

CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING, TUESDAY, NOVEMBER 12, 2019 AT 5:30 PM.

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The City of Park River held their regular meeting of the Park River City Council on Tuesday, November 12, 2019 at 5:30 PM.

Mayor Dan Stenvold called the meeting to order; upon roll call the following were present: Council members: Mike Lorton, Kyle Halvorson, Joe Miller, Robert Lundquist III, Dennis Kubat, and Keith Anderson, City Attorney Tracy Laaveg, Public Works Director (PWD) Dennis Larson, Coordinator/Auditor Nancy Thompson, and Assessor/Deputy Auditor Ann Berg. Absent: None. Others present: Harold Myrdal, Patty Hensel, Joe Fietek, Mike Helt, FCHC Marcus Lewis, WC Sheriff Ron Jurgens, Laura Alkofer and Allison Olimb.

Additions and Changes to Agenda: None.

Comments and Questions From Citizens: Joe Fietek stated the minutes do not reflect what really happened at the meeting and people should be informed; perceived performance issues should not be raised in public but rather done in private; a business owner was slandered by a Councilman three times for which the City could be held liable. Mike Helt felt the meeting minutes do not represent the "circus" last month's meeting was and the Council meetings should be televised so the public can actually see what is happening at the meetings. Stenvold asked Councilman Halvorson to check into what steps would need to be done in order to televise meetings. Marcus Lewis of FCHC informed those present that FCHC passed a four-year testing inspection by the ND St Health Dept. The area covered is tools for care givers and the information is free to the public.

Approval of Minutes: Miller moved, and Halvorson seconded to accept the minutes from the October 15, 2019 Regular Meeting with the following: *(Addition/correction to minutes approved at the 11-12-2019 City Council meeting as follows: Miller added; upon interpretation of language of NDCC it was felt the exemption should be denied due to failure to meet required steps required by the ND Department of Commerce.)* Upon roll call vote, the following voted aye: Kubat, Anderson, Lorton, Halvorson and Miller with Lundquist voting nay. M/C.

Unfinished Business: Lundquist moved and Anderson seconded to approve the second reading of an amendment to Ordinance 4a. Section 1 to take out the \$500 and strike out "with an estimated cost of more than five hundred (\$500). Upon roll call vote, all present voted aye. M/C.

Committee Reports: *Sales Tax Committee:* Recommended approving the following payments from: Economic Development Fund – a \$10,367. Flex PACE interest buydown for Western Valley Wash payable to the Bank of ND; \$16,940. to pay S.I.D. #2017-2 Green Acres Dr. loan payment; and \$1,469.82 to KLJ for twin home design in North Star Addition. Miller moved and Anderson seconded approving the three above mentioned payments. Miller questioned the twin home design bill and protective covenant for North Star Addition. Myrdal, President of the PR Economic Developmental Corp, responded the five center lots in North Star Addition will be used to construct five twin homes for a total of 10 new residential dwellings. The homes will be built on slabs and have separate HOA fees to take care of mowing and snow removal with everything laid out including sidewalks, trees and the buildings. Approximately 75% of the current property owners are okay with the proposed idea. Information will need to be released to the public, find a builder to construct the units and will be about a \$5,000,000 project. Upon roll call vote the following voted aye: Anderson, Lorton, Halvorson, Miller and Kubat with Lundquist abstaining. M/C. Recommended approving the following payments from: Capital Improvement Fund – \$350 to S.I.D. #7 to cover unpaid specials; \$850 loan to North Star Addition T.I.F. for loan payments; \$1,930.20 to AE2S for mapping which includes street address, zoning and parcel number maps with updates to water & sewer maps. Miller moved and Lundquist seconded to approve the three mentioned payments above. Upon roll call vote, all present voted aye. M/C. A bill for \$23,497 to 2C Plbg & Drain Cleaning failed recommendation due to lack of motion. Council questioned what the bill was for. Larson stated the bill is for a special order of plumbing supplies for the new shop. Miller moved and Halvorson moved to pay for the bill from the Municipal Utilities account. Upon roll call vote, all present voted aye. M/C.

PR Economic Development Corp: Looking at setting up a matching \$5,000 grant for main street building front upgrades.

Bike Path: No report.

PR Community Club: Thompson reported the Halloween Bash was very well received. Super Santa Saturday in December is the next planned event. A gala will be held on February 14, 2020.

PR Park District: No report.

Public Library: No report

New Business: Laaveg presented information to the Council to think about for the future. Municipal Judge Glenn Rost will not be running for another term. There has been nothing on the docket for the past three months. In addition, there has been a turnover of different officers which decreases revenues and in addition there are extra expenses when a female is picked up and besides jail time, they must be transported to Grand Forks. In the past three years expenses have far outpaced the revenues received for fines and perhaps the Council should look at eliminating the Municipal Court and send everything to District court. Sherriff Jurgens reported all fines paid at the District Court level go to Bismarck, Walsh County does not get to keep the funds. Laaveg presented a couple of options for the Council to consider.

The Christmas Lighting Contest was discussed. Thompson reported on the ballot option used last year for voting. There were many ballots where a couple of people voted numerous times and listed one address on all three lines. Lundquist moved and Lorton seconded to exclude last year's winners from the contest and limit each person to one ballot and to list a different property on each line. Winners will receive an energy credit on their January utility bill as follows: 1st Place-\$250.00, 2nd place \$150.00 and 3rd place \$100.00. Upon roll call vote, all present voted aye. M/C.

Mayor's Comments: Stenvold informed the Council he had spoken with Brent Arndt about taking over the building inspectors' position. Arndt agreed to accept the position and will speak with the former building inspector Pete Kelly on if he needs additional training. Stenvold spoke with Leon Schmitz regarding the material bid for the proposed city shop. Changing the building from 80' wide to 60' would save approximately \$10,000. Stenvold tasked the Building & Grounds Committee to have all information advertised with a bid opening date of March 1st 2020.

Public Works: Larson reported the heavy snowfall caused some further damage to the north building roof structure. Equipment was moved in case the roof collapsed. Larson stated that survey work is being conducted on Hilltop Drive today. This project would be done as a special assessment project in 2020. Water and sewer projects for 2020 were discussed. Option 1 would be Wadge Ave S from 5th St W to 8th St W; Harris Ave S from 5th St W to 7th St W; and 3rd St W from Wadge Ave S to Park Ave S which would have water and sewer lines replaced in 2020 with paving done in 2021. Council questioned upgrading more of Wadge Ave S or other areas. They decided to bid Option 1, as listed above; with Option 2 as Hwy 17 to 3rd St W; and Option three Wadge Ave S 3rd St W to 5th St. Council would like Larson to produce a color-coded map for their reference showing what work has been done and what areas still need to be completed. Lundquist moved and Miller seconded to approve the three options listed above for the 2020 water & sewer project. Upon roll call vote, all present voted aye. M/C.

Auditor & Assessor Reports: Berg provided a report on assessment visits she has completed in the last two years to the Council. As of November 8th, a total of 405 properties have had assessment visits completed with 521 remaining. Of the 521 properties remaining, 127 are commercial and 394 are residential. Thompson presented the bills and financial reports for approval. Halvorson moved and Kubat seconded to approve payment of the following bills and financial reports. Upon roll call vote, all voted aye. M/C.

General Fund & Municipal Utilities:

36105	Postmaster	\$237.16
6	Discovery Benefits	\$135.00
7	2016 Electrical Upgrade	\$8,000.00
8	2C Plumbing & Drain Cleaning	\$23,497.00
9	Acme Tools	\$80.87
36110	AmeriPride Services, Inc	\$288.29
11	Aqua-Pure Inc.	\$2,691.37
12	Banyon Data Systems, Inc	\$795.00
13	Ann E Berg	\$435.06
14	Border States Electric Supply	\$5,691.64
15	Eugene Bossert	\$72.85
16	Cardmember Service	\$662.31
17	City of Fargo	\$28.00
18	Grand Forks Utility Billing	\$118.50
19	Productivity Plus Account	\$254.72
36120	Consolidated Waste, LTD.	\$18,878.70
21	Dale's Small Engine Repair LLC	\$82.41
22	DFD Express Inc	\$3,748.50
23	Discovery Benefits, Inc	\$11.00
24	Ethanol Products, LLC	\$2,349.47
25	Ferguson Waterworks #2516	\$2,073.48
26	Funded Depreciation	\$3,751.00
27	General Funded Depreciation	\$1,667.00
28	Graymont (WI) LLC	\$6,008.94
29	Hach Company	\$263.10
36130	Hawkins Inc	\$609.50
31	Jim's Super Valu	\$70.61
32	Kringstad Ironworks Inc	\$938.08
33	Liberty Business Systems, Inc	\$41.59
34	Light & Water Dept	\$3,830.41
35	Lon's Hardware	\$203.93
36	Montana Dakota Utilities	\$336.93
37	Patrick Moreland	\$89.24
38	Municipal Government Academy	\$30.00
39	ND Dept of Environmental Qual	\$18.54
36140	ND One Call Inc.	\$37.20
41	Newman Traffic Signs	\$218.94
42	Void	\$0.00
43	Void	\$0.00
44	Nodak Electric Cooperative	\$5,454.83
45	North Plains Utility Contract	\$12,626.00
46	Northdale Oil, Inc	\$1,128.04
47	Northwestern Equip, Inc	\$108.56
48	North Star Coop	\$1,340.71
49	Polar Communications	\$910.09
36150	PR Park District	\$4,013.21
51	Quill Corporation	\$168.09
52	Best Western + Ramkota Hotel	\$89.99
53	Glenn Rost	\$250.00
54	Michael Schildberger	\$6.57
55	Sillers, Laaveg, & Wenzel	\$780.00
56	Swanson Flo	\$8,435.74
57	Team Laboratory Chemical Corp	\$612.50
58	US Bank Equipment Finance	\$170.21
59	Wat & Sew Imprv Dist #2015-1	\$6,200.00

36160	Wat & Sew Imprv Dist #2016-1	\$9,490.00
61	Water System Repair & Replace	\$4,000.00
62	Water Bond Fund 05	\$4,830.00
63	Water Rev Bond Fund Phase II	\$3,450.00
64	Water Tower Fund	\$11,315.00
65	Water Treatment Fund	\$30,557.12
66	Walsh County Auditor	\$21,901.90
67	Walsh County Press	\$493.92
68	WC Water Resource District	\$2,771.22
69	Dakota Weis	\$53.78
36170	Ye Olde Medicine Center	\$29.07
71	North Star Coop	\$240.28
72	Verizon Wireless	\$72.42
73	Leon's Building Center	\$56.90
74	WC Record	\$49.00
75	Dale Pecka	\$195.00
8700-22	Salaries	\$31,662.06
AW	US Treasury	\$10,296.74
AW	First United Bank-ACH Chgs	\$19.65
AW	FUB-NSF Check for Util Bill	\$590.05
AW	NDPERS	\$17.27
AW	NDPERS	\$761.00
AW	NDPERS	\$761.00
AW	NDPERS	\$6,145.81
AW	BC/BS of North Dakota	\$10,855.91
AW	NMPA	\$132,286.73
AW	PSN (Payment Services Network)	\$4.95
AW	Aflac	\$151.98
Special Funds:		
10145	AE2S	\$1,930.20
10146	First United Bank	\$16,900.00
10147	Kadrmars, Lee & Jackson, Inc	\$1,469.82
10148	First United Bank	\$40.00
AW	North Star Addition TIF	\$850.00
AW	ST Improvement Dist #7	\$350.00
Debt Service & Bond Fund:		
6190	Bank of North Dakota	\$31,754.07

Being no further business, Lundquist moved to adjourn at 6:34 PM.

ATTEST:

Ann Berg, Assessor/Deputy Auditor

Dan Stenvold, Mayor