

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING, MONDAY, JANUARY 14, 2019 AT 5:30 PM.**

**Published Subject to the Governing Body's Review and Revision**

The City of Park River held their regular meeting of the Park River City Council on Monday, January 14, 2019 at 5:30 PM.

Mayor Stenvold called the meeting to order; upon roll call the following were present: Council members Joe Miller, Robert Lundquist III, Dennis Kubat, and Keith Anderson, City Attorney Tracy Laaveg, Public Works Director (PWD) Dennis Larson, Coordinator/Auditor Nancy Thompson, and Assessor/Deputy Auditor Ann Berg. Absent Mike Lorton and Kyle Halvorson. Others present: Joe Fietek, Layne Ensrude, Sarah Johnston, Mike Helt, Evan Freeman, Sheriff Ron Jurgens.

**Additions and Changes to Agenda:** Add/Change to New Business #4 change to 4a Animal Impound & 4b 1<sup>st</sup> Reading of Ordinance 3.B.1. Dogs & Cats. Remove 1. Designate depositories of public funds.

**Comments and Questions From Citizens:** Joe Fietek commented on the Mayor's mention of social media use by the Council & felt it is a good tool for getting information out to the public & asking for their input.

Mayor Stenvold moved up New Business #5 Homme Dam due to scheduling conflicts. Gracyn Cole, a student at Park River Area School District #8 in Park River, submitted a letter to City Council member Halvorson. The subject of the letter was Homme Dam and the impact the harmful blue-green algae is having on the dam and our community. The Council thought the letter was well thought out commended Cole. Unfortunately, the City does not have any participation in Homme Dam daily operations as the US Corp of Engineers are the primary contact with Walsh County operating as the care takers. Currently the only action the City could take is issuing a letter of recommendation to the WC Commissioners for something to be done. Sarah Johnston of WC Three Rivers Soil Conservation District presented information from readings taken by Evan Freeman, of the harmful blue-green algae bloom which started with 2.5 mg/l on 7-19-2018 and up to 250 mg/l on 9-4-2018 and spiked to 5,000mg/l on 9-17-18 and finally coming down to 1 mg/l on 10-29-18. Signs were posted at the dam warning to avoid contact with the water for humans and animals. There are three different harmful algae which produce different side effects. Johnston and Freeman have been working to find a solution to the problem. Halvorson and Johnston will meet to confer on a response letter and provide information to Cole.

**Approval of Minutes:** Anderson moved, and Lundquist seconded to accept the minutes from the December 10, 2018 regular meeting as presented. Upon roll call vote, all present voted aye. M/C.

**Unfinished Business:** February 6<sup>th</sup> at 5:30-7:30 pm was chosen as the new retreat date. A list of topics will be sent to the Council members.

**Committee Reports:** *Ward Reports:* Kubat questioned at what point do the stop and yield signs get replaced. Larson responded the signs are checked each spring to see which ones need to be replaced. Kubat felt a sign should be put up at the intersection of Harris Ave S and 4<sup>th</sup> St W. Stenvold referred the issue to the Street Committee.

**New Business:**

Lundquist moved and Anderson seconded to approve the Bank of North Dakota Pledge Pool dated 12-31-2018. Upon roll call vote, all present voted aye. M/C.

Lundquist moved and Anderson seconded to change the City Council meeting time from 7:30 pm to 5:30 pm with the opportunity to change if needed. Upon roll call vote, all present voted aye. M/C.

Lundquist moved and Anderson seconded to approve the first reading of **Ordinance 3.B.1., AN ORDINANCE TO CONTROL DOGS AND CATS**, (The entire ordinance may be found at the City Auditors Office or City website at cityofparkriver.com), with penalties based on a 3-strikes scenario for dogs/cats at large, \$50 fine for 1<sup>st</sup> impound, \$100 for 2<sup>nd</sup> impound, \$200 for 3<sup>rd</sup> impound, and animals must be relocated out of town or considered a nuisance. Upon roll call vote, all present voted aye. M/C.

**Mayor's Comments:** & **Public Works:** Lundquist moved and Anderson seconded to reinstate comp time and go back and check out comp figures. Upon roll call vote the following voted aye: Lundquist, Kubat and Anderson with Miller voting nay. M/C. Kubat voted aye after confirming that this will be discussed at February meeting after the comp figures are verified. The comp time issue was sent back to the Employee Relations Committee for review. This topic will be revisited in February.

**Auditor & Assessor Reports:**

Lundquist moved and Miller seconded to approve the CDARS renewal term as presented by City Administration. Upon roll call vote, all present voted aye. M/C.

Anderson moved, and Miller seconded to approve payment of the following bills and financials. Upon roll call vote, all present voted aye. M/C.

**General Fund & Municipal Utilities**

35448	NDPERS	\$436.27
49	NDPERS	\$15.96
35450	Walsh County Auditor	\$21.00
51	Postmaster	\$286.88
52	Aflac	\$151.98
53	Discovery Benefits	\$210.00
54	BC/BS of North Dakota	\$7,381.10
55	PR Airport Authority	\$1,191.60
56	PR Park District	\$814.88
57	PR Public Library	\$1,191.60
58	Special Assessment Fund	\$56.64
59	ST Improve Dist #2017-1	\$3,543.08
35460	ST Improve Dist #2018-1	\$5,446.65
61	ST Improvement Dist #7	\$1,819.25
62	2016 Electrical Upgrade	\$8,000.00

63	Adams General Store LLC	\$4,597.31
64	Advanced Engineering &	\$65.25
65	AmeriPride Services, Inc	\$262.77
66	ASCAP	\$357.00
67	Border States Electric Supply	\$5,720.64
68	Butler Machinery Co	\$636.80
69	Cardmember Service	\$85.01
35470	Wayne Christianson Estate	\$37.32
71	City of Fargo	\$28.00
72	Productivity Plus Account	\$2,149.01
73	Consolidated Waste, LTD.	\$17,474.45
74	Dahlen Plumbing & Heating	\$187.91
75	Dale's Small Engine Repair LLC	\$455.00
76	Discovery Benefits, Inc	\$11.00
77	East Side Garage	\$854.44
78	EDND	\$275.00
79	Ethanol Products, LLC	\$779.72
35480	Ferguson Waterworks #2516	\$203.88
81	Funded Depreciation	\$3,751.00
82	General Funded Depreciation	\$1,667.00
83	GovOfficeLLC	\$550.00
84	Graymont (WI) LLC	\$7,108.67
85	Hawkins Inc	\$568.50
86	Jim's Super Valu	\$22.13
87	Pete Kelly	\$270.00
88	Leon's Building Center, Inc	\$1,799.74
89	Liberty Business Systems, Inc	\$34.20
35490	Light & Water Dept	\$4,804.68
91	Montana Dakota Utilities	\$984.13
92	MMUA	\$1,711.00
93	MFOA OF ND	\$90.00
94	Municipal Government Academy	\$30.00
95	ND Dept of Health/Chem-Lab	\$16.48
96	ND One Call Inc.	\$3.05
97	Nodak Electric Cooperative	\$5,386.00
98	Northdale Oil, Inc	\$1,804.35
99	North Star Coop	\$2,603.49
35500	Polar Communications	\$860.25
1	Void	\$0.00
2	Rainbow Auto Body	\$1,018.88
3	Riteway Business Forms	\$137.83
4	Glenn Rost	\$250.00
5	Safe T Pull	\$18,314.21
6	Samson Electric LTD	\$34.87
7	Sanitation Products Inc	\$472.43
8	Saville Enterprise, Inc	\$85.00
9	Tracy Setness	\$100.00
35510	Sillers, Laaveg, & Wenzel	\$810.00
11	Stuart C Irby Co	\$173.46
12	T & R Service Company	\$2,504.00
13	US Bank Equipment Finance	\$166.13
14	Verizon Wireless	\$268.90
15	Matt Wark	\$77.29
16	Wat & Sew Imprv Dist #2015-1	\$6,200.00
17	Wat & Sew Imprv Dist #2016-1	\$9,490.00
18	Water System Repair & Replace	\$4,000.00
19	Water Bond Fund 05	\$4,830.00
35520	Water Rev Bond Fund Phase II	\$3,450.00
21	Water Tower Fund	\$11,315.00
22	Water Treatment Fund	\$30,198.87
23	Wayne's Variety	\$100.00
24	Walsh County Auditor	\$14,517.30
25	Walsh County Press	\$498.58
26	Walsh County Treasurer	\$4,080.01

27	Faith Wentzel	\$43.91
28	Ye Olde Medicine Center	\$27.70
AW	NMPA	\$152,017.11
AW	PSN (Payment Services Network)	\$4.95
AW	NDPERS	\$17.27
AW	NDPERS	\$436.27
AW	NDPERS	\$5,657.42
AW	First United Bank	\$14.00
AW	First United Bank	\$131.06
8444-73	Salaries & Vacation	\$33,024.50
AW	US Treasury	\$11,592.59
<b><u>Special Funds</u></b>		
10131	First Care Health Center	\$250,000.00
<b><u>Debt Service &amp; Bond Fund</u></b>		
6165	US Bank	\$37,081.25

City Administration is asking for permission to transfer \$45,000 from the Municipal Utility Electric Fund to the General Fund. This is the second transfer request of this year. Lundquist moved and Lorton seconded to approve the \$45,000 transfer as requested. Upon roll call vote, all present voted aye. M/C.

ND CC 40-01-09.01 states that cities shall publish a schedule of Employee Salaries. The following 2019 salaries were approved by the Council at the December 10, 2018 Council meeting; PWD D Larson \$92,497.60; Public Works Staff - Stefan Linstad, \$44,907.20, Galen Bosh \$36,504.00, Joshua Irvine \$38,979.20, Dee, Jay Johnson \$37,211.20, Administrative Staff – City Coordinator/Auditor Nancy Thompson \$59,009.60; Assessor/Deputy Auditor Ann Berg \$51,500.80, Billing Clerk Patricia Hensel \$38,604.80, Janitorial Staff - Louis Machart \$13.92 per hour; and Park District Manager Jessie Irvine current wage of \$15.61 per hour pending approval by the Park River Park District Board. Lundquist moved and Kubat seconded publication of the salaries. Upon roll call vote, all voted aye. M/C.

Miller moved and Lundquist seconded to reclassify parcel #3812263.000 from commercial to residential on the Street Improvement District 2018-1 Special Assessment project. Upon roll call vote, the following voted aye: Kubat, Anderson and Miller with Lundquist voting nay. M/C.

Being no further business, Lundquist moved to adjourned at 6:45 PM.

ATTEST:

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Ann Berg, Assessor/Deputy Auditor

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Dan Stenvold, Mayor