

Minutes for Monday, August 10th, 2020, Park River City Council Meeting 5:30 PM

Council Members Present: Mayor Dan Stenvold, Council members: Ken Gillespie, Kyle Halvorson, Leah Skjerven, Dennis Kubat and Derek Pokrzywinski and Cory Seim **Absent:** None.

City Employees Present: Auditor/Coordinator Nancy Thompson & (PWD) Dennis Larson

City Attorney Present: Dustin Slaamod.

Public –Joe Fietek, Allison Olimb-WC Press, Taylor Amiot- AE2S and Laura Alkofer.

Meeting called to order by Mayor Stenvold at 5:30 PM; upon roll call the above Council Members were present.

Changes / additions to Agenda - Add Council Wards /Council at Large & Alley between Bike Path, new Ball Diamonds and SanGrait Auto Service to new business and add Resolution approving contracts bond to unfinished business move Preliminary Budget to Update & Business City Auditor.

Motion by Pokrzywinski, second by Halvorson to accept the agenda; Ayes to all present. M/C.

Public Portion – Taylor Amiot gave an update on St. Improvement 2020-1 and Water Improvement 2020-1. The contractor started on Hilltop today and equipment for the water project is being moved in and thinking Thursday they'll start with the temporary water lines. They are looking at next week to start the pipe bursting.

Approve meeting Minutes

Motion by Pokrzywinski, second by Halvorson to approve July 13, 2020 minutes; Ayes to all present. M/C.

Unfinished Business

- **St Improvement 2020-1** – Slaamod let Council know he reviewed all publications and resolution and everything seems to be in order for the project. The Financing Resolution, Resolution Insufficiency of Protest & Resolution Approving Contracts Bond need to be approved tonight.

Motion by Kubat, second by Gillespie to approve the Resolution Determining Insufficiency of Protests for Street Improvement District NO. 2020-1; Ayes to all present. M/C.

Motion by Skjerven, second by Seim to approve the Resolution Approving Contractors Bond for Street improvement District NO. 2020-1; Ayes to all present. M/C.

Motion by Halvorson, second by Gillespie to approve the Financing Resolution Street Improvement District NO. 2020-1 Definitive Improvement Warrant, Series 2020. Ayes to all present. M/C.

- **NDDOT Hwy 17 traffic study** – NDDOT would like some updated pictures of the new development as google earth doesn't have it. Cory will get us an overview picture of Green Acres with the new developments for the NDDOT.
- **Radar speed limits signs** – Council discussed the radar signs and their cost. They also discussed flashing cross walk signals and if those would work better to slow traffic down. This is tabled until next month's meeting so more research can be done.
- **Municipal Court** – Slaamod presented an update on Municipal Court. The County Commissioners approved it, now we just have to hear back from the state.
- **Microphone & Speaker system** – Pokrzywinski found a system that is made for Council Room set ups. He never got a price on the system. He was asked if he could get a quote and bring it to next month's meeting. He is also going to contact the school about seeing if we could get are meetings on Aggie Vision.

Committee Reports

- **Committees with nothing to report-** Airport Authority, Park District, Bike Path, PR Economic Development Corp, and Public Library
- **Sale Tax** - The Committee recommended approving the following request: Economic Development Fund \$21,091.94 for a Flex PACE interest buydown for Western Valley Wash payable to the Bank of ND.

Motion by Skjerven, second by Kubat to approve the Sales Tax Committee's recommendations as presented. Upon roll call vote, all voted aye. M/C.

- **PR Community Club-** They have a meeting this Thursday and their next event is the Halloween bash.

New Business

- **Council Wards or Council at Large-** Pokrzywinski wanted to discuss Council Wards and at Large Council. Park River is a smaller community and he found on the NDLC they recommend a city of our size be at large. Everything would stay the same except you would get rid of wards and the people would be able to vote for 3 individuals who are running for a seat on the Council instead of just being able to vote for the one in their ward. This was brought up just for discussion at this point.
- **Alley between Bike Path, New Ball Diamonds and SanGrait Auto Service** – Pokrzywinski had a resident talk to him out of concern of the speed of vehicles coming down that alley now with the new ball diamonds and people parking where they shouldn't be. The speed limit for the alley is 15mph. Council asked Larson if he would put up speed limit signs along with no parking signs to see if that helps.

Joel Hylden approached Kubat about the city paving that alley and he'd pay between 6,000 to 8,000 to pay for curb and gutter. Thompson stated it's an alley, if you pave one, are you going to pave them all. Larson mentioned that is was around \$350,000.00 for Green Acres Drive to be done and probably be close to the same cost. Mayor referred this to Street & Utilities committee to meet and discuss further.

Mayor's Comments – Mayor thanked Council and everyone that helped with the 4th July.

Public Works – Larson has been looking at a sprayer that would fit in the back of one of the city's pickups for spraying weeds. He currently uses his own to sprayer for the city. He also has looked at a tiller. Discussion was had on the sprayer and tiller. The tiller is tabled until next month's meeting. Larson also discussed sealing the new shops concert floor.

Motion by Gillespie, second by Seim to approve the purchase of the sprayer. Upon roll call vote, all voted aye. M/C.

Motion by Kubat to purchases the tiller. Motion dies due to lack of a seconded.

Motion by Halvorson, second by Seim to approve the sealing of the concert floor for the new shop. Upon roll call vote, all voted aye. M/C.

Update & Business: City Auditor

- **The July financials and August bills were reviewed.**

Motion by Pokrzywinski, second by Skjerven to approve July financials and August's payments for bills. Upon roll call vote, all voted aye. M/C.

Mun Util & General Fd

36663	WSN	\$1,300.00
64	Discovery Benefits	\$160.00
65	2016 Electrical Upgrade	\$16,000.00
66	2020 ELECTRIC UPGRADE	\$2,250.39
67	Airborne Custom Spraying, Inc.	\$2,900.00
68	AmeriPride Services, Inc	\$289.11
69	Animal Elskan Inn	\$120.00
36670	Border States Electric Supply	\$1,331.79
71	City of Fargo	\$28.00
72	Productivity Plus Account	\$139.44
73	Consolidated Waste, LTD.	\$18,618.45
74	Core & Main	\$2,782.75
75	Ethanol Products, LLC	\$1,785.70
76	Fleming DuBois & Fleming PLLP	\$1,450.00
77	Funded Depreciation	\$4,813.00
78	General Funded Depreciation	\$5,000.00
79	Graymont (WI) LLC	\$13,307.92
36680	Hawkins Inc	\$1,312.27
81	Jim's Super Valu	\$163.06
82	KLJ, Inc	\$292.77
83	Daryl Larson	\$724.50
84	Light & Water Dept	\$3,446.32
85	Lindell's Mowing	\$1,000.00
86	Lon's Hardware	\$254.75
87	Loren's Appliance & AC Repair	\$823.50
88	Montana Dakota Utilities	\$82.85
89	MMUA	\$2,800.00
36690	ND Dept of Environmental Qual	\$18.54
91	ND One Call Inc.	\$31.85
92	Nodak Electric Cooperative	\$5,598.81
93	Northdale Oil, Inc	\$806.39
94	North Star Coop	\$910.42
95	PDQ Sanitary Services, Inc	\$505.00
96	Polar Communications	\$948.03

97	PR Community Club	\$150.00
98	PR Park District	\$2,700.15
99	QUAM CARSON	\$150.00
36700	Riteway Business Forms	\$139.22
1	Samson Electric LTD	\$347.71
2	Simmons Multimedia USA	\$52.00
3	US Bank Equipment Finance	\$429.68
4	Verizon Wireless	\$271.66
5	Wat & Sew Imprv Dist #2015-1	\$20,600.00
6	Wat & Sew Imprv Dist #2016-1	\$9,490.00
7	Water System Repair & Replace	\$4,000.00
8	Water Bond Fund 05	\$9,660.00
9	Water Rev Bond Fund Phase II	\$3,450.00
36710	Water Tower Fund	\$11,315.00
11	Water Treatment Fund	\$12,300.60
12	Walsh County Press	\$470.42
13	Walsh County Sheriff's Dept	\$500.00
14	WC Three Rivers Soil Cons Dist	\$544.00
15	Ye Olde Medicine Center	\$70.20
8920-8941	Salaries	\$32,939.51
AW	US Treasury	\$16,437.34
AW	BC/BS of North Dakota	\$12,405.20
AW	NDPERS	\$17.33
AW	NDPERS	\$835.00
AW	NDPERS	\$835.00
AW	NDPERS	\$6,255.25
AW	PSN (Payment Services Network)	\$4.95
AW	Aflac	\$151.98
AW	NMPA	\$146,099.00
Debt Service		
6217	Advanced Engineering &	\$4,467.50
6218	Bank of North Dakota	\$46,972.50
6219	Bank of North Dakota	\$33,375.00
6220	Border States Electric Supply	\$99.00
6221	First United Bank	\$96,815.00
6222	Leon's Building Center, Inc	\$19,966.26
6223	Municipal Utilities	\$14,400.00
6224	Samson Electric LTD	\$1,000.00
6225	Stuart C Irby Co	\$1,899.11
6226	US Bank	\$81,968.75
Special Funds		
10162	Red River Regional Council	\$24,624.39

Preliminary Budget

- The Preliminary budget was reviewed and discussed and there is a zero mill increase.

Motion by Pokrzywinski, second by Halvorson to approve the 2021 Preliminary budget. Upon roll call vote, all voted aye. M/C.

Motion to be adjourned by Gillespie at 7:30pm.

Attested to: _____
Nancy Thompson, Auditor/Coordinator

By: _____
Dan Stenvold, Mayor