

PUBLIC HEARING OF THE PARK RIVER CITY COUNCIL, MONDAY, JANUARY 13, 2014, AT 7:00 P.M.

Mayor Stenvold called the hearing to order with the following present: Councilmen Lorton, Blake, Knutson, Lundquist, Byron, and Anderson, City Attorney S Currie, Public Works Director Dennis Larson, Business Manager Tom Larson, and Deputy Auditor Ann Berg.

Mayor Stenvold stated the purpose was to conduct a Public Hearing on Kringstad Ironworks request for a 5-year, 100% property tax exemption

No one was present to protest the exemption.

There being no further business, the meeting was adjourned at 7:30 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING, MONDAY, JANUARY 13, 2014 AT 7:30 P.M.

The City of Park River held their regular meeting of the Park River City Council on Monday, January 13, 2014 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Councilmen Lorton, Blake, Knutson, Lundquist, Byron, and Anderson, City Attorney S Currie, Public Works Director Dennis Larson, Business Manager Tom Larson, and Deputy Auditor Ann Berg. Guests; Duane Jonasson and Joel Hylden.

Anderson moved to approve the minutes of the December 9, 2013 Regular meeting as presented. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the following bills for payment. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

27944 BC/BS of North Dakota

1,705.73

45	Dahlen Plb & Ht.	495.00
46	Dale's Small Engine	1,335.00
47	Farmers Union Serv Assco	171.00
48	Gregory Ford Inc	29.50
49	Hansons Auto & Imp	124.57
27950	Kringstad Ironworks	361.00
51	Lake Region St College	25.00
52	Leon's Bldg Ctr	14.56
53	Lon's Hdwr	20.66
54	MDU	1,135.56
55	Michael Todd & Co	1,311.80
56	NDLC	1,147.00
57	Northdale Oil Inc	4,753.86
58	North Star Coop	1,538.27
59	Polar Comm	534.55
27960	PR Airport Authority	618.17
61	PR Community Club	104.00
62	PR Imp	151.68
63	PR Park Dist	556.41
64	PR Public Library	669.61
65	PR Vet Clinic	360.00
66	Quill Corp	89.33
67	Reliable Office Sip	31.15
68	Glenn Rost	250.00
69	Samson Elec	123.11
27970	SanGrait Auto Serv	357.48
71	Special Funds	1,248.36
72	St Improve Dist #7	1,172.72
73	True North Equip	2,463.10
74	Water & Sewer Imp Dist	767.30
75	WC Auditor	11,110.02
76	WC Press	278.24
77	Xerox Corp	72.00
78	NDPERS	109.77
79	Discovery Benefits	99.38
27980	NDPERS	125.94
81	NDPERS	1,366.60
82	PR Airport Authority	1,746.59
83	PR Park Dist	4,657.56
84	PR Public Library	1,746.59
A.W.	Municipal Utilities	5,908.99
A.W.	ND ST Tax Comm	1,527.80
EFTPS	(WH,SS,MED) 1-15-14 GF MU	1,099.06
1552	Cledith Carlson	102.58
1553	Roger A Johnson	124.97
1554	Robert Kubat	211.39

1555	Shelley MacDonald	65.63
EFTPS	(WH,SS,MED) 1-31-14 GF	95.26
EFTPS	(WH,SS,MED) 1-31-14 GF MU	1,211.94

MUNICIPAL UTILITIES:

32043	First United Bank	54,627.50
44	BC/BS of North Dakota	3,200.47
45	Roger A. Johnson	264.95
46	General Fund	1,216.68
47	AmeriPride Services, Inc	118.32
48	Aqua-Pure Inc.	1,366.14
49	Border States Electric Supply	241.41
32050	City of Fargo	56.00
51	Consolidated Waste, LTD	16,088.05
52	Discovery Benefits	16.50
53	Ethanol Products, LLC	1,606.53
54	Graymont LLC	5,728.76
55	Hawkins Inc	295.50
56	Jim's Super Valu	25.43
57	Justin Kiefer	3.61
58	KXPO	75.00
59	Lagoon Maintenance	1,542.65
32060	Lake Region College	25.00
61	Light & Water Dept	3,965.39
62	Lon's Hardware	32.83
63	Chris or Jenna Midgarden	16.85
64	MMUA	1,898.50
65	Municipal Utilities	358.86
66	Municipal Gov Academy	15.00
67	ND One Call Inc.	4.40
68	ND Ins Dept	7.70
69	NDPERS	18.57
32070	Nodak Electric Cooperative	5,880.27
71	Northdale Oil, Inc	134.28
72	North Star Coop	388.27
73	Polar Comm	148.29
74	Postmaster	200.00
75	PR Implement	8.74
76	Quill Corp	178.66
77	Reliable Office Sup	62.29
78	Samson Elec	501.49
79	Ginger Suda	20.69
32080	Verizon Wireless	120.78
81	Vessco, Inc	393.81
82	Water Bond Fund 05	4,830.00
83	Water Rev Bond Fund Phase II	3,450.00

84	Water Sur-Charge Fund	5,000.00
85	Water System Repair & Replace	1,500.00
86	WC Treasurer	510.36
87	NDPERS	572.85
88	Discovery Benefits	258.94
89	Ethanol Products, LLC	1,582.61
32090	General Fund	5,908.99
91	NDPERS	556.68
92	NDPERS	3,883.12
93	Postmaster	306.65
6955-63	Salaries 1-15-14	11,273.60
EFTPS	(WH,SS,MED) 1-15-14	3,555.70
6954/	Salaries 1-31-14	11,268.60
6964-71		
EFTPS	(WH, SS, MED) 1-31-14	3,442.82
6972	Wade Kalgard OT	96.22
EFTPS	(WH,SS,MED) OT	30.39
A.W.	ACH Charge	12.20
A.W.	NMPA	151,370.18

SPECIAL FUNDS:

3366	PR American Legion	3,000.00
3367	05 Sales Tax Rev Bd Fd	12,478.93

STREET IMPROVEMENT DISTRICT #2013-1 /135TH

3008	Kadrmass, Lee Jackson	1,281.24
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WATER & SEWER IMPROVEMENT DISTRICT #2012-1

1009	First United Bank	1,703.45
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Duane Jonasson representing Kringstad Ironworks, Inc (KII) is asking the Council to consider a five year new or expanding business 100% property tax exemption on the new improvements and a PACE interest buy-down on a loan from the Bank of ND. The PACE buy down could be in kind such as using the cost to provide electricity to the site. Jonasson was informed that no one appeared at the Public Hearing to protest the request that was held prior to tonight's Regular City Council meeting. Knutson moved to approve Kringstad Ironworks request for a five year 100% property tax exemption. Byron seconded, and upon roll call vote, all voted aye. Motion carried. Lundquist moved to approve an \$11,012.50 PACE interest buy-down on a loan from the Bank of ND. Anderson seconded, and upon roll call vote, all voted aye.

The following resolution was passed regarding the North Star Addition Improvement District.

**A RESOLUTION AUTHORIZING THE ISSUANCE OF A DEFINITIVE
IMPROVEMENT WARRANT ON WATER AND SEWER
IMPROVEMENT DISTRICT NO. 2012-1 FUND**

(The entire resolution may be viewed at the City Auditor's office)

The motion for the adoption of the foregoing resolution was duly made by Councilman Blake, seconded by Councilman Lundquist, and upon vote taken thereon, the following voted in favor: Councilmen Lorton, Blake, Knutson, Lundquist, Byron, and Anderson; the following voted against the same: None; and the following were absent: None; whereupon the resolution was declared duly passed and was signed by the Mayor and attested by the City Auditor.

Mayor

ATTEST:

City Auditor

The following resolution was passed regarding the North Star Addition Improvement District.

**A RESOLUTION AUTHORIZING THE ISSUANCE OF \$275,000.00 REFUNDING
IMPROVEMENT BONDS, SERIES 2014, PRESCRIBING THE TERMS AND COVENANTS
THEREOF, AND CREATING A FUND FOR THE PAYMENT THEREOF**

(The entire resolution may be viewed at the City Auditor's office)

The motion for the adoption of the foregoing resolution was duly made by Councilman Knutson, seconded by Councilman Anderson, and upon vote taken thereon, the following voted in favor: Councilmen Lorton, Blake, Knutson, Lundquist, Byron, and Anderson; the following voted against the same: None; and the following were absent: None; whereupon the resolution was declared duly passed and was signed by the Mayor and attested by the City Auditor.

Mayor

ATTEST:

City Auditor

Tom Larson, Manager for Consolidated Waste, LTD, has notified member cities that the Consolidated Board approved a rate increase to its member cities of \$.50 per month per account effective January 1, 2014. Larson is recommending raising the rate by \$.75 to \$18.25 to help offset costs associated with the spring/fall cleanup and yard waste collection. Knutson moved to approve the second reading of an ordinance to raise the collection costs by \$.75 per account effective January 1, 2014. Lundquist seconded, and upon roll call vote, all voted aye. Motion carried.

Byron moved to approve the agreement with the State Water Commission for their 50% share or \$1.35 million of the water tower project construction costs. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Tom Larson as City Assessor read a request from Laddie and Viola Bata for property tax abatement for their property located at 719 Briggs Ave S. Bata's qualify for a Senior Citizens Homestead Credit for the 2013 tax year. Blake moved to approve Bata's request for the 2013 property tax abatement refund. Lundquist seconded, and upon roll call vote, all voted aye. Motion carried. Larson read a request from Louis and Irene Solseng for property tax abatement for their property located at 503 Hobbs St W. Solseng's qualify for a Senior Citizens Homestead Credit for the 2013 tax year. Lundquist moved to approve Solseng's request for the 2013 property tax abatement refund. Lorton seconded, and upon roll call vote, all voted aye. Motion carried. Larson read a request from Lorene Larson for property tax abatement for her property located at 705 Code Ave S. Larson qualifies for a Senior Citizens Homestead Credit for the 2013 tax year. Byron moved to approve Larson's request for the 2013 property tax abatement refund. Anderson seconded, and upon roll call vote, all voted aye. Motion carried. Larson read a request from Pearl Kotaska for property tax abatement for her property located at 704 Harris Ave S. Kotaska qualifies for a Senior Citizens Homestead Credit for the 2013 tax year. Anderson moved to approve Kotaska's request for the 2013 property tax abatement refund. Lorton seconded, and upon roll call vote, all voted aye. Motion carried.

Mayor Stenvold informed the Council that the WC Fair will be celebrating their 100 year anniversary this year and are planning a four day event. The WC Fair Board is asking if the City would donate money for advertising. The Council would like to have them provide cost estimates before making a decision.

City governing bodies, at their regular meeting in January of each even-numbered year, shall designate depositories of public funds, which meet the pledge of security requirements. Knutson moved that First United Bank, Citizen's State Bank, and Gate City Bank be designated as depositories for the City of Park. Lundquist seconded, and upon roll call vote, all voted aye. Motion carried. Lundquist moved that the Bank of North Dakota be designated as a depository for the City of Park. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

Joel Hylden presented the Council with a possible chicken ordinance for the Planning and Zoning Committee to consider. Hylden asked for permission to use the City Hall Auditorium to host a fundraiser for the bike path trees/plants during the first week in June. The Council gave Hylden permission to use the hall at no charge to hold the fundraiser. Hylden also mentioned the possibility of hosting a wine walk as a fundraiser and was directed to contact organizations who have held wine walks for information.

Mayor Stenvold read a letter from Steve Currie in which he asks not to be re-appointed as the City of Park River Attorney. Stenvold and the Council thanked him for his years of service for the City.

D Larson reported on the Water Tower Project. There is a chance the base for the water tower

could be installed this fall. Larson would like to have the City sewer lines scoped to check if any lines need to be repaired or replaced.

Mayor Stenvold informed the Council that he appointed Edie Rygh to replace Paula Otto on the Planning & Zoning Committee. The Council would like to have a draft of the purposed chicken ordinance from the P&Z Committee by the February 10th City Council meeting.

A Special Meeting will be held on Tuesday, January 28th at 5:15pm for the purpose of end-of-year budget amendments and approving fund transfers.

Being no further business, the meeting adjourned at 8:34 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, City Auditor

CITY OF PARK RIVER, NORTH DAKOTA, SPECIAL COUNCIL MEETING, WEDNESDAY, JANUARY 28, 2014 AT 5:15 P.M.

The City of Park River held a special meeting of the Park River City Council on Tuesday, January 28, 2014 at 5:15 P.M.

Mayor Stenvold called the meeting to order with the following present: Lorton, Lundquist, Byron, Anderson, and Deputy Auditor Ann Berg. Absent: Councilman Knutson and Blake, Public Works Director Dennis Larson, Business Manager Tom Larson, and City Attorney Steve Currie.

Stenvold advised the City Council there were some budget items that required amendments due to some changes through the year.

The General Fund incurred additional costs for street repairs, policing, governing board travel expenses and fire department repairs not included in the original budget. These changes contributed to the increase in these General Fund budget items from \$413,660.00 to \$463,523.00 which was paid for with carry over funds from 2012. Byron moved and Lundquist seconded a motion to amend the General Fund budget up to \$475,000.00 to account for additional expenses. Upon roll call vote, all voted aye. Motion carried.

The Special Funds Economic Development Fund incurred additional construction costs not anticipated in the original budget. These changes brought the Special Funds Economic Development Fund budget to \$19,143.67 which was paid for by cashing a CD. The Band Fund incurred additional costs for the July 4th bagpipers. These costs brought the Band Fund budget from \$1,200.00 to \$1,350.00 which was paid for with carry over funds from 2012. The Special Funds Southview Addition (TIF) Fund paid down additional principal on the loan which was not anticipated in the original budget. These changes brought the Special Funds Southveiw Addition (TIF) Fund budget from \$25,425.00 to \$29,821.18 which was paid for with carry over funds from 2012. Lundquist moved and Anderson seconded a motion to amend the Special Funds budget up to \$65,000.00 to account for the additional costs incurred by the Economic

Development Fund, Band Fund, and Southview Addition (TIF) Fund. Upon roll call vote, all voted aye. Motion carried.

The Special Highway Fund incurred additional costs for street repairs not included in the original budget. These changes increased the Special Highway Fund budget from \$100,000.00 to \$221,503.00. The state legislature appropriated an extra distribution of \$73,130.29 and the balance was taken from 2012 carry over. Anderson moved and Lorton seconded a motion to amend the Special Highway Fund budget up to \$230,000 to account for the additional street repairs. Upon roll call vote, all voted aye. Motion carried.

The City of Park River Public Library Fund incurred costs not included in the original budget. These changes increased the City of Park River Public Library Fund budget by \$65.94 which was taken from City of Park River Public Library Fund 2012 carry over. Anderson moved and Lundquist seconded a motion to amend the City of Park River Public Library Fund budget up to \$12,000.00 to account for the summer reading program costs. Upon roll call vote, all voted aye. Motion carried.

The City of Park River 125th Fund incurred costs for July 4th sanitation costs not included in the original budget. These changes increased the City of Park River 125th Fund budget by \$65.96 which was taken from City of Park River 125th Fund 2012 carry over. Lundquist moved and Lorton seconded a motion to amend the City of Park River 125th Fund budget up to \$100.00 to account for the celebration costs. Upon roll call vote, all voted aye. Motion carried.

The City of Park River Hospital Bond Fund incurred costs for debt service not included in the original budget. These changes increased the City of Park River Hospital Bond Fund budget by \$90,902.50 which was taken from City of Park River Hospital Bond Fund 2012 carry over. Byron moved and Anderson seconded a motion to amend the City of Park River Hospital Bond Fund budget up to \$95,000.00 to account for the debt service costs. Upon roll call vote, all voted aye. Motion carried.

The General Funded Depreciation Fund incurred additional costs for purchase of two snow blowers not included in the original budget. These changes contributed to the increase in these General Funded Depreciation Fund budget items from \$50,000.00 to \$72,272.18 which was paid for with carry over funds from 2012. Anderson moved and Lorton seconded a motion to amend the General Funded Depreciation Fund budget up to \$75,000.00 to account for additional expenses. Upon roll call vote, all voted aye. Motion carried.

The City of Park River St Improvement District #7 Fund incurred debt service costs not included in the original budget. These changes increased the City of Park River St Improvement District #7 Fund budget by \$34,925.00 which was taken from City of Park River St Improvement District #7 Fund 2012 carry over. The City of Park River Water Sur-charge Fund incurred debt service costs not included in the original budget. These changes increased the City of Park River Water Sur-charge Fund budget by \$60,255.00 which was taken from City of Park River Water Sur-charge Fund 2012 carry over. The City of Park River Water Bond Fund 05 Fund incurred debt service costs not included in the original budget. These changes increased the City of Park River Water Bond Fund 05 Fund budget by \$49,625.00 which was taken from City of Park River Water Bond Fund 05 Fund 2012 carry over. The City of Park River Water Revenue Bond Fund Phase II Fund incurred debt service costs not included in the original budget. These changes increased the City of Park River Water Revenue Bond Fund Phase II Fund budget by \$35,250.00 which was taken from City of Park River Water Revenue Bond Fund Phase II Fund 2012 carry over. Lundquist moved and Anderson seconded a motion to amend the budgets of the City of Park River Funds listed above up to \$37,500.00, \$61,000.00, \$52,000.00, and \$37,500.00 respectively to account for debt service costs. Upon roll call vote, all voted aye. Motion carried.

The City of Park River Lagoon Maintenance Fund incurred repair and maintenance costs not included in the original budget. These changes increased the City of Park River Lagoon Maintenance Fund budget by \$8,871.46 which was taken from City of Park River Lagoon Maintenance Fund reserve. The City of Park River Water Treatment Plant Maintenance Fund incurred debt service costs not included in the original budget. These changes increased the City of Park River Water Treatment Plant Maintenance Fund budget by \$1,223.27 which was taken from City of Park River Water Treatment Plant Maintenance Fund reserve. The City of Park River Joint Powers Reserve Fund incurred new equipment costs not included in the original budget. These changes increased the City of Park River Joint Powers Reserve Fund budget by \$3,600.00 which was taken from City of Park River Joint Powers Reserve Fund reserve. Anderson moved and Lorton seconded a motion to amend the budgets of the City of Park River Funds listed above up to \$9,000.00, \$1,500.00, and \$4,000.00, respectively to account for repair and maintenance, and new equipment costs. Upon roll call vote, all voted aye. Motion carried.

The St Improvement District #2013-1 Fund incurred costs for road construction of 135th Ave NE not included in the original budget. These changes increased the St Improvement District #2013-1 Fund budget by \$1,332,695.36. Bond Funds were issued to pay for the additional costs. Lundquist moved and Lorton seconded a motion to amend the St Improvement District #2013-1 Fund budget up to \$1,335,000.00 to account for the road construction costs. Upon roll call vote, all voted aye. Motion carried.

The City of Park River Homme Dam Project Fund incurred final project costs not included in the original budget. These changes increased the City of Park River Homme Dam Project Fund budget by \$983.27 which was taken from City of Park River Municipal Utilities Electric Fund. Anderson moved and Byron seconded a motion to amend the City of Park River Homme Dam Project Fund budget up to \$1,000.00 to account for the final costs. Upon roll call vote, all voted aye. Motion carried.

The Water & Sewer Improvement District #2012-1 Fund incurred costs for utility infrastructure not included in the original budget. These changes increased the Water & Sewer Improvement District #2012-1 Fund budget by \$535,166.80. Bond Funds were issued to pay for the additional costs. Lundquist moved and Lorton seconded a motion to amend the Water & Sewer Improvement District #2012-1 Fund budget up to \$540,000.00 to account for the utility infrastructure costs. Upon roll call vote, all voted aye. Motion carried.

The City of Park River Municipal Utilities Funds incurred cost for electric, sanitation, and additional mosquito control not included in the original budget. These changes contributed to the increase in these Municipal Utility budget and were paid for with carry over funds from 2012. Lundquist moved and Anderson seconded a motion to amend the Municipal Utility budget from \$2,703,625.00 up to \$2,943,625.00 to account for the additional costs incurred. Upon roll call vote, all voted aye. Motion carried.

Anderson moved to approve all transfers from other funds as presented in the amount of \$600,681.30. Lorton seconded, and upon roll call vote, all voted aye. Motion carried.
Being no further business, the meeting adjourned at 5:39 PM.

Dan Stenvold, Mayor

ATTEST:

Ann Berg, Deputy City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, FEBRUARY 10, 2014 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, February 10, 2014 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Councilmen Lorton, Blake, Knutson, Lundquist, Byron, and Anderson, City Attorney S Currie, Public Works Director Dennis Larson, and Deputy Auditor Ann Berg. Absent: Business Manager Tom Larson Guests; Dean Skjerven & Sara Braaten.

Knutson moved to approve the minutes of the January 13, 2014 Regular meeting as presented. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Lorton moved to approve the minutes of the January 28, 2014 Special meeting as presented. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the following bills for payment. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

27985	BC/BS of ND	1,442.34
86	Acme Tools	125.43
87	Avenet Web Solutions	450.00
88	Business Forms & Acct	115.19
89	Void	0
27990	Dacotah Paper	68.22
91	Dale's Small Engine	910.00
92	Jim's Super Valu	15.91
93	Kringstad Ironworks	849.50
94	Void	0
95	Leon's Bldg Center	112.88
96	Lon's Hdwr	15.09
97	MDU	919.47
98	Newman Traffic Signs	246.86
99	Northdale Oil Inc	5,902.64
28000	North Star Coop	1,342.36
01	Polar Comm	530.69
02	PR Imp	1,991.13
03	Quill Corp	28.24
04	Glenn Rost	250.00
05	WC Auditor	13,007.67
06	WC Hwy Dept	110.00
07	WC Press	475.08
08	CRA Payment Center	67.63
09	NDPERS	117.78

28010	PR Airport Auth	2,271.15
11	PR Park Dist	2,058.08
12	PR Public Library	2,458.73
13	Special Funds	4,615.30
14	St Improve Dist #7	6,473.47
15	Wat & Sew Impv Dist	767.30
16	Discovery Benefits	76.67
17	NDPERS	90.17
18	NDPERS	1,187.59
EFTPS	(WH,SS,Med) 2-15-14 GFMU	1,086.40
1556	Shelley MacDonald	60.23
EFTPS	(WH,SS,Med) 2-28-14 GF	21.64
1557	Galen Bosh OT	10.82
1558	Wade Kalgard OT	126.57
1559	Peter Kelly OT	280.04
1560	Stefan Linstad OT	159.25
EFTPS	(WH,SS,Med) 2-28-14 OT	142.25
EFTPS	(WH,SS,Med) 2-28-14 GFMU	917.57
A.W.	Municipal Utilities	5,139.16

MUNICIPAL UTILITIES:

32094	BC/BS of North Dakota	3,463.86
95	Roger A. Johnson	264.95
96	After Prom Party	25.00
97	Alexander House	474.78
98	AmeriPride Serv, Inc	234.75
99	Aqua-Pure Inc.	1,449.54
32100	Bank of ND	975.00
01	Bank of ND	5,775.00
02	Bank of ND	7,635.00
03	Border States Elec Sup	69.00
04	Business Forms & Acct	115.19
05	Cardmember Serv	237.20
06	City of Fargo	28.00
07	Consolidated Waste, LTD	16,968.30
08	Discovery Benefits	22.00
09	Hawkins Inc	1,309.49
32110	Patricia Hensel	74.56
11	Jim's Super Valu	80.07
12	Lagoon Maintenance	1,588.84
13	Void	0
14	Light & Water Dept	4,809.49
15	Lon's Hardware	91.66
16	Municipal Utilities	177.11
17	NDSPLS	15,899.00
18	NDPERS	18.57

19	Nodak Elec Coop	6,139.58
32120	Northdale Oil, Inc	438.24
21	North Star Coop	465.87
22	Polar Comm	177.96
23	PR Square	122.89
24	Quill Corp	28.24
25	Thatcher Co Of Montana	8,483.20
26	Vessco, Inc	147.06
27	Water Bond Fund 05	4,830.00
28	Water Rev Bd Fd Phase II	3,450.00
29	Water Sur-Charge Fund	5,000.00
32130	Water Sys Rep& Rep	1,500.00
31	NDPERS	564.84
32	Verizon Wireless	50.40
33	NDWPCC	40.00
34	Discovery Benefits	281.65
35	General Fund	5,139.16
36	NDPERS	592.45
37	NDPERS	4,061.39
38	Postmaster	262.86
6973-81	Salaries 2-15-14	11,268.60
EFTPS	(WH,SS,MED) 2-15-14	3,568.36
6982	Galen Bosh OT	299.48
6983	Joshua Irvine OT	191.08
6984	Wade Kalgard OT	243.18
6985	Peter Kelly OT	190.53
6986	Stefan Linstad OT	408.68
EFTPS	(WH,SS,MED) OT	377.01
6987-95	Salaries 2-28-14	11,268.60
EFTPS	(WH,SS,MED) 2-28-14	3,737.19
A.W.	ACH Charge	12.25
A.W.	NMPA	157,039.89

SPECIAL FUNDS:

3368	WC Treasurer	517.52
3369	WC Treasurer	1,515.46
3370	WC Press	220.50
3371	05 Sales Tax Rev Bd Fd	15,967.41

STREET IMPROVEMENT DISTRICT #2013-1 /135TH

3009	Knife River Materials	92,097.55
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WATER & SEWER IMPROVEMENT DISTRICT #2012-1

1010	Arntson Stewart Wegner PC	3,562.85
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Mayor Stenvold called on Sara Braaten-Johnston to present information on an erosion fix to river

bordering properties along Eugene Ave and Oak Lane owed by Bruce & Mary Heggen, Bob & Kimberly Lundquist, Ron Dvorak, Richard & Karen Moe, John & Janice Meagher, Mike Otto and Paula Otto, and David Bruce. Braaten-Johnston presented pictorial proof, dated May 2013 & July 2013, to show that the river channel has significantly shifted due to spring runoff and rainfall flooding. Several things can be done to correct or slow the erosion such as resetting the channel back to where it was, taking rocks from the channel and placing them on the banks and re-establishing vegetation to help stop further erosion. Grant pre-planning time would run spring/summer/fall and would be submitted for consideration. The project cost is estimated at \$200,000 to \$375,000 and would qualify for federal and state grants reducing the cost to the seven property owners. If approved for funding, the construction phase would start in the summer of 2015. She felt the project was a good one as it would be a multi-benefit project. Each home owner will be charged a \$1,000 application fee and Braaten-Johnston felt \$5,000 would get the process started. Byron moved to pay \$5,000 from the Sales Tax Capital Improvement fund towards the application fees. Blake seconded and upon roll call vote Lorton, Blake, Knutson, Byron, and Anderson, voted aye and Lundquist abstained citing a conflict of interest. Motion carried.

S Currie explained the Western Area Power Administration (WAPA) Firm Electric Service Contracts. This would reserve Park River's existing Contract Rate of Delivery (CROD), and extend the long-term firm electric service contract from January 1, 2021 through December 31, 2050. Byron moved to approve a resolution authorizing Amendment No. 2 and Revision 1 to Exhibit C to the current Firm Power Service Contract No. 90-BAO-421 between the Western Area Power Administration and the City of Park River, North Dakota. Anderson seconded and upon roll call vote, Lorton, Blake, Knutson, Lundquist, Byron, and Anderson all voted aye. Motion carried.

Hillcrest Country Club presented a Liquor License application along with a check for \$600.00 to the City Council for approval. Knutson moved to approve the Liquor License for the Hillcrest Country Club. Byron seconded, and upon roll call vote, all voted aye. Motion carried

The Planning and Zoning Committee are asking the Council to clarify if they are to write and recommend the amendment to Ordinance 3. a to exempt all animals or just chickens. The Council only wants chickens to be addressed in the recommendation. Council discussed what to do about the Gillespie farm which was annexed into the City of Park River. T Larson found in former City Attorney Roy Neste's "History of the Park River City Council" that Ordinance 3.a was passed in 1944. Council felt there may have been a gentleman's agreement made but that nothing was put in writing. Byron moved to grant the Gillespie farm an exemption to Ordinance 3.a and allow them to keep their animals as long as the farm stays in the Gillespie family and complies with all other ordinances. Anderson seconded and upon roll call vote, all present voted aye. Motion carried.

Anderson moved to accept the Pledge of Securities from First United Bank dated 1-31-14. Knutson seconded and upon roll call vote, all present voted aye. Motion carried.

Lundquist moved to approve a \$25.00 donation from the Municipal Utilities Fund to the After Prom Party. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

City Attorney Steve Currie reviewed the ND Dept of Transportation Cost Participation & Maintenance Agreement, for the overly of State Highway 17, Park River City Section with the Council. The cost share to the City will be approximately \$40,726.18. His recommendation to the Council was that they approve the agreement as presented. Lundquist moved to approve the agreement. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

D Larson and S Currie presented the engineering service agreement from AE2S for the design and basic service cost of a new water tower, pump, and transmission lines. AE2S felt the City should move forward with the project to receive favorable bids. The City received a 50% grant from the State of North Dakota towards the water tower project. The engineering fees estimated in the agreement show engineering for pre and post construction at \$210,000 and basic services and final design cost at \$200,000. Blake felt the engineering fees were on the high side and that a maximum amount should be set that could not be exceeded. Blake was asked to look over the agreement costs with D Larson. Blake moved to approve the agreement subject to the City Attorney's approval. Lorton seconded, and upon roll call vote, all voted aye. Motion carried.

Stenvold informed the Council that he visited with W.C. Sheriff Lauren Wild. Wild would like to put specialized GPS systems into the Park River units which would provide the department with information regarding use of the vehicles. It would show if there is a problem with the vehicle, when oil should be changed, how many miles the car has driven or been parked and would provide an accurate map of travel. Each unit would cost about \$420 plus a monthly maintenance charge of \$28 per unit.

Berg asked for the Council's permission to have an additional person authorized to sign for all banking activities on all of the City's accounts. Currently T Larson and Mayor Stenvold are the only people authorized to sign for banking activities. With T Larson out for an undetermined amount of time due to illness, checks still need to be generated for payroll and associated operating costs. Councilman Blake moved to approve a resolution authorizing Park River City Council President Dwight Byron to sign for all City of Park River banking activities on all bank accounts. Councilman Knutson seconded and upon roll call vote, all voted aye. Motion Carried

Being no further business, the meeting adjourned at 8:47 PM.

Dan Stenvold, Mayor

ATTEST:

Ann Berg, Deputy City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, MARCH 10, 2014 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday,

March 10, 2014 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Councilmen Lorton, Blake, Knutson, Lundquist, Byron, and Anderson, City Attorney S Currie, Public Works Director Dennis Larson, and Deputy Auditor Ann Berg. Absent: Business Manager Tom Larson Guests; Teresa Gire, Tim Gire, Daryl Larson and Mike Steinfeldt-WC Record.

Knutson moved to approve the minutes of the February 10, 2014 Regular meeting as presented. Lundquist seconded, and upon roll call vote, all voted aye. Motion carried.

Blake moved to approve the following bills for payment. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

28019	BC/BS of ND	1,280.05
28020	Demester Cleaning	258.00
21	Kringstad Ironworks	3,054.32
22	Lon's Hdwr	7.67
23	MDU	1,089.88
24	Mun Gov Academy	15.00
25	Northdale Oil	2,846.96
26	Northwest Power Sys	1,200.00
27	North Star Coop	906.71
28	Polar Communications	556.48
29	PR Comm Club	30.00
28030	PR Implement	139.71
31	PR Public Library	2,141.93
32	Glenn Rost	250.00
33	Wayne's Variety	1.99
34	WC Auditor	10,870.70
35	WC Press	514.58
36	Workforce Safety & Ins	1,387.19
37	NDPERS	118.43
38	PR Airport Auth	2,965.63
39	PR Park Dist	2,686.35
28040	PR Public Library	3,208.64
41	Special Funds	24,270.87
42	St Imp Dist #2012.1	163,044.00
43	St Improve Dist #7	10,160.45
44	Wat & Sew Impv Dist	15,346.00
45	NDIRF	514.36
46	Discovery Benefits	72.66
47	NDPERS	111.48
48	NDPERS	1,171.13
EFTPS	(WH,SS,Med) 3-15-14 GFMU	1,121.08
EFTPS	(WH,SS,Med) 3-31-14 GFMU	864.33

A.W. Municipal Utilities 5,083.96

MUNICIPAL UTILITIES:

32139	BC/BS of North Dakota	3,626.15
32140	NDPERS	18.57
41	AmeriPride Serv	118.32
42	Aqua-Pure Inc.	1,364.87
43	Border States Elec Sup	26,346.91
44	Cardmember Serv	475.46
45	Consolidated Waste, LTD	16,272.80
46	Tiffany Dinicola	4.52
47	Discovery Benefits	22.00
48	Ethanol Products	800.68
49	Ferguson Waterworks	2,583.14
32150	Graymont, LLC	5,471.16
51	Jim's Super Valu	30.43
52	Kasprick Upholstery	125.00
53	Lagoon Maintenance	1,571.86
54	Light & Water Dept	4,425.81
55	Lon's Hardware	102.94
56	Municipal Utilities	580.48
57	ND One Call	6.60
58	ND Rural Water Sys Assoc	200.00
59	Nodak Elec Coop	6,433.80
32160	Northdale Oil, Inc	210.20
61	North Star Coop	375.60
62	Polar Comm	151.53
63	Void	0.00
64	Tami Rostvet	40.57
65	T&R Service Co	600.00
66	Vessco, Inc	161.80
67	Water Bond Fund 05	4,830.00
68	Water Rev Bd Fd Phase II	3,450.00
69	Water Sur-Charge Fund	5,000.00
32170	Water Sys Rep& Rep	1,500.00
71	WC Press	58.80
72	Workforce Safety & Ins	1,367.11
73	Quill Corp	2.30
74	NDPERS	564.19
75	MMUA	225.00
76	Verizon Wireless	77.89
77	Discovery Benefits	285.66
78	General Fund	5,083.96
79	NDPERS	571.14
32180	NDPERS	4,078.53
81	Postmaster	310.34

6996-7004	Salaries 3-15-14	11,268.60
EFTPS	(WH,SS,MED) 3-15-14	3,533.68
7004-13	Salaries 3-31-14	11,268.60
EFTPS	(WH,SS,MED) 3-31-14	3,790.43
A.W.	ACH Charge	12.35
A.W.	NMPA	146,020.91
A.W.	Deluxe Checks	96.00
A.W.	NSF Check	300.19

SPECIAL FUNDS:

3372	Kadrmass, Lee & Jackson	35,619.03
3373	City of Grafton	12,500.00
3374	First United Bank	2,500.00
3375	Kadrmass, Lee & Jackson	38,475.34
3376	05 Sales Tax Rev Bd Fd	11,532.84
3377	City Sales Tax Savings	35,619.03

STREET IMPROVEMENT DISTRICT #2013-1 /135TH

3010	City Sales Tax Fund	35,619.03
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The Planning & Zoning (P&Z) recommendation regarding the 3.a Ordinance was submitted to the Council for discussion. Currie informed the Council that the submitted document was kept as short as possible so it could be placed on the election ballot in its entirety. P&Z member Daryl Larson stated the committee tried to simplify the recommendation as best they could. Byron moved to accept the Planning & Zoning's recommendation for Ordinance 3.a as presented. Knutson seconded, and upon roll call vote, Knutson, Byron, and Anderson voted aye and Lorton, Blake, and Lundquist voted no. Mayor Stenvold cast the deciding vote; he voted aye. Motion carried.

Deputy Auditor A Berg on behalf of City Assessor T Larson read a request from Elden & Esther Syrup for property tax abatement for their property located at 211 Park Ave N. Syrup's qualify for a Senior Citizens Homestead Credit for the 2013 tax year. Anderson moved to approve Syrup's request for the 2013 property tax abatement refund. Blake seconded, and upon roll call vote, all voted aye. Motion carried. Berg read a request from Blaine Pederson for property tax abatement for his property located at 421 Wadge Ave S. Pederson qualifies for a Disabled Persons Credit for the 2013 tax year. Knutson moved to approve Pederson's request for the 2013 property tax abatement refund. Lundquist seconded, and upon roll call vote, all voted aye. Motion carried.

S Currie explained the Western Area Power Administration (WAPA) Firm Electric Service Contracts. This would reserve Park River's existing Contract Rate of Delivery (CROD), and extend the long-term firm electric service contract from January 1, 2021 through December 31, 2050. Byron moved to approve a resolution authorizing Amendment No. 2 and Revision 1 to Exhibit C to the current Firm Power Service Contract No. 90-BAO-421 between the Western Area Power Administration and the City of Park River, North Dakota. Anderson seconded and

upon roll call vote, Lorton, Blake, Knutson, Lundquist, Byron, and Anderson all voted aye. Motion carried.

Hillcrest Country Club presented a Liquor License application along with a check for \$600.00 to the City Council for approval. Knutson moved to approve the Liquor License for the Hillcrest Country Club. Byron seconded, and upon roll call vote, all voted aye. Motion carried

The Park River Sales Tax Committee submitted the following recommendations to the Park River City Council for approval:

Nathan Kjelland dba Golden Valley Veterinary Clinic, LLC is requesting a PACE interest buy-down loan through the Bank of ND using Sales Tax Economic Development funds Blake moved to approve \$2,500 from the Sales Tax Economic Development Fund for the PACE interest buy-down loan to be paid back at the conclusion of the loan plus interest. Byron seconded, and upon roll call, all voted aye. Motion carried.

Knutson moved to approve the sixteenth payment of the Marvin Windows & Doors agreement in the amount of \$12,500 from the Sales Tax Economic Development Fund. Lundquist seconded, and upon roll call, all voted aye. Motion carried.

Knutson moved to approve the payment to the Red River Riparian Project for applications in the amount of \$5,000 from the Sales Tax Capital Improvement Fund. Blake seconded and upon roll call vote Lorton, Blake, Knutson, Byron, and Anderson, voted aye and Lundquist abstained citing a conflict of interest. Motion carried.

Byron moved to approve the payment of \$38,475.34 to Kadrmas, Lee & Jackson, Inc for services on the North Star Addition Water & Sewer Improvement District 2012-1 project using Sales Tax Capital Improvement funds. This payment will go toward the 15% City's Capital Improvement Contribution. Lundquist seconded, and upon roll call, all voted aye. Motion carried.

Discussion on the Lake Agassiz Water Authority information was tabled until next month.

The following resolution was passed regarding the Street Improvement District 2013-1.

A RESOLUTION AUTHORIZING THE ISSUANCE OF A DEFINITIVE IMPROVEMENT WARRANT ON STREET IMPROVEMENT DISTRICT NO. 2013-1 FUND

(The entire resolution may be viewed at the City Auditor's office)

A RESOLUTION AUTHORIZING THE ISSUANCE OF \$275,000.00 REFUNDING IMPROVEMENT BONDS, SERIES 2014, PRESCRIBING THE TERMS AND COVENANTS THEREOF, AND CREATING A FUND FOR THE PAYMENT THEREOF

(The entire resolution may be viewed at the City Auditor's office)

The motion for the adoption of the foregoing resolutions was duly made by Councilman Knutson, seconded by Councilman Blake, and upon vote taken thereon, the following voted in favor: Councilmen Lorton, Blake, Knutson, Lundquist, Byron, and Anderson; the following voted

against the same: None; and the following were absent: None; whereupon the resolution was declared duly passed and was signed by the Mayor and attested by the Deputy City Auditor.

Mayor

ATTEST:

Deputy City Auditor

The Council discussed the railroad crossing/switch project. Information was received stating that the rail switches will be moved to the south side of Hwy 17 and an engineered crossing will be installed. The Council asked D Larson to place a call to Nels Christianson, BNSF Roadmaster out of GF and the verify information on the project and if it will be done this year.

Lorton moved to grant the transfer of the Alibi Bar's Liquor License to the City Hall for the Slebodnik/Dalgren wedding on March 15, 2014. Anderson seconded and upon roll call vote, all present voted aye. Motion carried.

Berg presented an update to the Council regarding the office computers which were purchased in the fall of 2009. Microsoft will no longer support or update security features for the XP operating system as of April 2014. To upgrade the computers along with software, installation and set-up would cost about \$7,600. Blake felt updating the computers was a necessity in order to keep the City's information secure and that a rotation system should be put into place to keep computers upgraded. Blake moved to approve the purchase of five computers with upgraded operating systems up to \$7,600. Lundquist seconded and upon roll call vote, all voted aye. Motion carried.

Being no further business, the meeting adjourned at 8:47 PM.

Dan Stenvold, Mayor

ATTEST:

Ann Berg, Deputy City Auditor

PROCEEDINGS
OF
BOARD OF EQUALIZATION

**BOARD OF TAX EQUALIZATION MEETING, CITY OF PARK RIVER,
NORTH DAKOTA, TUESDAY, APRIL 8, 2014, AT 7:30 P.M.**

The Park River City Council met as the Board of Equalization in the City Council Room on Tuesday, April 8, 2014 at 7:30 P.M. Mayor Stenvold called the meeting to order with the following present M. Lorton, K. Blake, A. Knutson, D. Byron, K. Anderson, Public Works Director D. Larson, and Deputy Auditor A Berg. Absent: Councilmen R. Lundquist, City Assessor T. Larson, and City Attorney S. Currie.

Deputy Auditor A Berg on behalf of City Assessor T. Larson reported that there is no new information to report. Any missed assessments will be forwarded to the WC Tax Director at a later date.

With no further business, the meeting adjourned at 7:45 PM.

Dan Stenvold

Mayor

ATTEST:

Ann Berg Deputy City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, APRIL 14, 2014 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, April 14, 2014 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Councilmen Lorton, Knutson, Lundquist, Byron, and Anderson, City Attorney S Currie, Public Works Director Dennis Larson, and Deputy Auditor Ann Berg. Absent: Councilmen Blake & Business Manager Tom Larson.

Guest Dean Skjerven.

Lundquist moved to approve the minutes of the March 10, 2014 Regular Council meeting as presented. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Knutson moved to approve the minutes of the April 8, 2014 Tax Equalization meeting as presented. Lorton seconded, and upon roll call vote, all voted aye. Motion carried.

Anderson moved to approve the following bills for payment. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

28049	BC/BS of ND	1,106.17
28050	Acme Tools	136.39
51	Banyon Data Sys	319.25
52	Ann Berg	2.70
53	Bowl Mor Lanes	50.57
54	Dale's Small Engine	230.00
55	Jim's Super Valu	14.87
56	Lon's Hdwr	9.99
57	MDU	524.93
58	Michael Kilmer Constr	450.00
59	Mun Gov Academy	30.00
28060	Newman Traffic Signs	111.09
61	Northdale Oil	3,060.65
62	North Star Coop	1,625.29
63	Polar Communications	564.59
64	PR Airport Auth	71.36
65	PR Implement	152.96
66	PR Park Dist	58.80
67	PR Public Library	79.17
68	PR Vet Clinic	300.00
69	Radisson Hotel Bismarck	74.70
28070	Glenn Rost	250.00
71	Special Funds	134.57
72	WC Auditor	10,253.21

73	WC Hwy Dept	117.56
74	WC Press	281.20
75	Void	0.00
76	Xerox Corp	72.00
77	NDPERS	124.81
78	PR Airport Auth	1,551.39
79	PR Park Dist	4,137.04
28080	PR Public Library	1,551.39
81	Discovery Benefits	88.38
82	NDPERS	107.55
83	NDPERS	1,286.76
1561	Bevin Dvorak	86.58
EFTPS	(WH,SS,Med) 4-15-14 GF	14.34
EFTPS	(WH,SS,Med) 4-15-14 GFMU	1,216.53
1562	Cledith Carlson	273.55
1563	Kevin Jensen	124.67
1564	Roger A Johnson	227.88
1565	Robert Kubat	211.39
1566	Blake Leadens	95.87
EFTPS	(WH,SS,Med) 4-15-14 GF Snow	155.93
1567	Galen Bosh OT	138.21
1568	Joshua Irvine OT	191.08
1569	Peter Kelly OT	118.40
EFTPS	(WH,SS,Med) 4-15-14 GF OT	134.27
1570	Bevin Dvorak	170.28
EFTPS	(WH,SS,Med) 4-30-14 GF	28.20
EFTPS	(WH,SS,Med) 4-30-14 GFMU	955.34
A.W.	Municipal Utilities	5,061.29
A.W.	ND St Tax Comm	1,270.16

MUNICIPAL UTILITIES:

32182	NDPERS	18.57
83	BC/BS of North Dakota	3,358.83
84	Acme Tools	229.48
85	AmeriPride Serv	118.32
86	Banyon Data Sys	475.75
87	Sean or Anne Barnhart	52.54
88	Border States Elec Sup	74.95
89	City of Fargo	56.00
32190	Consolidated Waste, LTD	16,255.30
91	Philip Creighton	24.93
92	Discovery Benefits	22.00
93	Ethanol Products	341.59
94	Ferguson Waterworks	1,254.06
95	Hawkins Inc	1,626.56
96	Dawn Hell Fund	44.15

97	Janice Englerth	142.50
98	Wade Kalgard	86.43
99	Lagoon Maintenance	1,596.90
32200	Light & Water Dept	3,951.44
01	Stefan Linstad	182.44
02	Lon's Hardware	52.20
03	Judie Lundgren Estate	38.93
04	Michael Kilmer Constr	7,435.00
05	MMUA	1,548.50
06	Municipal Utilities	642.38
07	ND One Call	15.40
08	NMPA	903.80
09	Nodak Elec Coop	5,719.58
32210	Northdale Oil, Inc	253.03
11	North Star Coop	770.70
12	Polar Comm	150.65
13	PR Implement	556.35
14	Praxair Dist	145.15
15	Best Western Ramkota	189.40
16	Samson Electric	243.15
17	Beth Smith	44.19
18	Dorothy Stenerson Estate	52.88
19	Sunshine Kids Center	200.00
32220	Verizon Wireless	64.51
21	Water Bond Fund 05	4,830.00
22	Water Rev Bd Fd Phase II	3,450.00
23	Water Sur-Charge Fund	5,000.00
24	Water Sys Rep& Rep	1,500.00
25	Void	0
26	Welch's Bakery	3.70
27	General Fund	1,020.84
28	NDPERS	557.81
29	Discovery Benefits	269.94
32230	General Fund	5,601.29
31	NDPERS	575.07
32	NDPERS	3,962.96
33	Postmaster	301.32
7014-22	Salaries 4-15-14	11,268.60
EFTPS	(WH,SS,MED) 4-15-14	3,428.23
7023	Galen Bosh OT	54.13
7024	Wade Kalgard OT	108.40
7025	Peter Kelly OT	81.51
7026	Stefan Linstad OT	385.35
EFTPS	(WH,SS,MED) 4-15-14 OT	165.73
7027-35	Salaries 4-30-14	11,305.36
EFTPS	(WH,SS,MED) 4-30-14	28.20

A.W.	ACH Charge	7.40
A.W.	NMPA	142,376.51

SPECIAL FUNDS:

3378	05 Sales Tax Rev Bd Fd	6,384.69
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Hospital Bond Fund

1045	US Bank	72,300.00
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St Improve Dist #2013-1

3011	First United Bank	6,099.04
3012	Kadrmass, Lee & Jackson	535.57
3013	Arntson Stewart Wegner PC	5,377.95

Public Works Director D Larson recommendation to the Council was to decline the invitation to participate in the Lake Agassiz cost share program. Anderson moved to approve Larson's recommendation that the City not participate in the Lake Agassiz program. Knutson seconded, and upon roll call vote, all voted aye. Motion carried.

Deputy Auditor Berg reported she had visited with the BCBS regarding the 20% increase to the City's group health insurance premium. The monthly premium for a family plan will increase from \$1,147.20 to \$1,378.40 and the single plan premium will increase from \$441.20 to \$530.10. Knutson moved to raise the cap on the City's contribution toward the health insurance premium from \$715.33 to \$895.96 per month to keep within the base established in 2009 which would keep the City's grandfathered status in effect. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

Mayor Stenvold reported that the WC Fair Board asked for the City's permission to allow RV parking beside the Legion Coliseum on August 8, 2014. The WC Fair will be celebrating their 100th year and are sponsoring a fundraiser dance featuring the band Confederate Railroad. WC Fair Board members felt if people were allowed to park their RV's on the premises it would cut down on people drinking and driving.

The Council decided to table the matter until information was received from the PR American Legion.

The Sunshine Kids Center submitted a request to the PR Municipal Utilities for a donation to help cover costs associated with their yearly Easter Egg Hunt & Carnival. Knutson moved to approve a \$200 donation. Lundquist seconded, and upon roll call vote, all voted aye. Motion carried.

The Council set Monday, May 12, 2014 7:00 pm as the date for a Public Hearing for Matthew and Nicole Peschong's request for a non-conforming use petition for a permit to construct a 16' X 16" addition to the eastside (front) of their existing family home.

The Council went through the tentative Fourth of July schedule of events. Berg informed the

Council that Billing Clerk Patty Hensel has out sourced events held during the celebration. T Larson normally makes all the arrangements associated with the celebration but is out due to illness. Additional people are needed to help with the parade, putting up street barricades, setting up bleachers, and other celebration duties. Anyone interested in helping should call the City Office.

Public Works Director Dennis Larson informed the Council that spring cleanup will be held the week of May 12.

The PR Volunteer Fire Department is purchasing a used 2005 International auto-transmission truck to replace an older model water truck. The estimated cost is \$85,000 to \$100,000. The Fire Department is asking for the Council's permission to sponsor a Municipal lease. The Fire Department will use proceeds collected from their gaming fund to make the loan payments. Anderson moved to approve sponsoring a Municipal lease for the Fire Department. Lundquist seconded, and upon roll call vote, all voted aye. Motion carried.

City Attorney S Currie informed the Council that under Senate Bill 2314, passed during the 2013 state legislative session, changes were made to a city's authority to grant property tax exemptions to new and expanding businesses. Effective after December 31, 2014, cities may continue to grant property tax exemptions to new or expanding primary sector businesses, but only cities of under 40,000 may grant property tax exemptions to retail sector projects. After December 31, 2014, the only way that a city of under 40,000 may grant a property tax exemption to a retail sector project is if the voters have granted that authority at an election held in conjunction with a statewide general election. **Therefore, a city of under 40,000 must put the question on the November, 2014, election ballot if they want the option of granting a property tax exemption to a new or expanding retail sector business during 2015 or 2016.** The ballot question and criteria that must be established by the governing body in order to grant a property tax exemption to a retail sector project are found in section 40-57.1-03(1)(b) of the North Dakota Century Code. NDCC 40-57.1-03(1)(b) The ballot for elector approval of exemption of property under this subdivision must present the question at the election for a yes or no vote on the question: Shall the governing body of [Park River] be empowered to grant property tax exemptions upon application of new or expanding retail sector businesses? Yes_____ No_____. Lundquist moved to have the item added to the November 2014 ballot. Lorton seconded, and upon roll call vote, all voted aye. Motion carried.

Mayor Stenvold asked the Council members to consider an increase of the stipend paid to Councilmember's and the Mayor. The last increase was 16 years ago. Knutson compiled stipend information from same sized and neighboring cities and found that the stipends range from \$96 to \$250 per meeting for Council members. Park River currently pays \$720 per year or \$60 per month. The stipends if increased would be included in the 2015 budgets.

D Larson presented the Council with a timeline for the water tower project.

Dog at large and other policing related issues were discussed. Mayor Stenvold will contact Sheriff Lauren Wild and set up a date for a Police Committee meeting. Stenvold, Blake, Byron, and Lundquist serve on the police committee.

Mayor Stenvold informed the Council that the Lyric Theatre remodeling project is in full swing. Stenvold questioned if the City should make a contribution to the project. Stenvold was advised to run it by the PR Development Corp for their recommendation.

Being no further business, the meeting adjourned at 8:25 PM.

Dan Stenvold, Mayor

ATTEST:

Ann Berg, Deputy City Auditor

CITY OF PARK RIVER, NORTH DAKOTA, PUBLIC HEARING, MONDAY, MAY 12, 2014 AT 7:00 PM.

Mayor Stenvold called the meeting to order stating the purpose was to conduct a Public Hearing to consider the Petition received from Matthew and Nicole Peschong.

Members Present: Blake, Knutson, Lundquist, Byron, Anderson, City Attorney S. Currie, Public Works Director D. Larson and Deputy Auditor A. Berg. Absent: Lorton and Business Manager T. Larson.

The Petition reads as follows:

We, **Matthew** and **Nichole Peschong** do hereby petition for a special permit to construct a 16 X 16' addition to the eastside (front) of our existing single family home located at 201 Hill Avenue South. More specifically Lots 1-2 less the south 47.5 feet of Lot 2, Block 4, Harvey's Second Replat, Park River, North Dakota. Said addition will be used for expanded living space. The Petition contained the required number of signatures of property owners located on Hill Ave S. Since no one was present to object, City Attorney Currie closed the Public Hearing.

There being no further business, the meeting was adjourned at 7:16 pm.

Dan Stenvold, Mayor

ATTEST:

Ann Berg, Deputy Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, May 12, 2014 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, May 12, 2014 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Councilmen Blake, Knutson, Lundquist, Byron, and Anderson, City Attorney S Currie, Public Works Director Dennis Larson, and Deputy Auditor Ann Berg. Absent: Councilmen Lorton & Business Manager Tom Larson.

Guest Dean Skjerven, Dayton Larson, and Joel Hylden.

Knutson moved to approve the minutes of the April 14, 2014 Regular Council meeting as presented. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Blake moved to approve the following bills for payment. Lundquist seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND:

28084	BC/BS of ND	1,435.50
85	AlphaTron, Inc	501.50
86	Bob's Body Shop	8,939.63
87	Dale's Small Engine	325.00
88	Dell Marketing	1,059.61
89	Demester Cleaning	785.00
28090	Don Greicar Excavating	340.00
91	Farmers Union Service Assoc	8,138.78
92	Harold's Steam Clean	485.00
93	Jim's Super Valu	36.94
94	Leon's Bldg Center	550.00
95	Lon's Hdwr	9.49
96	MDU	252.96
97	Northdale Oil, Inc	2,902.61
98	North Star Coop	1,745.94
99	ODB Company	1,221.31
28100	Polar Communications	526.33
01	PR Implement	1,590.57
02	Reliable Office Sup	100.16
03	Glenn Rost	250.00
04	SanGrait's Auto Serv	485.31
05	Stone's Mobile Radio	1,390.90
06	Team Lab Chemical	604.82
07	WC Auditor	10,626.52
08	WC Press	312.24
09	NDPERS	101.42
28110	Discovery Benefits	62.96

11	NDPERS	86.44
12	NDPERS	77.10
13	PR Airport Auth	728.28
14	PR Park Dist	655.86
15	PR Public Library	788.74
16	Special Funds	1,471.21
17	St Improvement Dist #7	331.85
1571	Bevin Dvorak	103.89
1572	Sheldon Ellefson	545.05
EFTPS	(WH,SS,Med) 5-15-14 GF	139.41
EFTPS	(WH,SS,Med) 5-15-14 GFMU	834.77
1573	Bevin Dvorak	118.33
1574	Sheldon Ellefson	436.08
1575	Jordan Midgarden	429.46
EFTPS	(WH,SS,Med) 5-31-14 GF	231.78
EFTPS	(WH,SS,Med) 5-31-14 GFMU	831.20
A.W.	Municipal Utilities	4,210.83

MUNICIPAL UTILITIES:

32234	BC/BS of North Dakota	3,929.70
35	AlphaTron, Inc	1,218.75
36	AmeriPride Serv	118.32
37	Aqua-Pure Inc	1,634.68
38	Border States Elec Sup	550.22
39	Barbender Tech Inc	2,825.43
32240	Cardmember Serv	68.07
41	City of Fargo	28.00
42	Consolidated Waste, LTD	16,305.55
43	Dell Marketing	2,825.25
44	Discovery Benefits	22.00
45	Ferguson Waterworks	719.12
46	Farmers Union Serv	8,363.22
47	Graymont	5,530.63
48	Hach Company	328.25
49	Hawkins Inc	301.00
32250	Patty Hensel	44.49
51	Lagoon Maintenance	1,859.87
52	Light & Water Dept	4,132.82
53	Lon's Hardware	50.45
54	ND Dept Health-Lab	209.53
55	ND One Call	28.6
56	Northdale Oil, Inc	199.36
57	North Star Coop	269.11
58	Polar Comm	204.06
59	Quill Corp	461.91
32260	Reliable Office Sup	87.70

61	Team Lab Chemical	1,358.93
62	Verizon Wireless	55.47
63	Water Bond Fund 05	4,830.00
64	Water Rev Bd Fd Phase II	3,450.00
65	Water Sur-Charge Fund	5,000.00
66	Water Sys Rep& Rep	1,500.00
67	WC Press	313.82
68	NDPERS	581.20
69	Nodak Elec Coop	7,26.98
32270	Discovery Benefits	295.36
71	General Fund	4,210.83
72	NDPERS	596.18
73	NDPERS	4,272.58
74	Postmaster	246.71
75	NDPERS	18.57
7036-44	Salaries 5-15-14	11,304.95
EFTPS	(WH,SS,MED)54-15-14	3,775.60
7045	Galen Bosh OT	73.26
7046	Joshua Irvine	508.41
7047	Wade Kalgard Peter OT	30.75
EFTPS	(WH,SS,MED)5-15-14 OT	223.92
7048-57	Salaries 5-31-14	11,401.35
EFTPS	(WH,SS,MED) 5-31-14	3,842.30
A.W.	ACH Charge	12.40
A.W.	NMPA	138,276.80

SPECIAL FUNDS:

3379	PR Comm Theatre	5,000.00
3380	St Imp Dist #7	5,000.00
3381	ND Public Finance Auth	29,662.50
3382	All Season's Garden Center	524.88
3383	05 Sales Tax Rev Bd Fd	16,036.39

St Improve Dist #2013-1

3014	First United Bank	4,574.66
3015	Hall Currie Lawyers	110.00

Public Works Director D Larson presented an update on the water tower and transmission line project. Larson reported that AE2S informed him that the borings for the pilings had been completed last week and that they were working on the final designs for the pipeline portion of the project. They are looking for funding, possibly bonds, for the City's share of the project. Berg reported that T Larson had received word that currently there are not many Municipal Bonds on the market and companies are looking to buy. They are looking at North Dakota for Municipal Bonds due to the increase in infrastructure and housing construction and North Dakota's financial standing.

Dayton Larson, co-owner of The Club Bar & Lounge stated that business has dropped dramatically in the past several months. Larson asked the Council to consider lowering the cost of the yearly liquor license by half. The Alibi Bar closed its doors earlier this month and if something isn't done other businesses may be closing their doors. Mayor Stenvold asked the Council what they thought and conscience was that information needed to be gathered prior to making any type of decision. The current liquor license fee is \$1,800 per year for Monday through Saturday opening and an additional \$200 per year if opened on Sundays.

Joel Hylden reported to the Council that the PR Park District approved his request for an additional 24' on the east side of the north-south bound bike/walking path to plant a row of evergreens and is seeking the City's approval. When the path was established Hylden was granted 24' and planted a row of trees. If the additional 24' for trees is approved it would make the total width 48' (feet). The City owned 80 acres is currently rented and is used for agricultural purposes. Council members felt they should check out the site before making a decision and tabled the matter until next month.

Mayor Stenvold stated a Public Hearing to consider the Petition received from Matthew and Nichole Peschong was held at 7:00 PM, prior to tonight's Council meeting, with no one attending to protest the petition. Members Present at the Public Hearing; Blake, Knutson, Lundquist, Byron, Anderson, City Attorney Currie, Public Works Director D. Larson, and Deputy Auditor A Berg. Absent: Lorton and Business Manager T. Larson

The Petition reads as follows:

We, **Matthew** and **Nicole Peschong**, do hereby petition the City Council of the City of Park River, North Dakota to issue a permit for a variation of the set-back requirement in the front of our house located at 201 Hill Ave S to allow the construction of sixteen (16') addition to the front of our house to expand living space. The Petition contained the required number of signatures of property owners located on Hill Ave S. Knutson moved to grant Matthew and Nichole Peschong a variation of setback requirement in the front, of their house located at 201 Hill Ave S. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

Deputy Auditor A Berg on behalf of City Assessor T Larson read a request from Lennart Almen for property tax abatement for their property located at 218 Harris Ave S. Almen qualifies for a Senior Citizens Homestead Credit for the 2013 tax year. Lundquist moved to approve Almen's request for the 2013 property tax abatement refund. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

Mayor Stenvold reported that the PR American Legion members approved the WC Fair Board's request to allow RV parking beside the Legion Coliseum on August 8, 2014 for the fundraiser dance featuring the band Confederate Railroad. The RV's are to be self-contained with power and sanitation. Knutson asked if the site was insured and Byron said it is insured. The Council approved the WC Fair Board's request.

Byron moved to designate the Walsh County Press as official newspaper for the City of Park River. Blake seconded the motion, and upon roll call vote, all voted aye. Motion carried.

Mayor Stenvold proclaimed May 19th as “Poppy Day” in Park River.

Byron introduced the following Resolution:

RESOLUTION

WHEREAS, the City of Park River is a member of the Northern Municipal Power Agency for the purpose of purchasing power to meet electricity needs for the City of Park River.

NOW, THEREFORE BE IT HEREBY RESOLVED, that Tom Larson is hereby appointed to represent the City of Park River on the Board of Directors of NMPA through April 30, 2015 and

BE IT FURTHER RESOLVED, that Dennis Larson is appointed as the City of Park River’s representative on the Advisory Council of NMPA through April 30, 2015.

Anderson seconded the foregoing Resolution and upon roll call vote, all voted aye. Motion carried.

The Park River Sales Tax Committee submitted the following recommendations to the Park River City Council for approval:

Blake moved to approve a payment of \$5,000 per year for two years, 2014 and 2015, for a total amount of \$10,000 to the PR Community Theatre for the Lyric Theatre from the Sales Tax Economic Development Fund. Lundquist seconded, and upon roll call, all voted aye. Motion carried.

Mari and Jamie Bennington dba Summertime, LLP are requesting a PACE interest buy-down loan through the Bank of ND using Sales Tax Economic Development funds Knutson moved to approve \$8,843 from the Sales Tax Economic Development Fund for the PACE interest buy-down loan to be paid back at the conclusion of the loan plus interest. Byron seconded, and upon roll call, all voted aye. Motion carried.

Knutson moved to approve the payment to the Street Improvement District #7 in the amount of \$5,000 from the Sales Tax Capital Improvement Fund as part of the City’s 15% contribution. Blake seconded and upon roll call vote all voted aye. Motion carried.

City Attorney S Currie informed the Council that correspondence has been received by the City of Park River on behalf of Lloyd Swenson who resides in Alaska but owns property at 610 Railroad Ave E. Swenson is asking that the City open the street on the south side of his property as he plans on putting a house on the property. Swenson’s property has two access points; one on the east side to the alley and an approach on the west side to Railroad Ave E. The alley is blocked off on the south end of the alley to prevent through traffic onto private property. Currie recommended that the Street Committee check out the area in question but noted the City is not obligated to put a street in and that the Street Committee make their recommendation at the next Council meeting.

Councilman Blake provided information on the City of Hankinson's recently passed sex offender ordinance. City Attorney Currie will review the ordinance and present it to the Council for discussion at next month's meeting.

The repair of Railroad Ave W was discussed. D. Larson informed the Council that the water and sewer lines located in the street need to be replaced and that project is not currently scheduled but the potholes could be patched. Currie mentioned that the Council should look at setting up some type of schedule for replacing water and sewer infrastructure along with street updates throughout the City.

Council members were reminded that placement of any type of signage is prohibited on state, county or city right-of-way.

Council asked that upon City Attorney Currie's resignation how the City will fill the position. The position of City Attorney is appointed by the Mayor and he will talk to Tracy Laaveg and Wes Welch who have practices in Park River to see if they are interested in the position.

Council members relayed various concerns expressed by City residents. The Council was reminded there will be a bid opening for the North Star Addition paving project at 1:30 pm on Wednesday, June 4, 2014.

Being no further business, the meeting adjourned at 8:39 PM.

Dan Stenvold, Mayor

ATTEST:

Ann Berg, Deputy City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, JUNE 9, 2014 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, June 9, 2014 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Councilmen Lorton, Blake, Knutson, Lundquist, Byron, and Anderson, City Attorney S Currie, Public Works Director Dennis Larson, and Deputy Auditor Ann Berg. Absent: Business Manager Tom Larson. Guests; Kelly Peterson, Warren Denault, Damian Dvorak, Jeff Daley, Dayton Larson, Daryl Larson, Chris Flaten, Bob Thomson, Curt & Wanda Sarkilathi, Harlan Larson, and Dean Skjerven.

Blake moved to approve the minutes of the May 12, 2014 Regular Council meeting as presented.

Knutson seconded, and upon roll call vote, all voted aye. Motion carried.

Lorton moved to approve the minutes of the May 12, 2014 Public Hearing as presented. Knutson seconded, and upon roll call vote, all voted aye. Motion carried.

Anderson moved to approve the following bills for payment. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

General Fund:

28118	BC/BS of North Dakota	1,216.45
19	Ann E Berg	10.00
28120	Demester Cleaning	265.00
21	Hanson's Auto & Imp	533.06
22	J&D Mowing	45.00
23	Jim's Super Valu	56.94
24	Kringstad Drain Clean	110.00
25	Kringstad Ironworks	207.29
26	Lon's Hardware	55.95
27	MDU	177.19
28	Mun Gov Academy	160.00
29	Northdale Oil, Inc	1,331.18
28130	North Star Coop	1,066.42
31	Polar Communications	534.29
32	PR Implement, LLC	114.33
33	PR Veterinary Clinic	240.00
34	Quill Corporation	63.84
35	Glenn Rost	250.00
36	Stone's Mobile Radio	209.70
37	Strata Corporation	794.50
38	True North Equipment	116.09
39	US Postal Service	354.16
28140	Walsh County Auditor	10,372.47
41	Walsh County Press	251.60
42	NDPERS	118.72
43	PR Airport Authority	4.06
44	PR Park District	1.66
45	PR Public Library	3.72
46	Special Funds	2.44
47	Kinetic Leasing	15,985.00
48	Aflac	10.65
49	Discovery Benefits	77.37
28150	NDPERS	90.82
51	NDPERS	1,101.23
1576	Keith Anderson	664.92
1577	Karl Blake	664.92
1578	Dwight Byron	664.92

1579	Stephen Currie	5,541.00
1580	Arvid Knutson	664.92
1581	Michael Lorton	664.92
1582	Robert Lundquist III	664.92
1583	Daniel Stenvold	1,329.84
EFTPS	(WH,SS,Med) 6-15-14 GF	1,799.28
1584	Bevin Dvorak	129.87
1585	Sheldon Ellefson	208.93
1586	Tanner Kelly	266.66
1587	Jordan Midgarden	538.61
EFTPS	(WH,SS,Med) 6-15-14 GF	293.78
EFTPS	(WH,SS,Med) 6-15-14 GFMU	1,021.78
1588	Sheldon Ellefson	202.40
1589	Tanner Kelly	598.47
1590	Jordan Midgarden	598.47
EFTPS	(WH,SS,Med) 6-30-14 GF	416.04
EFTPS	(WH,SS,Med) 6-30-14 GFMU	831.71
A.W.	Municipal Utilities	4,724.24
A.W.	Deluxe Checks	48.00

Municipal Utilities:

32276	BC/BS of North Dakota	5,527.15
77	Tony & Kay Alkofer	415.64
78	AmeriPride Serv, Inc	118.32
79	Aqua-Pure Inc.	3,307.67
32280	Border States Elec Sup	46,029.81
32	GF Utility Billing	100.50
82	Consolidated Waste	16,918.55
83	Discovery Benefits	22.00
84	Ethanol Products, LLC	1,396.73
85	Edith Fay	33.67
86	Ferguson Waterworks	3,994.37
87	Hawkins Inc	1,550.35
88	Henry Hayertz	32.83
89	Janice Englerth	240.00
32290	Jey-Way Multiple Serv	10,187.00
91	Jim's Super Valu	32.68
92	Emil Kulas	66.73
93	Lagoon Maintenance	1,617.42
94	Dennis L Larson	31.60
95	Light & Water Dept	2,821.33
96	Lon's Hardware	52.92
97	Municipal Utilities	950.44
98	Mun Gov Academy	50.00
99	ND One Call Inc.	86.90
32300	NDPERS	18.57

01	Northdale Oil, Inc	363.71
02	North Star Coop	103.41
03	Polar Communications	157.70
04	Quill Corporation	143.00
05	Rainbow Auto Body	321.68
06	Resco	1,794.40
07	Samson Electric LTD	264.67
08	US Postal Service	532.09
09	Water Bond Fund 05	4,830.00
32310	Water Rev Bd Fd Phase II	3,450.00
11	Water Sur-Charge Fd	5,000.00
12	Wat Sys Repr & Repl	1,500.00
13	Walsh County Press	33.84
14	NDPERS	563.90
15	Nodak Electric Coop	4,549.39
16	Verizon Wireless	54.40
17	Aflac	187.63
18	Postmaster	307.43
19	Discovery Benefits	280.95
32320	General Fund	4,724.24
21	NDPERS	591.80
23	NDPERS	4,515.80
7058	Corrine Bell Park Dist	670.83
EFTPS	(WH,SS,MED) 6-15-14	181.86
7059-69	Salaries 6-15-14	11,340.34
EFTPS	(WH,SS,MED) 6-15-14	3,628.75
7070	Wade Kalgard OT	51.14
7071	Stefan Linstad OT	380.83
EFTPS	(WH,SS,MED) 6-15-14 OT	127.84
7072-81	Salaries 6-30-14	11,311.99
EFTPS	(WH,SS,MED) 6-30-14	3,815.26
A.W.	ACH Charge	12.15
A.W.	NMPA	132,250.14

Special Funds:

3384	05 Sales Tax Rev Bd Fd	8,528.75
3385	PR Centennial Trees	79.00
3886	North Star Coop	144.73
3887	Red River Regional Council	5,000.00
3888	W.C. Job Dev Auth	11,812.50
3889	W.C. Job Dev Auth	7,420.00

Hospital Bond Fund

1046	US Bank	425.00
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Water & Sewer Improvement District #2012-1

1011	First United Bank	16,127.39
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City of Park River 125th Fund

0020	Wayne's Variety	3.07
0021	Precocious Pyrotechnics	3,438.11

St Improve Dist #2013-1

3016	City of Park River	26,575.90
3017	City of Grafton	13,572.74
3018	Polar Communications	11,052.72
3019	Red River Regional Council	24,857.22
3020	W.C. Job Dev. Corp	23,751.78
3021	City of Park River	3,341.64

Jeff Daley an engineer with Kadrmas, Lee & Jackson, Inc. reported that the bid of 506,857.50 from Mayo Construction of Cavalier, ND met all the bid specs for the paving of North Star Drive in North Star Addition. Base Bid 1, Alternate B calls for a concrete entrance with recycled asphalt used for the rest of the road. Council agreed to accept Mayo Construction's Base Bid1, Alternate B in the amount of 506,857.50 for paving North Star Drive.

The following resolution was passed regarding the Street Improvement District 2012-2.

**A RESOLUTION AWARDING CONTRACT FOR
STREET IMPROVEMENT DISTRICT NO. 2012-2**

(The entire resolution may be viewed at the City Auditor's office)

The motion for the adoption of the foregoing resolution was duly made by Councilman Byron, seconded by Councilman Knutson and upon vote taken thereon, the following voted in favor: Councilmen Lorton, Blake, Knutson, Lundquist, Byron, and Anderson; the following voted against the same: None; and the following were absent: None; whereupon the resolution was declared duly passed and was signed by the Mayor and attested by the Deputy City Auditor.

Mayor

ATTEST:

Deputy City Auditor

Liquor License fees were discussed. At the May 12th Council meeting Dayton Larson asked the Council to consider lowering by half the cost of the liquor licenses to help off-set decreasing sales. After discussion, Knutson moved to amend ORDINANCE 2.B Section 3. to decrease the "on and off sale" liquor license fee from \$1,800 to \$1,500 and the Sunday opening fee from \$200 to \$100. The "club" and "off sale" license fees will remain at their current rate. A refund of \$400 will be issued to "on and off sale" license holders after the ordinance amendment second reading. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

An APPLICATION FOR RETAIL LIQUOR LICENSE, along with a check for 2,000 was received from Curtis A. Sarkilahti, dba Top Hat Bar & Grill. Lundquist moved to approve the application. Blake seconded and upon roll call vote, all voted aye. Motion carried.

An APPLICATION FOR RETAIL LIQUOR LICENSE, with a check for 1,200 was received from the American Legion Association of Park River. Lorton moved to approve the application. Anderson seconded and upon roll call vote, all voted aye. Motion carried.

An APPLICATION FOR RETAIL LIQUOR LICENSE, along with a check for 2,000 was received from Warren Denault, dba The Dug Out Bar. Blake moved to approve the application. Lundquist seconded and upon roll call vote, all voted aye. Motion carried.

An APPLICATION FOR RETAIL LIQUOR LICENSE, with a check for 1,200 was received from North Star Cooperative. Anderson moved to approve the application. Byron seconded and upon roll call vote, Knutson, Byron, Anderson, Lorton, and Blake voted aye and Lundquist voted no. Motion carried.

An APPLICATION FOR RETAIL LIQUOR LICENSE, with a check for 2,000 was received from PB Properties III, LLC, dba The Alexander House. Lorton moved to approve the application. Blake seconded and upon roll call vote, all voted aye. Motion carried.

An APPLICATION FOR RETAIL LIQUOR LICENSE, with a check for 2,000 was received from The Club Bar & Lounge, Inc. Knutson moved to approve the application. Byron seconded and upon roll call vote, all voted aye. Motion carried.

Harlan Larson asked the Council for permission to block off part of Block 4 on Briggs Ave S for motorcycle parking during the Jared Udby Memorial Ride on June 21st. Knutson moved to approve the request. Blake seconded and upon roll call vote, all voted aye. Motion carried.

Warren Denault, Kelly Peterson, Harlan and Dayton Larson, Chris Flaten, Bob Thomson, Curt & Wanda Sarkilahti, the Briggs Avenue bar owners, requested approval to have a street dance on July 3, 2014 from 9:00 PM to 1:00 AM. They also asked for permission to have beer gardens during the street dance. The Council asked that the bar owners clean all cans off the sidewalk onto the street and pick up all bottles and garbage along the adjacent streets and alleys. The City of Park River will pay for policing of the street dance. Knutson moved to approve the beer garden request. Lundquist seconded and upon roll call vote, all present voted aye. Motion carried. Lorton moved to approve the street dance request. Lundquist seconded and upon roll call vote, all present voted aye. Motion carried.

Jill Mullen of the American Legion Bar is asking for permission to block off the street in front of the Legion Building for the Canada Day celebration on July 1st and for permission to have a beer garden should the festivities take place outside. Byron moved to grant Mullen's request to block off the street and to have a beer garden on July 1, 2014. Blake seconded, and upon roll call vote, all present voted aye. Motion carried.

Lundquist moved to grant the transfer of the American Legion's Liquor License to the Coliseum for the Davis/Hanson wedding on June 14, 2014. Lorton seconded and upon roll call vote, all present voted aye. Motion carried.

Blake moved to grant the transfer of the American Legion's Liquor License to the City Hall for the Salinas/Kulaszewicz wedding on July 13, 2013. Lundquist seconded and upon roll call vote, all present voted aye. Motion carried.

The Council set Monday, July 14, 2014 7:00 pm as the date for a Public Hearing for James and Wanda Kratochvil's request for a non-conforming use petition for a permit to construct a garage closer to their property line than allowed by City ordinance.

Blake moved to approve the first reading of an ordinance to provide a safe community for children to be protected from Sex Offenders. Lundquist seconded and upon roll call vote, all present voted aye. Motion carried.

At this time all guests except Daryl Larson left the meeting.

At the May 12, 214 Regular City Council meeting City Attorney S Currie informed the Council that correspondence had been received by the City of Park River on behalf of Lloyd Swenson who resides in Alaska but owns property at 610 Railroad Ave E. Swenson is asking that the City open the street on the south side of his property as he plans on putting a house on the property. Swenson's property has two access points; one on the east side to the alley and an approach on the west side to Railroad Ave E. The alley is blocked off on the south end of the alley to prevent through traffic onto private property. Currie recommended that the Street Committee check out the area in question but noted the City is not obligated to put a street in and that the Street Committee make their recommendation at the next Council meeting. Previously at the June 14, 2010 and July 12, 2010 Regular City Council meetings, Damian Dvorak requested that the access to his business property be closed to through traffic as it is a private entrance. There appears to be an approach about 50' north of the driveway that may have once been considered the south access for the alley adjacent to Honey Avenue. At that time Byron moved to allow Dvorak to close the driveway to his property and not to open the approach located to the north. Motion was carried and Dvorak's request was granted. Currently there is no easement listed on Dvorak's abstract even though a 50' easement is shown on the map. At this time S. Currie informed Dvorak that the Street Committee is recommending that the alley access to the north stay closed and asked if Dvorak would grant a utility only easement to the City of Park River along the north side of his property. Dvorak agreed to provide a 25' utility only easement on the north side of his property.

The July 4th celebration is fast approaching and Deputy Auditor Ann Berg provided a tentative schedule of events to the Council. Berg reported that Billing Clerk Patty Hensel has coordinated the celebration in Business Manager T. Larson's absence. One again the bag pipers have agreed to participate in the festivities. Free inflatable games, swimming and face painting are scheduled along with several new activities which will be held this year; a FUNraiser Walk/Run for the Bike Path, Fun Ride Horse Show sponsored by the WC Saddle Club, a Sanctioned Pedal Tractor Pull sponsored by Park River Implement, Inc, a Money in the Straw Hunt sponsored by Park River

Dental, and Fundraiser Bingo for the Lyric Theatre. The celebration will conclude with fireworks in the big park.

Mosquito spraying costs were discussed. Blake moved to reinstate a spraying charge of \$4 per month per utility account for 3 months starting with the June billing and ending with the August billing. Byron seconded, and upon roll call, all voted aye. Motion carried. D Larson stated that they will start ground fogging this week and schedule aerial spraying as needed.

A Berg discussed the bonding of city officials, which includes the Assessor, Municipal Judge, City Auditor, Deputy Auditor, and Billing Clerk.

Knutson moved to adopt the following resolution:

Resolution Setting City Officials Bond Limit

Be it resolved:

WHEREAS, the City of Park River is covered by a blanket bond by the North Dakota State Bond Fund; and,

WHEREAS, the North Dakota State Bonding Fund Provides fidelity bond coverage for city employees and public officials in dealing with public funds; and,

WHEREAS, the bond is fixed by the city governing body and set by resolution as outlined in NDCC §40-14-03; and,

WHEREAS, at the June 16, 2014 regular city council meeting of the Park River City Council the current bond limits were reviewed and found to be sufficient.

NOW, THEREFORE, be it resolved by the City Council of the City of Park River, North Dakota, that the bond coverage by the State Bonding Fund in the amount of One Million, Five Hundred Thousand Dollars (\$1,500,000) has been reviewed and found sufficient.

Lundquist seconded and upon roll call, all voted aye. Motion carried.

At the May 12th Regular City Council meeting the Council tabled a request by Joel Hylden asking for an additional 24' for trees on the east side of the north-south bound bike/walking path. After Council members had time to view the proposed area the following motion was made; Knutson moved to deny Hylden's request on grounds that City owned 80 acres is currently rented and is used for agricultural purposes on which the renters have a three year lease. The request will be looked at after the three year lease is up for renewal. Anderson seconded and upon roll call, all voted aye. Motion carried.

The Council discussed financing for the Water Tower project. Brian Osowski informed T. Larson that many financial institutions are looking for Municipal Bonds and especially if they are for communities in North Dakota. S. Currie stated that there might be the possibility of local investors or First United Bank buying the bonds. Lundquist moved to use Municipal Bonds to finance the Water Tower project. Blake seconded and upon roll call, all voted aye. Motion carried.

The Walsh/Pembina Slaughter & Processing Committee asked if the City of Park River would be interested in submitting an incentive offer for a proposed Slaughter & Processing facility in Park River. The Council decided to table the matter until the June 24th re-organization meeting.

Mayor Stenvold asked what the Council decided to do about wages for the Council members and Mayor. The wages have not been increased since 1996. Knutson provided information to the Council showing that wages are low compared to communities of the same size. Lundquist moved to approve the first reading of Ordinance 1.a. Section 1. An Ordinance Relating To Salaries, amending the Mayor's wages to \$400.00 per month and Council members pay to \$200.00 per month and to look at the wage amount every two (2) years on a minimum and make adjustments when necessary. Blake seconded and upon roll call, all voted aye. Motion carried.

Being no further business, the meeting adjourned at 9:16 PM.

Dan Stenvold, Mayor

ATTEST:

Ann Berg, Deputy City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, RE-ORGANIZATIONAL COUNCIL MEETING,
TUESDAY, JUNE 24, 2014 AT 7:30 P.M.**

The re-organizational meeting of the Park River City Council met on Tuesday, June 24, 2014 Mayor Stenvold called the meeting to order at 7:30 P.M. with the following present: Councilmen Lorton, Blake, Knutson, Lundquist, Anderson, Public Works Director Dennis Larson, and Deputy Auditor Ann Berg. Absent: Councilman Byron and Business Manager Tom Larson.

Oath of Office forms were turned in by Mayor Stenvold and Councilmen Blake, Knutson and Byron.

Lundquist moved to nominate Karl Blake for Council President. Lorton seconded, upon roll call, Lorton, Knutson, Lundquist, and Anderson voted aye with Blake abstaining. Motion carried seating Blake as Council President.

Blake moved to nominate Bob Lundquist as Council Vice President. Knutson seconded, upon roll call, Lorton, Blake, Knutson, and Anderson voted aye with Lundquist abstaining. Motion carried.

Mayor Stenvold appointed the following people to serve on the 2014-2016 Committees.

Airport:	Stenvold
Audit:	Knutson, Blake, Anderson
Building:	Lorton, Knutson, Anderson

City Hal:	Anderson, Blake, Lorton
Employee Relations:	Byron, Knutson, Blake
Fire Dept:	Anderson, Byron, Lorton
Gambling:	Lundquist, Knutson, Lorton
Housing Authority:	Anderson, Lorton
Insurance:	Anderson, Lundquist, Knutson
WCJDA:	Lundquist
Joint Water Systems:	Byron, Anderson, D Larson
Landfill:	Stenvold, Lundquist
Library:	Stenvold, Blake
Police:	Blake, Lundquist, Byron, Stenvold
Public Works:	Lundquist, Byron, Lorton
Streets:	Byron, Lundquist, Knutson
City Auditor:	Tom Larson
City Attorney:	Tracy L. Laaveg
Assistant City Attorney:	Stephen L. Currie
Renaissance Zone:	Karl Blake, Kirk Ham, Tracy Laaveg, Gary
Paulson, Steve	Rehovsky, Ernie Slominski, Cheryl Welch, and Mary Weltz
Planning & Zoning:	Daryl Larson, Steve Rehovsky, Bruce Heggen, R. Craig Dahl, Kathryn Fetsch, Eddie Rygh, Nic Beneda, and Jayse Wharam.

Mayor Stenvold appointed Tom Larson as the City Auditor.

Mayor Stenvold appointed Tracy Laaveg as the City Attorney by contract.

Blake moved to approve payment of the following bills. Knutson seconded, upon roll call, all voted aye. Motion carried.

GENERAL FUND:

28147	Kinetic Leasing	15,985.00
48	Aflac	10.65
49	Discovery Benefits	77.37
28150	NDPERS	90.82
51	NDPERS	1,101.23

MUNICIPAL UTILITIES:

32316	Verizon Wireless	54.40
17	Aflac	187.63
18	Postmaster	307.433
19	Discovery Benefits	280.95
32320	General Fund	4,724.24
21	NDPERS	597.80
22	NDPERS	4,515.80

Knutson moved to accept the Canvas of Votes from the June 10, 2014 as received from the WC Auditor. Anderson seconded, upon roll call, all voted aye. Motion carried.

Mayor Stenvold asked the Council if the City of Park River should put in an incentive offer to the Pembina/Walsh County Slaughter and Processing Steering Committee for the establishment of a multi-species slaughter and processing facility proposed slaughterhouse in northeaster North Dakota. Lundquist moved to offer five (5) acres in the southwest corner of the industrial park located in the City owned 80 acres and that ownership of said property would be retained by the City of Park River for two (2) years after the facility is operational at which time ownership of the five (5) acres would be transferred. Blake seconded, upon roll call, all voted aye. Motion carried.

Being no further business, the meeting adjourned at 8:04 PM.

Dan Stenvold, Mayor

ATTEST: _____
Ann Berg, Deputy City Auditor

CITY OF PARK RIVER, NORTH DAKOTA, PUBLIC HEARING, MONDAY, JULY 14, 2014 AT 7:00 PM.

Mayor Stenvold called the meeting to order stating the purpose was to conduct a Public Hearing to consider the Petition received from James and Wanda Kratochvil.

Members Present: Lorton, Blake, Knutson, Anderson, City Attorney T Laaveg, Public Works Director D. Larson and Deputy Auditor A. Berg. Absent: Lundquist, Byron, and Business Manager T. Larson.

The Petition reads as follows:

We, **James and Wanda Kratochvil We**, do hereby petition the City Council of the City of Park River, North Dakota, for a special permit to construct a new garage on part of Lots 7 & 8, Block 2, Honey's Addition (114 Code Avenue South), Park River, North Dakota, a non-conforming use, contrary to City of Park River Ordinance 30. The new construction will replace an existing garage with a larger garage in the same location which is currently next to the property line in violation of current set-back requirements. This Petition is accompanied by a written consent of the owners of at least 75 percent of the real property within 300 feet of the proposed non-conforming use. Since no one was present to object, Mayor Stenvold closed the Public Hearing.

There being no further business, the meeting was adjourned at 7:09 pm.

Dan Stenvold, Mayor

ATTEST:

Ann Berg, Deputy Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, JULY 14, 2014 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, July 14, 2014 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Councilmen Lorton, Blake, Knutson, Byron, and Anderson, City Attorney T Laaveg, Public Works Director Dennis Larson, and Deputy Auditor Ann Berg. Absent: Councilmen Lundquist and Business Manager Tom Larson.

Guests; Dean Skjerven, Roger Grimsley, Alex Hall, and Brian Osowski.

Knutson moved to approve the minutes of the June 9, 2014 Regular Council meeting with correction of Lundquist seconding the motion for the North Star Addition paving bid. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Blake moved to approve the minutes of the June 24, 2014 Re-organization Meeting as presented. Lorton seconded, and upon roll call vote, all voted aye. Motion carried.

Lorton moved to approve the following bills for payment. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

General Fund:

28152	BC/BS of North Dakota	1,286.22
53	Tracy Laaveg Law Office	750.00
54	Acme Tools	179.76
55	ASCAP	331.38
56	Diamond Vogel Paint	718.00
57	Farmers Union Serv Assoc	223.00
58	Hall Currie Lawyers LTD	13.00
59	Heartland Gas Co	186.60
28160	J&D Mowing	75.00
61	Leon's Bld Cntr	11.81
62	Lindell's Mowing	50.00
63	Lon's Hdwr	56.32
64	Northdale Oil, Inc	1,916.30
65	North Star Coop	1,137.83
66	Polar Comm	596.09
67	PR Airport Auth	238.28
68	PR Comm Club	150.00

69	PR Implement, LLC	152.66
28170	PR Park Dist	215.26
71	PR Public Library	258.16
72	Radisson Hotel	149.40
73	Rhomar Ind Inc	611.40
74	Glenn Rost	250.00
75	Sanitation Products	23.53
76	Saville Enterprise Inc	1,093.04
77	Special Funds	483.29
78	CRA Payment Cnt	7,070.85
79	Wayne's Variety	4.79
28180	Walsh County Auditor	11,802.87
81	WC Hwy Dept	21.50
82	Walsh County Press	338.92
83	Xerox Corp	72.00
84	MDU	128.34
85	NDPERS	112.28
86	Void	0.00
87	Aflac	9.68
88	Discovery Benefits	73.86
89	NDPERS	94.19
28190	NDPERS	1,090.13
91	PR Airport Auth	1,688.00
92	PR Park Dist	4,501.34
93	PR Public Library	1,688.00
94	Water Tower Fund	72,322.50
1591	Bevin Dvorak	43.29
1592	Sheldon Ellefson	573.73
1593	Tanner Kelly	570.30
1594	Jordan Midgarden	570.30
1595	Shelley MacDonald	24.63
EFTPS	(WH,SS,Med) 7-15-14 GF	514.14
EFTPS	(WH,SS,Med) 7-15-14 GFMU	1,082.69
1596	Galen Bosh OT	29.96
1597	Wade Kalgard OT	216.33
1598	Peter Kelly OT	333.74
1599	Stefan Linstad OT	237.41
EFTPS	(WH,SS,Med) 7-15-14 GFOT	276.46
1600-4	Ann Berg Jan-July OT	1,017.86
EFTPS	(WH,SS,Med) 7-31-14 GFOT	390.67
1605	Bevin Dvorak	20.20
1606	Sheldon Ellefson	378.71
1607	Jordan Midgarden	591.42
1608	Tanner Kelly	591.42
EFTPS	(WH,SS,Med) 7-31-14 GF	453.39
EFTPS	(WH,SS,Med) 7-31-14 GFMU	803.54

A.W.	Municipal Utilities	4,618.94
A.W.	ND ST Tax	1,378.26
<u>Municipal Utilities:</u>		
32322	First United Bank	3,615.00
24	BC/BS of North Dakota	5,457.38
25	Games To Go	2,314.86
26	Advanced Engineering	557.90
27	AmeriPride Serv, Inc	249.7
28	Aqua-Pure Inc.	1,858.66
29	Ann Berg	332.22
32330	Border States Elec Sup	1,695.78
31	Brabender Tech Inc	333.63
32	Business Forms & Acct	634.13
33	Butler Machinery Co	2,897.00
34	Cardmember Serv	43.01
35	City of Fargo	28.00
36	City of Grafton	1,440.00
37	GF Utility Billing	100.50
38	Consolidated Waste	16,669.55
39	Discovery Benefits	22.00
32340	Ethanol Products, LLC	3,020.23
41	General Fund	1,114.14
42	Graymont LLC	5,996.94
43	Killoran Trucking &	8,873.59
44	Lagoon Maintenance	1,682.85
45	Light & Water Dept	2,228.37
46	Lindell's Mowing	1,000.00
47	Lon's Hdwr	27.79
48	Michael Kilmer Constr	5,768.99
49	MMUA	1,548.50
32350	ND One Call Inc.	39.60
51	NDPERS	19.24
52	North Plains Util Contr	881.20
53	Northdale Oil, Inc	387.18
54	North Star Coop	159.82
55	Polar Comm	151.38
56	Samson Elec	948.85
57	T&R Elec Sup	828.00
58	Van Diest Sup Co	1,364.00
59	Verizon Wireless	58.38
32360	Water Bond Fund 05	4,830.00
61	Water Rev Bd Fd Phase II	3,450.00
62	Water Sur-Charge Fd	5,000.00
63	Wat Sys Repr & Repl	1,500.00
64	Walsh County Press	548.58
65	NDPERS	570.34

66	Nodak Electric Coop	4,806.79
67	Willie Stanley	13,500.00
68	Aflac	262.72
69	Discovery Benefits	284.46
32370	General Fund	4,618.97
71	Janice Englerth	213.75
72	NDPERS	588.43
73	NDPERS	4,531.38
74	Postmaster	303.32
7082	Corrine Bell Park Dist	658.99
EFTPS	(WH,SS,MED) 6-30-14	178.68
7083-93	Salaries 7-15-14	11,318.96
EFTPS	(WH,SS,MED) 7-15-14	3,564.27
7094	Corrine Bell Park Dist	660.04
EFTPS	(WH,SS,MED) 7-15-14	179.01
7095	Galen Bosh OT	40.78
7096	Joshua Irvine OT	118.40
7097	Wade Kalgard OT	386.39
7098	Stefan Linstad OT	676.82
EFTPS	(WH,SS,MED) 7-15-14 OT	392.51
7099-103	Ann Berg Feb-July OT	3,411.15
EFTPS	(WH,SS,MED) 7-31-14	1,248.00
7104	Corrine Bell Park Dist	660.04
EFTPS	(WH,SS,MED) 7-31-14	179.01
7105-16	Salaries 7-31-14	11,464.79
EFTPS	(WH,SS,MED) 7-31-14	3,869.60
7117	Wade Kalgard OT	90.23
7118	Peter Kelly OT	81.51
EFTPS	(WH,SS,MED) 7-31-14 OT	42.04
A.W.	ACH Charge	12.55
A.W.	NMPA	128,666.39

Special Funds:

3390	Tom Russell	100.00
3391	The Glenaura Pipes & Drums	1,250.00
3392	Beck's Tree Service	945.00
3393	Keith's Stump Removal	625.00
3394	Lee Toews	100.00
3395	North Star Coop	368.14
3396	PR Centennial Trees	76.60
3397	Trevon Unruh	100.00
3398	S.A.L.Squad #147	140.00
3399	PR Area Schools	4,000.00
3400	05 Sales Tax Rev Bd Fd	19,110.95
A.W.	Deluxe Checks	33.50

City of Park River 125th Fund

0022	Wayne's Variety	16.23
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Mayor Stenvold stated a Public Hearing was held at 7:00 PM, prior to tonight's Council meeting to consider the Petition received from James and Wanda Kratochvil. No one was present to protest the petition. Members Present at the Public Hearing; Lorton, Blake, Knutson, Anderson, City Attorney Laaveg, Public Works Director D. Larson, and Deputy Auditor A Berg. Absent: Lundquist, Byron, and Business Manager T. Larson

The Petition reads as follows:

We, **James and Wanda Kratochvil** do hereby petition the City Council of the City of Park River, North Dakota, for a special permit to construct a new garage on part of Lots 7 & 8, Block 2, Honey's Addition (114 Code Avenue South), Park River, North Dakota, a non-conforming use, contrary to City of Park River Ordinance 30. The new construction will replace an existing garage with a larger garage in the same location which is currently next to the property line in violation of current set-back requirements. This Petition is accompanied by a written consent of the owners of at least 75 percent of the real property within 300 feet of the proposed non-conforming use. Anderson moved to grant James and Wanda Kratochvil a variation of setback requirement in the back, of their house located at 114 Code Ave S. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

Roger Grimsley and Alex Hall, engineers with Advanced Engineering & Environmental Services (AE2S) of Grand Forks, provided information to the Council regarding the bids opened on July 10th for the water tower project. The Council voiced concern that the Water Tower project bids did not include the paving options necessary to repair streets affected by the transmission line installation. The omission will add approximately \$350,000 or 12% to the project total. Grimsley explained that in their experience they have found bidding paving projects after the first of the year have yielded better bid prices. Mayor Stenvold and Council decided to table awarding the contracts for the Water Tower project at this time and if necessary will hold a special meeting at a later date.

At 7:55 pm Brain Osowski of Amko Advisors, which is a municipal financing advising firm, joined the meeting. He presented options for financing the City's portion of the water tower project. His firm would bid out municipal bonds and look for competitive rates from various sources and provide the information for the City's consideration. Council questioned what amount they should set as a limit for the resolution authorizing the issuance of the refunding improvement bonds. Osowski recommended to the Council to authorize up to \$2.1 million would cover the funding and provide a cushion for the City.

The following resolution was passed regarding the \$2,100,000 Refunding Improvement Bonds, Series 2014B for the Water Tower project.

A RESOLUTION AUTHORIZING THE ISSUANCE UP TO \$2.1 MILLION IN REFUNDING IMPROVEMENT BONDS, SERIES 2014B, PRESCRIBING THE TERMS AND COVENANTS THEREOF, AND CREATING A FUND FOR THE PAYMENT THEREOF

(The entire resolution may be viewed at the City Auditor's office)

The motion for the adoption of the foregoing resolution was duly made by Councilman Knutson, seconded by Councilman Anderson, and upon vote taken thereon, the following voted in favor:

Councilmen Lorton, Blake, Knutson, Byron, and Anderson; the following voted against the same: None; and the following were absent: Lundquist; whereupon the resolution was declared duly passed and was signed by the Mayor and attested by the Deputy City Auditor.

- Mayor

ATTEST:

Deputy City Auditor

A RESOLUTION PROVIDING FOR THE SALE OF WATER REVENUE BONDS, SERIES 2014

(The entire resolution may be viewed at the City Auditor's office)

The motion for the adoption of the foregoing resolution was duly made by Councilman Knutson, seconded by Councilman Blake, and upon vote taken thereon, the following voted in favor: Councilmen Lorton, Blake, Knutson, Byron, and Anderson; the following voted against the same: None; and the following were absent: Lundquist; whereupon the resolution was declared duly passed and was signed by the Mayor and attested by the Deputy City Auditor.

Mayor

ATTEST:

Deputy City Auditor

The following resolutions were passed regarding the Street Improvement District 2012-2.

A RESOLUTION APPROVING ENGINEER'S PLANS, SPECIFICATIONS AND ESTIMATES OF COST FOR STREET IMPROVEMENT DISTRICT NO. 2012-2

(The entire resolution may be viewed at the City Auditor's office)

The motion for the adoption of the foregoing resolution was duly made by Councilman Blake, seconded by Councilman Lorton and upon vote taken thereon, the following voted in favor: Councilmen Lorton, Blake, Knutson, Byron, and Anderson; the following voted against the same: None; and the following were absent: Lundquist; whereupon the resolution was declared duly passed and was signed by the Mayor and attested by the Deputy City Auditor.

Mayor

ATTEST:

Deputy City Auditor

**A RESOLUTION DETERMINING SUFFICIENCY OF PETITION
FOR STREET IMPROVEMENT DISTRICT NO. 2012-2**

(The entire resolution may be viewed at the City Auditor's office)

The motion for the adoption of the foregoing resolution was duly made by Councilman Anderson, seconded by Councilman Blake and upon vote taken thereon, the following voted in favor: Councilmen Lorton, Blake, Knutson, Byron, and Anderson; the following voted against the same: None; and the following were absent: Lundquist; whereupon the resolution was declared duly passed and was signed by the Mayor and attested by the Deputy City Auditor.

Mayor

ATTEST:

Deputy City Auditor

**A RESOLUTION DIRECTING ADVERTISEMENT FOR BIDS
FOR STREET IMPROVEMENT DISTRICT NO. 2012-2**

(The entire resolution may be viewed at the City Auditor's office)

The motion for the adoption of the foregoing resolution was duly made by Councilman Knutson, seconded by Councilman Anderson and upon vote taken thereon, the following voted in favor: Councilmen Lorton, Blake, Knutson, Byron, and Anderson; the following voted against the same: None; and the following were absent: Lundquist; whereupon the resolution was declared duly passed and was signed by the Mayor and attested by the Deputy City Auditor.

Mayor

ATTEST:

Deputy City Auditor

**A RESOLUTION DIRECTING FOR THE ISSUANCE OF \$583,000
TEMPORARY IMPROVEMENT WARRANT, SERIES 2014A
FOR STREET IMPROVEMENT DISTRICT NO. 2012-2**

(The entire resolution may be viewed at the City Auditor's office)

The motion for the adoption of the foregoing resolution was duly made by Councilman Knutson, seconded by Councilman Anderson and upon vote taken thereon, the following voted in favor: Councilmen Lorton, Blake, Knutson, Byron, and Anderson; the following voted against the same: None; and the following were absent: Lundquist; whereupon the resolution was declared duly passed and was signed by the Mayor and attested by the Deputy City Auditor.

Mayor

ATTEST:

Deputy City Auditor

Anderson moved to approve the second reading to amend ORDINANCE 2.B Section 3. to decrease the "on and off sale" liquor license fee from \$1,800 to \$1,500 and the Sunday opening fee from \$200 to \$100. The "club" and "off sale" license fees will remain at their current rate. A refund of \$400 will be issued to "on and off sale" license holders after the ordinance amendment second reading. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

Byron moved to approve issuing the \$400 refund to "on and off sale" license holders after the ordinance amendment second reading. Knutson seconded, and upon roll call vote, all voted aye. Motion carried.

Lorton moved to approve the second reading of Ordinance 1.a. Section 1., An Ordinance Relating To Salaries, amending the Mayor's wages to \$400.00 per month and Council members pay to \$200.00 per month and to look at the wage amount every two (2) years on a minimum and make adjustments when necessary. Blake seconded and upon roll call, all voted aye. Motion carried.

Byron moved to approve first reading of the following amendment to Ordinance 3.a.

Ordinance 3.a shall be amended to allow up to eight (8) chickens under the following conditions;

1. Up to 8 hen chickens (no roosters) will be allowed with a license.
2. Initial license must be approved by 75% of the property owners within 200' of the coop.
3. Applicant shall pay a initial license fee of \$25.00 and annual fee of \$5.00.

4. In the event a complaint has been filed with the City of Park River prior to renewal of said license within the past calendar year, the Building Inspector will determine if the license renewal is issued. If no complaints have been filed, the renewal shall be considered extended for an additional year provided payment is received.
5. Slaughtering of chickens on the premises is prohibited.
6. A separate coop and run is required to house the chickens. Coop must be located in the rear and be setback at least five feet from the property lines.
7. All premises on which hens are kept or maintained shall be a enclosed fence and be kept clean from filth, garbage, and any substances which attract rodents. The coop and its surrounding area must be cleaned to control odor so as not to be detectible on another property.
8. All grain and food stored for the use of the hens on premises with a chicken license shall be kept in a rodent proof container.
9. All applicants must notify the owner of the property if the applicant is not the owner.
10. A complaint against any person owning, keeping or harboring chickens may be filed with the City of Park River Building Inspector. If an investigation from the Building Inspector reveals that the use of chickens is in violation of this section or any other section of this Code the City Building Inspector shall have authority to require the owner or user of the property to fix, abate, or alleviate the problem. If the problem is not satisfactorily abated or alleviated the City Building Inspector shall have authority to revoke the license.

Anderson seconded and upon roll call vote, all present voted aye. Motion carried.

Knutson moved to grant the transfer of the American Legion's Liquor License to the Coliseum for the Harmon/Desjarlais wedding on August 2, 2014. Blake seconded and upon roll call vote, all present voted aye. Motion carried.

Lorton moved to grant the transfer of the American Legion's Liquor License to the Coliseum for the WC Fair Fundraiser Dance on August 8, 2014. Blake seconded and upon roll call vote, all present voted aye. Motion carried.

The July 4, 2014 Celebration was a success. Organizers reported that all events were well attended. The pedal tractor pull, coin in straw hunt, and horse fun ride were new events this year and were enjoyed by both young and old. Law enforcement indicated it was a quite holiday.

At 8:20 pm, the PR Park Board and attendees joined the meeting with the following present; Kyle Halvorson, Andrew Lindell, Dean Thompson, Deena Vigen-Lorton, Dr. Nicholas Beneda, Secretary Mavis Nelson, and Parks & Rec manager Corri Bell. They updated the Council on the status of the proposed 40 acre multi-purpose recreational area on the east side of town. They are putting together information for a Heritage Grant for campgrounds, playgrounds, and ball

diamonds. An advisory committee has been organized with Steve Currie serving as Chairperson. They are seeking pledges and donations to help offset the Park Districts share of the project. The grant application due date is August 1, 2014. If the application is turned down they will re-submit the application in October for reconsideration. They asked if the Council would ask the Planning & Zoning Committee to plan out the area and put the zoning in place. All a-for-mentioned attendees left the meeting at 8:31 pm.

The Council voiced concern that the Water Tower project bids did not include the paving options necessary to repair streets affected by the transmission line installation. The omission will add approximately \$350,000 or 12% to the project total. Roger Grimsley and Alex Hall, engineers with Advanced Engineering & Environmental Services of Grand Forks, explained that in their experience they have found bidding paving projects after the first of the year have yielded better bid prices. Mayor Stenvold and Council decided to table awarding the contracts for the Water Tower project at this time and will hold a special meeting in the next two weeks.

Being no further business, the meeting adjourned at 8:39 PM.

Dan Stenvold, Mayor

ATTEST:

Ann Berg, Deputy City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, SPECIAL COUNCIL MEETING,
MONDAY, JULY 30, 2014 AT 5:05 P.M.**

Mayor Stenvold called the meeting to order with the following present: Lorton, Blake, Knutson, Lundquist, City Attorney T Laaveg, Public Works Director D. Larson, and Deputy Auditor A. Berg. Absent Byron and Business Manager T. Larson

Mayor Stenvold informed those present the meeting was to approve the bids and change order for the Water Tower project. The low bidders were; Maguire Iron, Inc. of Sioux Falls, SD who submitted a bid of \$1,139,000 for the Water Tower Replacement Base Bid 1 with \$1,500 for Alternate No. 1 Water Tower Logo for a total bid of \$1,140,500. Swanberg Construction, Inc. of Valley City, ND submitted a bid of \$84,300 for the High Service Pump Improvements. Naastad Brothers, Inc. of Hatton, ND submitted a bid of \$997,677.35 for the Transmission Main Improvements. Public Works Director D. Larson presented information on a change order to the Contract Bid #3, which he felt should be done at the same time to avoid additional costs associated with the project if done at a later date. Future water projects would benefit by having the additional water mains and gate valves installed and bored under State Hwy 17 at this time. The change order would add \$27,734.65 to Naastad Brothers, Inc bid for a total of \$1,025,412. however, the change order does not include additional pavement removal, restorations or gravel required to complete the additional work

Blake moved to accept the engineer's recommendation and award the contracts to Maguire Iron, Inc., Swanberg Construction, Inc., and Naastad Brothers, Inc. for a total of \$2,250,212. in addition, to have the contracts signed. Lundquist seconded the motion and upon roll call vote, all voted aye. Motion carried.

With no further business, the meeting adjourned at 5:25 PM.

Dan Stenvold, Mayor

ATTEST:

Tom Larson, Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, AUGUST 11, 2014 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, August 11, 2014 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Councilmen Lorton, Blake, Knutson, Byron, and Anderson, City Attorney T Laaveg, Public Works Director Dennis Larson, and Deputy Auditor Ann Berg. Absent: Councilmen Lundquist and Business Manager Tom Larson.

Blake moved to approve the minutes of the July 14, 2014 Public Hearing as presented. Lorton seconded, and upon roll call vote, all voted aye. Motion carried.

Anderson moved to approve the minutes of the July 14, 2014 Regular Council meeting as presented. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

Blake moved to approve the minutes of the July 30, 2014 Special Meeting as presented. Knutson seconded, and upon roll call vote, all voted aye. Motion carried.

Lorton moved to approve the following bills for payment. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

General Fund:

28195 Tracy Laaveg Law Office

750.00

96	BC/BS of ND	1,353.02
97	PB Properties III	400.00
98	Ann Berg	27.44
99	Dales Small Engine Rpr	410.37
200-07	Voids	0.00
28208	DFD Express Inc	5,808.00
09	Dug Out Bar	400.00
28210	J&D Mowing	100.00
11	Jim's Super Valu	13.57
12	Lagdon Fire Equipment	234.00
13	Leon's Bld Cntr	5.99
14	Lon's Hdwr	105.33
15	MDU	107.18
16	ND DOT	38,341.68
17	Northdale Oil, Inc	2,361.74
18	North Star Coop	1,307.05
19	Polar Comm	591.63
28220	PR Airport Auth	7.35
21	PR Comm Club	52.00
22	PR Implement, LLC	243.67
23	PR Park Dist	5.78
24	PR Public Library	8.28
25	Quill Corp	101.28
26	Glenn Rost	250.00
27	Sanitation Products	470.20
28	Special Funds	13.34
29	The Club Bar & Lounge	400.00
28230	Top Hat Bar & Grill	400.00
31	Tracy Laaveg Law Office	300.70
32	WC Auditor	10,380.25
33	WC Press	499.98
34-37	Voids	0.00
38	Mun Utilities	279.40
39	NDPERS	97.25
28240	Aflac	9.67
41	Discovery Benefits	68.95
42	Mun Utilities	12.99
43	NDPERS	100.17
44	NDPERS	917.71
1609	Bevin Dvorak	20.20
1610	Sheldon Ellefson	182.82
1611	Tanner Kelly	471.70
1612	Void	0.00
1613	Jordan Midgarden	598.47
EFTPS	(WH,SS,Med) 8-15-14 GF	365.71
EFTPS	(WH,SS,Med) 8-15-14 GFMU	928.08

1614	Sheldon Ellefson	176.28
1615	Tanner Kelly	191.62
1616	Louis Machart	106.78
1617	Jordan Midgarden	311.68
EFTPS	(WH,SS,Med) 8-31-14 GF	177.96
EFTPS	(WH,SS,Med) 8-31-14 GFMU	657.30
1618	Ann Berg OT	500.97
EFTPS	(WH,SS,Med) 8-31-14 GFOT	152.44
A.W.	Municipal Utilities	3,959.94

Municipal Utilities:

32375	BC/BS of North Dakota	5,390.58
76	NDPERS	19.24
77	Airborne Custom Spray	2,900.00
78	AmeriPride Serv, Inc	124.88
79	Bank of ND	30,775.00
32380	Bank of ND	30,900.00
81	Bank of ND	44,542.50
82	Border States Elec	3,620.71
83	Dan Carlson	55.64
84	City of Fargo	28.00
85	GF Utility Billing	100.50
86	Consolidated Waste	16,652.05
87	Discovery Benefits	22.00
88	Ethanol Products	783.45
89	Graymont LLC	13,340.06
32390	Hawkins Inc	2,031.36
91	Jim's Super Valu	6.76
92	Lagoon Maintenance	1,908.42
93	Langdon Fire Equip	36.00
94	Light & Water Dept	2,653.90
95	Lindell's Mowing	1,000.00
96	Lon's Hdwr	49.94
97	Mun Utilities	351.50
98	ND One Call Inc	38.50
99	Nodak Elec Coop	222.30
32400	North Plains Util	10,453.78
01	Northdale Oil, Inc	549.16
02	North Star Coop	422.90
03	Polar Comm	149.41
04	Quill Corp	100.30
05	Ashley Seim	92.86
06	T&R Elec Sup	1,824.00
07	Verizon Wireless	50.37
08	Water Bond Fund 05	4,830.00
09	Water Rev Bd Fd Phase II	3,450.00
32410	Water Sur-Charge Fd	5,000.00

11	Wat Sys Repr & Repl	1,500.00
12	WC Press	152.88
13	Mun Utilities	100.00
14	NDPERS	585.37
15	Nodak Elec Coop	5,337.48
16	Aflac	262.73
17	Discovery Benefits	289.37
18	General Fund	3,959.94
19	NDPERS	582.45
32420	NDPERS	4,703.92
21	Void	0.00
22	Postmaster	259.58
7119-29	Salaries 8-15-14	11,370.28
EFTPS	(WH,SS,MED) 8-15-14	3,727.37
30	Corrine Bell Park Dist	660.04
EFTPS	(WH,SS,MED) 8-15-14	179.01
7131-39	Salaries 8-31-14	11,250.65
EFTPS	(WH,SS,MED) 8-31-14	3,978.35
7040	Ann Berg OT	421.54
7041	Wade Kalgard OT	135.66
7042	Pete Kelly OT	40.75
EFTPS	(WH,SS,MED) 8-31-14 OT	201.69
7143	Corrine Bell Park Dist	660.04
EFTPS	(WH,SS,MED) 8-31-14	179.01
A.W.	ACH Charge	12.55
A.W.	NMPA	137,333.15
<u>Special Funds:</u>		
3401	KXPO	40.00
3402	Pr Centennial Trees	870.00
3403	PR Area Schools	2,775.24
3404	First United Bank	16,800.00
3405	05 Sales Tax Rev Bd Fd	19,381.27
3406	05 Sales Tax Rev Bd Fd	227.00
<u>Street Improvement Dist#2012-2:</u>		
5001	Kadmas Lee & Jackson	17,182.84
5002	Arntson Stewart Wegner PC	1,577.53
<u>Water Tower Fund:</u>		
10001	Midwest Testing Lab	11,325.00
10002	Advanced Engineering	48,900.00

Knutson moved to approve first reading of the following amendment to Ordinance 3.a.

Ordinance 3.a shall be amended to allow up to eight (8) chickens under the following conditions;

1. Up to 8 hen chickens (no roosters) will be allowed with a license.

2. Initial license must be approved by 75% of the property owners within 200' of the coop.
3. Applicant shall pay a initial license fee of \$25.00 and annual fee of \$5.00.
4. In the event a complaint has been filed with the City of Park River prior to renewal of said license within the past calendar year, the Building Inspector will determine if the license renewal is issued. If no complaints have been filed, the renewal shall be considered extended for an additional year provided payment is received.
5. Slaughtering of chickens on the premises is prohibited.
6. A separate coop and run is required to house the chickens. Coop must be located in the rear and be setback at least five feet from the property lines.
7. All premises on which hens are kept or maintained shall be a enclosed fence and be kept clean from filth, garbage, and any substances which attract rodents. The coop and its surrounding area must be cleaned to control odor so as not to be detectible on another property.
8. All grain and food stored for the use of the hens on premises with a chicken license shall be kept in a rodent proof container.
9. All applicants must notify the owner of the property if the applicant is not the owner.
10. A complaint against any person owning, keeping or harboring chickens may be filed with the City of Park River Building Inspector. If an investigation from the Building Inspector reveals that the use of chickens is in violation of this section or any other section of this Code the City Building Inspector shall have authority to require the owner or user of the property to fix, abate, or alleviate the problem. If the problem is not satisfactorily abated or alleviated the City Building Inspector shall have authority to revoke the license.

Byron seconded and upon roll call vote, all present voted aye. Motion carried.

The Park River Sales Tax Committee submitted the following recommendations to the Park River City Council for approval:

Knutson moved to approve the payment of \$17,692.03 from the Sales Tax Capital Improvement Fund to help cover the final debt service on the Southview T.I.F. loan. The monies will be in the form of a no interest loan and will be paid back with future tax receipts from the Southview properties. Blake seconded, and upon roll call, all voted aye. Motion carried.

Anderson moved to approve the payment to the PR Area School Dist #8 for 25% of 6th Street West chip seal in the amount of \$2,775.24 from the Sales Tax Economic Development Fund. Lorton seconded and upon roll call vote all voted aye. Motion carried.

Knutson moved to approve the payment of the PR Centennial Trees bill submitted by Joel Hylden

in the amount of \$870 from the Sales Tax Capital Improvement Fund for a cement slab poured for a bench along the bike path. Blake seconded, and upon roll call, all voted aye. Motion carried. The Sales Tax Committee and the Council expressed concern that no bids had been submitted for consideration and asked City Attorney Laaveg to draft a letter to Hylden informing him of the correct procedure.

Byron reported the Street Committee members inspected Hill Ave N, Blanchard St and Jacob St in response to renewed interest in a paving petition filed in 2011. Several of the property owners are asking for the roads to be paved and to install curb and gutter and asked to have the project costs special assessed to their properties. The Council discussed paving Hill Ave N and using millings on Blanchard St and Jacob St. D Larson informed the Council that 10' to 12' of property owners yards would be used to install the curb and gutter and widen the street to match the existing paved street. Berg stated currently there are not enough funds in the street fund to complete the project this year and would discuss adding the project to the 2015 street budget with T. Larson. Byron moved to pave Hill Ave N from Hobbs St to Jacob St and to use millings on Jacob St and Blanchard St. Blake seconded, and upon roll call, all voted aye. Motion carried.

City Attorney Laaveg informed the Council there are incorrect legal descriptions in Block 7 of Harvey's Addition along the coulee and asked the Council if they wanted her to file corrections as the City still owns property along the coulee. Anderson moved to have Laaveg correct the legal descriptions. Blake seconded, and upon roll call, all voted aye. Motion carried.

T. Laaveg briefed the Council on the sex offender ordinance. She has forwarded a copy of the proposed ordinance to Central Legal Research department at UND. They will research the ordinance for its legality and return an opinion to Laaveg. Laaveg felt she should have a response by next months meeting.

Berg asked for the Council's permission to extend the \$4 mosquito spraying charge for an additional month to help cover the expense of additional aerial spraying performed this year. Council discussed the possibility of adding a year round monthly charge to all utility bills to provide funds for more aerial mosquito spraying and to help offset the costs of street lights, city hall auditorium utilities and other environmental services. Byron moved to approve the additional month of \$4 for the mosquito spray charge. Knutson seconded, and upon roll call, all voted aye. Motion carried.

Knutson moved to grant the transfer of the American Legion's Liquor License to the Coliseum for the Ries/Waechter wedding reception on 9-5-14. Lorton seconded and upon roll call vote, all present voted aye. Motion carried.

The Joint Powers Agreement between the City of Park River and the Park River Park District for a shared employee was tabled at the Park District's request until further notice.

D. Larson reminded the Council of the water tower project pre-construction meeting on Friday, August 15th. Larson reported the North Star Addition paving contractor started on the curb and gutter portion of the project today.

The Council was disappointed the paving portion of the water tower project was not included in the bids and asked Laaveg to draft a letter to the project engineers at Advanced Engineering voicing displeasure on the oversight and ensure no additional engineering charges would be incurred when the paving portion of the project is bid in the spring.

D Larson relayed information to the Council that Minnkota Power Agency will be expanding the electric sub-station. The breakers in the 1901 building will need to be upgraded. The current breakers were installed in 1975 and the cost to move them, install a new underground line will be approximately \$75,000. The city should replace five breakers but could do three now and the others at a later date.

The Council asked A. Berg to check and see what other city's have for employee disability plans.

Being no further business, the meeting adjourned at 8:50 PM.

Dan Stenvold, Mayor

ATTEST:

Ann Berg, Deputy City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, SEPTEMBER 8, 2014 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, September 8, 2014 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Councilmen Lorton, Blake, Knutson, Lundquist, Byron, and Anderson, City Attorney T Laaveg, Public Works Director Dennis Larson, and Deputy Auditor Ann Berg. Absent: Business Manager Tom Larson. Guest Dean Skjerven.

Lorton moved to approve the minutes of the August 11, 2014 Regular Council meeting as presented. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Lundquist moved to approve the following bills for payment. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

General Fund:

28245	Tracy Laaveg Law Office	750.00
46	BC/BS of ND	959.33

47	Heartland Gas Co	73.44
48	J&D Mowing	75.00
49	Jim's Super Valu	5.99
28250	Leon's Bldg Ctr	29.51
51	Lon's Hdwr	62.82
52	Loren's Appl & AC Rep	125.80
53	Mun Gov Academy	150.00
54	NDLC	10.00
55	Void	0.00
56	Northdale Oil Inc	1,210.39
57	North Star Coop	638.83
58	Polar Comm	642.89
59	PR Implement, LLC	355.62
28260	PR Vet Clinic	360.00
61	Quill Corp	58.39
62	Glenn Rost	250.00
63	Sharp Services	258.70
64	Stone's Mobile Radio	209.70
65	True North Equip	572.85
66	Wayne's Variety	58.99
67	WC Auditor	10,250.58
68	WC Press	489.84
69	MDU	113.37
28270	NDPERS	88.97
71	PR Airport	6.18
72	PR Park Dist	5.40
73	Special Funds	12.09
74	PR Public Library	6.67
75	Aflac	9.25
76	Discovery Benefits	59.05
77	NDPERS	197.63
78	NDPERS	950.84
79	Special Funds	12,500.00
1619	Louis Machart	425.66
EFTPS	(WH,SS,Med) 9-15-14 GF	84.97
EFTPS	(WH,SS,Med) 9-15-14 GFMU	739.45
1620	Louis Machart	405.37
EFTPS	(WH,SS,Med) 9-30-14 GF	78.65
EFTPS	(WH,SS,Med) 9-30-14 GFMU	948.74
1621	Ann Berg OT	310.55
EFTPS	(WH,SS,Med) 9-30-14 GFOT	116.36
A.W.	Municipal Utilities	3,957.35
<u>Municipal Utilities:</u>		
32423	BC/BS of North Dakota	5,784.27
24	Airborne Custom Spray	2,900.00
25	AmeriPride Serv, Inc	124.88

26	Aqua-Pure Inc	4,091.64
27	Banyon Data Sys	795.00
28	Border States Elec	367.14
29	City of Fargo	56.00
32430	Consolidated Waste	16,846.80
31	Discovery Benefits	22.00
32	Hawkins Inc	1,229.13
33	Lagoon Maintenance	1,741.35
34	Light & Water Dept	2,186.51
35	Lon's Hdwr	89.13
36	Mun Utilities	293.90
37	ND One Call Inc	31.90
38	Northdale Oil, Inc	293.33
39	North Star Coop	241.05
32440	Polar Comm	149.74
41	PR Implement	33.43
42	Quill Corp	161.36
43	Phillip Sauls	6.10
44	Sensus USA	1,570.34
45	Thatcher Co of Montana	8,483.20
46	Water Bond Fund 05	4,830.00
47	Water Rev Bd Fd Phase II	3,450.00
48	Water Sur-Charge Fd	5,000.00
49	Wat Sys Repr & Repl	1,500.00
32450	Wayne's Variety	4.49
51	WC Fair Assoc	25.00
52	NDPERS	19.24
53	NDPERS	606.15
54	Verizon Wireless	50.41
55	Nodal Elec Coop	5,105.10
56	Aflac	263.15
57	Discovery Benefits	299.27
58	General Fund	3,957.35
59	NDPERS	497.49
32460	NDPERS	4,670.34
61	Postmaster	301.86
7144-52	Salaries 9-15-14	11,250.65
EFTPS	(WH,SS,MED) 9-15-14	3,896.20
53	Corrine Bell Park Dist	648.43
EFTPS	(WH,SS,MED) 9-15-14 PD	175.38
7154-62	Salaries 9-30-14	11,248.55
EFTPS	(WH,SS,MED) 9-30-14	3,685.02
7163	Corrine Bell Park Dist	663.50
EFTPS	(WH,SS,MED) 9-30-14 PD	184.49
7064	Ann Berg OT	568.90
7065	Galen Bosh OT	84.09

7066	Josh Irvine OT	218.34
7067	Wade Kalgard OT	61.32
7068	Stefan Linstad OT	250.68
EFTPS	(WH,SS,MED) 9-30-14 OT	420.97
A.W.	ACH Charge	12.70
A.W.	NMPA	137,095.95
A.W.	NSF Check	435.00
A.W.	NSF Check	123.39
<u>Special Funds:</u>		
3407	Bank of ND	12,500.00
3408	Business Forms & Acct	104.26
3409	05 Sales Tax Rev Bd Fd	25,279.36
<u>Street Improvement Dist#2012-2:</u>		
5003	Mayo Construction	231,055.83
5004	Kadrmas Lee & Jackson	15,819.70

The Park River Sales Tax Committee submitted the following recommendation to the Park River City Council for approval: Park River Implement is requesting a PACE interest buy-down loan through the Bank of ND. There is money available in the Sales Tax Economic Development Account that could be used for this purpose. Byron moved to approve using \$12,500 from the Sales Tax Economic Development Account for the PACE interest buy-down loan to be paid back at the conclusion of the loan plus interest. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

The Council discussed the Hill Ave N, Blanchard St and Jacob St paving petition. New petitions for each street in question should be circulated and signed among the property owners. The previous petition included all three streets however not all properties are bordered by each street, as in the case of Greg Kachena whose property is only bordered by Jacob Street and Sandy Rostvet whose property is only bordered by Blanchard Street. Laurie Larson asked that Hill Ave N be narrowed so residents bordered by the street do not have to shorten their driveways and that the curb and gutter be borderless like in Southview Drive. D Larson informed the Council that 10' to 12' of property owners yards would be used to install the curb and gutter and widen the street to 50' to match the existing paved street and that when the fire hydrants were installed it was with this in mind. Wally Rygh asked if he could have the Jacob Street paving extended to his driveway. Rygh explained he will purchase the millings and will have them delivered so when the street paving takes place the millings could be packed and that he would also pay for having the packing done. Laaveg recommended having the Planning & Zoning Committee address all afore mentioned items. D Larson will also have the drainage issue looked at so that water will drain properly and not be trapped between properties and access roads.

D Larson gave an update to the Council regarding the North Star Addition paving project. Larson reported they should start paving the third week in September and if everything goes okay should be done, as estimated, by the end of September. Sidewalks still need to be formed and poured and will be completed when the new entrance to North Star Coop is poured.

The Park River American Legion is asking if the City would sponsor a PR Community Foundation Application for the front entrance project in the Coliseum in the amount of \$5,000.

Anderson moved to sponsor a \$5,000 application to the PR Community Foundation on behalf of the Legion for the kitchen project. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

Berg read a tax abatement request from WC Tax Director Mary Wild. Wild is asking the Council to approve a request from Terry Lund. Lund purchased 227 Wadge Ave N after the house had been removed and is seeking abatement on the taxes. Knutson moved to approve the abatement on 227 Wadge Ave N as requested by Lund. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

Berg asked if the Council would like the City to apply for the 2015 Walsh County Half Mill Self Help funding of approximately \$500 again this year. The City used the \$500 award towards new Christmas ornaments last year. Lundquist moved to grant permission for Berg to apply for the Walsh County Half Mill Self Help funding and to apply it toward the Christmas ornaments. Lorton seconded and upon roll call vote, all voted aye. Motion carried.

Byron moved to approve a request for Park River Municipal Utilities to sponsor a \$25 plaque for the Walsh County Fair. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

Mayor Stenvold would like the City to continue to sponsor the "Biggest Pumpkin" contest at the WC Fair. Blake moved that the Municipal Utilities Dept. sponsor the contest and award the following prizes in Park River Bucks; 1st place \$100.00, 2nd place \$75.00 and 3rd place \$50.00. Lundquist seconded, and upon roll call vote, all voted aye. Motion carried.

The Council designated October 7, 2014 as Fall Clean-up Day. D. Larson requested residential utility customers wishing to be placed on the pick-up schedule call the water plant no later than 4:00 PM, Monday, October 6, 2014.

Blake moved to grant the transfer of the American Legion's Liquor License to the Coliseum for the First Care Health Center Harvest Fest on 9-20-14. Knutson seconded and upon roll call vote, all present voted aye. Motion carried.

Lundquist moved to grant the transfer of the American Legion's Liquor License to the Coliseum for the O'Toole/Martinson wedding reception on 9-27-14. Lorton seconded and upon roll call vote, all present voted aye. Motion carried.

Discussion regarding the size of water line supplying North Star Coop and the future industrial park and recreation area resulted deciding to pay for the difference between the four inch pipe North Star Coop is installing and an eight to ten inch line for future expansion and fire protection if the cost is not excessive. Blake moved to give the Street Committee the authorization to decide if the cost between the eight and ten inch pipe was economical and to give permission for the largest line feasible to be installed. Lundquist seconded and upon roll call vote, all present voted aye. Motion carried.

The Park District received word that they will be receiving a \$248,000 Heritage Fund grant to be used for installing 20 camper lots and some playground equipment.

Laaveg reported she has been working on the legal description for the land along the coulee.

Byron reported a truck driver alerted him to the fact that when turning on and off of 135th Ave NE trees planted closest to the road obstructs the driver's vision and makes it difficult to see oncoming traffic along with people who maybe using the bike path. D Larson will check and see if the trees can be trimmed or if they need to be removed completely.

Being no further business, the meeting adjourned at 9:11 PM.

Dan Stenvold, Mayor

ATTEST:

Ann Berg, Deputy City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, SEPTEMBER 15, 2014 AT 12:00 P.M.**

The City of Park River held a special meeting of the Park River City Council on Monday, September 15, 2014 at 12:00 P.M.

Mayor Stenvold called the meeting to order with the following present: Councilmen Blake, Knutson, Lundquist, and Anderson, City Attorney T Laaveg, Public Works Director Dennis Larson, and Deputy Auditor Ann Berg. Absent: Councilmen Lorton, Byron, and Business Manager Tom Larson.

City Attorney T Laaveg reported on the North Star Coop P.I.L.O.T. (payment in lieu of taxes). A five year, \$17,500 per year agreement has been in the works since earlier this spring. North Star Coop is looking for a ten year P.I.L.O.T. as they believe the blending of fertilizers is a value adding business and qualifies for the ten year consideration. A decision from the ND Commerce Dept. will determine if North Star Coop's new agronomy center qualifies as a value added business and in turn be eligible for a six to ten year P.I.L.O.T. rather than a five year. A five year P.I.L.O.T. will go into effect if the City, North Star Coop, Park River Area School, and the Walsh County Commission all agree to the terms.

Employee relations committee member K Blake reported he spoke with ND League of Cities attorney Jerry Hjelmstad regarding job titles given to employees and what duties are covered under those titles. ND Century Code 40-16-02 states "in the absence or disability of the auditor, or if there is a vacancy in the office of the auditor, the deputy shall perform the duties of the auditor", and that in essence Berg has been the acting auditor. In a job posting the title city coordinator will be used and will work as a liaison between the City and various governmental entities, engineers, contractors and will report to the Mayor, City Council and Council

committees along with providing information for meetings and ordinances along with any other duties as assigned. Laaveg felt someone should be hired soon and put in place due to T Larson's illness so Larson could teach them all the job covers. The Council discussed several options including buying out T Larson's last two to two and a half years of retirement, permitting him to reach his rule of 85 in December of this year. Laaveg and Blake will meet with Larson and discuss options and find out what Larson feels is the best option for him and the City.

Being no further business, the meeting adjourned at 12:39 PM.

Dan Stenvold, Mayor

ATTEST:

Ann Berg, Deputy City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL
MEETING, MONDAY, SEPTEMBER 25, 2014 AT 7:00 A.M.**

The City of Park River held a special meeting of the Park River City Council on Thursday, September 25, 2014 at 7:00 A.M.

Mayor Stenvold called the meeting to order with the following present: Councilmen Lorton, Blake, Knutson, Byron, and Anderson, City Attorney T Laaveg, Public Works Director Dennis Larson, and Deputy Auditor Ann Berg. Absent: Councilmen Lundquist and Business Manager Tom Larson.

A Berg presented an update on the water project bonds. After T Larson and Berg added in the additional costs to the project they estimated the cost to each resident and business would be an additional \$15.00 to \$15.25 per month. Brian Osowski of Amko Advisors, which is a municipal financing advising firm asked the Mayor to sign the Parity Bonds Test Certificate so the municipal bonds can be placed on the market for sale.

Mayor Stenvold reported the Walsh/Pembina Slaughter & Processing Committee awarded the City of Cavalier as the site for the proposed Slaughter & Processing facility. The committee also has asked the City of Park River to submit a new proposal. After discussion, Anderson moved that the City not submit a new proposal as requested. Blake seconded and upon roll call vote, all voted aye. Motion carried. Mayor Stenvold will inform the Walsh/Pembina Slaughter & Processing Committee of the decision.

City Attorney Laaveg and Councilmen Blake met with Business Manager Tom Larson to discuss his job position. Larson was given several options to consider. Larson chose to accept the City's offer to buy out the remaining two years of his retirement and to work with the City as an independent contractor. Larson recommended that the City advertise for a new employee and ask the Mayor to appoint Deputy Auditor Ann Berg as the Auditor so documents could be signed in a timely manner and business continue as usual.

Berg reported that she had checked with NDPERS to see if they offered a disability plan. She was informed that only State employees are offered disability through NDPERS. In checking with other cities, Aflac was the only disability plan offered and the plan is 100% employee funded.

Mayor Stenvold appointed Ann Berg as the City Auditor. Byron moved to approve Mayor Stenvold appointment of Berg as the City Auditor. Anderson seconded and upon roll call vote, all voted aye. Motion carried.

Berg presented the preliminary 2015 annual budget for approval and asked that a time be set to approve the final budget so the meeting could be advertised. Knutson moved to approve the 2015 preliminary budget as presented. Lorton seconded and upon roll call vote, all voted aye. Motion carried. The meeting to approve the final 2015 budget will be held on Tuesday, October 7th at 7:00 AM.

Being no further business, the meeting adjourned at 7:39 AM.

Dan Stenvold, Mayor

ATTEST:

Ann Berg, Deputy City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, SPECIAL COUNCIL MEETING,
THURSDAY, OCTOBER 7, 2014 AT 7:00 A.M.**

The City of Park River held a special meeting of the Park River City Council on Thursday, October 7, 2014 at 7:00 A.M.

Mayor Stenvold called the meeting to order at 7:17 AM with the following present: Councilmen, Blake, Knutson, Byron, and Anderson, and Auditor Ann Berg. Absent: Councilmen Lorton and Lundquist, City Attorney T Laaveg, Public Works Director Dennis Larson and Business Manager Tom Larson.

The Final Budget of the City of Park River, for the calendar year beginning January 1, 2015 and ending December 31, 2015, was reviewed by the City Council. The following is a statement of the proposed expenditures:

GENERAL FUND	\$395,669.00
SPECIAL FUNDS:	
Advertising	2,500.00
Airport	19,360.00
Band	2,000.00
Library	12,500.00

Recreation	7,000.00	
Spec. Assm't.	600.00	
Insurance Reserve	7,000.00	
Social Security	10,000.00	
Forestry	4,000.00	
Equip. Replacement	25,000.00	
Sales Tax	316,250.00	
Special Highway	<u>95,000.00</u>	
		501,210.00

DEBT SERVICE FUND:

North Star Addition TIF		40,000.00
Southview Addition TIF		16,500.00
TOTAL EXPENDITURES		<u>\$953,379.00</u>

Knutson moved to approve the Final Budget for the year ending December 31, 2015 and adopt the mill levy. Blake seconded, and upon roll call, all voted aye. Motion carried.

Being no further business, the meeting adjourned at 7:23 AM.

Dan Stenvold, Mayor

ATTEST:

Ann Berg, Deputy City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, OCTOBER 13, 2014 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, October 13, 2014 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Councilmen Lorton, Blake, Knutson, Byron, and Anderson, City Attorney T Laaveg, Public Works Director Dennis Larson, and Auditor Ann Berg. Absent: Lundquist. Others; Wally Rygh and Alex Hall.

Knutson moved to approve the minutes of the September 8, 2014 Regular Council meeting as presented. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Blake moved to approve the minutes of the September 15, 2014 Special Council meeting as presented. Lorton seconded, and upon roll call vote, all voted aye. Motion carried.

Byron moved to approve the minutes of the September 25, 2014 Special Council meeting as presented. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Lorton moved to approve the minutes of the October 7, 2014 Special Council meeting as presented. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

Anderson moved to approve the following bills for payment. Blake seconded, and upon roll call vote, all voted aye. Motion carried.

GENERAL FUND

28280	Tracy Laaveg Law Office	750.00
81	BC/BS of ND	1,041.24
82	Municipal Utilities	227.87
83	Ann E Berg	267.52
84	Dwight Byron	228.48
85	Grand Hotel	710.00
86	Heartland Gas Co.	146.88
87	J&D Mowing	50.00
88	Jim's Super Valu	6.49
89	Lon's Hardware	102.22
28290	Mayo Construction	2,027.20
91	MDU	143.08
92	Northdale Oil, Inc	46.21
93	North Star Coop	598.77
94	Polar Communications	557.27
95	PR Airport Auth	71.29
96	PR Implement, LLC	46.13
97	PR Park District	55.63
98	PR Public Library	79.49
99	Quill Corp	61.93
28300	Radisson Hotel	94.70
1	Glenn Rost	250.00
2	ST Impr Dist #7	540.24
3	Dan Stenvold	228.40
4	Sundog Glass Design	50.00
5	Sillers, Laaveg, & Wenzel	2,596.50
6	WC Auditor	8,420.56
7	WC Press	314.34
8	Xerox Corporation	78.00
9	PR Airport Authority	2,030.45
28310	PR Park District	5,414.54
11	PR Public Library	2,030.45
12	Mortenson & Rygh, PTR	2,295.00
13	NDPERS	16.29
14	Discovery Benefits	35.79
15	Aflac	5.82
16	NDPERS	22.30
17	NDPERS	571.72
18	Void	0.00

19	Void	0.00
1622	VOID	0.00
1623	Machart, Louis J	277.05
EFTPS	GF 10-15-14	45.90
EFTPS	GFMU 10-15-15	464.54
1624	Machart, Louis J	282.82
EFTPS	GF 10-31-14	46.86
EFTPS	GFMU 10-31-15	476.53
1625	Ann Berg OT	438.24
EFTPS	GF OT 10-31-14	163.40
AW	Municipal Utilites	2,521.40
AW	ND Tax Commissioner	1,626.03

Municipal Utilities

32462	BC/BS of ND	5,702.36
63	NDPERS	19.24
64	Acme Tools	86.39
65	AmeriPride Serv	124.88
66	Aqua-Pure Inc.	1,585.13
67	Border States Elec Sup	2,413.24
68	City of Fargo	28.00
69	Consolidated Waste, LTD.	16,951.80
32470	Custom Conveyor Corp	595.88
71	Dahlen Plbg & Htg	590.01
72	Don Greicar Exc	150.00
73	Ethanol Products, LLC	1,387.36
74	Fargo Water Equip	290.58
75	Ferguson Waterworks	1,593.57
76	Hawkins Inc	299.50
77	Jim's Super Valu	150.00
78	Ben Kothrade	9.37
79	Lagoon Maintenance	1,717.22
32480	Leon's Bldg Cntr	179.81
81	Light & Water Dept	2,465.55
82	Lon's Hardware	112.64
83	Felix or Caroline Mendoza	56.88
84	MMUA	1,548.50
85	Municipal Utilities	533.75
86	ND One Call Inc.	72.60
87	NDPERS	19.24
88	North Star Coop	532.50
89	Polar Communications	148.57
32490	Reliable Office Sup	58.00
91	Water Bond Fund 05	4,830.00
92	Wat Rev Bd Fd Phase II	3,450.00
93	Wat Sur-Crg Fd	5,000.00
94	Wat Sys Rpr & Rplc	1,500.00

95	WC Press	87.68
96	First United Bank	150.00
97	General Fund	1,318.70
98	Nodak Electric Coop	4,249.64
99	Verizon Wireless	65.00
32500	Mortenson & Rygh, PTR	2,767.50
1	NDPERS	178.83
2	Discovery Benefits	282.53
3	Postmaster	258.42
4	Void	0.00
5	Aflac	266.58
6	NDPERS	172.82
32507	NDPERS	4,164.57
32529	General Fund	2,521.40
AW	NMPA	133,920.95
AW	ACH Charge	12.65
AW	Deluxe Checks	130.00
AW	NSF Check	84.72
AW	NSF Check	126.27
AW	NSF Check	277.47
7169-		
77	Salaries 10-15-14	10,309.35
EFTPS	MU 10-15-14	3,366.85
7178	Bell, Corrine N	688.08
EFTPS	PK Dist 10-15-14	190.16
7179-		
86	Salaries 10-31-14	9,425.81
EFTPS	MU 10-31-14	3,062.76
7187	Bell, Corrine N	668.17
EFTPS	PK Dist 10-31-14	183.51
7188	Ann Berg OT	648.44
7189	Galen Bosh OT	43.31
7190	Wade Kalgard OT	30.75
EFTPS	MU OT 10-31-14	271.00
<u>Special Funds</u>		
3410	Tom Russell	150.00
3441	05 Sales Tax Rev Bd Fd	15,093.79
3412	PR Development Corp	5,000.00
<u>Hospital Bond Funds</u>		
1047	US Bank	21,300.00
<u>Water Tower Fund</u>		
10003	WC Press	184.64

Wallace Rygh, of Mortenson & Rygh, PC, reviewed the City of Park River 2013 Audit Report with members of the Council. Rygh informed the Council that the City is in compliance with State & Federal regulations and financial reporting practices. Rygh mentioned in 2013 the Pledge

of Securities was only approved once and should be done at least semi-annually. Blake moved to accept the City of Park River 2013 Audit Report as presented. Anderson seconded, and upon roll call vote, all voted aye. Motion carried. Blake moved to approve the payment of the audit bill less the 20% as described in NDCC 54-10-14-5 until confirmation is received from the State Auditor's Office stating the audit has been approved. Lorton, seconded, and upon roll call vote, all voted aye. Motion carried

Alex Hall of AE2S presented the Council with an update on the water transmission line project. Naastad Brothers, Inc is making good progress after some difficulties at the start of the project. Hall presented change order #1 for additional quantities at a lower cost to Naastad Brothers, Inc. At this time substantial completion is scheduled for October 31st and should be met if no further delays occur. Knutson moved to approve the payment of change order #1 and pay request #1 to Naastad Brothers, Inc in the amount of \$360,296.46. Blake seconded, and upon roll call vote, all voted aye. Motion carried. Byron moved to approve payment of pay request #1 to Maguire Iron in the amount of \$45,000.00. Anderson seconded, and upon roll call vote, all voted aye. Motion carried. The Council set the date for a special meeting to be held on Thursday, October 23 at 5:30 pm to go over bids for the Municipal Bond sales.

The employee relations committee presented the following proposal to the Council for consideration. For all full time employees a flat sum of \$125 toward clothing that includes the official City of Park River logo will be provided. Employees may purchase clothing and receive reimbursement and logo placement. Fees for logo placement will be taken from the employee's clothing allowance. The item must have the logo prior to reimbursement. Any clothing purchased must meet the dress code policy and be approved by the immediate supervisor. Byron moved to approve the \$125.00 clothing allowance as recommended by the employee relations committee. Knutson seconded, and upon roll call vote, all voted aye. Motion carried.

Mayor Stenvold appointed Sherry Greicar as the City Assessor and she will report to the Mayor and Council. She will be an independent contractor and will be paid a flat hourly rate of \$30.00 per hour with no mileage. Byron moved to approve the Mayor's appointment of Sherry Greicar as the City Assessor as an independent contractor and pay her a flat hourly rate of \$30.00 per hour but no mileage. Blake seconded, and upon roll call vote, all voted aye. Motion carried. City Attorney Laaveg will draw up a contract for Greicar.

The employee relations committee has a job posting and description for the position of City Coordinator. They asked Auditor A. Berg to post the job on the ND Job Service website, City of Park River website, the WC Press, WC Record, and Grand Forks Herald. Applications received will be reviewed and interviews conducted.

T. Laaveg asked the Council what has been done in the past with the policing of junk and vehicles in residential and commercial areas. Laaveg recommend having the building inspector check out areas of concern or complaints have been reported. Laaveg was asked if tickets need to be issued. Laaveg recommended sending a letter to the property owner and asking them to clean up the junk and if not completed within the given time a ticket with a fine should be issued. This would be uniformly policed across residential and commercially zoned areas. These conditions along with policing issues were discussed at the NDLC annual convention. Laaveg reported that an Attorney

General's opinion came out stating that cities can hire non-officers to police non-criminal ordinances such as dog at large, garbage, and junk vehicles and issue letters to offenders. Laaveg asked if the City is receiving monthly reports from Municipal Court. She felt a report should be given to the City office as it is used as a payment drop off point. Dog at large fines are currently per individual dog; should the fine be changed to per owner? Laaveg will review the ordinances, fines, and procedures and report back at the November meeting.

At 8:41 pm the following joined the meeting; Park Board members Kyle Halvorson, Dean Thompson, Andrew Lindell, Dr. Nic Beneda, Secretary Mavis Nelson, & Parks & Rec Manager Corri Bell. They presented an update on the proposed 40 acre recreational are. The Park District has received a \$240,000 grant from the Outdoor Heritage Fund to fund the installation of 20 camp sites and new playground equipment. They are looking at possibly putting in up to 40 camp sites. The grant does not cover the cost of concrete, pavement, water, sewer, electricity, or purchasing the land and questioned what the cost of adding electric, sewer, and water to the area would total. Public Works Director D Larson estimated infrastructure cost would be approximately \$150,000 to \$200,000 or more. The Council felt the Planning & Zoning Committee should meet and develop a timeline for surveying and developing a layout for the 80 acres and make a recommendation to the Council. Byron reported in the past the City committed to donating some land to the Park District but not the infrastructure costs. No action was taken by the City at that time. At 8:52 pm the Park Board and others left the meeting.

D Larson gave an update to the Council regarding the North Star Addition paving project. Larson reported sidewalks have been poured and concrete work has been completed on the new entrance. The dirt work by Ellingson Construction still needs to be completed and that a curb stop was bent by their work crew. The Special Assessment Committee needs to meet and determine assessment costs after publication requirements are met.

Knutson moved to grant the transfer of the American Legion's Liquor License to the City Hall for the Boyle/Praska wedding reception on 10-25-14. Lorton seconded and upon roll call vote, all present voted aye. Motion carried.

Blake moved to approve the September 30, 2014 Pledge of Securities. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

D Larson reported the new water transmission lines up to 4th Street West have passed the pressure test and water bacterial tests. The crew has moved to the water tower and will start work.

A Berg reported that she received word preliminary reports show a 10% increase over the next two years for wholesale electric rates.

Laaveg reported she received a report from the UND Law review on the City's proposed sex offender ordinance and recommends to the Council that it not be approved.

D Larson asked the Council if he could submit a water project proposal to the state for consideration and financing in the next appropriation session so that if money is available the City

would be in line to receive financing. The project would cover replacing water lines from along Railroad Ave W, between 5th Street W to 7th Street W, over to Railroad Ave E, north to Northdale Oil, west to the railroad tracks and north to the water plant. The Council gave Larson permission to submit the request.

Being no further business, the meeting adjourned at 9:16 PM.

Dan Stenvold, Mayor

ATTEST:

Ann Berg, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, SPECIAL COUNCIL MEETING,
THURSDAY, OCTOBER 23, 2014 AT 5:30 P.M.**

The City of Park River held a special meeting of the Park River City Council on Thursday, October 23, 2014 at 5:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Councilmen Lorton, Knutson, Lundquist Byron, and Anderson, Public Works Director Dennis Larson, and Auditor Ann Berg. Absent: Councilmen Blake and City Attorney T Laaveg. Others; Brian Osowski

Mayor Stenvold called on Brian Osowski of AMKO Advisors to present the bids received on for the Water Revenue Bonds for the water tower project. Osowski reported that two bids had been submitted. The first bid was from Dougherty & Company with an average interest rate of 4.23% over 30 years. The second and lowest bid was from Northlands Securities with an interest rate of 4.155% over 30 years. Osowski recommended accepting the low bid of Northlands Securities at Securities with an average interest rate of 4.155% over 30 years.

Knutson moved to approve the following resolution:

**RESOLUTION PROVIDING FOR THE ISSUANCE
AND SALE OF CITY OF PARK RIVER, NORTH DAKOTA,
WATER REVENUE BONDS, SERIES 2014 AND RELATED MATTERS**

(The entire resolution may be viewed at the City Auditor's office.)

Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Byron moved to approve Osowski's recommended and accepting the low bid of Northlands Securities at Securities with an average interest rate of 4.155% over 30 years on the 2,045,000.00

Municipal bonds loan. Lundquist seconded, and upon roll call vote, all voted aye. Motion carried.

D Larson reported that Naastad Brothers, Inc is asking for a 14 day deadline extension on the water transmission line project. Knutson moved to grant the 14 day deadline extension as requested. Lorton seconded, and upon roll call vote, all voted aye. Motion carried.

D Larson asked for the Council's permission to up size the water line to the new North Star Coop agronomy center and add 2 fire hydrants. Increasing the line size to 10" and adding the fire hydrants is necessary for fire protection and future expansion in the 80 acre industrial park. Larson estimated the cost to be \$35,000 to \$40,000. Council questioned where funds for the project would come from. Berg reported that a \$50,000 Water Fund CDARS could be cashed in to cover the cost. Byron moved to approve Larson's request and use the CDARS money to pay for the upgrade. Lundquist seconded, and upon roll call vote, all voted aye. Motion carried.

Larson asked the Council if he could replace approximately 150' of water line on Railroad Ave W along the Polar Communications maintenance building. An 8" line would be installed closer to the center of the street. Larson approximated the cost at \$10,000. but would ask for a bid. Lundquist moved to grant Larson's request up to \$10,000 to replace the water line. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

Mayor Stenvold reported that Senator Heidi Heitkamp is stopping in Park River on Tuesday, October 28th on her way to a speaking engagement.

Being no further business, the meeting adjourned at 6:09 PM.

Dan Stenvold, Mayor

ATTEST:

Ann Berg, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, NOVEMBER 11, 2014 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, November 10, 2014 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Councilmen Lorton, Blake, Knutson, Lundquist, Byron, and Anderson, City Attorney T Laaveg, Public Works Director Dennis Larson, and Auditor Ann Berg. Others; Daryl Larson, Kirk Ham, Diana Hahn, and Dean Skjerven.

Knutson moved to approve the minutes of the October 13, 2014 Regular Council meeting as presented. Lorton seconded, and upon roll call vote, all voted aye. Motion carried.

Anderson moved to approve the minutes of the October 23, 2014 Special Council meeting as presented. Lundquist seconded, and upon roll call vote, all voted aye. Motion carried.

Blake moved to approve the following bills for payment. Anderson seconded, and upon roll call vote, all voted aye. Motion carried.

General Fund:

28320	BC/BS of North Dakota	831.71
21	Sillers, Laaveg, & Wenzel	750.00
22	Ann Pohanka	327.50
23	Banyon Data Systems, Inc	317.69
24	Cardmember Service	161.64
25	Hanson's Auto & Implement	1,383.89
26	J&D Mowing	25.00
27	Jim's Super Valu	24.29
328	jobs HQ	230.52
29	Lon's Hardware	40.41
28330	Montana Dakota Utilities	168.62
31	Morgan Printing	105.00
32	Municipal Government Academy	30.00
33	ND Newspaper Association	150.00
34	Northdale Oil, Inc	986.99
35	North Star Coop	414.24
36	Polar Communications	532.02
37	PR Airport Authority	82.67
38	PR Community Club	52.00
39	PR Implement, LLC	163.88
28340	PR Park District	61.15
41	PR Public Library	90.02
42	Quill Corporation	361.23
43	Glenn Rost	530.00
44	SanGrait's Auto Service	105.22
45	Sanitation Products Inc	138.07
46	Special Funds	140.23
47	Strata Corporation	1,607.17
48	Water Tower Fund	237,246.78
49	Walsh County Auditor	6,052.10
28350	Walsh County Press	534.92
51	Xerox Corporation	200.00

52	NDPERS	22.85
53	Aflac	7.05
54	Discovery Benefits	44.52
55	NDPERS	24.51
56	NDPERS	639.87
A.W.	Municipal Utilities	2,838.64
1626	Machart, Louis J	242.42
EFTPS	GF 11-15-14	40.16
EFTPS	GFMU 11-15-15	716.64
1627	Machart, Louis J	109.67
EFTPS	GF 11-30-14	18.16
EFTPS	GFMU 11-30-14	355.60
1628	Berg, Ann E O.T.	346.29
1629	Kelly, Peter J O.T.	54.34
EFTPS	GF O.T. 11-30-14	134.58

Municipal Utilities:

32508	BC/BS of North Dakota	5,646.84
09	AmeriPride Services, Inc	124.88
32510	Aqua-Pure Inc.	1,710.46
11	Banyon Data Systems, Inc	477.31
12	Bill Thomson	61.63
13	Border States Electric Supply	1,421.83
14	Brunsvold Electric	62.48
15	Cardmember Service	440.21
16	City of Fargo	28.00
17	Grand Forks Utility Billing	100.50
18	Consolidated Waste, LTD.	16,931.55
19	Discovery Benefits, Inc	22.00
32520	Dakota Supply Group	756.95
21	Ferguson Waterworks #2516	2,742.87
22	Hawkins Inc	1,711.78
23	Jim's Super Valu	44.62
24	Lagoon Maintenance	1,694.76
25	Laura Thompson	41.37
26	Leon's Building Center, Inc	11.98
27	Light & Water Dept	2,744.59
28	Lindell's Mowing	500.00
29	Void	0.00
32530	Lon's Hardware	130.67
31	Municipal Utilities	597.00
32	NDPERS	16.75

33	Northdale Oil, Inc	528.10
34	North Star Coop	391.35
35	Polar Communications	148.31
36	Quill Corporation	565.77
37	SanGrait's Auto Service	377.06
38	Sobolik Construction	8,742.50
39	Vertical Limit Const. LLC	200.00
32540	Water Bond Fund 05	4,830.00
41	Water Rev Bond Fund Phase II	3,450.00
42	Water Sur-Charge Fund	5,000.00
43	Water System Repair & Replace	1,500.00
44	Wayne's Variety	150.00
45	Walsh County Press	216.42
46	Welch's Bakery	13.85
47	PR Area School District #8	200.00
48	NDPERS	172.27
49	Nodak Electric Cooperative	4,750.43
32550	Aflac	265.35
51	Discovery Benefits	273.80
52	General Fund	2,838.64
53	NDPERS	170.61
54	NDPERS	4,029.92
55	Postmaster	301.37
A.W.	ACH Charge	12.55
A.W.	NMPA	125,379.22
7191-98	Salaries 11-15-14	9,673.91
EFTPS	MU 11-15-14	2,947.72
7199	Bell, Corrine N	678.50
EFTPS	PkDist 11-15-14	186.96
7200	Bell, Corrine N	678.50
EFTPS	PkDist 11-30-14	186.96
7201-7208	Salaries 11-30-14	9,673.91
EFTPS	MU 11-30-14	3,308.76
7209	Berg, Ann E O.T.	1,209.85
7210	Kalgard, Wade E O.T.	96.28
7211	Kelly, Peter J O.T.	61.14
EFTPS	MU 11-30-14	508.56
<u>Special Funds:</u>		
3413	ND Public Finance Authority	4,050.00
3414	Keith's Stump Removal	125.00
3415	05 Sales Tax Rev Bd Fd	22,667.45
<u>Street Improvement Dist#2012-2:</u>		

5005	Kadrmass Lee & Jackson	13,240.66
5006	Mayo Construction	123,240.88
5007	Kadrmass, Lee & Jackson	8,824.94
<u>Street Improvement District 2013-1:</u>		
3022	First United Bank	17,520.00
<u>Water Tower Rev Bd Series 2014:</u>		
10004	Naastad Brothers, Inc	360,296.46
10005	Maguire Iron, Inc	45,000.00
10006	Advanced Engineering	99,337.50
10007	Advanced Engineering	10,925.75
10008	Maguire Iron, Inc	259,122.15
10009	Naastad Brothers, Inc	615,342.90
10010	Advanced Engineering	43,353.84
10011	Maguire Iron, Inc	6,763.20
10012	First United Bank	250,000.00
10013	AMKO Advisors	15,000.00
10014	Arntson, Stewart, Wegner PC	5,465.21

Mayor Stenvold called on Park River Area School Superintendent Kirk Ham to present the Council with information on the proposed building project and election. Ham stated a feasibility study had been completed and the main areas of concern identified were student safety, security, retention of staff, lack of classroom and office space, facility infrastructure and a poorly designed elementary gym. The proposed plan is looking at re-purposing the elementary gym into possibly classrooms/office space. A new designed gym would be added along with administrative offices, a handicap assessable fitness area, a stage, and secure school and library entrances along with upgrades to roof, electrical and HVAC in the '55 and '79 areas of the school. The estimated cost is in the \$8-9 million dollars with the possibility of a 1% percent interest loan from the State of ND. If the measures pass it will increase the taxes on a \$100,000 home by about \$169.00 per year. The PR Area School District needs yes votes on both of the proposed measures. The Council thanked Ham for the presentation and wished the school district success with their project. Voting will be held on Tuesday, November 18th in the Alumni building.

At 8:00 Park Board President Kyle Halvorson joined the meeting. The PR Park District would like a clarification from the City on the land for the proposed recreational area in the 80 acres east of the city. Previously Daryl Larson presented information to the Council on the use of the land. Several Council members relayed concern expressed by residents that the City is just giving the land to the Park District. Infrastructure cost of approximately \$250,000 for water, sewer and electricity and how much land is needed were discussed. Knutson moved to allow the use of 1,100' or approximately 32 acres of land to the PR Park District for Park District use, approximately 500' south of Highway 17 but the City will not pay for water, sewer or electric infrastructure for the site. Blake seconded and upon roll call vote the following voted aye; Byron, Anderson, Blake and Knutson. Lundquist and Lorton voted no. Motion carried.

PWD Larson provided the Council with an update on the water tower project. Larson stated that pilings have been put in and some cement was poured with the remaining to be completed in the spring and that currently Naastad Brothers are cleaning up the streets after the water main

construction. Berg presented the following water tower project bills for payment; Byron moved and Blake seconded to pay Advanced Engineering's invoice #39769 for \$10,925.75. Lundquist moved and Lorton seconded to pay Maguire Iron's pay request Application #2 of \$259,122.15. Anderson moved and Blake seconded to pay Naastad Brothers pay request #2 of \$615,342.90. Byron moved and Blake seconded to pay Advanced Engineering's invoice #40395 of 43,353.84. Knutson moved and Byron seconded to pay Maguire Iron's change order of \$6,763.20. Lundquist moved and Anderson seconded to pay AMKO Advisors \$15,000 for municipal bond services. Berg asked the Council's permission to transfer \$250,000 of the municipal bonds into 5-\$50,000 CDARS for project work to be completed in late spring or early summer of 2015. Anderson moved and Byron seconded to approve Berg's request. Upon roll call vote of all of the aforementioned motions all members voted aye and all motions carried.

PWD Larson presented prices for the water line upgrade to the new North Star Coop Ag center. Don Greicar Excavating was contracted by North Star Coop to put in a 4" line to the site. For fire protection and future expansion a 10" line is needed. Larson said Greicar's bid to the City is \$52,000 to put in the larger 10" line. Byron moved and Knutson seconded to pay Don Greicar Excavating \$52,000 to install the 10" water line and upon roll call vote all voted aye. Motion carried. Larson informed the Council he received a bid of \$40,580.50 to move 225' of water line along the Polar Communications maintenance building on Railroad Ave W. Council asked where funds would come from to pay for the project. Berg informed the Council that instead of cashing in the \$50,000 CDARS the City could cash in a \$100,000 CDARS and use the funds to pay for both of Larson's requests. Lundquist moved and Blake seconded to grant Larson's request to replace the water line along the Polar Communications Maintenance buildings and cash the \$100,000 CDARS instead of the \$50,000 CDARS to pay for both projects. Upon roll call vote all voted aye. Motion carried.

Councilman Byron introduced the following Resolution:

RESOLUTION

WHEREAS, the City of Park River is a member of the Northern Municipal Power Agency (NMPA) for the purpose of purchasing power to meet electricity needs for the City of Park River.

NOW, THEREFORE BE IT HEREBY RESOLVED, that Dennis Larson is hereby appointed to represent the City of Park River on the Board of Directors of NMPA through April 30, 2015 and

BE IT FURTHER RESOLVED, that Dan Stenvold be appointed as the City of Park River's representative on the Advisory Council of NMPA through April 30, 2015.

The foregoing Resolution was seconded by Councilman Anderson and upon roll call, the following voted aye: Lorton, Blake, Knutson, Lundquist, Byron, and Anderson. Absent; none.

CERTIFICATION

I, Ann Berg, City Auditor of the City of Park River, Walsh County, North Dakota, do hereby certify that the foregoing is a true and correct copy of a Resolution as duly adopted by the City Council, of said City of Park River, on the 10th day of November, 2014, as of the record and on file in my office.

Ann Berg, City Auditor

Dated this 10th day of November, 2014, at Park River, ND

Byron moved and Anderson seconded to appoint Dennis Larson as the representative on the ND Association of Municipal Power Systems (NDAMPS) and Dan Stenvold as alternate. Upon roll call vote all voted aye. Motion carried.

Berg received a list of two delinquent tax properties available for purchase from the Walsh County Auditor. After discussion the Council decided not to purchase either lot offered for sale.

The Employee Relations Committee reported the following recommendations for city employee salary adjustments: 2015 a 3% increase; 2016 a 2% increase; and 2017 a 2% increase for all full time employees. A \$5,000 bonus to PWD Larson for over-site during all 2014 water, sewer, water tower and street projects to be paid by December 31, 2014. For additional work responsibilities incurred due to Tom Larson's illness the following increase to office staff effective November 1, 2014; Auditor A Berg's yearly salary increased to \$45,000 and Billing Clerk P Hensel's yearly salary increased to \$32,315. Also to increase the utility credit from \$50 to \$100 per month for full time employees residing in city limits. Anderson moved and Lundquist seconded to approve all of the employee relation committee recommendations. Upon roll call vote all voted aye. Motion carried.

Blake updated the Council on the search for a person to fill the city coordinator position. Three individuals will be interviewed by the committee with Mayor Stenvold sitting in on the Wednesday, November 12th interviews. Blake asked if Karen Johnson, who has experience with HR duties for Polar Communications, could be asked to help with the interviewing process, drug testing, and to approve paying Johnson \$30 per hour for her help. Lundquist moved and Byron seconded a motion approve Blake's request and to give the employee relations committee the authority to make an offer to one of the applicants pending approval of the Council at a special meeting. Upon roll call vote all voted aye. Motion carried.

Blake moved and Anderson seconded to grant the transfer of the American Legion's Liquor License to the City Hall for the Fetch/Koenig wedding reception on 12-20-14. Upon roll call vote, all present voted aye. Motion carried.

Knutson moved to approve the October 31, 2014 Pledge of Securities. Byron seconded, and upon roll call vote, all voted aye. Motion carried.

Laaveg presented a 9 year Polar Communications Franchise agreement for approval of the Council. Anderson moved and Knutson seconded to approve the agreement. Upon roll call vote, all present voted aye. Motion carried.

Mayor Stenvold informed the Council that the PR Municipal Airport Authority accepted Claude Sheldon's resignation from their board and are recommending Wayne Gerszewski to replace Sheldon. Stenvold approved the recommendation and appointed Wayne Gerszewski to the PR Municipal Airport Authority. Lundquist moved and Blake seconded Stenvold's appointment of Wayne Gerszewski. Upon roll call vote, all present voted aye. Motion carried.

Lundquist asked if something could be done about the electrical service and panel in the city hall auditorium kitchen. During the recent fund raiser issues occurred with circuits popping and breakers tripping. Stenvold asked the hall committee of Anderson, Blake and Lorton to check into the issue and report back to the Council in December.

The WC Sheriff's Dept reported that no replacement has been found to fill the opening for the second Deputy assigned to Park River.

Being no further business, the meeting adjourned at 9:21 PM.

Dan Stenvold, Mayor

ATTEST:

Ann Berg, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, SPECIAL COUNCIL MEETING,
MONDAY, NOVEMBER 17, 2014 AT 5:30 P.M.**

The City of Park River held a special meeting of the Park River City Council on Monday, November 17, 2014 at 5:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Councilmen Lorton, Blake, Knutson, Byron, and Anderson, City Attorney T Laaveg, Public Works Director Dennis Larson, and Auditor Ann Berg.

The employee relations committee updated the Council on the interviews conducted on Wednesday, November 12, 2014. Blake reported that three people were interviewed and Jolene Halldorson was offered and accepted the position of City Coordinator and will start on December 1, 2014. Knutson moved and Lundquist seconded, and upon roll call vote, all voted aye. Motion carried.

Berg asked for the Council's permission to pay Arntson, Stewart Wegner PC the bound council's invoice for services on the Water Tower Revenue Bond Series 2014. Blake moved and Lorton seconded to approve payment of Arntson, Stewart, Wegner PC invoice in the amount of 5,465.21 and upon roll call vote, all voted aye. Motion carried.

Being no further business, the meeting adjourned at 5:37 PM.

Dan Stenvold, Mayor

ATTEST:

Ann Berg, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, DECEMBER 8, 2014 AT 7:30 P.M.**

The City of Park River held their regular meeting of the Park River City Council on Monday, December 8, 2014 at 7:30 P.M.

Mayor Stenvold called the meeting to order with the following present: Councilmen Knutson, Lundquist, Byron, and Anderson, City Coordinator Jolene Halldorson, City Attorney T Laaveg, Public Works Director Dennis Larson, and Auditor Ann Berg. Absent, Councilmen Lorton and Blake. Others; Dean Skjerven and Steve Rehovsky.

Byron moved and Anderson seconded to approve the minutes of the November 10, 2014 Regular Council meeting with the following corrections; Remove the following - "The Employee Relations Committee reported the following recommendations for city employee salary adjustments: 2015 a 3% increase; 2016 a 2% increase; and 2017 a 2% increase. Blake moved to approve the Committees recommendations, Praska seconded. Upon roll call, all voted aye. Motion carried." Change the following from "?? year" to 9 year. Upon roll call vote, all voted aye. M/C.

Lundquist moved and Anderson to approve the minutes of the November 17, 2014 Special Council meeting with the following correction; Change amount of "???" to \$5,465.21 . Upon roll call vote, all voted aye. M/C.

Anderson moved and Byron seconded to approve the following bills for payment. Upon roll call vote, all voted aye. M/C.

GENERAL FUND

28357 BC/BS of ND

815.99

358	Sillers, Laaveg, & Wenzel	750.00
359	AlphaTron, Inc	309.00
28360	DFD Express Inc	1,759.13
361	East Side Garage	814.41
362	First Care Health Center	33.00
363	Leon's Building Center, Inc	410.72
364	Lon's Hardware	291.80
365	NDLC	970.00
366	Northdale Oil, Inc	1,737.71
367	North Star Coop	525.88
368	Office of the State Auditor	165.00
369	Polar Comm	533.27
28370	PR Implement, LLC	765.97
371	Glenn Rost	250.00
372	Samson Electric LTD	110.69
373	Stone's Mobile Radio, Inc	209.70
374	Sillers, Laaveg, & Wenzel	513.50
375	Walsh County Auditor	5,961.65
376	Walsh County Press	392.54
377	Darrell Carlson	140.00
378	Farmers Union Service Assoc	293.00
379	J. P. Cooke CO.	57.50
28380	Montana Dakota Utilities	822.96
381	PR Airport Authority	44.98
382	PR Park District	30.29
383	PR Public Library	47.85
384	Special Funds	68.45
385	Downtown Decorations Inc	1,332.62
386	Drummer's Diesel, Inc.	474.38
387	MFOA OF ND	30.00
388	ND Dept of Transportation	1,022.38
389	Walsh County Highway Dept	165.00
28390	General Funded Depreciation	20,000.00
391	Special Funds	128.53
392	Aflac	8.37
393	Discovery Benefits	43.19
394	NDPERS	27.84
395	NDPERS	14.16
396	NDPERS	586.48
397	QUILL	540.05
1630	Machart, Louis	311.69
EFTPS	GF 12-15-14	51.62
EFTPS	GFMU 12-15-14	523.14
1631	Berg, Ann OT	267.31
EFTPS	GF OT 12-15-14	100.94
1632	Bosh, Galen 2014 Unused Vac	66.04

1633	Irvine, Joshua 2014 Unused Vac	106.28
1634	Kalgard, Wade 2014 Unused Vac	17.17
1635	Larson, Dennis 2014 Unused Vac	294.78
1636	Linstad, Stefan 2014 Unused Vac	113.56
EFTPS	GF 2014 Unused Vac 12-31-14	186.93
1637	Machart, Louis	282.82
EFTPS	GF 12-31-14	46.86
EFTPS	GFMU 12-31-14	434.01
MUNICIPAL UTILITIES		
32556	BC/BS of North Dakota	5,397.51
557	AlphaTron, Inc	127.40
558	AmeriPride Services, Inc	124.88
559	Border States Electric Supply	7,899.61
32560	City of Fargo	28.00
561	Grand Forks Utility Billing	149.00
562	Consolidated Waste, LTD.	16,562.55
563	Discovery Benefits, Inc	22.00
564	Ethanol Products, LLC	1,837.57
565	Funded Depreciation	20,000.00
566	Hawkins Inc	298.00
567	Jim's Super Valu	25.72
568	Lagoon Maintenance	1,620.57
569	Light & Water Dept	2,744.59
32570	Lon's Hardware	25.95
571	Michael Kilmer Const, Inc	11,360.00
572	Morgan Printing	114.00
573	ND One Call Inc.	17.60
574	NDPERS	16.75
575	Northdale Oil, Inc	726.88
576	North Star Coop	276.26
577	Polar Communications	155.03
578	PR Implement, LLC	95.56
579	Samson Electric LTD	41.50
32580	Verizon Wireless	50.37
581	Mortenson & Rygh, PTR	1,350.00
582	Water Bond Fund 05	4,830.00
583	Water Rev Bond Fund Phase II	3,450.00
584	Water Sur-Charge Fund	5,000.00
585	Water System Repair & Replace	1,500.00
586	Walsh County Press	95.98
587	Dakota Supply Group	3,724.18
588	Verizon Wireless	50.37
589	Nodak Electric Cooperative	5,998.59
32590	Postmaster	301.27
591	General Fund	27,537.13
592	Aflac	264.03

593	Discovery Benefits	275.13
594	Discovery Benefits, Inc	22.00
595	Graymont (WI) LLC	5,583.61
596	Karen Johnson	255.00
597	NDPERS	167.28
598	NDPERS	180.96
599	NDPERS	4,738.60
32600	Polar Communications	58.00
601	Quill Corporation	655.14
317742	Void	0.00
7212-21	Salaries 12-15-14	11,550.00
EFTPS	MU 12-15-14	3,947.83
7222	Bell, Corrine	678.50
EFTPS	PK Dist 12-15-14	186.96
7223	Berg, Ann OT	1,639.20
7224	Bosh, Galen OT	29.96
7225	Kalgard, Wade OT	324.38
7226	Linstad, Stefan OT	131.25
EFTPS	MU OT 12-15-14	927.76
7227	Larson, Dennis Bonus	3,723.04
EFTPS	MU Bonus 12-31-14	1,581.67
7228	Bosh, Galen 2014 Unused Vac	66.04
7229	Irvine, Joshua 2014 Unused Vac	396.35
7230	Kalgard, Wade 2014 Unused Vac	96.28
7231	Larson, Dennis 2014 Unused Vac	1,067.74
7232	Linstad, Stefan 2014 Unused Vac	509.72
EFTPS	MU 2014 Unused Vac 12-31-14	636.01
7233-41	Salaries 12-31-14	11,016.06
EFTPS	MU 12-31-14	3,782.40
7242	Bell, Corrine	678.50
EFTPS	Pk Dist 12-31-14	186.96
7243	Berg, Ann	135.67
EFTPS	MU OT 12-31-14	59.88
<u>Special Funds:</u>		
3416	PR Development Corp	5,000.00
3417	05 Sales Tax Rev Bd Fd	13,287.07
3418	First United Bank	50,000.00
3419	General Fund	9,200.00
3420	Lagoon Maintenance	19,000.00
<u>Street Improvement Dist#2012-2:</u>		
5008	Kadrmass Lee & Jackson	3,624.57
5009	Kadrmass, Lee & Jackson	1,924.84
<u>Street Improvement District 2013-1:</u>		
3023	First United Bank	25,000.00
<u>Water Tower Rev Bd Series 2014:</u>		
10015	US Bank	800.00

10016	Naastad Brothers, Inc	63,243.42
10017	Maguire Iron, Inc	153,580.53
10018	Advanced Engineering	36,983.12
10019	Advanced Engineering	15,442.46
10020	First United Bank	500,000.00

Mayor Stenvold asked Auditor A Berg to go over the Phase II North Star Addition Tax Increment Financing (T.I.F.) and special assessment possibilities for the Council. The temporary warrant for the project will be closing in January. A warrant of \$583,000.00 was taken out to pay for the paving construction costs. The costs will be split with \$125,000 going to special assessments and \$458,000 going to a T.I.F. The total bond debt recommend structure for the entire North Star Addition project is a 20 year special assessment of \$400,000 with charges of \$1,338 to each lot and a 20 year T.I.F. bond of \$805,000. The City would be responsible for the annual debt service on its pro-rata share of the bond outside of the TIF Revenue. Money many need to be borrowed from the Sales Tax Capital Improvement Fund to pay the City's portion until the TIF has enough money to cover the loan & interest costs.

Lundquist moved and Knutson seconded to accept the Canvas of Votes as received from the WC Auditor and upon roll call, all voted aye. M/C.

City Attorney T Laaveg recommended to the Council to re-classify the City Assessor from an independent contractor to a part-time employee. Byron moved and Anderson seconded to re-classify the City Assessor from an independent contractor to a non-benefitted part-time employee. Upon roll call vote, all voted aye. M/C.

Auditor A Berg presented a pay request from Kadrmas, Lee & Jackson, Inc (KLJ) in the amount of \$3,624.57 for engineering services on the North Star Addition Street Improvement District #2012-1. Lundquist moved and Anderson seconded to approve payment of the invoice from KLJ Upon roll call vote, all voted aye. M/C.

PWD Larson provided the Council with the following water tower project bills for payment; Knutson moved and Byron seconded to pay Naastad Brothers, Inc pay request #3 for \$63,243.42. The change order was for additional service line connections needed. Knutson moved and Lundquist seconded to pay Naastad Brothers, Inc change order #3 for \$62,378.45. Lundquist moved and Anderson seconded to pay Advanced Engineering's invoice # 40561 for \$36,983.12 and invoice #41115 for \$15,442.46. Byron moved and Lundquist seconded, pending PWD D Larson's inspection and approval, to pay Maguire Iron's Application No 3 for \$160,343.72 less Change order #2 for \$6,763.20 totaling \$153,580.53. Upon roll call vote of all of the aforementioned motions, all members voted aye and all motions carried.

Mayor Stenvold presented the following recommendations from the Sales Tax Committee;

The Council approves a request for an interest buy down up to \$5,500 in the form of a loan from the Sales Tax Economic Development Fund on a PACE loan from the Bank of North Dakota for Lundquist Enterprises, LLP. Knutson moved and Byron seconded to approve the recommendation and upon roll call vote, Knutson, Byron and Anderson voted aye, Lundquist abstained. M/C.

The Council approves a \$5,000 housing incentive from the Sales Tax Economic Development Fund to the PR Economic Development Corp who will issue a \$5,000 check to Ron and Rita Beneda. Byron moved and Lundquist seconded to approve the recommendation and upon roll call vote, all voted aye. M/C.

Lundquist Enterprises, LLP approached former Auditor T Larson requesting a 5 year, 100% tax abatement for a combination Laundromat, car sales, and office building. At the time of the request Larson felt the project qualified under the guidelines as there were no like businesses located in Park River. Due to Larson's illness the appropriate paperwork was not submitted to the Council in a timely manner. Knutson moved and Anderson seconded to approve Lundquist Enterprises, LLP's request for a 5-year, 100% tax abatement and upon roll call vote Knutson, Byron and Anderson voted aye, Lundquist abstained. M/C.

City Attorney T Laaveg presented to the Council a Joint Powers Agreement between the City of Park River Public Library and the Park River Area School District #8. A majority of the previous agreement stayed the same except for the following changes; Park River Public School District #78 changed to Park River Area School District #8 and the yearly management fee be changed from the former rate of \$6,500 per year to the current rate of \$10,000 per year. Lundquist moved and Knutson seconded to approve the updated Joint Powers Agreement as presented and upon roll call vote, all voted aye. M/C.

City Attorney T Laaveg presented the Planning and Zoning committee's recommendation on Hill Ave N street width and type of curb and gutter. The Committee recommend that if the portion of Hill Ave N, located on the east side of Lot 9 Bk 8 in Birders Addition, is ever paved and curb and gutter added the street should be widened to match the width of the existing paved portion of Hill Ave N and that the curb and gutter match the existing curb and gutter. Fire hydrants, water lines and other utilities are in place to match existing paved portions of the street.

Anderson moved and Byron seconded to grant the transfer of The Club's liquor license to the City Hall on 1-3-15 for Bentz/Miller Wedding and upon roll call vote, all voted aye. M/C.

Auditor Berg presented the November 28, 2014 Pledge of Securities to the Council. Berg explained the limit pledged to cover the City's deposits needed to be increased to cover the deposit of \$1.8 million dollars in Municipal Bonds for the Water Tower project. Knutson moved and Byron seconded to approve the Pledge of Securities and upon roll call vote, all voted aye. M/C.

Berg reported to the Council the Park River Community Club has people lined up to judge the Christmas Lighting contest. Lundquist moved and Byron seconded to award an energy credit to the winners of the Christmas lighting contest. The awards will be \$30 for first place, \$20 for second place and \$10 for third place in each of the three wards. Upon roll call vote, all voted aye. M/C.

Being no further business, the meeting adjourned at 8:28 PM.

Dan Stenvold, Mayor

ATTEST:

Ann Berg, City Auditor

**CITY OF PARK RIVER, NORTH DAKOTA, SPECIAL COUNCIL MEETING,
MONDAY, DECEMBER 30, 2014 AT 6:00 P.M.**

Mayor Stenvold called the meeting to order with the following present: Councilmen Knutson, Lundquist, Byron, and Anderson, Public Works Director D. Larson, and Auditor A. Berg. Absent, Councilmen Blake and Lorton, City Attorney T Laaveg and City Coordinator Jolene Halldorson.

Mayor Stenvold informed those present the special meeting is to approve miscellaneous December bills and CDARS, to discuss an electric rate increase, debt service charges for the Water Tower project and a street committee update on Hill Ave N.

Mayor Stenvold asked Auditor A Berg to present the bills and vouchers for the purchase of several Certificate of Deposit Account Registry Service (CDARS). Berg informed the Council that in order for the City to comply with FDIC regulations and security pledge thresholds, money over the FDIC limits from four accounts be used to purchase CDARS thus bringing the accounts into compliance. The following CDARS were purchased; Street Improvement Dist 2013-1 \$25,000; Hospital Bond Fund \$50,000; City Sales Tax Fund \$50,000; and Water Revenue Bond, Series 2014 \$500,000. Byron moved and Anderson seconded to approve the bills and purchase of \$625,000 in CDARS at First United Bank. Upon roll call vote, all voted aye. M/C.

PWD D Larson and Berg updated the Council on the proposed electric rate increase. Minnkota Power Cooperative has informed the Northern Municipal Power Agency, the City's electric power supplier that the wholesale power rate will increase 5 percent effective March 2015 mostly due to upgrades required at the power plants and compliance with mandated energy standards. Larson and Berg are asking the Council to consider a 10% retail increase to generate revenue for the funded depreciation account which will be used to pay for electrical breakers and upgrades to the sub-station. Approximate cost of the project is \$800,000.

Larson and Berg presented information on a proposed \$15.50 increase to the water base charge to all water services with revenues going to service debt payments on the Municipal Bonds sold to fund the Water Tower project. The revenues generated over the 29-year life of the debt will be sufficient to cover the \$3,565,855.38 needed for the principal and interest payments.

Mayor Stenvold asked the Street Committee to update the Council on the Hill Ave N paving request. Byron spoke with property owner Laurie Larson, a Hill Ave N property owner, about

her request to pave the north end of Hill Ave N. L Larson feels something needs to be done to help cut down the dust and improve drainage. The Street Committee will propose a recommendation to the Council at the January 12, 2015 meeting.

With no further business, the meeting adjourned at 6:29 PM.

Dan Stenvold, Mayor

ATTEST:

Ann Berg, Auditor