

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING, MONDAY, JULY 8, 2019 AT 5:30 PM.**

**Published Subject to the Governing Body's Review and Revision**

The City of Park River held their regular meeting of the Park River City Council on Monday, July 8, 2019 at 5:30 PM.

Mayor Dan Stenvold called the meeting to order; upon roll call the following were present: Council members: Mike Lorton, Kyle Halvorson & Joe Miller, Robert Lundquist III, Dennis Kubat, and Keith Anderson, City Attorney Tracy Laaveg, Public Works Director (PWD) Dennis Larson, Coordinator/Auditor Nancy Thompson, and Assessor/Deputy Auditor Ann Berg. Absent: None. Others present: Eugene Bossert, Joe Fietek, Mike Helt, Jeff Hall, Patty Hensel and Lori Seim.

**Additions and Changes to Agenda:** None.

**Comments and Questions From Citizens:** Lundquist moved and Kubat seconded to place Nancy Thompson on paid administrative leave. No reason was given for the motion. Tanya Wieler of Dakota Dynamics will meet with staff. A Special meeting was scheduled for Wednesday, July 10, 2019 at 5:30 pm. Upon roll call vote, Council voted as follows: Lorton, Halvorson, Lundquist and Kubat voted aye with Miller and Anderson voting nay. M/C.

Helt asked what the following checks listed in the June minutes paid for: Why Mayor and Councilmembers check amounts were different, Farmers Union Service Association and Puklich Chevrolet. Berg responded the Mayor receives \$400 for Regular and \$50 per Special meetings and Council receives \$200 for Regular and \$50 per Special meetings which they attend and are not paid if absent so amounts vary; Farmers Union is for insurance and Puklich Chevrolet is for the 2019 Tahoe police vehicle.

**Approval of Minutes:** Lorton moved, and Anderson seconded to accept the minutes from the June 10, 2019 regular meeting as presented. Upon roll call vote, all present voted aye. M/C. Lorton moved and Anderson seconded to approve the minutes from the June 24, 2019 Special Meeting as presented. Upon roll call vote, all present voted aye. M/C.

**Unfinished Business:** Laaveg reported an agreement has been drafted for the impound storage lot with Jim and James SanGrait. Still to be determined are insurance and revising the ordinance to allow for an impound lot outside of City limits.

Miller moved and Anderson seconded to approve Eugene Bossert as the Assessor's Department Data Collector at \$15 per hour. Bossert will work three days per week and the Assessor will verify the work before submitting to the Walsh County Tax Director. Upon roll call vote, all present voted aye. M/C.

**Committee Reports:** *Ward Reports:* Reported the representative of Woodrow Moffet's estate should be contacted regarding complaints of tires and junk in the yard which creates a breeding ground for mosquitoes. A letter will be sent giving the representative five days to clean up the yard. If the yard is not cleaned up in the allotted time given, the City will clean the yard and assess the charges to the property. Miller questioned if mosquito fogging is being done. Larson reported they started fogging but the fogger broke and the same thing happened the next night and they are working on getting it fixed.

*Bike Path:* Fietek reported the committee met on June 18, 2019. Walsh County has fogged their portion of the west bike path and submitted an estimate of \$2,000 for fogging the City's portion of the west bike path. They also discussed garbage cans, trees for the west bike path and flower beds. Fietek reported there have been vehicles driving on the bike path when there should be none. Plans for having a wine walk in the fall with all proceeds going to the bike path repair and maintenance fund are being discussed.

*PR Community Club:* Helt reported July 4<sup>th</sup> inflatable games, music and other events sponsored by the Community Club went over very well. The Community Club is now gearing up for the CanAm Bike Tour which will spend one night in Park River. Helt mentioned the possibility of designating Hankinson as a sister city. In closing, Helt mentioned there is a great need for volunteers to help with events throughout the year and thanked everyone who took time out of the holiday to help.

*PR Park District:* There have been some issues at the new ball diamonds with water pressure but they are looking for solutions.

**New Business:** Lundquist moved and Anderson seconded to approve the American Legion transferring their Alcohol License to the Coliseum on July 27<sup>th</sup> for the Schmitz Wedding Anniversary celebration. Upon roll call vote, all present voted aye. M/C.

Lundquist moved and Lorton seconded to approve the first reading of Ordinance 17 Section 7 paragraph 4 revision from "any other place within the" to "any secured location designated by the" City for impoundment. Upon roll call vote, all present voted aye. M/C.

**Mayor's Comments:** Stenvold asked Lori Seim of First Care Health Center to report on the 5K Rn/Walk helped on Saturday, July 6<sup>th</sup>. Seim reported there were 65 participants. Stenvold would like to see the event moved to the west bike path rather than shutting down Briggs Ave S which affects the businesses and post office. Stenvold questioned if signs stating "No outside private fireworks allowed during the fireworks display" should be put up to eliminate the possibility of spectators getting hurt.

**Public Works:** Larson spoke with Sharon Lipsh of the WC Highway Dept to see if they could chip seal 135t Ave NE, the estimate is approximately \$30,000 which would be paid by using funds from the St Improvement Dist #2015-1. Larson was given permission to put the chip seal on the schedule.

**Auditor & Assessor Reports:**

Halvorson moved and Miller seconded to approve payment of the following bills and financials. Upon roll call vote, all present voted aye. M/C.

**General Fund & Municipal Utilities:**

|       |                               |            |
|-------|-------------------------------|------------|
| 35843 | Postmaster                    | \$349.40   |
| 44    | Aflac                         | \$151.98   |
| 45    | Discovery Benefits            | \$135.00   |
| 46    | 2016 Electrical Upgrade       | \$8,000.00 |
| 47    | Advanced Engineering &        | \$1,131.80 |
| 48    | AmeriPride Services, Inc      | \$287.81   |
| 49    | Animal Elskan Inn             | \$240.00   |
| 35850 | Ann Pohanka                   | \$88.00    |
| 51    | Aqua-Pure Inc.                | \$3,736.52 |
| 52    | Border States Electric Supply | \$81.12    |
| 53    | Butler Machinery Co           | \$5,353.02 |

|         |                                |             |
|---------|--------------------------------|-------------|
| 54      | Cardmember Service             | \$716.90    |
| 55      | City of Fargo                  | \$28.00     |
| 56      | Grand Forks Utility Billing    | \$118.19    |
| 57      | Productivity Plus Account      | \$2,177.11  |
| 58      | Consolidated Waste, LTD.       | \$18,451.45 |
| 59      | Country Media, Inc             | \$55.00     |
| 35860   | Discovery Benefits, Inc        | \$11.00     |
| 61      | Ethanol Products, LLC          | \$891.40    |
| 62      | Farmers Union Service Assoc    | \$820.00    |
| 63      | Funded Depreciation            | \$3,751.00  |
| 64      | General Funded Depreciation    | \$1,667.00  |
| 65      | Graymont (WI) LLC              | \$7,022.19  |
| 66      | Hawkins Inc                    | \$1,368.10  |
| 67      | Hensel, Patricia               | \$81.20     |
| 68      | Jim's Super Valu               | \$115.88    |
| 69      | Dennis L Larson                | \$20.00     |
| 35870   | Leon's Building Center, Inc    | \$57.17     |
| 71      | Liberty Business Systems, Inc  | \$69.57     |
| 72      | Light & Water Dept             | \$3,652.42  |
| 73      | Lindell's Mowing               | \$1,100.00  |
| 74      | Lon's Hardware                 | \$308.99    |
| 75      | Andrew Martinson               | \$119.20    |
| 76      | Montana Dakota Utilities       | \$94.11     |
| 77      | MMUA                           | \$1,711.00  |
| 78      | Morgan Printing                | \$97.00     |
| 79      | ND Dept of Health              | \$10.00     |
| 35880   | ND Dept of Health/Chem-Lab     | \$32.96     |
| 81      | ND One Call Inc.               | \$83.45     |
| 82      | State Fire & Tornado Fund      | \$6,382.98  |
| 83      | Nodak Electric Cooperative     | \$5,300.00  |
| 84      | Northdale Oil, Inc             | \$1,328.93  |
| 85      | North Star Coop                | \$914.91    |
| 86      | Polar Communications           | \$867.24    |
| 87      | PR Airport Authority           | \$95.99     |
| 88      | PR Park District               | \$60.69     |
| 89      | PR Public Library              | \$95.99     |
| 35890   | PSN (Payment Services Network) | \$4.95      |
| 91      | RENDEZVOUS REGION TOURISM COUN | \$900.00    |
| 92      | Glenn Rost                     | \$250.00    |
| 93      | Samson Electric LTD            | \$56.96     |
| 94      | Sillers, Laaveg, & Wenzel      | \$1,020.00  |
| 95      | Special Assessment Fund        | \$4.73      |
| 96      | Strata Corporation             | \$955.50    |
| 97      | Team Laboratory Chemical Corp  | \$1,442.00  |
| 98      | US Bank Equipment Finance      | \$170.21    |
| 99      | Verizon Wireless               | \$271.01    |
| 35900   | Wat & Sew Imprv Dist #2015-1   | \$6,200.00  |
| 1       | Wat & Sew Imprv Dist #2016-1   | \$9,490.00  |
| 2       | Water System Repair & Replace  | \$4,000.00  |
| 3       | Water Bond Fund 05             | \$4,830.00  |
| 4       | Water Rev Bond Fund Phase II   | \$3,450.00  |
| 5       | Water Tower Fund               | \$11,315.00 |
| 6       | Water Treatment Fund           | \$45,714.01 |
| 7       | Wayne's Variety                | \$14.97     |
| 8       | Walsh County Auditor           | \$11,892.35 |
| 9       | Walsh County Press             | \$702.70    |
| 35910   | Walsh County Sheriff's Dept    | \$500.00    |
| 11      | WC Transportation              | \$75.00     |
| 12      | Ye Olde Medicine Center        | \$22.35     |
| 8590-18 | Salaries                       | \$30,545.29 |
| AW      | US Treasury                    | \$12,657.52 |
| AW      | NDPERS                         | \$16.99     |
| AW      | NDPERS                         | \$761.00    |
| AW      | NDPERS                         | \$761.00    |

|                                     |                            |              |
|-------------------------------------|----------------------------|--------------|
| AW                                  | NDPERS                     | \$5,600.21   |
| AW                                  | BC/BS of ND                | 7,503.72     |
| AW                                  | NMPA                       | \$128,759.60 |
| AW                                  | First United Bank-ACH Chg  | \$19.20      |
| AW                                  | First United Bank-Court DB | \$36.96      |
| AW                                  | First United Bank-GFMU DB  | \$36.96      |
| <b>Special Funds</b>                |                            |              |
| 10139                               | Bank of North Dakota       | \$25,000.00  |
| <b>Debt Service &amp; Bond Fund</b> |                            |              |
| 6181                                | First United Bank          | \$25,008.06  |

Being no further business, Lundquist moved to adjourn at 6:27 PM.

ATTEST:

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Ann Berg, Assessor/Deputy Auditor

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Dan Stenvold, Mayor