

CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING, MONDAY, SEPTEMBER 9, 2019 AT 5:30 PM.

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The City of Park River held their regular meeting of the Park River City Council on Monday, September 9, 2019 at 5:30 PM.

Mayor Dan Stenvold called the meeting to order; upon roll call the following were present: Council members: Mike Lorton, Kyle Halvorson, Joe Miller, Robert Lundquist III, Dennis Kubat, and Keith Anderson, City Attorney Tracy Laaveg, Public Works Director (PWD) Dennis Larson, Coordinator/Auditor Nancy Thompson, and Assessor/Deputy Auditor Ann Berg. Absent: None. Others present: Richard O'Shea, Laura Alkofer, Lori Seim of FCHC.

Additions and Changes to Agenda: Add Public Library to Committee Reports.

Comments and Questions From Citizens: Richard O'Shea questioned why his taxes on his property in City limits went up while his taxes for his property went down.

Lori Seim reported tickets for FCHC Harvest Fest on September 20th are still available.

Approval of Minutes: Lorton moved, and Halvorson seconded to accept the minutes from the August 12, 2019 Regular Meeting as presented. Upon roll call vote, all present voted aye. M/C. Anderson moved and Miller seconded to approve the minutes from the August 12, 2019 Public Hearing for variance as presented. Upon roll call vote, all present voted aye. M/C. Richard O'Shea left at 5:45 pm.

Unfinished Business: Lundquist reported he checked with the car dealer sales department on the 2013 police vehicle and because of the extensive idling time, they estimated the value at or about \$5,000. He called the dealership in Chicago and reported they would like a chance to purchase the vehicle. Lundquist moved and Miller seconded to have Thompson put the 2013 police vehicle out for bids and to run the ad for 2 weeks and PWD Larson was instructed to have his employees remove any police related items from the 2013 police vehicle within two weeks so when bids come in the vehicle is ready to go. Upon roll call vote, all present voted aye.

PWD Larson reported the engineer still has not signed off on the proposed new street department shop and he will see if the contractors will still honor their bid prices. The estimated cost for the building, apron, sidewalks, water and electric is about \$450,000 with yearly payments of approximately \$53,000. Kubat moved and Lundquist seconded to look into building the shop, see what the final cost will be and not to exceed \$500,000. Upon roll call vote, all present voted aye.

Committee Reports: *Ward Reports:* Lundquist reported the following: Question of resident building a pole type shed in Kensington Addition; Thompson reported there currently is nothing in our ordinances or in Planning and Zoning that prohibits this type of construction. Asked if during snow removal in the winter to alternate which side of the street snow is blown onto. PWD Larson mentioned the wind direction is the primary factor on which side the snow is blown onto plus if there are vehicles parked, driveways and sidewalks they try to avoid these areas. Lundquist asked if a building permit was submitted for a shed being built on property close to 2nd St W and Harris Ave S. Thompson reported no building permit was turned in by the property owner. He also received a complaint of numerous pallets in the backyard of a property. This constitutes a nuisance along with a fire hazard. Thompson said she would write a letter notifying the property owner to clean up the pallets or the City will do it and special assess the cost to the property owner. One of the WC Deputy's will serve the property owner with the letter. Lundquist felt there should be a fine of \$250 to \$500 when no building permit is submitted for improvements to the property. A resident contacted him regarding squatters in one of the trailer houses and they are dumping human waste outside. The impound contract has been signed and junk vehicles can now be removed. Lundquist was told that North Star Coop has a pile of dirt on the north side of the fuel storage tanks that is contaminated. Thompson has an email out to the Health Department on other issues and will tell them about this matter also. Anderson reported he had been contacted regarding the money in the Mosquito Fund. Fogging equipment will need to be updated and Council felt the charge should be kept at \$4 per month.

Bike Path: Thompson reported the committee will meet in two weeks and is working on a fundraiser.

PR Community Club: Thompson reported the Halloween Bash along with the Spud Bar for the WC Fair are in the works. There has been no follow-up report from the CanDak Bike Tour.

PR Park District: Irvine reported the baseball diamonds are really taking shape with the Agri lime going down in the infields. Fencing is going up on all of the diamonds and turf will be added to the Legion baseball infield.

Public Library: Halvorson updated the Council stating that the PRAS Dist #8 Superintendent Kirk Ham proposed a different way to pay the school for housing and managing the public library. Rather than paying \$2,500 per quarter plus summer reading program expenses and for the online library program he proposed \$500 per month plus actual expenses. Discussion was had on eliminating the public library hours during the school hours for safety reasons. Public Library hours would be Tuesdays & Thursdays evenings from 6:30 to 8:30 pm and on Saturday. Halvorson moved and Miller seconded to pay \$500 per month rent and have the school bill the City for actual expenses incurred by the Public Library. Upon roll call vote, all present voted aye.

New Business: Art of Touch Salon & Spa owner Lindsay Spoonland submitted an application for a Food and Beverage Specialty Alcohol License. She is adding a gluten free, sandwich and soup meal assortment and would like to serve alcoholic beverages with the meals. Miller moved and Halvorson seconded to approve Spoonland's application contingent on proof of restaurant licensing from the State of ND. Upon roll call vote, all present voted aye. M/C.

Ordinance 4.a. Sections 1, 2 and 3 regarding building permits was presented to the Council. Action on the ordinance was tabled and referred to the contracts & policies committee for review.

Due to the Columbus Day Holiday falling on October 14th, City Administration asked that the Council meeting be moved from the 14th to Tuesday, October 15th at 5:30 PM. Lorton moved and Lundquist seconded to move the meeting to the 15th as requested. Upon roll call vote, the following voted aye; Lorton, Miller, Lundquist and Anderson with Halvorson and Kubat voting nay. M/C.

Mayor's Comments: Stenvold informed the Council that WC Deputy Patrick Moreland is seeking permission to live in Pisek which is one mile outside the 5-mile limit as his fiancé owns a home there. Council questioned the extra mileage and if the vehicle should be left in Park River. Miller moved and Anderson seconded to approve Moreland's request to live in Pisek and allow him to drive the police vehicle back and forth between Park River and Pisek during his working hours. Upon roll call vote, all present voted aye.

Public Works: PWD Larson announced fall cleanup has been set to start on Tuesday, October 8th. Residential utility customers are asked to call the Water Plant at 701.284.6150 by 4:00 PM, Monday, October 7th to schedule a pickup. No branches or construction debris are allowed.

Lundquist moved and Anderson seconded to have PWD Larson get bids for engineers and the okay to have boring done. Upon roll call vote, all present voted aye. Laaveg instructed the Council that a resolution creating and defining the boundaries of street improvement district # 2020-1 will need to be approved.

Auditor & Assessor Reports:

Anderson moved and Kubat seconded to approve payment of the following bill. Upon roll call vote, all voted aye. M/C.

General Fund & Municipal Utilities:

35980	Adapco, Inc	\$935.89
81	Ecolab Pest Elim Div	\$125.00
82	Postmaster	\$238.00
83	Discovery Benefits	\$135.00
84	Advanced Engineering &	\$56.00
85	AmeriPride Services, Inc	\$285.81
86	Aqua-Pure Inc.	\$1,761.58
87	Banyon Data Systems, Inc	\$1,185.00
88	Ann E Berg	\$299.91
89	Border States Electric Supply	\$5,137.04
35990	Eugene Bossert	\$7.48
91	City of Fargo	\$28.00
92	Productivity Plus Account	\$504.89
93	Dale's Small Engine Repair LLC	\$61.44
94	Discovery Benefits, Inc	\$11.00
95	Ferguson Waterworks #2516	\$2,335.94
96	Funded Depreciation	\$3,751.00
97	General Funded Depreciation	\$1,667.00
98	Hawkins Inc	\$537.50
99	Janet Toews	\$1.36
36000	Jet-Way Multiple Services	\$3,395.00
1	Jim's Super Valu	\$75.72
2	Jocelyn McCormack	\$127.53
3	Liberty Business Systems, Inc	\$66.12
4	Lindell's Mowing	\$500.00
5	Lon's Hardware	\$213.88
6	ND Dept of Environmental Qual	\$18.54
7	Newman Traffic Signs	\$35.62
8	Nick Holcomb	\$79.87
9	Nodak Electric Cooperative	\$5,100.00
36010	Northdale Oil, Inc	\$947.82
11	North Star Coop	\$1,197.65
12	Polar Communications	\$854.93
13	Quill Corporation	\$350.32
14	Radisson Hotel Bismarck	\$84.60
15	Glenn Rost	\$250.00
16	Samson Electric LTD	\$124.30
17	Sanitation Products Inc	\$3,253.13
18	Sensus USA Inc.	\$1,715.95
19	Sillers, Laaveg, & Wenzel	\$750.00
36020	US Bank Equipment Finance	\$170.21
21	Verizon Wireless	\$271.80
22	Water Smith, Inc	\$5,679.00
23	Wayne's Variety	\$5.16
24	Walsh County Auditor	\$9,223.41
25	Walsh County Press	\$655.84
26	Tanya Wieler	\$1,500.00
27	Consolidated Waste, LTD.	\$18,459.70
28	2016 Electrical Upgrade	\$8,000.00
29	Cardmember Service	\$141.77
36030	Joel Hylden	\$227.88
31	Interstate Power Systems	\$220.00
32	Light & Water Dept	\$3,193.38
33	Montana Dakota Utilities	\$102.63
34	Wat & Sew Imprv Dist #2015-1	\$6,200.00
35	Wat & Sew Imprv Dist #2016-1	\$9,490.00
36	Water System Repair & Replace	\$4,000.00
37	Water Bond Fund 05	\$4,830.00
38	Water Rev Bond Fund Phase II	\$3,450.00
39	Water Tower Fund	\$11,315.00
36040	Water Treatment Fund	\$41,548.57

8649-75	Salaries	\$30,461.65
AW	US Treasury	\$9,753.10
AW	BC/BS of North Dakota	\$12,204.70
AW	NDPERS	\$17.27
AW	NDPERS	\$761.00
AW	NDPERS	\$761.00
AW	NDPERS	\$5,952.84
AW	Aflac	\$151.98
AW	Wat & Sew Imprv Dist #2016-1	\$16,767.00
AW	NMPA	\$134,096.72
AW	PSN (Payment Services Network)	\$4.95
AW	PR Airport Authority	\$1,207.80
AW	PR Public Library	\$1,207.80
AW	First United Bank	\$19.40
AW	Special Assessment Fund	\$0.90
AW	PR Public Library	\$19.51
AW	PR Airport Authority	\$19.51
AW	ST Improve Dist #2017-1	\$505.22
AW	Wat & Sew Imprv Dist #2016-1	\$4,830.00
<u>Special Funds:</u>		
10141	Advanced Engineering &	\$3,860.40
10142	PR American Legion	\$5,000.00
10143	First United Bank	\$16,940.00
<u>Debt Service & Bond Fund:</u>		
6186	First United Bank	\$80,625.00

Lorton moved and Halvorson seconded to approve the financials as presented. Upon roll call vote, all present voted aye. M/C.

Being no further business, Lundquist moved to adjourn at 7:30 PM.

ATTEST:

Ann Berg, Assessor/Deputy Auditor

Dan Stenvold, Mayor