

## Official Minutes for Monday, June 10<sup>th</sup>, 2019, Park River City Council Meeting 5:30 PM

**Council Members Present:** Mayor Dan Stenvold, President Robert Lundquist III, VP Kyle Halvorson, Joe Miller, Mike Lorton, Dennis Kubat and Keith Anderson. **Absent:** None. **City Employees Present:** Auditor/Coordinator Nancy Thompson, City Administration Patty Hensel & (PWD) Dennis Larson  
**City Attorney Present:** Tracy Laaveg. **Public** – Christin Bata, Joe Fietek, Eugene Bossert, Layne Ensrude (First Health Care), Sherriff Ron Jurgens and WC Deputy Patrick Morland.

**Meeting called to order by Mayor Stenvold at 5:30 PM; upon roll call the above Council Members were present.**

**Changes / additions to Agenda:** Add Code Compliance Officer to unfinished business and remove hiring summer help under unfinished business and remove transfer CD's to Money Market under new business.  
**Motion** by Anderson, second by Lorton to accept the agenda; Ayes to all present. Motion carries.

### Public Portion

**Christin Bata** – A 5K Run/Walk will be held July 6<sup>th</sup>. Road barriers from the city are needed to block off and barricade streets for the 5k route. **Motion** by Lundquist, second by Lorton for Bata to work with (PWD) Larson on closing off and barriers of streets for that day; Ayes to all present. Motion carries.

**Sherriff Jurgens**–Introduction of Patrick Morland, the new WC Deputy hired to cover Park River.

**Layne Ensrude (First Care Health Center)** – Ensrude reported First Care Health Center received the “Best Practice Award” in the category of patient satisfaction as determined by the IVantage Health Analytics. The award was announced by the National Rural Health Association. Ribbon cutting for the new addition will be June 14<sup>th</sup> at 2pm. There will also be tours of the addition over the 4<sup>th</sup> of July.

### Approve meeting Minutes

**Motion** by Anderson, second by Halvorson to approve May 13, 2019 minutes with changes under comments change unfished business to new and under new business add a y to Am; Ayes to all present. Motion carries.

**Motion** by Miller second by Lorton to approve May 22, 2019 Special meeting minutes; Ayes to all present. Motion carries.

### Unfinished Business

- **Village E.A.P** –Halvorson contacted the Village and spoke with Jara. Tentatively, there is a scheduled presentation for Monday, June 24<sup>th</sup> at 5:30 PM. This will take about an hour and she will have a contract ready to sign at that time if deemed appropriate. Cost is \$ 1,500.00 a year for 50 employees and under. This includes Part-time depending on their hours worked. Thompson will talk to Parks & Rec Director Jesse Irvine about this program to see if Park Board wants to include their part time employees.

Thompson questioned if Consolidated Waste could be included as the city has ownership in the business.

Lundquist suggest that the formal orientation be done the night of June 24th at 6:30 with Council, employees and Tanya Wieler, of Dakota Dynamics. Halvorson asked Thompson to contact Wieler about attending.

- **Vehicle Impound Lots** – Lundquist gave an update which included estimated cost for impounding and towing. The daily fee would be around \$10.00 and the towing could be up to \$150.00 per vehicle

depending on how easy or hard it is to get at the vehicle. Upon further discussion, Council decided an actual cost is needed before Laaveg drafts a contract. Lundquist will contact J. Sangrait and get actual cost. City Ordinance will need to be amended to allow impounding outside of city limits.

- **Code Compliance officer** – Thompson will check with NDRIF to see if a position like this would be cover under them.

### Committee/ Ward Reports

- **Wards** – Miller was contact by a home owner in North Star Addition regarding Economic Development’s purchasing of the vacant lots. Council discussed sale of lots. Mayor Dan was contacted regarding an overabundance of cats on Veterans. Sheriff Jurgens was contacted regarding same issue and suggest to the resident to set live traps.
- **Community Club** – Thompson gave an update to Council to let them know a subcommittee was formed for the CaNDak bike tour. The first meeting will be Tuesday at noon. Thompson will keep them update on this event. Miller was part of the Community Impression group that went to Hankinson on Saturday June 8<sup>th</sup> to give their review. Mayor Dan discussed Hankinson’s review of Park River and the areas deemed needing work. One of those being the City website, Thompson will contact GovOffice and get prices for updating the website.

### New Business

- **Alcohol Beverage License Renewals** - Alcohol Beverage License Renewal applications are filled out and have been received. The utility bills for all are current as well as property taxes. ***Motion by Miller, second by Anderson** to approve the beverage licenses renewals for the period of July 1, 2019 to June 30, 2020 ,American Legion \$1,200; Warren Denault (Dug Out Bar & Grill) \$1,600; PB Prosperities II, LLC., (Alexander House) \$1,600; Curtis Sarkilahti (Top Hat Bar) \$1,600; The Club Bar & Lounge \$1,600; and North Star Coop \$1,200.00; Hillcrest Country Club, Inc, \$300. Hillcrest Country Club, Inc., is from July 1 ,2019 to September 30, 2019. Upon roll call vote: Ayes; Halvorson, Lorton, Miller, Lundquist, Kubat & Anderson Nays; none. Motion carries.*
- **Transfer Alcoholic Beverage License** – American Legion requested to have their liquor license transferred to the Legion Coliseum on July 3, 20 and City Hall July 21 and September 7, 14, 20, 28 of 2019. ***Motion by Lundquist, second by Lorton** to approve the American Legion’s request to have their license transferred to the Legion Coliseum on above listed dates; Upon roll call vote: Ayes; Halvorson, Lorton, Miller, Lundquist, Kubat & Anderson Nays; none. Motion carries.*
- **July 3<sup>rd</sup> Street dance** - Curtis Sarkilahti was in and talked to Thompson on behalf of the Briggs Ave S bars regarding the street dance 7-3-19 and to have beer gardens in front of their establishments. WC Sheriff Ron Jurgens has yet to receive the dance contract but will approved the dance contract when the signed contract comes in. Two deputies (paid for by the city) will be required for the dance. ***Motion by Halvorson, seconded by Lundquist** to approve the street dance, beer gardens request and have the City pay for policing the street dance per approval on dance contract from WC Sheriff Ron Jurgens. Upon roll call vote, all present voted aye.*
- **Bike Path Committee** – Joe Fietek gave an update to Council regarding Committee meeting held in May. Council’s approval is needed for the following: dead trees on the east side of the path needing to be cut down/removed and a place to store the chemicals bought. Larson said to tie a yellow ribbon around the ones that need to be removed and the City will take care of them. The chemicals can be stored were the city keeps there’s.

Fietek brought up a discussion from 2018 and the city purchasing extra garbage cans for the Bike path. This was never approved and the Bike path Committee would like Council to approve the purchase of them. Fietek also brought up the \$3,500 that was put in the 2019 budget for the Bike Path and would like those funds to be transfer into the New Bike Path account. Council discussed Fietek request for the Bike Path Committee. **Motion by Halvorson, second by Anderson that up to \$3,000.00 can be spent on purchasing more garbage cans for the Bike Path and the funds will come out of the city sanitation fund #604; Upon roll call vote: Ayes; Halvorson, Lorton, Miller, Lundquist, Kubat & Anderson Nays; none. Motion carries.** **Motion by Miller, second by Kubat to transfer the budgeted Bike Path funds of \$3,500.00 out of the City account and transfer into the new Bike Path account Upon roll call vote: Ayes; Halvorson, Lorton, Miller, Lundquist, Kubat & Anderson Nays; none. Motion carries.**

- **Auditors Bond** – Council approval of the yearly Resolution setting Auditor bonds at \$2,00,000. **Motion by Anderson, second by Lorton to approve the Resolution setting the Auditors Bond Ayes; Lundquist, Miller, Lorton, Kubat, Halvorson & Anderson Nays; none. Motion carries**

**Mayor’s Comments** – Done in Committee reports

**Public Works** – Larson let Council he had another applicant for the Publics Work’s/Water Treatment plant full time position and would like to hire him.

Lundquist discussed with Council that the City departments mangers should be able to hire their temporary employees. Larson mentioned to Council that the hay land bids for Green Acres are due the end of the week. **Motion by Lundquist, second by Halvorson to approve the hiring of Christopher Kartes for the Publics Work’s/Water Treatment position at an hourly starting rate of \$15.35; Upon roll call vote: Ayes; Halvorson, Lorton, Miller, Lundquist, Kubat & Anderson Nays; none. Motion carries.**

**Motion by Lundquist, second by Anderson that from here on out the department managers of the city can hire their own temporary employees; Upon roll call vote: Ayes; Halvorson, Lorton, Miller, Lundquist, Kubat & Anderson Nays; none. Motion carries.**

**Motion by Lundquist, second by Miller to accept the highest bid for Green Acres hay land; Upon roll call vote: Ayes; Halvorson, Lorton, Miller, Lundquist, Kubat & Anderson Nays; none. M/C.**

**Update & Business: City Auditor**

- **The May financials and June bills were reviewed.**

Miller was wondering if the Water Treatment Joint Powers committee has met so monies owed to the city can be paid back. Larson let Council know end of July is being looked at for a meeting.

**Motion by Anderson, second by Miller to approve May financials. Ayes; Lundquist, Miller, Lorton, Kubat, Halvorson & Anderson Nays; none. Motion carries** **Motion by Lundquist, second by Halvorson to approve June’s payments for bills. Ayes; Lundquist, Miller, Lorton, Kubat, Halvorson & Anderson Nays; none. Motion carries**

**June 2019 Check**

<b>Mun Util &amp; Gen Fund</b>				
008583	Anderson, Keith E	\$2,401.10	35835	Water Rev Bond Fund Phase II \$3,450.00
008584	Halvorson, Kyle M	\$1,985.52	35836	Water Tower Fund \$11,315.00
008585	Kubat, Dennis J.	\$2,216.40	35837	Water Treatment Fund \$40,935.26
008586	Lorton, Michael S	\$1,800.82	35838	Walsh County Auditor \$10,626.58
008587	Lundquist Ill, Robert H	\$2,401.10	35839	Walsh County Press \$919.59
008588	Miller, JoeyT	\$1,985.52	35840	William E. Young., Inc. \$636.31
008589	Stenvold, Daniel J	\$4,167.00	35841	City of Fargo \$28.00
			35842	2016 Electrical Upgrade \$8,000.00

035785	Postmaster	\$234.08	35843	Northern Municipal Power Agenc	\$129,130.07
035786	AFLAC	\$151.98	35844	PSN (Payment Services Network)	\$4.95
035787	Discovery Benefits	\$135.00	8560-		
035788	Acme Tools	\$95.87	8582	Salaries	\$28,608.45
035789	AmeriPride Services, Inc	\$550.42	AW	US Treasury	\$9,268.74
035790	Animal Elskan Inn	\$240.00	AW	First United Bank	\$19.35
035791	Aqua-Pure Inc.	\$1,681.47	AW	BCBS of ND	\$12,375.00
035792	Border States Electric Supply	\$400.00	AW	PSN	\$4.95
035793	Cardmember Service	\$66.05	AW	NDPERS	\$16.99
035794	City of Fargo	\$0.00	AW	NDPERS	\$761.00
035795	Productivity Plus Account	\$1,887.82	AW	NDPERS	\$761.00
035796	Consolidated Waste, LTD.	\$19,034.45	AW	NDPERS	\$5,643.00
035797	Core & Main	\$164.44			
035798	Dale's Small Engine Repair LLC	\$335.00			
035799	Diamond Vogel Paint	\$1,073.50			
<b>Debt Service&amp; Bonds</b>					
<b>Fund</b>					
035800	Discovery Benefits, Inc	\$11.00	6174	ND Public Finance	\$16,960.77
035801	KENNY DUSEK	\$100.00	6175	City of Grafton	\$12,379.02
035802	Farmers Union Service Assoc	\$29,716.84	6176	City of Park River	\$25,266.45
035803	Funded Depreciation	\$3,751.00	6177	First United Bank	\$16,940.00
035804	General Funded Depreciation	\$1,667.00	6178	Polar Communications	\$11,052.72
035805	Hansons Auto & Implement	\$1,186.28	6179	Red River Regional Council	\$23,718.88
035806	Hawkins Inc	\$3,471.12	6180	WC Job Development Authority	\$21,662.93
035807	Jim's Super Valu	\$45.78			
035808	Liberty Business Systems, Inc	\$56.90			
035809	Light & Water Dept	\$3,961.56			
035810	lindell's Mowing	\$500.00	10137	First United Bank	\$16,940.00
035811	Lon's Hardware	\$261.89	10138	ST Improve Dist #2017-2	\$82,855.19
035812	Montana Dakota Utilities	\$188.87			
035813	Michael Kilmer Construction	\$1,220.00			
035814	MMUA	\$1,711.00			
035815	Morgan Printing	\$49.00			
035816	ND One Call Inc.	\$61.20			
035817	Nodak Electric Cooperative	\$5,500.00			
035818	Northdale Oil, Inc	\$323.61			
035819	North Star Coop	\$907.53			
035820	ODB Company	\$1,961.98			
035821	Polar Communications	\$977.31			
035822	PUKLICH CHEVROLET	\$36,643.00			
035823	RENDEZVOUS REGION TOURIS	\$100.00			
035824	Glenn Rost	\$250.00			
035825	Samson Electric LTD	\$2,873.25			
035826	Sillers, Laaveg, & Wenzel	\$840.00			
035827	SKORHEIM ARNOLAESTATE	\$100.00			
035828	Team Laboratory Chemical Corp	\$4,772.00			
035829	US Bank Equipment Finance	\$170.21			
035830	Verizon Wireless	\$271.01			
035831	Wat & Sew Imprv Dist #2015-1	\$6,200.00			
035832	Wat & Sew Imprv Dist #2016-1	\$9,490.00			
035833	Water System Repair & Replace	\$4,000.00			
35834	Water Bond Fund 05	\$4,830.00			

*Motion to be adjourned by Miller at 6:38pm.*

Attested to: \_\_\_\_\_  
Nancy Thompson, Auditor/Coordinator

By: \_\_\_\_\_  
Dan Stenvold, Mayor