

CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING, TUESDAY, OCTOBER 15, 2019 AT 5:30 PM.

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The City of Park River held their regular meeting of the Park River City Council on Tuesday, October 15, 2019 at 5:30 PM.

Mayor Dan Stenvold called the meeting to order; upon roll call the following were present: Council members: Kyle Halvorson, Joe Miller, Robert Lundquist III, Dennis Kubat, and Keith Anderson, City Attorney Tracy Laaveg, Public Works Director (PWD) Dennis Larson, Coordinator/Auditor Nancy Thompson, and Assessor/Deputy Auditor Ann Berg. Absent: Council member Mike Lorton. Others present: Dustin Slaamond, Kimberly Lundquist, Harold Myrdal, Patty Hensel, Joe Fietek, Mike Helt, FCHC Marcus Lewis and Shelle Berg, WC Sheriff Ron Jurgens and Deputy Patrick Moreland.

Additions and Changes to Agenda: None.

Comments and Questions From Citizens: WC Sheriff Jurgens reported to the Council that Deputy Alex Schnitzer submitted his resignation on Monday, October 14th. Shelle Berg of FCHC asked if people could use the City Hall Auditorium for walking during the winter months. Marcus Lewis of FCHC informed those present of the Wine, Women & Wellness event on Saturday, October 19th. Council informed Deputy Moreland that he could reside in Pisek and drive the police vehicle back and forth to work. This would cut down on response time for calls.

Approval of Minutes: Halvorson moved, and Anderson seconded to accept the minutes from the September 9, 2019 Regular Meeting as presented. Upon roll call vote, all present voted aye. M/C. Lundquist moved and Miller seconded to approve the minutes from the September 9, 2019 Final Budget Hearing as presented. Upon roll call vote, all present voted aye. M/C. Lundquist moved, and Anderson seconded to accept the minutes from the October 2, 2019 Special Meeting as presented. Upon roll call vote, all present voted aye. M/C.

Unfinished Business: Thompson informed the Council that in order to complete the documents for the city shop loan she needs the following information for First United Bank: Who will be authorized to sign the loan documents, the actual amount of the money borrowed for the loan and length of loan. Laaveg mentioned a construction contract is needed which would include a schedule of construction, liquid damages and other necessary information along with dates. Larson reported the engineers signed off on the 80'x120' building. Miller asked if there were any additional costs not included in the bids. Larson reported another approximately \$57,000 would be needed for air compressors, aprons, sidewalks and footings. Miller asked if a 60'x120' shop would be large enough and what the cost difference is between steel and wood framing. Larson stated a 120' long shop would not work as this has been set aside for future water storage needs. Using steel framing rather than wood costs approximately an additional \$80,000. Council felt the City should re-bid the project late winter or early spring and open bids at that time. Halvorson moved and Lundquist seconded to table the building until spring. Upon roll call vote, the following voted aye: Halvorson, Miller and Lundquist with Kubat and Anderson voting nay. M/C.

Laaveg felt review of Ordinance 4a. Sections 1, 2, 3 for Building Permits should be sent to the Zoning Committee so they can meet and enact a penalty for building without a permit. In regards to substandard buildings the City needs a certified building inspector in order to continue. Lundquist moved and Miller seconded the first reading of an amendment to Ordinance 4a. Section 1 to take out the \$500 and strike out "with an estimated cost of more than five hundred (\$500). Upon roll call vote, the following voted aye: Halvorson, Miller, Lundquist and Kubat with Anderson voting nay. M/C.

Stenvold reported Park River School District #8 and the Park River Public Library agreed to an amended Joint Powers agreement. This agreement changes how PRASD #8 is paid for managing the Public Library. The amount paid to PRASD #8 will change from \$2,500 quarterly to \$500 per month and the City shall reimburse the PRASD for all actual costs related to the city library including salary and benefits for city librarian, books, supplies, contracted services and other expenses that may arise. Payments will be made on a quarterly basis. (A copy of the amended agreement is on file at the City Auditor's office).

Committee Reports: *Ward Reports:* None.

Bike Path: Fietek reported Newman Signs contacted him regarding trees blocking the billboard at the intersection of Hwy 17 E and 135Ave NE. Four to six trees would need to be removed on either side of the sign. The trees in question are healthy, mature and beautiful and Fietek felt they should be left alone. If nothing is done with the trees Newman will take down the sign. The sign is located on private property and the Council felt this is between the property owner and Newman Sign. Lundquist moved and Miller seconded to leave the trees alone. Upon roll call vote, all present voted aye.

PR Community Club: Thompson reported the Spud Bar for the WC Fair will start on Thursday. The Halloween Bash is in the works with the Lyric Theatre showing a free movie for the tweens. Super Santa Saturday in December is the next planned event.

PR Park District: No report.

Public Library: Under Old Business.

New Business: Thompson reported industrial lots 12-14 in Block 3 of Green Acres Addition have been sold to Pastorek Construction for \$18,750. Laaveg reported the purchase agreement was in order and after paying for updating the abstract and recording fees, the total amount received is \$17,453. Miller moved and Halvorson seconded to approve the purchase agreement with Pastorek Construction for industrial Lots 12-14 in Block 3 of Green Acres Addition. Upon roll call vote, all present voted aye. M/C. Funds will be deposited in the Sales Tax Fund.

Jana Hankey submitted two abatement requests. The property located at 116 Everett Ave was purchased for \$50,000 in December 2018 which was assessed at \$75,000 on June 29, 2018 and Hankey is asking for a reduction of \$25,000 to the purchase price. Berg spoke with WC Tax Director Ed Sevigny regarding the abatement request. Berg recommended denying the \$25,000 request and instead approve a \$13,000 abatement to the improvements bring the total land and improvement value to \$62,000. Miller moved and Lundquist seconded to deny Hankey's request and allow an abatement of \$13,000 to a new total value of \$62,000. Upon roll call vote, all present voted aye. M/C. Hankey requested an abatement of \$4,350 on Lots 4-5 Block 30 Original Townsite. Berg recommended denying the \$4,350 request as lot sales in less desirable areas do not support the request. Miller moved and Lundquist seconded to deny Hankey's \$4,350 abatement request. Upon roll call vote, all present voted aye. M/C.

Bruce Toews DBA Western Valley Wash LLC submitted an application for a five-year 100 percent tax exemption on improvements. Miller moved and Halvorson seconded to move the topic to the end of the agenda. Upon roll call vote, all present voted aye. M/C.

Halvorson moved and Miller seconded to approve the transfer request of the Club to the Park River City Hall Auditorium on February 14, 2020 for the gala sponsored by the Park River Community Club. Upon roll call vote, all present voted aye. M/C.

Miller moved and Lundquist seconded to approve FCHC request to close 5th Street East on the north side of the City Hall Auditorium from Briggs Ave S to the alley for the Wine, Women and Wellness event on Saturday, October 19th. Upon roll call vote, all present voted aye. M/C.

Mayor's Comments: Stenvold informed the Council he had attended the Mayor's conference and felt the City should look at installing some charging stations for electric cars. They are about \$60,000 each for credit card controlled quick charge stations. Governor Burgum's Main Street initiative was discussed. This program is run through the regional council in each area. Stenvold stated Toby Zikmund has received a

grant and would like to paint a mural on the south side of Main Hair Care. Millennials are looking for more bike paths and safe walking paths close to downtown. Stenvold complimented the street crew for the great job on snow removal. Lundquist moved and Anderson seconded to pay the street department crew who worked on Sunday, October 13th time-and-a-half. Upon roll call vote, all present voted aye. M/C.

Public Works: No report.

Auditor & Assessor Reports: Anderson moved and Miller seconded to approve the 2019 year to date budget to actual expenses as of 9-30-2019. Upon roll call vote, all present voted aye. M/C.

Kubat moved and Anderson seconded to approve payment of the following bill and financials. Upon roll call vote, all voted aye. M/C.

General Fund & Municipal Utilities:

36041	Radisson Hotel Fargo	\$190.00
42	Postmaster	\$425.30
43	Discovery Benefits	\$135.00
44	2016 Electrical Upgrade	\$8,000.00
45	AmeriPride Services, Inc	\$287.71
46	Aqua-Pure Inc.	\$1,311.40
47	Mike Bohn	\$150.00
48	Border States Electric Supply	\$3,998.00
49	GALEN BOSH	\$117.96
36050	Cardmember Service	\$280.13
51	City of Fargo	\$28.00
52	Productivity Plus Account	\$147.98
53	Consolidated Waste, LTD.	\$18,499.70
54	Ferguson Waterworks #2516	\$171.70
55	Funded Depreciation	\$3,751.00
56	General Funded Depreciation	\$1,667.00
57	Graymont (WI) LLC	\$7,215.52
58	Hawkins Inc	\$1,074.73
59	Jet-Way Multiple Services	\$9,668.75
36060	Jim's Super Valu	\$53.64
61	Kadmas, Lee & Jackson, Inc	\$830.65
62	Langdon Fire Equipment	\$647.00
63	Leon's Building Center, Inc	\$17.99
64	Liberty Business Systems, Inc	\$49.53
65	Light & Water Dept	\$3,165.28
66	Stefan Linstad	\$200.00
67	Lon's Hardware	\$146.31
68	Montana Dakota Utilities	\$131.52
69	Michael Kilmer Construction	\$787.50
36070	MMUA	\$1,711.00
71	Municipal Government Academy	\$30.00
72	ND Dept of Environmental Qual	\$18.54
73	ND One Call Inc.	\$51.05
74	ND Sewage Pump Lift Station	\$1,087.00
75	NDLC	\$1,861.00
76	Nodak Electric Cooperative	\$4,304.92
77	Northdale Oil, Inc	\$896.37
78	North Star Coop	\$999.79
79	Polar Communications	\$857.61
36080	Quill Corporation	\$446.32
81	Radisson Hotel Bismarck	\$761.40
82	Glenn Rost	\$250.00
83	Sanitation Products Inc	\$33.84
84	Sillers, Laaveg, & Wenzel	\$1,005.00
85	Dan Stenvold	\$460.52
86	Sunshine Kids	\$200.00
87	Thatcher Company of Montana	\$8,998.00
88	Nancy Thompson	\$200.00
89	US Bank Equipment Finance	\$170.21
36090	Wat & Sew Imprv Dist #2015-1	\$6,200.00
91	Wat & Sew Imprv Dist #2016-1	\$9,490.00

92	Water System Repair & Replace	\$4,000.00
93	Water Bond Fund 05	\$4,830.00
94	Water Rev Bond Fund Phase II	\$3,450.00
95	Water Tower Fund	\$11,315.00
96	Water Treatment Fund	\$29,627.44
97	Wayne's Variety	\$24.47
98	Walsh County Auditor	\$10,869.96
99	WC County Record	\$39.00
36100	Walsh County Fair Association	\$200.00
1	Walsh County Press	\$136.02
2	Tanya Wieler	\$1,500.00
3	Discovery Benefits, Inc	\$11.00
4	Cardmember Service	\$2,264.25
8675-8699	Salaries	\$30,127.21
AW	US Treasury	\$9,612.72
AW	ND ST Tax Commissioner	\$1,239.20
AW	NDPERS	\$761.00
AW	NDPERS	\$761.00
AW	NDPERS	\$5,896.65
AW	Aflac	\$151.98
AW	BC/BS of North Dakota	\$0.00
AW	First United Bank	\$19.65
AW	General Fund	\$227.88
AW	General Fund	\$459.88
AW	NMPA	\$123,727.77
AW	PSN (Payment Services Network)	\$4.95
Special Funds:		
10144	Walsh County Highway Dept	\$25,480.55
Debt Service & Bond Fund:		
6187	Bank of North Dakota	\$19,501.04
6188	First United Bank	\$29,127.13
6189	US Bank	\$15,806.25

Continuance of Western Valley Wash LLC's request for an exemption. Laaveg read from NDCC 40-57.1-03 under municipality's authority to grant or revoke tax exemptions. Upon interpretation, of commencement of construction, it was felt the project was already in progress with site dirt work in progress and did not qualify for the exemption. Miller moved and Halvorson seconded to deny Western Walsh Was LLC's request for abatement. Upon roll call vote, Halvorson, Miller, Kubat and Anderson voted aye with Lundquist abstaining. M/C. *(Addition/correction to minutes approved at the 11-12-2019 City Council meeting as follows: Miller added upon interpretation of language of NDCC it was felt the exemption should be denied due to failure to meet required steps required by the ND Department of Commerce.)*

Being no further business, Lundquist moved to adjourn at 7:55 PM.

ATTEST:

Ann Berg, Assessor/Deputy Auditor

Dan Stenvold, Mayor