securities from First United Bank dated 12-31-2010. Praska seconded and upon roll call vote, all present voted aye. Motion carried.

Public Works Director D. Larson informed the Council that work to thaw the drain at the intersection at Harris Ave S and Third Street W was performed as water in the coulee has been running all winter due to a high water table.

Minnkota Power Cooperative has informed the Northern Municipal Power Agency, the City's electric power supplier, that the wholesale power rate will increase 29.6 percent effective March 20, 2011 mostly due to environmental upgrades required at the power plants and compliance with mandated renewable energy standards. This will translated into an approximately 22-23% retail rate increase. The Council asked T. Larson to issue a press release informing the public about the need to increase electric rates.

The Arena Commission asked the City Council to grant them an energy credit in the amount of \$1,000 as done in the past. Anderson moved to grant the \$1,000 energy credit, to the Arena Commission, and apply it against their utility bill. Lundquist seconded, and upon roll call, all voted aye. Motion carried.

Mayor Stenvold asked S. Currie to provide information to the Council regarding annexation of 72.59 acres of land on the east side of County Road 12, being in the SE1/4, Section 21-157-55. The City will need to adopt a resolution describing the property to be annexed, publish notice of the proposed annexation for two weeks in the official newspaper, and mail notice to the property owners stating the intent to annex their property and hear any objections. Praska moved to approve the first reading of a resolution to annex the 72.59 acres of land in the SE1/4, Section 21-157-55. Anderson seconded, and upon roll call, all voted aye. Motion carried.

Knutson moved to accept the Sales Tax Committee's recommendations to approve the thirteenth payment of the Marvin Windows & Doors agreement in the amount of \$12,500 from the Sales Tax Economic Development Fund. Forty-one people from Park River and twenty-one from the surrounding Zip Codes included in the agreement work at Marvin Windows. Lundquist seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to accept the Sales Tax Committee's recommendations to approve the Industrial Park property tax payment of \$1,658.02 from the Sales Tax Economic Development Fund. Praska seconded and upon roll call vote, all present voted aye. Motion carried.

Lundquist moved to accept the Sales Tax Committee's recommendations to approve \$2,497.47 from the Sales Tax Capital Improvement Fund to the PR Park District to assist with replacing worn out youth football equipment and \$3,466.00 to purchase four portable restrooms. Anderson seconded, and upon roll call, all voted aye. Motion carried.

S. Currie informed the Council that the Sales Tax Committee is recommending that the Council consider removing the local sales tax cap on purchases. T. Larson informed the Council that the cap is currently set at \$25.00 of tax per transaction. Knutson moved a first reading to repeal Section 5 of Ordinance 21 removing the local sales tax cap on purchases. Praska seconded, and upon roll call, all voted aye. Motion carried.

Being no further business, the meeting adjourned at 8:27 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, MARCH 14, 2011 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, March 14, 2011 at 7:30 P.M.

Mayor Dan Stenvold called the meeting to order with the following present: Praska, Blake, Knutson, Lundquist, Anderson, City Attorney S. Currie, Public Works Director Dennis Larson,

and Deputy Auditor A. Berg. Absent: Councilman D. Byron & Business Manager T. Larson.

Knutson moved to approve the minutes of the February 14, 2011 Regular Council meeting as presented. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

Anderson moved to approve the following bills for payment. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

26757	BC/BS of ND	1,987.28
58	Sheldon Ellefson	685.95
59	NDPERS	519.29
26760	Cardmember Services	279.58
61	Dale's Small Eng.	215.00
62	Jim's Super Valu	21.76
63	Kringstad ironworks	287.75
64	Leon's Building Center	15.99
65	Lon's Hdwr	195.93
66	Michael Kilmer Const	550.00
67	North Star Coop	2,333.27
68	Northdale Oil, Inc	2,032.04
69	Polar Comm.	374.43
26770	PR Airport Auth.	2,342.12
71	PR Comm. Club	24.00
72	PR Implement, LLC	1,743.73
73	PR Park Dist	2,634.71
74	PR Public Library	3,122.34
75	Quill Corporation	154.70
76	Glenn Rost	250.00
77	Sewer Dist #95-1	84.24
78	Special Funds	20,943.67
79	St Improve Dist #7	5,600.56
26780	WC Auditor	9,117.89
81	WC Hwy Dept	470.00
82	WC Press	163.53
83	Welch's Bakery	16.10
84	MDU	377.43
85	NDPERS	202.92
86	NDPERS	198.49
87	NDPERS	755.58
	EFTPS (WH, SS, MED) 3-15-11 MU	1,068.18
	EFTPS (WH, SS, MED) 3-18-11 MU OT	72.07
1355	Cledith Carlson	83.84
1354	Shelley MacDonald	87.41
	EFTPS (WH, SS, MED) 3-31-11	37.55
	EFTPS (WH, SS, MED) 3-31-11 MU	1,039.69

MUNICIPAL UTILITIES:

30396	BC/BS of ND	3,574.37
97	Cledith Carlson	685.95

98	NDPERS	847.16
99	After Prom Party	25.00
30400	AmeriPride Linen	168.87
01	Border States Elec	74.00
02	Cardmember Services	666.68
03	City of Fargo	42.00
04	Consolidated Waste, LTD	15,771.50
05	Discovery Benefits	529.00
06	Discovery Benefits	27.50
07	Easy Way Electronics	8.00
08	Ethanol Products	1,409.77
09	Ferguson Waterworks	549.22
20410	Hawkins, Inc	2,238.25
11	Lagoon Maintenance	1,581.05
12	Light & Water Dept	1,795.86
13	Michael Kilmer Const	2,280.00
14	Municipal Utilities	200.00
15	ND One Call Inc	2.60
16	Nodak Electric Coop	4,914.51
17	North Star Coop	525.12
18	Northdale Oil, Inc	39.97
19	Polar Communications	155.89
30420	Pristine Water Solutions	748.00
21	Verizon Wireless	43.49
22	Water Bd Fd 05	4,830.00
23	Water Imp Dist #95-1	1,500.00
24	Water Rev Bd Fd Phase II	3,450.00
25	Water Sur Charge	5,000.00
26	Voided	0.00
27	General Fund	13,572.27
28	Postmaster	254.46
29	NDPERS	479.70
30430	NDPERS	471.63
31	NDPERS	30.02
32	NDPERS	1,871.88
6182-90	Salaries 3-15-11	10,756.62
EFTPS (WH, SS, MED) 3-15-11		2,593.85
6181	Galen Bosh OT 3-18-11	238.41
6191	Roger A Johnson OT 3-18-11	345.12
6192	Stefan Linstad OT 3-18-11	159.82
6193	Jeffrey Wilmer OT 3-18-11	50.63
EFTPS (WH, SS, MED) OT 3-18 -11		84.50
6194-6201	Salaries 3-31-11	9,789.51
EFTPS (WH, SS, MED) 3-31-11		2,359.39
A.W.	ACH Charge	11.20
A.W.	NMPA	125,863.98

SPECIAL FUNDS:

3203	Stephan L Currie Trust	3,500.00
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Mayor Stenvold asked S. Currie to provide information to the Council regarding annexation of 72.59 acres of land on the east side of County Road 12, being in the SE1/4, Section 21-157-55. The City will need to adopt a resolution describing the property to be annexed, publish notice of the proposed annexation for two weeks in the official newspaper, and mail notice to the property owners stating the intent to annex their property and hear any objections. Knutson moved to approve the second reading of a resolution to annex the 72.59 acres of land in the SE1/4, Section 21-157-55 and to publish a notice in the newspaper. Lundquist seconded, and upon roll call, all voted aye. Motion carried.

Mayor Stenvold asked S. Currie to provide information to the Council regarding annexation of 108 acres of land on the west side of 135th Ave NE, being in the E1/2, Section 33-157-55. The City will need to adopt a resolution describing the property to be annexed, publish notice of the proposed annexation for two weeks in the official newspaper, and mail notice to the property owners stating the intent to annex their property and hear any objections. Blake moved to approve the first reading of a resolution to annex the 108 acres of land in the E1/2, Section 33-157-55 and to publish a notice in the newspaper. Lundquist seconded, and upon roll call, all voted aye. Motion carried.

At the February 14, 2011 regular council meeting S. Currie informed the Council that the Sales Tax Committee is recommending that the Council consider removing the local sales tax cap on purchases. At that meeting T. Larson informed the Council that the cap is currently set at \$25.00 of tax per transaction. Knutson moved to approve the first reading to repeal Section 5 of Ordinance 21 removing the local sales tax cap on purchases. Praska seconded, and upon roll call, all voted aye. Motion carried. Discussion prior to approving the second reading of the ordinance change resulted with S. Currie recommending to the table the matter due to the fact there are no general elections scheduled in 2011 and the ordinance should be referred. Blake moved to table the elimination of the local sales tax cap on purchases as recommend by the City Attorney. Anderson seconded, and upon roll call, all voted aye. Motion carried.

Lundquist moved to transfer the Legion Liquor License to the City Hall for the Larson/Berntson wedding on 4/9/2011. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Minnkota Power Cooperative has informed the Northern Municipal Power Agency, the City's electric power supplier, that the wholesale power rate will increase 29.6 percent effective March 20, 2011 mostly due to environmental upgrades required at the power plants and compliance with mandated renewable energy standards. T. Larson recommended to the Council, that in order to cover the wholesale rate increase incurred by the City, retail rates will need to be raised 22% effective March 20, 2011. Praska moved to approve the first reading to amend the ordinance to increase all retail electric rate components twenty-two percent effective with the March 20, 2011 billing. Knutson seconded and upon roll call vote, all voted aye. Motion carried.

S. Currie informed the Council that the Development Corporation's planning committee feels the City should consider activating an official planning and zoning committee. One person appointed to the committee must reside outside the City limits. Mayor Stenvold asked each member of the Council to think about and submit ten names for consideration. Blake moved to form a planning and zoning committee. Lundquist seconded, and upon roll call, all voted aye. Motion carried.

A letter with pictures received by the WC Sheriff's office was discussed by the Council. The letter expressed concerns regarding illegally parked vehicles and other related issues. The Council discussed what could be done to deter residents from repeatedly violating ordinances. The Council also discussed offenses regarding semis parked in residential areas, speeding, u turns and dogs at large. The City currently requires that all dogs within city limits be vaccinated, licensed and that the owners also adhere to the leash law while their dogs are outside, which would eliminate potential altercations and other health risks. Fine amounts for all offenses could be based on an escalating scale up to a maximum of \$500 issued to offenders. Lundquist moved to table the issue until a list of enforceable violations and a fine schedule were compiled and discussed with the WC Sheriffs department. Blake seconded, and upon roll call, all voted aye. Motion carried.

Blake moved to approve a \$25.00 donation to the After Prom Party. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Being no further business, the meeting adjourned at 8:24 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, APRIL 11, 2011 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, April 11, 2011 at 7:30 P.M.

Mayor Dan Stenvold called the meeting to order with the following present: Blake, Knutson, Lundquist, Byron, Anderson, Public Works Director D. Larson, Business Manger T. Larson, and Deputy Auditor A. Berg. Absent: Councilman D. Praska and City Attorney S. Currie. Guest Steve Rehovsky and Daryl Larson

Blake moved to approve the minutes of the March 14, 2011 Regular Council meeting as presented. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Byron moved to approve the following bills for payment. Lundquist seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

26788	BC/BS of ND	2,482.78
89	Sheldon Ellefson	685.95
26790	Acme Tools	708.75

91	Banyon Data Systems	254.10
92	Cardmember Services	891.50
93	Dale's Small Eng.	165.00
94	Demester Cleaning	235.00
95	Farmers Union Serv Assoc	50.00
96	Filter Care of Grafton	31.37
97	Hanson's Auto Imp	515.15
98	Jim's Super Valu	10.74
99	Lon's Hdwr	14.28
26800	MDU	229.11
01	ND Dept of Trans	10.00
02	Northdale Oil, Inc	376.94
03	Polar Comm.	361.90
04	PR Airport Auth.	664.58
05	PR Comm. Club	52.00
06	PR Implement, LLC	19.84
07	PR Park Dist	754.46
08	PR Public Library	893.93
09	Glenn Rost	250.00
26810	Sales Tax Fund	1,262.36
11	Samson Elec	238.00
12	Sewer Dist #95-1	81.66
13	Special Funds	1,831.52
14	St Improve Dist #7	3,402.42
15	Stone's Mobile Radio	23.80
16	WC Auditor	10,387.81
17	WC Hwy Dept	50.00
18	WC Press	256.03
19	Xerox Corp	57.00
26820	Discovery Benefits	303.84
21	MDU	48.99
22	NDPERS	179.72
23	North Star Coop	1,028.36
24	Northdale Oil, Inc	2,004.88
25	PR Implement	155.36
26	NDPERS	210.23
27	NDPERS	639.87
28	PR Public Library	1,200.00
EFTPS (WH, SS, MED) 4-15-11 MU		861.00
1357	Sheldon Ellefson	728.47
1358	Shelley MacDonald	118.43
EFTPS (WH, SS, MED) 4-30-11		195.79
EFTPS (WH, SS, MED) 4-30-11 MU		946.94

MUNICIPAL UTILITIES:

30433	BC/BS of ND	2,584.32
34	Cledith Carlson	685.95
35	AmeriPride Linen	113.37
36	Banyon Data Systems	515.90
37	Border States Elec	937.64

38	Business Forms & Acct Sys	648.46
39	Discovery Benefits	27.50
30440	Easy Way Electronics	8.00
41	Ethanol Products	2,301.94
42	Expressway Inn	119.90
43	Fargo Water Equip	290.01
44	Ferguson Waterworks	9,344.30
45	Graymont Western Canada	5,046.15
46	Hawkins, Inc	4,208.01
47	Light & Water Dept	1,684.24
48	MMUA	1,329.75
49	Municipal Utilities	100.00
30450	ND One Call Inc	6.50
51	Nodak Electric Coop	4,661.69
52	Polar Communications	140.35
53	Pristine Water Solutions	22.44
54	Samson Elec	107.33
55	Stone's Mobile Radio	71.43
56	Verizon Wireless	43.88
57	WC Press	10.50
58	Jeffrey Wilmer	429.25
59	Consolidated Waste	15,720.50
30460	Cardmember Services	874.15
61	Lagoon Maintenance	1,669.29
62	Lon's Hdwr	19.84
63	Water Bd Fd 05	4,830.00
64	Water Imp Dist #95-1	1,500.00
65	Water Rev Bd Fd Phase II	3,450.00
66	Water Sur Charge	5,000.00
67	Discovery Benefits	225.16
68	NDPERS	490.40
69	North Star Coop	775.92
30470	Northdale Oil, Inc	81.52
71	General Fund	6,056.51
72	NDPERS	472.39
73	NDPERS	30.02
74	NDPERS	1,965.63
75	Postmaster	225.94
6202-09	Salaries 4-15-11	9,684.37
EFTPS (WH, SS, MED)	4-15-11	2,505.20
6210	Galen Bosh OT 4-21-11	167.52
6211	Roger A Johnson OT 4-21-11	146.45
6212	Jeffrey Wilmer OT 4-21-11	101.26
EFTPS (WH, SS, MED)	OT 4-21 -11	98.47
6213-21	Salaries 4-30-11	10,412.05
EFTPS (WH, SS, MED)	4-30-11	2,615.00
A.W.	ACH Charge	11.20
A.W.	NMPA	116,003.83
A.W.	NSF Check	382.00

SPECIAL FUNDS:

3205	Lon's Hdwr	21.99
3206	Oak Valley Farm	60.50
3207	'05 Sales Tax Rev Bd Fd	7,221.86
3208	Sunshine Kids Center	4.38

HOSPITAL BUILDING FUND:

1036	US Bank	70,000.00
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Byron moved to accept Walsh County's offer of \$1,000.00 for the lot in the southwest corner of the intersection at Park Ave S and 3rd St W. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

The Council discussed the ordinances which approved the annexation of 72.59 acres of land on the east side of County Road 12, being in the SE1/4, Section 21-157-55 not presently annexed; and the portion east of the BNSF railroad tracks in the E1/2, Section 33-157-55 not presently annexed. Blake moved to have the City Attorney send letters to the property owners, publish a notice of a public meeting in the official city newspaper prior to the June 13, 2011 City Council meeting. Lundquist seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the second reading to amend Ordinance 27.f.1 to increase all retail electric rate components twenty-two percent effective with the April 2011 billing. Anderson seconded and upon roll call vote, all voted aye. Motion carried.

Mayor Stenvold appointed Steve Rehovsky, Bruce Heggen, Daryl Larson, Craig Dahl, Kathryn Brandvold, and Jayse Wharam to serve on the City of Park River Planning and Zoning Committee. Byron moved to approved Mayor Stenvold's appointments to the Planning and Zoning Committee. Lundquist seconded, and upon roll call, all voted aye. Motion carried.

Raymond Alkofer submitted a request for tax abatement on his property located at 104 Summit Ave S. for the years 2009 and 2010. ND Century Code 57-02-08.20.B states that any permanently and totally disabled person who is permanently confined to use of a wheelchair is entitled to this exemption. The exemption applies to the improvements on the property, not the land. Alkofer qualifies for a 100% exemption. Blake moved to approve the tax abatement request from Alkofer. Anderson seconded the motion, upon roll call vote, all voted aye. Motion carried.

The Ashley Lions Club presented a Site Authorization for approval to continue conducting games of chance at the Alexander House beginning July 01, 2011 and ending June 30, 2012. Knutson moved to approve the Site Authorization for the Ashley Lions Club. Blake seconded, and upon roll call, all voted aye. Motion carried.

Business Manager T. Larson reported he had visited with the BCBS regarding the 15% increase to the City's group health insurance premium. The monthly premium for a family plan will increase from \$989.10 to \$1,136.90 and the single plan premium will increase from \$380.40 to \$437.30. Knutson moved to raise the cap on the City's contribution toward the health insurance premium from \$620.00 to \$705.00 per month. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

The drain located between South Ridge Addition and Southview Addition was discussed by the Council. Additional information needs to be gathered and considered. Blake moved to table the matter until the May 2011 City Council meeting. Lundquist seconded, and upon roll call, all voted aye. Motion carried.

T. Larson presented a tentative July 4th celebration schedule to the Council. Larson asked the Council's permission to use remaining funds from the 125th celebration to pay half (\$1,300) of the cost of the inflatable games. The Park River Community Club has agreed to pay the other half. The Council approved the request.

The PR Development Corporation asked several people from the community to come up with ideas and plans for future development and expansion of Park River. The group was asked to dream big. Steve Rehovsky and Daryl Larson presented some of the ideas being considered to include; additional housing developments; zoning the 80 acres east of Regina Ave and south of Hwy 17; more walking/bike paths; and camping facilities. The recreational "dream" would be to eventually have all recreational based activities and buildings located in one area.

Public Works Director Dennis Larson informed the Council that spring cleanup will be held the week of May 9.

Being no further business, the meeting adjourned at 8:44 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

PROCEEDINGS
OF
BOARD OF EQUALIZATION

**BOARD OF TAX EQUALIZATION MEETING, CITY OF PARK RIVER,
NORTH DAKOTA, TUESDAY, APRIL 12, 2011, AT 7:30 P.M.**

The Park River City Council met as the Board of Equalization in the City Council Room on Tuesday, April 12, 2011 at 7:30 P.M. Mayor Stenvold called the meeting to order with the following present K. Anderson, R. Lundquist, D. Byron, City Assessor T. Larson and Public Works Director D. Larson.

34	MDU	111.17
35	Michael Kilmer Const	700.00
36	Michael Todd & Co	1,570.02
37	North Star Coop	2,865.01
38	Northdale Oil, Inc	894.50
39	Polar Comm.	367.76
26840	PR Implement, LLC	684.82
41	PR Veterinary Clinic	60.00
42	Quill Corp	149.13
43	Glenn Rost	250.00
44	Team Laboratory Chem	1,400.00
45	WC Auditor	33,495.11
46	WC Press	209.95
47	MDU	28.40
48	ND DOT	1.50
49	Postmaster	30.90
26850	PR Airport Auth.	67.87
51	PR Park Dist	106.39
52	PR Public Library	100.49
53	Sales Tax Fund	1,276.16
54	Special Funds	192.01
55	St Improve Dist #7	654.37
56	Void	0.00
57	NDPERS	200.73
58	NDPERS	187.14
A.W.	Municipal Utilities	8,032.93
EFTPS (WH, SS, MED) 5-15-11 MU		1,187.04
1360	Sheldon Ellefson	436.80
1361	Shelley MacDonald	59.41
EFTPS (WH, SS, MED) 5-31-11		98.89
EFTPS (WH, SS, MED 5-31-11 MU		1,520.76

MUNICIPAL UTILITIES:

30476	BC/BS of ND	4,026.47
77	Cledith Carlson	685.95
78	AmeriPride Linen	118.15
79	Alvida Baxstrom	700.86
30480	Border States Elec	690.69
81	Cardmember Services	570.46
82	City of Fargo	28.00
83	Consolidated Waste	15,966.00
84	Demester Cleaning	345.00
85	Discovery Benefits	405.24
86	Discovery Benefits	27.50
87	Easy Way Electronics	8.00
88	Graymont Western Canada	5,019.53
89	Hawkins, Inc	3,589.04
30490	Jim's Super Valu	36.60
91	Lagoon Maintenance	1,758.41
92	Light & Water Dept	1,621.46

93	Lon's Hdwr	36.91
94	Michael Kilmer Const	11,931.30
95	Municipal Utilities	229.11
96	Nalco Company	123.00
97	ND One Call Inc	9.10
98	ND Sewage Pump & lift	669.00
99	NMPA	679.04
30500	Nodak Electric Coop	5,032.58
01	North Star Coop	362.14
02	Northdale Oil, Inc	272.34
03	Polar Communications	143.20
04	Quill Corp	177.95
05	Thatcher Co Montana	7,211.60
06	Water Bd Fd 05	4,830.00
07	Water Imp Dist #95-1	1,500.00
08	Water Rev Bd Fd Phase II	3,450.00
09	Water Sur Charge	5,000.00
30510	WC Press	309.26
11	St Improve Dist 7	8,225.00
12	General Fund	8,032.93
13	Polar Communications	100.00
14	Postmaster	273.84
15	NDPERS	456.89
16	NDPERS	482.98
17	Verizon Wireless	43.49
18	NDPERS	30.67
6222-33	Salaries 5-15-11	11,618.28
EFTPS (WH, SS, MED) 5-15-11		2,728.98
6234-46	Salaries 5-31-11	13,289.58
EFTPS (WH, SS, MED) 5-31-11		2,939.43
A.W.	ACH Charge	11.40
A.W.	NMPA	164,655.06
A.W.	NSF Check	250.00

SPECIAL FUNDS:

3209	Bergeson Nursery	606.91
3210	Wagner's Landscaping Inc	277.45
3211	'05 Sales Tax Rev Bd Fd	9,937.33
3212	PR Park Dist	9,000.00
3213	WC Auditor	1,000.00
3214	ND Public Finance	31,425.00

Chris Flaten, representing the local bar owners located on Briggs Ave S., requested approval to have a street dance on July 2, 2011 from 9:00 PM to 1:00 AM featuring the band "Dead Ringer". The owners also requested approval for individual beer gardens on the night of July 2, 2011 during the street dance. The Council asked that the bar owners be reminded to clean all cans off the sidewalk onto the street and pick up all bottles and garbage along the adjacent streets and alleys. The Council also reminded bar owners to have adequate staffing at the gates to check identification and move people through quickly and efficiently. And, that there be different wrist bands used for minors and adults and care be taken not to confuse them. Knutson moved to

approve the street dance and the individual beer gardens for July 2, 2010 during the street dance from 9:00 PM to 1:00 AM. Anderson seconded and upon roll call vote, all voted aye. Motion carried.

The Council discussed the ordinances which approved the annexation of 72.59 acres of land on the east side of County Road 12, being in the SE1/4, Section 21-157-55 not presently annexed; and the portion east of the BNSF railroad tracks in the E1/2, Section 33-157-55 not presently annexed. City Attorney S. Currie will send letters to the property owners of record and publish notice of a public meeting in the official city newspaper prior to the June 13, 2011 City Council meeting. The Council decided to hold the public hearing on July 11, 2011 at 7:00 PM.

The drain located between South Ridge Addition and Southview Addition was discussed by the Council. D. Larson recommended installing a cement culvert and incorporate a slight dip over the culvert for anesthetic and safety reasons. The culvert will be about 140 feet in length by 30 inches and will cost about \$12,000.00. Knutson moved to have D. Larson and Byron work together on the culvert installation project and to keep the costs at or below \$12,000 and add the costs to the TIF project. Byron seconded, and upon roll call, all voted aye. Motion carried

T. Larson reviewed the Montana Dakota Utilities (MDU) franchise agreement with the Council. The current agreement expires on July 1, 2011 and MDU is looking to renew the agreement for an additional 20 years. Byron moved to approve the first reading of an ordinance to renew the franchise agreement between the City of Park River and Montana Dakota Utilities for a period of ten years. Lundquist seconded, and upon roll call, all voted aye. Motion carried

T. Larson reported that one quote had been received for the preliminary engineering report needed to apply for grant funds to do work on the road east of the main lift station. He would like to have a competitive quote before a final decision is made. Lundquist moved to authorize accepting the lowest comparable engineering quote up to \$5,500.00. Anderson seconded, and upon roll call, all voted aye. Motion carried.

The lease of the industrial park property is up for renewal. Gene Larson & Sons are interested in renting the property for \$75 per acre for three years. Anderson moved to accept the offer from Gene Larson & Sons and have City Attorney Currie prepare the lease. Lundquist seconded, and upon roll call, all voted aye. Motion carried

Knutson introduced the following Resolution:

RESOLUTION

WHEREAS, the City of Park River is a member of the Northern Municipal Power Agency for the purpose of purchasing power to meet electricity needs for the City of Park River.

NOW, THEREFORE BE IT HEREBY RESOLVED, that Tom Larson is hereby appointed to represent the City of Park River on the Board of Directors of NMPA through April 30, 2012 and

BE IT FURTHER RESOLVED, that Dennis Larson is appointed as the City of Park River's representative on the Advisory Council of NMPA through April 30, 2012.

Byron seconded the foregoing Resolution and upon roll call vote, all voted aye. Motion carried.

Sally Larson, representing the Walsh County Saddle Club and Fair Board has asked the City if it has any issues with them constructing a horse arena south of the Walsh County Fair building. They would like to erect fencing around a 100 X 200' area that would be used for horse fun days, livestock workouts, with possible rodeos and riding lessons. The Walsh County Commissioners have given their blessing to the project and the club is looking into liability insurance. They would like to construct the facility soon so they can begin using it this summer. Concern was expressed regarding cleanup issues and the Council suggested a yearly cleanup agreement be signed. The Council would also like to see a site plan. Lundquist moved to grant preliminary approval for the arena pending a cleanup and maintenance plan and site plan. Anderson seconded and upon roll call vote, all voted aye. Motion carried.

Jill Mullen, manager of the American Legion Bar, asked for the Council's permission to hold a street dance in front of the Legion, on July 1, 2011, featuring the "Antique Zoo", weather permitting. Knutson moved to approve Mullen's request for the street dance and beer garden on July 1, 2011 and that the City cover the policing. Lundquist seconded and upon roll call vote, all voted aye. Motion carried.

D. Larson informed the Council that he hired Wade Kalgard and Joshua Irvine to fill the public works positions which opened due to the approaching retirements of Roger A. Johnson and Robert Kubat. T. Larson informed the Council that Patty Hensel was hired to fill the vacancy in the receptionist/billing clerk position.

An APPLICATION FOR RETAIL LIQUOR LICENSE, with a check for \$150 was received from PB Properties II LLC, dba The Alexander House, for the Council's approval. Knutson moved to table action on the new application and hold a special meeting prior to June 1, 2011 when additional information is received. Anderson seconded and upon roll call vote, all voted aye. Motion carried.

Stenvold was informed by the State of ND that he was chosen as the recipient of the Martin Luther King Jr. award. This award is given to individuals who help with minority and veterans affairs.

D. Larson requested the Council's permission to have an electrical engineer evaluate the City's electrical distribution system to see if there is sufficient capacity available should future expansion demand a substantial load increase. The Council agreed to Larson's request.

Being no further business, the meeting adjourned at 8:34 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, SPECIAL COUNCIL MEETING,
WEDNESDAY, MAY 11, 2011 AT 11:30 A.M.**

The City of Park River held a special meeting of the Park River City Council on Wednesday, May 11, 2011 at 11:30 A.M.

Mayor Dan Stenvold called the meeting to order with the following present: Praska, Knutson, Byron, Anderson, Public Works Director D. Larson, and Business Manger T. Larson. Lundquist by phone conference. Absent: Councilman K. Blake, City Attorney S. Currie, and Deputy Auditor A. Berg.

An APPLICATION FOR RETAIL LIQUOR LICENSE, with a check for \$150.00 for the month of June 2011 was received from PB Properties II LLC, dba The Alexander House, for the Council's approval. Praska moved to approve the application. Knutson seconded and upon roll call vote, all voted aye. Motion carried

Knutson moved to transfer the Legion Liquor License to the Legion Coliseum for the Droske wedding on 5-28-11. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

Being no further business, the meeting adjourned at 11:35 AM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, JUNE 13, 2011 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, June 13, 2011 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Praska, Blake, Knutson, Lundquist, Byron, Anderson, City Attorney Steve Currie, Business Manager Tom Larson, Public Works Director Dennis Larson, and Deputy Auditor Ann Berg. Guests: Chris Flaten

Anderson moved to approve the minutes of the May 9, 2011 Regular Council meeting as presented. Knutson seconded, and upon roll call vote, all voted aye. Motion carried.

Praska moved to approve the following bills for payment. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

26859 Alexander House

150.00

26860	BC/BS of ND	2,499.51
61	BR Plumb	93.40
62	City of Grafton	150.00
63	Dacotah Paper Co	146.26
64	Dale's Small Engine Repair	55.00
65	DFD Express	3,360.50
66	Discovery Benefits	146.34
67	Farmers Union Service	8,739.00
68	Ferguson Waterworks	12,478.51
69	Hall Currie Lawyers LTD	74.31
26870	Heartland Gas	74.31
71	Jim's Super Valu	101.25
72	Lon's Hardware	120.66
73	MDU	129.44
74	Michael Todd & Co	796.28
75	ND Dept of Emergency Serv	1,058.29
76	North Star Coop	1,906.37
77	Northdale Oil, Inc	1,009.29
78	ODB Company	713.60
79	Polar Comm.	435.09
26880	PR Airport Authority	15.18
81	PR Implement LLC	529.10
82	PR Park District	24.65
83	PR Public Library	21.23
84	Quill Corp	548.96
85	Glenn Rost	250.00
86	Special Funds	37.06
87	Street Improvement Dist #7	1,088.90
88	US Postal Service	269.75
89	WC Auditor	10,774.76
26890	WC Press	284.28
91	Ye Olde Medicine Center	9.24
92	NDPERS	875.08
93	NDPERS	198.11
94	NDPERS	188.34
95	NDPERS	896.06
1359	Keith Anderson	69.32
1362	Karl Blake	679.32
1363	Dwight Byron	664.92
1364	Stephen Currie	5,661.00
1365	Arvid Knutson	679.32
1366	Robert Lundquist	566.10
1367	John Meagher	56.61
1368	David Praska	679.32
1369	Daniel Stenvold	1,358.64
EFTPS (WH, SS, MED 6-15-11 Council		1,556.10
1370	Jordon Eidenschink	576.39
1371	Cole Solseng	552.66
EFTPS (WH, SS, MED) 6-15-11		313.34
EFTPS (WH, SS, MED) 6-15-11 MU		1,279.02

1372	Jeffrey Wilmer OT	81.01
	EFTPS (WH, SS, MED) 6-15-11 OT	11.41
1373	Jordon Eidenschink	637.43
1374	Sheldon Ellefson	600.13
1375	Shelley MacDonald	80.76
1376	Cole Solseng	637.43
	EFTPS (WH, SS, MED) 6-30-11	528.23
	EFTPS (WH, SS, MED) 6-30-11 MU	1,272.41

MUNICIPAL UTILITIES:

30519	AmeriPride Linen	118.15
30520	BC/BS of ND	4,848.65
21	Cardmember Serv	145.30
22	City of Fargo	56.00
23	Grand Forks Utility Billing	139.50
24	Consolidated Waste, LTD	16,567.00
25	DFD Express	3,360.50
26	Discovery Benefits	382.66
27	Discovery Benefits	27.50
28	Easy Way Electronics	8.00
29	Ethanol Products, Inc	1,776.05
30530	Fargo Water Equip	1,259.13
31	Farmers Union Service	8,994.00
32	Ferguson Waterworks	512.22
33	First United Bank	6,493.75
34	Graymont Western Canada	5,062.89
35	Hawkins, Inc	2,036.09
36	KMB	488.55
37	Dean Ladean	27.52
28	Lagoon Maintenance	1,624.15
29	Leon's Build. Cnt.	20.18
30540	Light & Water Dept	1,077.33
41	Lon's Hdwr	36.09
42	Municipal Utilities	273.97
43	ND One Call Inc	35.10
44	ND Sewage Pump & Sewage	1,500.00
45	Nodak Electric Coop	4,486.29
46	North Star Coop	279.53
47	Richard Pengilly	15.63
48	Polar Communications	148.55
49	Quill Corp	8.45
30550	T&R Elec	6,438.00
51	Andy Thompson	32.88
52	US Postal Serv	269.75
53	Van Diest Sup Co	1,716.00
54	Verizon Wireless	43.69
55	Vessco, Inc	397.42
56	Water Bd Fd 05	4,830.00
57	Water Improv Dist #95-1	1,500.00
58	Water Rev Bd Fd Phase II	3,450.00

59	Water Sur Charge	5,000.00
30560	Postmaster	226.98
61	NDPERS	2,163.23
62	NDPERS	472.01
63	NDPERS	481.78
64	NDPERS	33.32
65	NDPERS	2,272.46
6247-57	Salaries 6-15-11	12,568.60
	EFTPS (WH, SS, MED) 6-15-11	2,995.34
	EFTPS (WH, SS, MED) 6-15-11 GF	12.53
6258	Galen Bosh OT	238.42
6259	Joshua Irvine OT	28.58
6260	Roger A Johnson OT	289.19
6261	Wade Kalgard OT	193.32
6262	Stefan Linstad OT	97.72
6263	Jeffrey Wilmer OT	328.65
	EFTPS (WH, SS, MED) 6-15-11 OT	263.63
6264-6274	Salaries 6-30-11	12,376.62
	EFTPS (WH, SS, MED) 6-30-11	2,948.34
A.W.	ACH Charge	11.30
A.W.	NMPA	120,059.21
A.W.	NSF Check Returned	250.00

SPECIAL FUNDS:

3215	PR Park Dist	10,000.00
3216	Lon's Hdwr	102.46
3217	WC Press	20.00
3218	'05 Sales Tax Rev Bd Fd	14,293.38
3219	Clair Rene Hinrichs	7,000.00
3220	Precocious Pyrotechnics	2,913.60

HOSPITAL BUILDING FUND:

1037	'05 Sales Tax Rev Bd Fd (To Savings)	7,221.86
1038	US Bank	402.50

An APPLICATION FOR RETAIL LIQUOR LICENSE, along with a check for \$2,000 was received from Larry P. and Christine Flaten, dba Flaten's Alibi Bar, for the Council's approval. Praska moved to approve the application. Knutson seconded and upon roll call vote, all voted aye. Motion carried.

An APPLICATION FOR RETAIL LIQUOR LICENSE, with a check for \$2,000 was received from PB Properties II, LLC, dba The Alexander House, for the Council's approval. Knutson moved to approve the application. Anderson seconded and upon roll call vote, all voted aye. Motion carried.

An APPLICATION FOR RETAIL LIQUOR LICENSE, with a check for \$1,200 was received from the Park River American Legion for the Council's approval. Byron moved to approve the application. Lundquist seconded and upon roll call vote, all voted aye. Motion carried.

An APPLICATION FOR RETAIL LIQUOR LICENSE, with a check for \$2,000 was received from The Club Bar & Lounge, Inc., for the Council's approval. Property taxes are delinquent on the property. Approval failed due to lack of a motion. City Attorney S. Currie recommended having a special meeting prior to June 30, 2011 if the City is notified that the property taxes have been paid.

An APPLICATION FOR RETAIL LIQUOR LICENSE, along with a check for \$2,000 was received from Warren Denault, dba The Dug Out Bar, for the Council's approval. . Blake moved to approve the application. Praska seconded and upon roll call vote, all voted aye. Motion carried.

Dayton Larson had questioned the utility billing on his building located at 422-424 Briggs Ave South. The building has five apartments and one business which have individual electric and water meters as well as shared meters. Larson feels he should not have to pay base charges on apartments that are empty. Without individual water meters it is difficult to know which apartments are occupied or vacant. Knutson felt Larson should pay for all services and in turn charge his tenants for the utilities. Blake moved to notify Larson by letter stating all meters would be billed to him and he could split the utilities among the tenants the way he wants. Lundquist seconded, and upon roll call, all voted aye. Motion carried.

T. Larson reviewed the Montana Dakota Utilities (MDU) franchise agreement with the Council. The current agreement expires on July 1, 2011 and MDU would like to renew the agreement. Anderson moved to approve the second reading of Ordinance 13.d. to renew the franchise agreement between the City of Park River and Montana Dakota Utilities for a period of ten (10) years. Blake seconded, and upon roll call, all voted aye. Motion carried.

The Council discussed the resolutions to annex 72.59 acres of land on the east side of County Road 12, being in the SE1/4, Section 21-157-55; and the portion east of the BNSF railroad tracks in the E1/2, Section 33-157-55 not presently annexed. All property owners were sent letters notifying them of the proposed annexations. Letters of protest to the City of Park River should be received by June 27, 2011. A public hearing will be held on July 11, 2011 at 7:00 PM in the City Council Room.

Zoning of the annexations was discussed. The Council felt the Planning & Zoning committee should meet so they can organize, elect officers, and discuss plans.

To apply for assistance with rebuilding a portion of 135th Avenue NE from the Economic Development Administration (EDA), a preliminary engineering report must be completed and accompany the application. T. Larson reported that Advanced Engineering and Environmental Services submitted a quote for the base report in the amount of \$5,500. Kadrmas, Lee, & Jackson's quote was \$5,550. Both of the firms recommended that geo-technical analysis be performed and AE2S's quote for that portion was \$4,800 and KLJ's quote was \$3,250 leaving a total difference between the two bids of \$1,500 with KLJ being lower at \$8,800. Byron moved to accept the quote for the preliminary engineering report and geotechnical analysis from Kadrmas, Lee & Jackson in the amount of \$8,800 contingent upon annexation development. Knutson seconded, and upon roll call, all voted aye. Motion carried.

Mayor Stenvold called on Public Works Director Dennis Larson to update the Council on the information he received from engineering firms to map city streets and utilities and assess its utility and street infrastructure for repair and replacement needs. D. Larson reviewed the

information received and recommended using Advanced Engineering and Environmental Services. They are the firm the City used during the recent water supply improvement and water treatment plant renovation projects and D. Larson felt they had the best working knowledge of our needs. Phase 1 would include making a base map of the City and mapping/modeling the water distribution, sanitary sewer and storm sewer systems for a cost of \$26,900. Installing the GIS software and training on its use would also occur during this phase. A City wide street assessment and report would also be completed at a cost of \$14,000. Blake moved to approve D. Larson's recommendation and sign a letter of agreement with Advanced Engineering for the mapping/modeling and street assessment project for a cost of \$40,900. Lundquist seconded the motion, and upon roll call vote, all voted aye. Motion carried.

T. Larson reported on additional information received on the proposed outdoor horse arena south of the fair buildings. The arena will be approximately 100' x 200' fenced with in ground posts. Participants will provide clean-up after events. The WC Saddle Club members will clean up anything left behind. No hay or straw will be stored on site and the arena will be locked when not in use. They are also working on liability insurance for the site. They would like to add an announcement booth and some seating at a later date. Maybe some landscaping should be suggested to buffer the residential neighborhood and to deal with any runoff from the facility.

K Blake reported to the Council on the Renaissance Zone Public Hearing. A brief summary of the Development Plan was presented. Concerns were raised about tax money being taken away from the school district. Andrea Holl Pfennig explained that the current taxable value would not go away, but rather the exemption would only apply to the improvements made to the building and after the exemption period has expired the additional taxable value would be added to the tax role. The plan needs to be sent to the ND Commerce Department for final approval. Letters of support need to be sent from the City of Park River, Walsh County, and the PR Public School District. Knutson moved to adopt a resolution to approve the Park River Renaissance Zone Committees Development Plan. Lundquist seconded the motion, and upon roll call vote, all voted aye. Motion carried.

A contract authorizing the State Tax Commissioner to administer Park River's local sales, use, and gross receipts taxes for the 2011-2013 biennium was received for the Council's approval. The administration fee will be \$198.33 per month. Praska moved to approve the contract with the Office of the State Tax Commissioner for the next two years. Anderson seconded the motion and upon roll call vote, all voted aye. Motion carried.

The Sales Tax Committee has approved a recommendation from the PR Economic Development Corp. to loan Claire Hinrichs up to \$7,000 interest free, for one year, to assist her with purchasing shelving and other display materials for a consignment shop she is starting July 4. Byron moved to approve the Sales Tax Committee's recommendation of a \$7,000, interest free loan to Claire Hinrichs due one year from date of signing. Praska seconded and upon roll call vote, all present voted aye. Motion carried.

The American Society of Composers, Authors, & Publishers (ASCAP) has been contacting municipalities in the state and encouraging them to license the use of copy righted material. Their stance is that any public broadcasting of music on hold, music over building loud speakers, or music in parades, festivals, celebrations, etc. requires a license. The fee is \$309.00 per year. Blake felt the City should comply. Knutson moved to approve the purchase of the license from ASCAP for \$309.00. Praska seconded and upon roll call vote, Praska, Blake, Knutson, Lundquist, and Anderson voted aye with Byron voting no. Motion Carried.

Mosquito spraying costs were discussed. Lundquist moved to reinstate a spraying charge of \$4 per month per utility account for 3 months starting with the June billing and ending with the August billing. Blake seconded, and upon roll call, all voted aye. Motion carried.

T. Larson discussed the bonding of city officials, which includes the Assessor, Municipal Judge, City Auditor, Deputy Auditor, and Billing Clerk. Byron moved to adopt the following resolution: That the City of Park River set the bonding limit for city officials at \$1.5 million. Praska seconded and upon roll call, all voted aye. Motion carried.

Blake moved to grant the transfer of the American Legion's Liquor License on June 17, 2011 to the CH for the Karas wedding. Praska seconded and upon roll call vote, all present voted aye. Motion carried.

Knutson moved to grant the transfer of the American Legion's Liquor License for the following events; June 18, 2011 to the Legion Coliseum for the Hurtt/Myrdal wedding, on June 25, 2011 to the Legion Coliseum for the Kadlec/Ballintine wedding and July 4, 2011 to the Legion Coliseum for the "Olde Time" Dance. Lundquist seconded and upon roll call vote, all present voted aye. Motion carried.

A new police car was purchased by the WC Sheriffs Dept for the Park River location. T. Larson asked the Council for permission to sell the 2003 unit. Byron moved to remove the decals and advertise the unit for sale with a minimum bid of \$1,200. Anderson seconded and upon roll call vote, all present voted aye. Motion carried.

Being no further business, the meeting adjourned at 8:43 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, SPECIAL COUNCIL MEETING,
FRIDAY, JUNE 24, 2011 AT 12:00 P.M.**

Mayor Stenvold called the meeting to order with the following present: Knutson, Anderson, and Deputy Auditor Ann Berg. Councilman Lundquist by phone.
Absent: Praska, Blake, Byron, City Attorney S. Currie, Public Works Director D. Larson and Business Manager T. Larson

An APPLICATION FOR RETAIL LIQUOR LICENSE, along with a check for \$2,000 was received from The Club Bar & Lounge, Inc., for the Council's approval. Knutson moved to

approve the application. Anderson seconded and upon roll call vote, all voted aye. Motion carried

With no further business, the meeting adjourned at 12:06 PM.

Dan Stenvold, Mayor

ATTEST:

Ann Berg, Deputy Auditor

PUBLIC HEARING OF THE PARK RIVER CITY COUNCIL, MONDAY, JULY 11, 2011 AT 7:00 P.M.

Mayor Stenvold called the meeting to order with the following present: Praska, Blake, Lundquist, Anderson, City Attorney Steve Currie, Business Manager Tom Larson, Public Works Director Dennis Larson, and Deputy Auditor Ann Berg. Absent: Councilmen Knutson and Byron.

Mayor Stenvold called the meeting to order stating the purpose was to conduct a Public Hearing on annexations to the City of Park River.

No one was present to protest the annexations.

There being no further business, the meeting was adjourned at 7:30 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, JULY 11, 2011 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, July 11, 2011 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Praska, Blake, Lundquist, Anderson, City Attorney Steve Currie, Business Manager Tom Larson, Public Works Director Dennis Larson, and Deputy Auditor Ann Berg. Absent: Councilmen Knutson and Byron. Guests: Roger A Johnson and John Meagher

Blake moved to approve the minutes of the June 13, 2011 Regular Council meeting as presented. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Lundquist moved to approve the minutes of the June 24, 2011 Special Council meeting as presented. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Praska moved to approve the following bills for payment. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

26896	BC/BS of ND	2,963.45
97	ASCAP	309.00
98	Cardmember Services	65.90
99	Dale's Small Engine Repair	6.00
26900	Diamond Vogel Paints	578.95
01	Discovery Benefits	129.35
02	Fox Valley Systems, Inc	260.02
03	Jim's Super Valu	3.00
04	Leon's Bldg Cent	14.40
05	Lon's Hardware	373.37
06	MDU	70.64
07	Municipal Utilities	11.20
08	North Star Coop	1,242.85
09	Northdale Oil, Inc	1,366.75
26910	Polar Comm.	433.07
11	PR Airport Auth	46.07
12	PR Implement LLC	628.92
13	PR Park District	64.25
14	PR Public Library	65.55
15	Rainbow Auto Body	174.35
16	Glenn Rost	250.00
17	Sales Tax Fund	492.45
18	Samson Elec	55.00
19	Special Funds	119.97

26920	WC Auditor	7,676.54
21	WC Press	452.46
22	Xerox Corp	57.00
23	MDU	15.76
24	ND Insurance Dept	998.67
25	NDPERS	191.98
26	NDPERS	207.81
27	NDPERS	793.78
28	PR Airport Auth	1,334.42
29	PR Park Dist	3,558.46
26930	PR Public Library	1,334.42
1377	Jordon Eidenschink	562.82
1378	Cole Solseng	508.57
EFTPS (WH, SS, MED) 7-15-11		304.84
EFTPS (WH, SS, MED) 7-15-11 MU		1,048.36
1379	Galen Bosh OT	50.63
EFTPS (WH, SS, MED) 7-15-11 OT		7.14
1380	Jordon Eidenschink	447.53
1381	Sheldon Ellefson	360.91
1382	Shelley MacDonald	98.49
1383	Cole Solseng	549.26
EFTPS (WH, SS, MED) 7-29-11		364.06
EFTPS (WH, SS, MED) 7-29-11 MU		1,293.99

MUNICIPAL UTILITIES:

30566	BC/BS of ND	3,523.89
67	Roger A. Johnson	1,000.00
68	Advanced Engineering	13,300.00
69	AmeriPride Linen	118.15
30570	Border States Elec	2,160.62
71	Cardmember Serv	816.55
72	City of Cavalier	1,018.75
73	Consolidated Waste, LTD	16,129.00
74	Discovery Benefits	399.65
75	Discovery Benefits	22.00
76	General Fund	1,079.26
77	Grand Forks Utility Billing	219.00
78	Hawkins, Inc	2,036.09
79	Interstate Power Sys	449.50
30580	Jim's Super Valu	43.68
81	Lagoon Maintenance	1,743.58
82	Light & Water Dept	1,126.16
83	Lindell's Mowing	980.00
84	Lon's Hdwr	81.34
85	Michael Kilmer Const	2,700.00
86	MMUA	1,329.75
87	Municipal Utilities	152.44
88	ND One Call Inc	27.30
89	Nodak Electric Coop	4,713.29
30590	North Star Coop	524.58

91	North Dale Oil	145.48
92	Out To Lunch	49.93
93	Void	0
94	Polar Communications	152.89
95	PR Implement	185.97
96	Pristine Water Solutions	770.44
97	Samson Elec	135.00
98	SanGrait's Auto Serv	507.58
99	Thompson, Andy	67.12
30600	Tougas, Curtis	100.00
01	Verizon Wireless	43.54
02	Water Bd Fd 05	4,830.00
03	Water Improve Dist #95-1	1,500.00
04	Water Rev Bd Fd Phase II	3,450.00
05	Water Sur Charge	5,000.00
06	WC Press	29.40
07	Welch's Bakery	8.25
08	Weltz, Sheldon	147.56
09	ND Insurance Dept	3,837.28
30610	NDPERS	465.64
11	PDQ Sanitary Serv	1,045.00
12	Postmaster	274.36
13	General Fund	14,213.28
14	NDPERS	449.81
15	NDPERS	2,327.44
6275-87	Salaries 7-15-11	12,235.35
EFTPS (WH, SS, MED) 7-15-11		3,098.74
6288	Galen Bosh OT	20.26
6289	Stefan Linstad OT	91.24
EFTPS (WH, SS, MED) 7-15-11 OT		15.75
6290-6302	Salaries 7-30-11	12,430.23
EFTPS (WH, SS, MED) 7-29-11		2,914.97
A.W.	ACH Charge	11.30
A.W.	NMPA	117,161.80
A.W.	NSF Check Returned	234.48
A.W.	NSF Check Returned	250.00
A.W.	NSF Check Returned	234.48

SPECIAL FUNDS:

3221	Glenaura Pipe & Drums	1,000.00
3222	Tom Russell	100.00
3223	Matt Hodek	800.00
3224	First United Bank	10,825.00
3225	WC Press	107.80
3226	SAL #147	78.00
3227	Lon's Hardware	398.06
3228	Sheyenne Gardens	140.00
3229	PR School District	5,000.00
3230	Void	0
3231	'05 Sales Tax Rev Bd Fd	13,095.46

125th Fund:

0009	Rentertainment	1,432.50
0010	Moss Oak Ranch	450.00
0011	Cardmember Serv	106.37

Mayor Stenvold recognized Roger A. Johnson and thanked him for 27 years of dedicated service while working for the city. Stenvold presented Johnson with a gift to express the city's appreciation. Johnson thanked everyone and said it was a pleasure to work with the different Mayors, Council members and employees.

Stenvold opened the only bid received for the 2003 patrol car from Dale's Small Engine Repair. The bid was for \$1,526.00. Praska moved to accept the bid of \$1,526.00 from Dale's Small Engine Repair. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

City Attorney S Currie updated the Council on the annexations on the 72.59 acres of land on the east side of County Road 12, being in the SE1/4, Section 21-157-55; and the portion east of the BNSF railroad tracks in the E1/2, Section 33-157-55. Property owners were sent letters notifying them of the proposed annexations. No written letters of objection were received from the owners by June 27, 2011. A public hearing was held on July 11, 2011 at 7:00 PM in the City Council Room. There was no one present to protest the annexation. In the absence of protest filed by the owners of more than one-fourth the territory proposed to be annexed the territory described in the resolutions becomes apart of the city. A copy of the resolutions and a map of the annexed areas will be recorded with County Recorder therefore perfecting the annexation.

**RESOLUTION 2011.7.11 TO ANNEX
CONTIGUOUS TERRITORY**

WHEREAS, its is desirable that the City of Park River develops in a natural and well ordered manner; and

WHEREAS, in order to promote the orderly development, the City desires to extend its municipal government and utilities to areas which form a part of the whole community, and

WHEREAS, to recognize the interrelationship and interdependence between the City of Park River and areas contiguous and adjacent thereto.

NOW THEREFORE, Be It Resolved:

The City of Park River does hereby annex the following parcels adjacent to the City of Park River:

PARCEL I: All that part of the SE1/2 of Section 21, Township 157, Range 55 lying east of the railroad right of way.

PARCEL II: All that part of the E1/2 of Section 33, Township 157, Range 55 lying east of the railroad right of way, EXCEPT the 20.03 acre tract previously annexed.

Currie spoke to the Council regarding parking violation fees. There have been some questions by law enforcement on what fine should be charged for each offense and/or continuing offenses.

Currently most ordinances state, in general, that any person upon conviction for the violation shall be punished by a fine not exceeding \$500.00. The matter was tabled until the Police Committee is able to meet and discuss the issue with Walsh County Sheriff Lauren Wild.

T. Larson reported on additional information received on the proposed outdoor horse arena south of the fair buildings. The arena will be approximately 100' x 200' fenced with in ground posts. The plans currently show a 20' foot gate on the west side and a 4' walk-in gate on the north side. Participants will provide clean-up after events. The Council wondered if another large gate could be added toward the northeast corner to facilitate staging of the Fourth of July parade.

T. Larson presented a letter to Mayor Stenvold regarding a substandard property that he inspected located at 227 Wadge Ave. N. The property has a house, garage, and shop on it and is owned by a gentleman who resides in California. A certified, return receipt, and restricted delivery letter was mailed to the property owner on May 9, 2011 and returned to the City of Park River on June 14, 2011, unclaimed. Mayor Stenvold instructed City Attorney Currie to attempt contact with the owner and advise him to appear at a hearing before the Council to show cause why the buildings should not be demolished.

Blake moved to grant the transfer of the American Legion's Liquor License on July 23, 2011 to the CH for the Pic/Schrank wedding reception/dance. Lundquist seconded and upon roll call vote, all present voted aye. Motion carried.

Anderson moved to grant the transfer of the American Legion's Liquor License on July 30, 2011 to the Legion Coliseum for the Dr. Dori Carlson recognition event. Praska seconded and upon roll call vote, all present voted aye. Motion carried.

Anderson moved to approve the following mayoral proclamation stating that July 30, 2011 be recognized as "Dr. Dori Carlson Day" in the City of Park River:

PROCLAMATION

WHEREAS, it is appropriate that the City of Park River recognize those individuals whose professional achievements have brought honor and recognition to not only themselves but also to the City of Park River and the State of North Dakota, and

WHEREAS, Dori M. Carlson, O.D. was honored as the North Dakota Young Optometrist of the Year in 1994, and

WHEREAS, Dr. Carlson was honored as the North Dakota Optometrist of the Year in 2003, and

WHEREAS, Dr. Carlson was elected to serve as the first woman president of the North Dakota Optometric Association in 1998, and

WHEREAS, Dr. Carlson was elected to serve as the first woman president in the 113 year history of the American Optometric Association in 2011, and

WHEREAS, Dr. Carlson is a highly respected and valuable member of the Park River medical and business community as well as the community at large.

Now, THEREFORE, I, Dan Stenvold, Mayor of Park River, by virtue of the authority vested in me by the citizens of Park River, do hereby proclaim July 30, 2011, to be recognized as “DR. DORI CARLSON DAY” in the City of Park River.

Proclaimed this 11th day of July, 2011.

Dan Stenvold, Mayor

Blake seconded and upon roll call vote, all present voted aye. Motion carried.

Stenvold informed the Council that the City of Park River has been asked to sign on to an “Op-Ed” to be used in area newspapers. The piece is to express our strong objection to the Environmental Protection Agency’s (EPA) decision to interfere with the State of North Dakota’s implementation of the regional haze rules. The piece suggests that the EPA’s version would negatively impact the cost of electricity, which would ultimately be passed on to our customers. Lundquist moved to approve signing the letter of support. Praska seconded and upon roll call vote, all present voted aye. Motion carried.

Being no further business, the meeting adjourned at 8:11 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

PROCLAMATION

WHEREAS, it is appropriate that the City of Park River recognize those individuals whose professional achievements have brought honor and recognition to not only themselves but also to the City of Park River and the State of North Dakota, and

WHEREAS, Dori M. Carlson, O.D. was honored as the North Dakota Young Optometrist of the Year in 1994, and

WHEREAS, Dr. Carlson was honored as the North Dakota Optometrist of the Year in 2003, and

WHEREAS, Dr. Carlson was elected to serve as the first woman president of the North Dakota Optometric Association in 1998, and

WHEREAS, Dr. Carlson was elected to serve as the first woman president in the 113 year history of the American Optometric Association in 2011, and

WHEREAS, Dr. Carlson is a highly respected and valuable member of the Park River medical and business community as well as the community at large.

Now, THEREFORE, I, Dan Stenvold, Mayor of Park River, by virtue of the authority vested in me by the citizens of Park River, do hereby proclaim July 30, 2011, to be recognized as “DR. DORI CARLSON DAY” in the City of Park River.

Proclaimed this 11th day of July, 2011.

Dan Stenvold, Mayor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, AUGUST 8, 2011 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, August 8, 2011 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Praska, Blake, Knutson, Lundquist, Anderson, City Attorney Steve Currie, Business Manager Tom Larson, Public Works Director Dennis Larson, and Deputy Auditor Ann Berg. Absent: Councilmen Byron. Guests: Wendy Berntson, Greg Kachena, and Laurie Larson.

Blake moved to approve the minutes of the July 11, 2011 Regular Council meeting as presented. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Lundquist moved to approve the minutes of the July 11, 2011 Public Hearing meeting as presented. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Anderson moved to approve the following bills for payment. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

26931	BC/BS of ND	1,848.54
32	Discovery Benefits	147.43
33	Farmers Union Serv Assoc	409.00
34	Ferguson Waterworks	1,954.71
35	Johnston Fargo Culvert	9,617.88
36	Kringstad Ironworks	882.00
37	Lon's Hardware	49.32
38	Lund, Tami	750.00
39	North Star Coop	1,117.45
26940	Northdale Oil, Inc	1,030.61

41	Polar Comm.	442.27
42	PR Comm Club	150.00
43	PR Implement LLC	284.91
44	PR Veterinary Clinic	200.00
45	Glenn Rost	250.00
46	WC Auditor	8,809.55
47	WC Press	362.88
48	MDU	103.16
49	NDPERS	204.12
26950	PR Airport Auth	9.95
51	PR Park District	11.62
52	PR Public Library	13.50
53	Special Funds	27.19
54	NDPERS	148.10
55	NDPERS	824.64
56	Void	0
57	Void	0
58	Void	0
59	PR Airport Auth	870.50
26960	PR Park District	2,321.33
61	PR Public Library	870.50
1384	Jordon Eidenschink	49.53
1385	Cole Solseng	556.04
EFTPS (WH, SS, MED) 8-15-11		166.83
EFTPS (WH, SS, MED) 8-15-11 MU		1,086.10
1386	Sheldon Ellefson	319.17
1382	Shelley MacDonald	76.32
EFTPS (WH, SS, MED) 8-31-11		68.82
EFTPS (WH, SS, MED) 8-31-11 MU		1,057.66
A.W.	ND ST Tax Comm	1,564.95
A.W.	Municipal Utilities	6,103.71

MUNICIPAL UTILITIES:

30616	BC/BS of ND	4,850.56
17	Airborne Custom Spraying	2,850.00
18	AmeriPride Linen	118.15
19	Void	0
30620	Border States Elec	2,866.96
21	City of Fargo	28.00
22	Consolidated Waste, LTD	16,186.00
23	Discovery Benefits	381.57
24	Discovery Benefits	22.00
25	Easy Way Electronics	16.00
26	Ethanol Products	2,346.55
27	Graymont Western Canada	5,076.43
28	Hawkins, Inc	981.74
29	Jim's Super Valu	23.34
30630	KXPO	36.00
31	Lagoon Maintenance	1,971.03
32	Light & Water Dept	1,391.25

33	Lindell's Mowing	490.00
34	Lon's Hdwr	33.76
35	Nalco Co	226.55
36	ND One Call Inc	27.30
37	Nodak Electric Coop	4,659.07
38	North Star Coop	365.73
39	North Dale Oil	76.61
30640	Polar Communications	178.18
41	PR Implement	24.08
42	Samson Elec	957.21
43	Spoonland, Preston & Katie	100.00
44	T&R Elec	3,222.00
45	Trophy & Engravings	21.70
46	Water Bd Fd 05	4,830.00
47	Water Improve Dist #95-1	1,500.00
48	Water Rev Bd Fd Phase II	3,450.00
49	Water Sur Charge	5,000.00
30650	Wayne's Variety	26.46
51	Ye Olde Medicine	14.42
52	Bank of ND	102,200.00
53	Rena Gerszewski	100.00
54	Carrie Hauge	54.09
55	John C. Miller	29.19
56	Municipal Utilities	326.61
57	NDPERS	453.50
58	NDPERS	44.12
59	PR Chiropractic	90.11
30660	Verizon Wireless	43.46
61	General Fund	6,103.71
62	NDPERS	509.52
63	NDPERS	2,068.20
64	Postmaster	220.74
6303-13	Salaries 8-15-11	10,930.19
	EFTPS (WH, SS, MED) 8-15-11	2,721.86
6314	Galen Bosh OT	86.51
6315	Joshua Irvine OT	382.32
6316	Wade Kalgard OT	79.64
6317	Stefan Linstad OT	385.72
6318	Jeffrey Wilmer	992.56
	EFTPS (WH, SS, MED) 8-15-11 OT	284.66
6319-6327	Salaries 8-31-11	10,952.86
	EFTPS (WH, SS, MED) 8-31-11	2,767.77
A.W.	ACH Charge	11.35
A.W.	NMPA	126,966.42

SPECIAL FUNDS:

3232	Lon's Hardware	121.75
3233	The Plant Ranch	183.86
3234	WC Press	102.90
3235	KXPO	36.00

3236	PR Public School	4,000.00
3237	'05 Sales Tax Rev Bd Fd	8,391.28

WATER IMPROVEMENT DISTRICT #95-1:

1054	Bank of ND	16,387.50
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125th Fund:

0012	Lon's Hdwr	131.94
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Several residents who live along Hill Ave N appeared before the Council and asked what the procedure was to have the unpaved portion of Hill Ave N and Blanchard St paved. City Attorney Currie informed them they would need a petition outlining their request for paving, curb and gutter signed by over fifty percent of the property owners along the proposed area. The petition would then be presented to the City Council for its consideration. The residents were encouraged to contact all property owners along the unpaved portions of Hill Ave N, Blanchard St, and Jacob St. The costs for engineering, paving, curb, and gutter would be assessed to the property owners as a special assessment. The City has normally contributed 15% of the project cost. The residents were informed that the project would not be started this year.

Walsh Grain, LLC is proposing to construct a 1.8 million bushel grain terminal on the southeast side of Park River. The Sales Tax Committee approved, upon recommendation of the PR Community Development Corporation, a request for a \$200,000 loan from the Sales Tax Economic Development Fund. The loan would be for 10 years and carry an interest rate of 3%. The first payment would be deferred for one year. The road accessing the project is being evaluated for necessary improvements as well as electric service upgrades. Knutson moved to approve the Sales Tax Committee's recommendation to loan \$181,000 from the Sales Tax Economic Development Fund and \$19,000 from the Sales Tax Interest Fund for a total of \$200,000 at 3% interest for ten years, deferring the first payment for one year. Lundquist seconded, and upon roll call, all voted aye. Motion carried.

Organizers of the Farmers Market are asking permission to block off 4th St W between Code Ave S & Harris Ave S for an old time vehicle show during the Thursday, August 11th Farmers Market. Lundquist moved to approve the request. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

Tami Lund submitted a bill of \$750.00 for mowing and cleaning up the property located at 225 & 227 Wadge Ave N. Lund mowed fifteen times at \$20.00 per yard and also hauled out fallen branches & trees. The charge can be assessed against the property and someday be recouped. Praska moved to pay Lund's bill of \$750.00. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Walsh Grain, LLC is requesting a PACE interest buy-down loan through the Bank of ND. There is money available in the Special Funds Economic Development Account that could be used for this purpose. Knutson moved to approve using \$25,000 from the Special Funds Economic Development Account for the PACE interest buy-down loan to be paid back at the conclusion of the loan plus interest. Blake seconded, and upon roll call, all voted aye. Motion carried.

Being no further business, the meeting adjourned at 8:15 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, SEPTEMBER 12, 2011 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, September 12, 2011 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Blake, Knutson, Byron, Anderson, City Attorney Steve Currie, Business Manager Tom Larson, Public Works Director Dennis Larson, and Deputy Auditor Ann Berg. Absent: Councilmen Praska & Lundquist.

Knutson moved to approve the minutes of the August 8, 2011 Regular Council meeting as presented. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

Byron moved to approve the following bills for payment. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

26962	BC/BS of ND	1,774.23
63	Business Forms & Acct	99.89
64	Discovery Benefits	136.38
65	Leon's Bldg Ctr	52.28
66	Lon's Hardware	74.92
67	MDU	91.76
68	Michael Kilmer Const	8,370.00
69	Nar loch Trucking LLP	12,508.00
26970	NDLC	115.00
71	North Star Coop	352.39
72	Northdale Oil, Inc	1,138.73
73	Polar Comm.	466.31
74	PR Airport Auth	55.46
75	PR Comm Club	91.00
76	PR Fire Dept	97.86
77	PR Implement LLC	152.16
78	PR Park District	79.50
79	PR Public Library	78.46
26980	PR Veterinary Clinic	60.00
81	Quill Corp	67.80
82	Glenn Rost	250.00
83	Samson Elec	55.00
84	Special Funds	151.03

85	St Improve Dist #7	151.03
86	CRA Payment Center	342.18
87	Wayne's Variety	26.91
88	WC Auditor	9,259.63
89	WC Press	268.56
26990	Ye Olde Med Ctr	6.27
91	NDPERS	165.78
92	North Star Coop	751.24
93	NDPERS	153.83
94	NDPERS	704.15
95	St Improve Dist #7	496.82
1388	Cole Solseng	190.42
	EFTPS (WH, SS, MED) 9-15-11	41.72
	EFTPS (WH, SS, MED) 9-15-11 MU	961.89
1389	Sheldon Ellefson	213.46
1390	Shelley MacDonald	82.97
	EFTPS (WH, SS, MED) 9-30-11	54.61
	EFTPS (WH, SS, MED) 9-30-11 MU	871.25
A.W.	Municipal Utilities	5,215.31

MUNICIPAL UTILITIES:

30665	BC/BS of ND	3,797.97
66	Roger A Johnson	211.50
67	Advanced Engineering	9,800.00
68	Airborne Custom spray	2,900.00
69	AmeriPride Linen	118.15
30670	Banyon Data Sys	770.00
71	Brandi Boehme	75.77
72	Business Forms & Acct	135.34
73	City of Fargo	28.00
74	Grand Forks Util Bill	109.50
75	Consolidated Waste, LTD	16,170.00
76	Bethal Cudmore	55.74
77	Discovery Benefits	392.62
78	Discovery Benefits	22.00
79	Easy Way Electronics	8.00
30680	Ethanol Products	1,604.66
81	Ferguson Waterworks	6,382.74
82	General Fund	50,000.00
83	Graymont Western Canada	5,279.31
84	Hach Company	185.25
85	Hawkins, Inc	1,207.62
86	Jim's Super Valu	17.97
87	Andrew A Johnson	100.00
88	Amy Kubat	26.57
89	KXPO	36.00
30690	Lagoon Maintenance	1,742.22
91	Light & Water Dept	658.77
92	Lindell's Mowing	490.00
93	Lon's Hdwr	29.95

94	Michael Kilmer Const	1,900.00
95	Municipal Utilities	341.92
96	ND Dept of Health	237.78
97	ND One Call Inc	54.60
98	Nodak Electric Coop	4,521.22
99	North Dale Oil	324.15
30700	Polar Communications	149.19
01	PR Implement	219.73
02	Pristine Water Solutions	1,306.80
03	Quill Corp	203.41
04	Sensus Metering Sys	1,452.00
05	Thatcher Co of Montana	7,211.60
06	Landon Tufte	14.99
07	Verizon Wireless	43.48
08	Vessco Inc	1,310.37
09	Water Bd Fd 05	4,830.00
30710	Water Improve Dist #95-1	1,500.00
11	Water Rev Bd Fd Phase II	3,450.00
12	Water Sur Charge	5,000.00
13	Ye Olde Medicine	11.31
14	Municipal Utilities	326.61
15	NDPERS	504.32
16	North Star Coop	519.72
17	General Fund	5,215.31
18	NDPERS	516.29
19	NDPERS	15.60
30720	NDPERS	2,199.17
21	Postmaster	272.60
6328-37	Salaries 9-15-11	11,020.95
EFTPS (WH, SS, MED) 9-15-11		2,881.64
6338	Stefan Linstad OT	110.10
EFTPS (WH, SS, MED) 9-15-11 OT		20.12
6339-47	Salaries 9-30-11	10,892.77
EFTPS (WH, SS, MED) 9-30-11		2,939.55
A.W.	ACH Charge	11.35
A.W.	NMPA	127,999.19

SPECIAL FUNDS:

3238	M.M.I.S.	8,225.00
3239	Morgan Printing	505.00
3240	Tim Shea's Nursery	30.45
3241	Lindsay Arneson Creative	393.75
3242	Lon's Hdwr	56.94
3243	Out To Lunch	42.42
3244	05 Sales Tax Rev Bd Fd	17,412.47

Byron moved to accept the Pledge of Securities from First United Bank dated 8-31-2011. Blake seconded and upon roll call vote, all present voted aye. Motion carried.

Building Inspector, Tom Larson, informed the Council that the buildings located at 227 Wadge Ave N, owned by Andrew Benjamin Aames, are in substandard condition. A certified letter sent by T Larson to Mr. Aames outlining the defects was returned unclaimed. City Attorney S Currie sent a letter informing Mr. Aames to appear before the council on September 12, 2011, 7:30 pm to show cause why the buildings on this property should not be demolished. It too was returned unclaimed. Larson detailed the defects found during his exterior inspection on May 5, 2011. Larson stated there may be interior defects due to the continued vacancy and no prior wintertime weatherization. The property is in violation of sub-sections 4, 5, and 8, of Section 1, ordinance 4b. Due to the extent of the defects involved Larson feels that repairs would exceed \$7,000 or 50% of the properties true & full value. The property has been condemned by the building inspector and shall not be occupied. A brief email was sent to Larson from Mr. Aames in which he stated he would not be able to attend the hearing before the council. Mr. Aames is of the opinion that the property is not that bad. Currie recommend that the Council concur with the Building Inspector's findings and based on the fact that Mr. Aames did not present evidence to otherwise disprove the findings, follow the inspector's recommendation and order the buildings demolished. Currie will send a letter to Mr. Aames with specific findings of fact and order to demolish. Knutson moved to accept the building inspectors report and recommendation and order the buildings at 227 Wadge Avenue North (150 X 70.5' in SE Corner Lot 6, Block 8, Birder's Addition) demolished. Blake seconded and upon roll call vote, all present voted aye. Motion carried.

T. Larson reported that the persons interested in paving Hill Ave N and Blanchard Street have decided to wait to see if development proceeds along Blanchard Street so that the cost of the curb, gutter, & pavement can be shared with more people.

Upon recommendation of the Police Committee, Byron introduced the following amendments:

ORDINANCE AMENDING ORDINANCE 3.b.1.

AN ORDINANCE TO CONTROL DOGS TO PROVIDE PENALTY FOR DOGS RUNNING AT LARGE.

Be it ordained by the City Council of the City of Park River, Ordinance 3.b.1 of the City of Park River is hereby amended by adding a new Section 13. as follows:

Section 13.

Penalty. The penalty for violations of Section 2. shall be as follows: First offense - \$20.00; Second offense - \$40.00; Third and subsequent offense - Fine as determined by Municipal Judge.

Effective Date of Ordinance: This Ordinance is in force and takes effect from and after its passage and publications as required by law.

ORDINANCE AMENDING ORDINANCE 25.a.

AN ORDINANCE TO REGULATE TRAFFIC WITHIN THE CITY OF PARK RIVER.

Be it ordained by the City Council of the City of Park River, Ordinance 25.a. Section 10. of the City of Park River is hereby amended as follows:

Section 10. - Standing and Parking.

Parking: Manner specified in certain areas. Diagonal parking shall be employed on Briggs Avenue between Third Street and Sixth Street, and on Fourth Street from the alley of Blocks Nine and Sixteen to Code Avenue and from the alley of blocks Ten and Fifteen to Railroad Avenue West, on Fifth Street from Code Avenue to Railroad Avenue West, and on the West side of Code Avenue from Vivian Street to the South boundary of Cecil Street. On all other streets, parking shall be parallel with the curb and within one foot (11) of same. No vehicle shall be parked on any street, alley, or City parking lot for a longer period than forty-eight (48) hours. Nor shall it be parked in the direction opposite the traffic flow (wrong side of the street).

Be it ordained by the City Council of the City of Park River, Ordinance 25.a. of the City of Park River is hereby amended by adding a new Section 12. As follows:

Section 12. - Penalty.

The fine for violation of Section 10. shall be as follows: First offense - \$25.00; Second offense - \$50.00; Third and subsequent offense - Fine as determined by Municipal Judge.

Effective Date of Ordinance: This Ordinance is in force and takes effect from and after its passage and publications as required by law.

Byron moved to approve the first reading of an amendment to Ordinance 3.b.1. and also the amendment to Ordinance 25.a. Anderson seconded and upon roll call vote, all present voted aye. Motion carried.

Stenvold read a letter from the Domestic Violence & Abuse Center requesting financial support for their programs. The Center provides shelter and other services to battered women and their children. The Council would like some additional information and asked that Center Director Jolene Halldorson be invited to a meeting to discuss the program further.

ND Century Code (40-14-04) requires that the City Assessor shall be appointed at the first meeting of the City Council in September of each odd-numbered year. Mayor Stenvold appointed Tom Larson to serve as the Assessor for the City of Park River. Knutson moved to approve the appointment. Blake seconded, and upon roll call, all voted aye. Motion carried.

Wayne and Renae Gerszewski questioned the amount of property that was transferred to them when they purchased a portion of land from the City on the south end of Railroad Ave W. They thought the amount purchased would square off the property on the north side. The deed transferred a 50 X 141.5' parcel, which is the amount approved by the council at its September 14, 2009 meeting. This is 56.4' short of squaring the property to the north. Gerszewski may be interested in obtaining the additional 50 X 56.4'. Byron moved to sell Gerszewski the additional parcel for \$500.00. Blake seconded, and upon roll call vote, all present voted aye. Motion carried.

Mayor Stenvold would like the City to continue to sponsor the "Biggest Pumpkin" contest at the WC Fair. Knutson moved that the Municipal Utilities Dept. sponsor the contest and award the

following prizes in Park River Bucks; 1st place \$100.00, 2nd place \$75.00 and 3rd place \$50.00. Anderson seconded, and upon roll call, all voted aye. Motion carried.

The Preliminary Budget of the City of Park River, for the calendar year beginning January 1, 2012 and ending December 31, 2012, was reviewed by the City Council. The following is a statement of the proposed expenditures:

GENERAL FUND		\$374,445.00
SPECIAL FUNDS:		
Advertising	2,000.00	
Airport	13,900.00	
Band	2,500.00	
Library	10,000.00	
Recreation	7,000.00	
Spec. Assm't.	600.00	
Insurance Reserve	8,000.00	
Park Specials	650.00	
Social Security	10,000.00	
Forestry	4,500.00	
Equip. Replacement	20,000.00	
Sales Tax	264,750.00	
Special Highway	81,000.00	
		424,250.00
DEBT SERVICE FUND:		
Southveiw Addition TIF		<u>10,825.00</u>
TOTAL EXPENDITURES:		<u>\$809,520.00</u>

Byron moved to approve the Preliminary Budget for the year ending December 31, 2012. Anderson seconded, and upon roll call, all voted aye. Motion carried.

Blake moved to hold a special meeting of the Council on Monday, October 3, 2011 at 7:30 pm for the purpose of finalizing the 2012 budget and setting the tax levy. Anderson seconded, and upon roll call, all voted aye. Motion carried.

The Council designated October 4, 2011 as Fall Clean-up Day. Public Works Director D. Larson requested residential utility customers wishing to be placed on the pick-up schedule to place calls to the Water Plant no later than 4:00 PM, Monday, October 3, 2011.

D Larson asked for the Council's permission to hire an engineer to evaluate the City's electrical distribution system to determine what upgrades will be necessary to handle the load of the Walsh Grain terminal. Larson received an estimate of \$15,000 from KBM, Grand Forks to perform the study and make recommendations. Blake moved to hire KBM to perform the analysis on the electrical system. Knutson seconded, and upon roll call, all voted aye. Motion carried.

Being no further business, the meeting adjourned at 8:56 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, SPECIAL COUNCIL MEETING,
MONDAY, OCTOBER 3, 2011 AT 7:30 P.M.**

The City of Park River held a special meeting of the Park River City Council on Monday, October 3, 2011 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Knutson, Lundquist, Byron, Anderson, Public Works Director Dennis Larson, Business Manager Tom Larson, and Deputy Auditor Ann Berg. Absent: Praska, Blake, and City Attorney Steve Currie

The Final Budget of the City of Park River, for the calendar year beginning January 1, 2012 and ending December 31, 2012, was reviewed by the City Council. The following is a statement of the proposed expenditures:

GENERAL FUND		\$374,445.00
SPECIAL FUNDS:		
Advertising	2,000.00	
Airport	13,900.00	
Band	2,500.00	
Library	10,000.00	
Recreation	7,000.00	
Spec. Assm't.	600.00	
Insurance Reserve	8,000.00	
Park Specials	650.00	
Social Security	10,000.00	
Forestry	4,500.00	
Equip. Replacement	20,000.00	
Sales Tax	264,750.00	
Special Highway	81,000.00	
		424,250.00
DEBT SERVICE FUND:		
Southveiw Addition TIF		<u>10,825.00</u>
TOTAL EXPENDITURES:		<u>\$809,520.00</u>

Knutson moved to approve the second reading of the Preliminary Budget for the year ending December 31, 2012. Anderson seconded, and upon roll call, all voted aye. Motion carried.

With no further business, the meeting adjourned at 7:36 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, OCTOBER 10, 2011 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, October 10, 2011 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Praska, Blake, Knutson, Lundquist, Byron, Anderson, City Attorney Steve Currie, Business Manager Tom Larson, and Deputy Auditor Ann Berg. Absent: Public Works Director Dennis Larson.

Blake moved to approve the minutes of the September 12, 2011 Regular Council meeting as presented. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

Praska moved to approve the minutes of the October 3, 2011 Special Council meeting as presented. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Anderson moved to approve the following bills for payment. Lundquist seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

26996	BC/BS of ND	1,522.13
97	Roger A Johnson	211.50
98	Dwight Byron	149.85
99	Cardmember Services	149.99
27000	Demester Cleaning	185.00
01	Discovery Benefits	119.00
02	Fine Finish	100.00
03	Grafton Equipment	485.72
04	Great Plains Excavating	7,170.00
05	Holiday Inn	1,614.15
06	Jim's Super Valu	9.02
07	Kimball Midwest	130.86
08	Knife River Materials	577.50
09	Arvid Knutson	149.85
27010	Tom Larson	149.85
11	Leon's Bldg Ctr	7.79
12	Lon's Hardware	21.95
13	Michael Kilmer Const	43,450.00
14	Nar loch Trucking LLP	27,096.00
15	North Star Coop	1,012.92
16	Northdale Oil, Inc	1,054.99

17	Polar Comm.	531.22
18	PR Fire Dept	186.11
19	PR Implement LLC	314.00
27020	PR Veterinary Clinic	240.00
21	Quill Corp	144.32
22	Glenn Rost	250.00
23	Samson Elec	155.96
24	Saville Enterprises	528.00
25	Dan Stenvold	149.85
26	WC Auditor	9,120.26
27	WC Press	213.12
28	Xerox Corp	394.00
29	MDU	101.61
27030	NDPERS	144.21
31	PR Airport Auth	1,389.29
32	PR Park District	3,636.57
33	PR Public Library	1,418.03
34	Sales Tax Fund	3,989.25
35	Special Funds	170.99
36	NDPERS	157.63
37	NDPERS	704.30
EFTPS (WH, SS, MED) 10-15-11 MU		895.62
1391	Sheldon Ellefson	319.17
1392	Shelley MacDonald	80.76
EFTPS (WH, SS, MED) 10-31-11		70.05
EFTPS (WH, SS, MED) 10-31-11 MU		908.53
A.W.	Municipal Utilities	5,270.90
A.W.	ND ST Tax Comm	1,555.02

MUNICIPAL UTILITIES:

30722	BC/BS of ND	4,040.07
23	AmeriPride Linen	305.60
24	Border States Elec	612.22
25	City of Fargo	28.00
26	Consolidated Waste, LTD	16,136.00
27	Discovery Benefits	410.00
28	Discovery Benefits	22.00
29	Easy Way Electronics	8.00
30730	Ethanol Products	1,149.12
31	Fargo Water Equip	17.94
32	Fine Finish	250.00
33	First United Bank	225.00
34	Hawkins, Inc	1,427.34
35	Jim's Super Valu	16.52
36	Key Contracting	11,575.00
37	Lagoon Maintenance	1,930.42
38	Tom Larson	31.67
39	Lindell's Mowing	490.00
30740	Lon's Hdwr	15.87
41	MMUA	1,398.50

42	Municipal Utilities	447.18
43	ND One Call Inc	28.60
44	Nodak Electric Coop	4,506.91
45	North Star Coop	372.48
46	North Dale Oil	617.78
47	Polar Communications	151.81
48	PR Implement	245.05
49	Pristine Water Solutions	2,114.64
30750	Quill Corp	176.23
51	Charles Schmaltz	2.82
52	Sensus Metering Sys	495.60
53	Water Bd Fd 05	4,830.00
54	Water Improve Dist #95-1	1,500.00
55	Water Rev Bd Fd Phase II	3,450.00
56	Water Sur Charge	5,000.00
57	Wayne's Variety	30.43
58	Walsh Co Fair Assoc	25.00
59	WC Press	78.40
30760	Ye Olde Medicine	11.47
61	General Fund	50.00
62	NDPERS	525.91
63	Verizon Wireless	44.05
64	General Fund	1,120.66
65	NDPERS	512.49
66	Postmaster	229.06
67	General Fund	5,270.90
68	NDPERS	15.60
69	NDPERS	2,184.84
6348-56	Salaries 10-15-11	10,938.54
EFTPS (WH, SS, MED)	10-15-11	2,932.25
6357-6365	Salaries 10-31-11	10,796.16
EFTPS (WH, SS, MED)	10-31-11	2,866.20
6366	Jeffrey Wilmer 10-31-11 OT	358.82
EFTPS (WH, SS, MED)	10-31-11 OT	57.10
A.W.	ACH Charge	11.35
A.W.	NMPA	121,929.23

SPECIAL FUNDS:

3245	05 Sales Tax Rev Bd Fd	13,581.75
A.W.	Deluxe Checks	26.25

HOSPITAL BUILDING FUND:

1039	US Bank	24,100.00
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Knutson moved to approve a request for Park River Municipal Utilities to sponsor a \$25 plaque for the Walsh County Fair. Blake seconded, and upon roll call, all voted aye. Motion carried.

T. Larson informed the Council that the Walsh County Half Mill Self Help Program is available and the City should apply for a project. The awards are typically around \$500. The Council

decided to apply and use the money for Christmas decorations. Byron moved same. Praska seconded, and upon roll call, all voted aye. Motion carried.

Knutson moved to grant the transfer of the Club Bar & Lounge Liquor License to the City Hall for the Johnson/ Gerszewski wedding reception on October 15, 2011. Blake seconded and upon roll call vote, all present voted aye. Motion carried.

Blake moved to grant the transfer of the Dug Out Bar's Liquor License to the City Hall for the Kalgard/Shannon wedding reception and dance on November 12, 2011. Lundquist seconded and upon roll call vote, all present voted aye. Motion carried.

Byron moved to approve the second reading of an amendment to Ordinance 3.b.1. and also the amendment to Ordinance 25.a. with the correction changing the (11) of same to (1) of same. Blake seconded and upon roll call vote, Praska, Blake, Knutson, Lundquist, and Byron voted aye, Anderson voted no. Motion carried.

ORDINANCE AMENDING ORDINANCE 3.b.1.

AN ORDINANCE TO CONTROL DOGS TO PROVIDE PENALTY FOR DOGS RUNNING AT LARGE.

Be it ordained by the City Council of the City of Park River, Ordinance 3.b.1 of the City of Park River is hereby amended by adding a new Section 13. as follows:

Section 13.

Penalty. The penalty for violations of Section 2. shall be as follows: First offense - \$20.00; Second offense - \$40.00; Third and subsequent offense - Fine as determined by Municipal Judge.

Effective Date of Ordinance: This Ordinance is in force and takes effect from and after its passage and publications as required by law.

ORDINANCE AMENDING ORDINANCE 25.a.

AN ORDINANCE TO REGULATE TRAFFIC WITHIN THE CITY OF PARK RIVER.

Be it ordained by the City Council of the City of Park River, Ordinance 25.a. Section 10. of the City of Park River is hereby amended as follows:

Section 10. - Standing and Parking.

Parking: Manner specified in certain areas. Diagonal parking shall be employed on Briggs Avenue between Third Street and Sixth Street, and on Fourth Street from the alley of Blocks Nine and Sixteen to Code Avenue and from the alley of blocks Ten and Fifteen to Railroad Avenue West, on Fifth Street from Code Avenue to Railroad Avenue West, and on the West side of Code Avenue from Vivian Street to the South boundary of Cecil Street. On all other streets, parking shall be parallel with the curb and within one foot (1) of same. No vehicle

shall be parked on any street, alley, or City parking lot for a longer period than forty-eight (48) hours. Nor shall it be parked in the direction opposite the traffic flow (wrong side of the street).

Be it ordained by the City Council of the City of Park River, Ordinance 25.a. of the City of Park River is hereby amended by adding a new Section 12. As follows:

Section 12. - Penalty.

The fine for violation of Section 10. shall be as follows: First offense - \$25.00; Second offense - \$50.00; Third and subsequent offense - Fine as determined by Municipal Judge.

Effective Date of Ordinance: This Ordinance is in force and takes effect from and after its passage and publications as required by law.

Walsh County inadvertently sold a vacant lot to the City of Park River in 2005. The property is located on the north side of Walsh County Shop #3 in Lot 4, Block 8, Birder's Addition. The County became aware of the issue when they applied to construct a sand and salt storage building on the site. The City originally paid the County \$1.00 plus recording fees for the parcel. The City Council agreed to sell the property back to the county for the same amount. Byron moved to sell the property to Walsh County for \$1.00 and the county prepares the deed and pays recording costs. Knutson seconded, and upon roll call, all voted aye. Motion carried.

Blake introduced the following Resolution:

A RESOLUTION FOR THE ESTABLISHMENT OF A RENAISSANCE ZONE IN THE CITY OF PARK RIVER, NORTH DAKOTA.

WHEREAS, the City of Park River recognizes the need to encourage investment within a defined geographic area of its jurisdiction that needs to be revitalized, and

WHEREAS, the Renaissance Zone Act (North Dakota Century Code (N.D.C.C.) ch. 40-63 authorizes cities to apply to the Division of Community Services (DCS) for the designation of an area within their respective political boundaries as a Renaissance Zone and, as a precondition of such application, to enact a resolution which provides within the designated and approved Renaissance Zone state income tax and local property tax exemptions, historical tax credits, and, if applicable, investment tax credits in a Renaissance Fund Organization, which resolution will be contingent upon DCS approval of the application, and

WHEREAS, enactment of such exemptions and credits will result in improving the economic, physical, and social conditions with the proposed Renaissance Zone, and

WHEREAS, the City of Park River is participating in an application to the DCS seeking approval of a Renaissance Zone (and a Renaissance Fund Organization).

NOW, THEREFORE, BE IT RESOLVED by the City of Park River, that, contingent upon DCS approval of the city's Renaissance Zone (and if applicable, a Renaissance Fund Organization) application, the city will approve the tax exemptions and credits provided for in the Renaissance Zone Act.

ENACTED by the council of the City of Park River, North Dakota, this 10 day of October 2011.

ATTEST:

Tom Larson, City Auditor

Dan Stenvold, Mayor

The foregoing Resolution was seconded by Lundquist and upon roll call, all voted aye. Motion carried.

T. Larson provided information to the Council on the North Dakota Public Employees Retirement System (NDPERS) regarding the retirement funds. The funds have taken significant losses due to recent market trends. The 2011 Legislature authorized NDPERS to increase employer/employee contributions 1% each on January 1, 2012 and January 1, 2013. The employee relations committee is recommending the Council adopt the post-tax deduction election of the 1% employee contribution for each of the next two years. Knutson moved to approve the recommendation as presented above. Byron seconded the motion, upon roll call vote, all voted aye. Motion carried.

Gerald Lorton submitted a request for abatement of property taxes under ND Century Code 57-02-08.20.B for disabled veterans. Mr. Lorton qualifies for the abatement due to an increase in his disability determination. The exemption applies to the improvements only, not the land. Praska moved to approve the tax abatement for Gerald Lorton for 2011. Anderson seconded the motion, upon roll call vote, all voted aye. Motion carried.

Mayor Stenvold appointed Dennis Larson as the representative to the North Dakota Association of Municipal Power Systems (NDAMPS) and Tom Larson as the alternate. Byron moved to approve the appointment and Blake seconded. Upon roll call, all voted aye. Motion carried.

The Employee Relations Committee reported the following recommendations for city employee salary adjustments: 2012 a 4% increase; 2013 a 3% increase; and 2014 a 2% increase. The Committee recommended a length of service increase of \$3,000 for Stefan Linstad. The Committee also recommended approving the increase to the employer portion of NDPERS of 1% in 2012 and 1% in 2013. Byron moved to approve the Committees recommendations, Praska seconded. Upon roll call, all voted aye. Motion carried.

Stenvold informed the Council that Stacy Staven and Mike Syrup had contacted him about building a dirt bike race track. The proposed track is in the early planning stages. Stenvold encouraged them to contact the Park River Park District with their proposal.

Stenvold asked the Council to approve his appointment of Nicholas Beneda to the Planning and Zoning Committee. Praska moved to approve the appointment. Lundquist seconded, and upon roll call, all voted aye. Motion carried.

Being no further business, the meeting adjourned at 8:23 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, NOVEMBER 14, 2011 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, November 14, 2011 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Praska, Blake, Knutson, Lundquist, Byron, Anderson, Public Works Director Dennis Larson, Business Manager Tom Larson, and Deputy Auditor Ann Berg. Absent: City Attorney Steve Currie. Also present; Wally Rygh.

Praska moved to approve the minutes of the October 10, 2011 Regular Council meeting as presented. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

Anderson moved to approve the following bills for payment. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

27038	BC/BS of ND	1,471.42
39	PR School Dist.	72,156.43
27040	Advanced Engineering	1,400.00
41	Banyon Data Sys	110.00
42	Cardmember Services	618.22
43	Dale's Small Engine Repair	189.92
44	Demester Cleaning	195.00
45	Discovery Benefits	102.39
46	Display Sales Co	231.50
47	Jim's Super Valu	25.59
48	JP Cooke Co	48.89
49	Lon's Hardware	2.39
27050	MDU	173.37
51	Municipal Utilities	259.86
52	NDLC	1,087.50
53	North Star Coop	793.14
54	Northdale Oil, Inc	892.34
55	Polar Comm.	559.07
56	PR Implement LLC	196.62
57	PR Veterinary Clinic	300.00
58	Radisson Hotel	69.30
59	Glenn Rost	250.00
27060	Samson Elec	49.48
61	SanGrait's Auto Serv	721.13
62	Sewer Dist#95-1	3,497.49
63	Special Funds	284.25

64	Strata Corp	1,477.37
65	WC Auditor	9,309.37
66	WC Press	340.56
67	WC Recorder	13.00
68	Ye Olde Medicine Center	12.76
69	NDPERS	122.74
27070	PR Airport Auth	105.81
71	PR Park District	128.09
72	PR Public Library	142.48
73	Mortenson & Rygh	2,310.39
74	WC Recorder	10.00
75	NDPERS	140.65
76	NDPERS	446.39
	EFTPS (WH, SS, MED) 11-15-11 MU	389.91
	EFTPS (WH, SS, MED) 11-16-11 MU OT	1.77
1393	Sheldon Ellefson	193.45
1394	Shelley MacDonald	102.91
	EFTPS (WH, SS, MED) 11-30-11	57.29
	EFTPS (WH, SS, MED) 11-30-11 MU	782.29
A.W.	Municipal Utilities	3,229.72
A.W.	Deluxe Checks	37.75

MUNICIPAL UTILITIES:

30770	BC/BS of ND	4,090.78
71	Roger A Johnson	211.50
72	Advanced Engineering	8,400.00
73	AmeriPride Linen	118.75
74	Banyon Data Sys	660.00
75	Border States Elec	30,328.55
76	Cardmember Services	451.61
77	City of Fargo	28.00
78	Consolidated Waste, LTD	16,345.50
79	Discovery Benefits	426.61
30780	Discovery Benefits	22.00
81	Fargo Water Equip	148.97
82	Hawkins, Inc	763.02
83	KBM, Inc	3,149.00
84	Lagoon Maintenance	1,658.74
85	Light & Water Dept	1,896.54
86	Lon's Hdwr	3.49
87	Municipal Utilities	100.00
88	Nalco Co	170.60
89	ND One Call Inc	52.00
30790	NDWPCC	150.00
91	Nodak Electric Coop	3,819.60
92	North Star Coop	413.91
93	North Dale Oil	345.46
94	Polar Communications	215.17
95	Pristine Water Solutions	1,629.94
96	Samson Elec	24.86

97	SanGrait's Auto Serv	197.89
98	Verizon Wireless	137.53
99	Vessco, Inc	41.87
30800	Water Bd Fd 05	4,830.00
01	Water Improve Dist #95-1	1,500.00
02	Water Rev Bd Fd Phase II	3,450.00
03	Water Sur Charge	5,000.00
04	Wayne's Variety	3.99
05	Butler Machinery Co	2,705.00
06	Lon's Hdwr	3.69
07	NDPERS	547.38
08	Mortenson & Rygh	3,062.61
09	General Fund	3,229.72
30810	NDPERS	529.47
11	NDPERS	15.60
12	NDPERS	2,450.71
13	Postmaster	271.03
6367-75	Salaries 11-15-11	10,938.54
EFTPS (WH, SS, MED)	11-15-11	3,437.96
6376	Galen Bosh OT	35.88
6377	Joshua Irvine OT	47.63
6378	Wade Kalgard OT	32.86
6379	Stefan Linstad OT	201.72
EFTPS (WH, SS, MED)	11-16-11 OT	94.45
6380-6388	Salaries 11-30-11	10,859.89
EFTPS (WH, SS, MED)	11-30-11	3,016.23
A.W.	ACH Charge	11.35
A.W.	NMPA	116,102.90
A.W.	Deluxe Checks	75.50

SPECIAL FUNDS:

3246	ND Public Finance Auth	5,850.00
3247	05 Sales Tax Rev Bd Fd	21,124.48
3248	Midwest Testing	3,100.00
3249	Kadrmass, Lee & Jackson	825.00

Wallace Rygh, Mortenson & Rygh, PC, reviewed the City of Park River 2010 Audit Report with members of the Council. Rygh informed the Council that the City is in compliance with all State & Federal regulations and financial reporting practices. Byron moved to accept the City of Park River 2010 Audit Report. Praska seconded, and upon roll call vote, all voted aye. Motion carried.

Wallace T Rygh, CPA presented a bill for preparation of the City of Park River 2010 Audit. Byron moved to pay Rygh for his services. Lundquist seconded the motion and upon roll call vote, all voted aye. Motion carried.

Blake moved to table discussion on the Water Bond Fund #95-1 Clearwell Project of 1995 loan payoff until it can be reviewed by the city attorney. Lundquist seconded the motion and upon roll call vote, all voted aye. Motion carried.

T. Larson is recommending to the Council to transfer remaining funds from the Sewer Improvement District #95-1 to the General Fund. The loan principal and interest have been paid in full and the excess money came from payment of special assessments, interest, and penalties levied to cover the delinquency of the former Northern Mushroom Farm assessment. According to ND Century Code, when all principal and interest on warrants and other obligations of the fund have been fully paid all monies remaining in the fund may be transferred to the General Fund. Byron moved to transfer \$16,013.90 from the Sewer Improvement District #95-1 fund to the City of Park River General Fund. Praska seconded the motion and upon roll call vote, all voted aye. Motion carried.

T. Larson, City Assessor read a request from Diane Lipsh for property tax abatement for her property located at 201 Park Avenue N. Lipsh qualifies for a Senior Citizens Homestead Credit for the 2011 tax year. Lundquist moved to approve Lipsh's request for the 2011 property tax abatement refund. Knutson seconded, and upon roll call vote, all voted aye. Motion carried. T. Larson read a request from Wayne W. Moffett for property tax abatement for his property located at 209 Wadge Ave. N. Moffett qualifies for credit under the Senior Citizens Homestead Credit program for the 2011 tax year. Blake moved to approve Moffett's request for the 2011 property tax abatement. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to transfer the Legion's Liquor License to the City Hall for the First Care Health Center Harvest Fest on 11/18/2010. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

Blake moved to grant the transfer of the Legion's Liquor License to the City Hall for the Midgarden/Chyle wedding reception and dance on November 26, 2011. Lundquist seconded and upon roll call vote, all present voted aye. Motion carried.

D. Larson reported to the Council that 2,000 feet of 3-phase high voltage electrical line has been installed to supply electrical service to the grain terminal for the construction phase. Electrical engineers are determining how best to serve the additional load when the terminal is fully operational. The grain terminal construction crew is currently pouring concrete for the office and shop structure. Work will continue with the mild weather.

Blake moved to award an energy credit to winners in each of the three wards of the Christmas lighting contest. The awards will be \$30 for first place, \$20 for second place and \$10 for third place. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

Being no further business, the meeting adjourned at 8:25 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, DECEMBER 12, 2011 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, December 12, 2011 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Blake, Knutson, Lundquist, Anderson, City Attorney Steve Currie, Public Works Director Dennis Larson, Business Manager Tom Larson, and Deputy Auditor Ann Berg. Absent: Praska & Byron.

Lundquist moved to approve the minutes of the November 14, 2011 Regular Council meeting as presented. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Anderson moved to approve the following bills for payment. Knutson seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

27077	BC/BS of ND	947.46
78	Advanced Engineering	700.00
79	Dahlen Plbg & Ht	554.90
27080	Demester Cleaning	230.00
81	DFD Express	4,450.48
82	Discovery Benefits	67.34
83	Farmers Union Serv Assoc	206.00
84	General Funded Deprec.	20,000.00
85	Jim's Super Valu	51.74
86	Langdon Fire Equip	225.00
87	Lon's Hardware	38.38
88	Michael Todd Co	347.98
89	Municipal Utilities	23,644.13
27090	Mun.Gov. Acad.	15.00
91	North Star Coop	1,001.49
92	Northdale Oil, Inc	1,329.33
93	Polar Comm.	524.27
94	PR Airport Auth	75.80
95	PR Implement LLC	61.24
96	PR Park District	103.76
97	PR Public Library	100.13
98	Quill Corp	228.07
99	Special Funds	180.99
27100	St Imprv Dist	608.03
01	Wayne's Variety	89.34
02	WC Auditor	9,182.28
03	WC Hwy Dept	400.00
04	Glenn Rost	250.00
05	MDU	271.25
06	NDPERS	119.55
07	NDPERS	162.53
08	NDPERS	483.90

EFTPS (WH, SS, MED) 12-15-11 MU	442.94
EFTPS (WH, SS, MED) 12-15-11 MU Bonus	21.16
EFTPS (WH, SS, MED) 12-15-11 MU OT	6.43
1395 Shelley MacDonald	74.11
EFTPS (WH, SS, MED) 12-30-11 MU	841.71
EFTPS (WH, SS, MED) 12-30-11 MU Unused Vacation	334.41
A.W. Municipal Utilities	4,801.98
A.W. ND ST Tax Comm	1,525.99

MUNICIPAL UTILITIES:

30814 BC/BS of ND	4,614.74
15 Roger A Johnson	211.50
16 Advanced Engineering	2,800.00
17 AmeriPride Linen	118.15
18 Tim Biermaier	25.27
19 Border States Elec	6,074.74
30820 Butler Mach.	197.27
21 City of Fargo	28.00
22 GF Utility Bill	189.00
23 Consolidated Waste, LTD	15,963.50
24 Discovery Benefits	461.66
25 Discovery Benefits	22.00
26 Domestic Violence & Abuse	500.00
27 Kevin Ellingson	32.15
28 Ferguson Waterworks	2,267.30
29 MU Funded Deprec	19,800.00
30830 Hawkins, Inc	267.50
31 Jim's Super Valu	13.98
32 KBM, Inc	721.50
33 Kringstad Ironworks	146.08
34 Lagoon Maintenance	1,614.91
35 Langdon Fire Equip	59.25
36 Light & Water Dept	1,195.92
37 Lon's Hdwr	37.43
38 Ben J Mertens	16.06
39 Michael Kilmer Const	8,437.30
30840 Municipal Utilities	626.52
41 ND One Call Inc	13.00
42 Nodak Electric Coop	4,089.21
43 North Star Coop	169.02
44 North Dale Oil	991.93
45 Polar Communications	197.29
46 PR Impl	16.64
47 Pristine Water Solutions	4,728.24
48 Quill Corp	80.43
49 Samson Elec	6.06
30850 Spec Fund Eco Dvlpmt	3,575.00
51 Thatcher Co of Montana	7,466.80
52 Vern/Kristi Tollefson	200.50
53 True North Steel	45.50

54	Verizon Wireless	46.87
55	Water Bd Fd 05	4,830.00
56	Water Improve Dist #95-1	1,500.00
57	Water Rev Bd Fd Phase II	3,450.00
58	Water Sur Charge	5,000.00
59	NDPERS	550.57
30860	General Fund	6,053.63
61	NDPERS	507.59
62	NDPERS	15.60
63	NDPERS	2,423.00
64	Postmaster	230.10
6389-97	Salaries 12-15-11	10,938.54
	EFTPS (WH, SS, MED) 12-15-11	3,384.93
6398-6407	Christmas Bonus 12-15-11	950.00
	EFTPS (WH, SS, MED) Bonus 12-15-11	112.80
6408	Ann Berg 2011 Unused Vac	131.63
6409	Galen Bosh 2011 Unused Vac	477.41
6410	Dennis Larson 2011 Unused Vac	1,226.12
6411	Thomas Larson 2011 Unused Vac	1,058.17
6412	Stefan Linstad 2011 Unused Vac	548.96
6413	Stefan Linstad 12-15-11 OT	45.72
6414	Jeffrey Wilmer 12-15-11 OT	60.77
6415	Jeffrey Wilmer 2011 Unused Vac	471.09
	EFTPS (WH, SS, MED) 12-21-11 Unused Vac	824.81
	EFTPS (WH, SS, MED) 12-15-11 OT	8.55
6416-24	Salaries 12-30-11	10,938.54
	EFTPS (WH, SS, MED) 12-30-11	2,986.16
A.W.	ACH Charge	11.35
A.W.	NMPA	130,657.13

SPECIAL FUNDS:

3250	PR Development Corp	8,250.00
3251	PR Park District	5,448.00
3252	Kadrmas, Lee & Jackson	694.88
3253	Markusen Surveying	525.00
3254	Kadrmas, Lee & Jackson	3,575.00
3255	General Fund	9,600.00
3256	General Fund	16,017.43
3257	05 Sales Tax Rev Bd Fd	10,215.16

Jolene Halldorson, director of the Domestic Violence & Abuse Center, presented information to the Council. The Center serves the Counties of Cavalier, Pembina, and Walsh and they provide shelter to battered women and their children. Halldorson stated that federal and state funding is decreased every year and the Center must look to counties, cities, and private sources for help with funding. Halldorson informed the Council that the Center will be celebrating 30 years of service. They will be adding offender classes as well as proving support to abuse victims. Halldorson is seeking support in the form a one year term of service contract between the City of Park River and the Domestic Violence and Abuse Center. Blake moved to approve a \$500.00 one year term of service contract. Knutson seconded, and upon roll call vote, all voted aye.

Motion carried.

Katherine Lunde, coordinator of the Walsh County Historic Preservation Commission, is asking the Council to consider nominating the City Hall Auditorium for placement on the National Historical Register. Being listed could make the building eligible for preservation funding from the State Historic Preservation Office. They have a grant cycle every year and only properties on the register may apply for the funding. The Council questioned if there were any adverse effects to having a building on the registry. The application cost is approximately \$3,000 with 60% paid by the state and 40% paid by the city. Lundquist moved to table the matter until additional information is received. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Last month, discussion on the Water Bond Fund #95-1 Clearwell Project of 1995 loan payoff was tabled until it could be reviewed by the city attorney. S. Currie informed the Council that language in the ordinance states once sufficient funds had been collected to pay off the loan the \$3.75 sur-charge would be discontinued. Discussion regarding costs associated with the eventual repair and or replacement of the water distribution system including the water tower took place. D Larson informed the Council the water tower had been inspected recently and was waiting for the findings and the costs associated with the repairs. Lundquist asked if collection of the sur-charge could continue and the funds placed in reserve to be used for water tower repair or replacement or improvements to the water distribution system. Currie informed the Council that they would need to approve an ordinance to continue to collect the sur-charge and designate the funds for water distribution repair/replacement. Lundquist moved to approve the first reading of an ordinance to continue collecting the \$3.75 per month sur-charge to be used for water distribution system repair/replacement. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

The Park River Sales Tax Committee submitted the following recommendations to the Park River City Council for approval:

Anderson moved to approve the following payments; \$7,500 to the Park River Development Corp to assist with reviewing and promoting economic development projects and \$750 to support the Small Business Development Center, and a total of \$5,548 to the Park River Park District for the sand volleyball court, swimming pool doors and youth football and baseball equipment. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

Progress continues on the Walsh Grain Terminal project.

T Larson presented to information to the Council on a Service Line Warranty Program. This program is endorsed by the National League of Cities and serviced by Utility Service Partners, Inc. The program sells warranties to customers that cover underground water and sewer lines from the point of connection to the city's main line to the customer's water meter and where the sewer line enters the home. Lundquist moved to table the matter until additional information is received. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

The American Red Cross would like to renew its agreement to use the City Hall Auditorium as an emergency shelter if needed. The Council had approved the agreement in 2009 and the terms stated that the agreement was perpetual unless canceled by either party with 30 days notice. T. Larson will contact the Red Cross to find out why the agreement needs to be renewed at this time.

T. Larson presented the 2012 Municipal Utility budget to the Council. Larson explained that the electric utility budget will need to be amended due to system upgrades that have not been finalized.

Knutson moved to give the full-time city employees a \$100 Christmas bonus after taxes and part-time city employees a \$50 Christmas bonus after taxes. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

Being no further business, the meeting adjourned at 8:49 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor