

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING, MONDAY, FEBRUARY 11, 2020 AT 5:30 PM.**

**Published Subject to the Governing Body's Review and Revision**

The City of Park River held their regular meeting of the Park River City Council on Monday, February 11, 2020 at 5:30 PM.

Mayor Dan Stenvold called the meeting to order and upon roll call the following were present: Council members: Kyle Halvorson, Robert Lundquist III, Dennis Kubat, Keith Anderson, with Joe Miller by phone, City Attorney Tracy Laaveg, Public Works Director (PWD) Dennis Larson, Coordinator/Auditor Nancy Thompson, and Assessor/Deputy Auditor Ann Berg. Absent: Mike Lorton. Others present: Joe Fietek, Sheriff Ron Jurgens, Deputy Randell Baker, Laura Alkofer, Brian Osowski of AMKO Advisors, LLC, Derek Pokrzywinski and Neil Puente.

**Additions and Changes to Agenda:** Add City Shop to Unfinished Business #1.

**Comments and Questions From Citizens:** Joe Fietek mentioned Otter Tail Power was here a couple of months ago and said they could save power customers about 20% on their electric bills. Stenvold said the last time Otter Tail was in Park River there was little to no maintenance done. Larson & Anderson met with an Otter Tail representative last week, it was Larson and Anderson's opinion that no action should be taken.

Sheriff Jurgens introduced Deputy Randell Baker to the Council. Baker will be assigned to the Park River office.

Neil Puente questioned why he was being billed for three water meters & sewer charges in his commercial building. He also questioned the assessed value of his home. Thompson & Larson will check into the water and sewer charges and get back to Puente. Berg will contact Puente regarding his assessed value.

**Approval of Minutes:** Anderson moved, and Lundquist seconded to approve the minutes from the December 18, 2019 Special Meeting as presented. Upon roll call vote, all present voted aye. M/C. Kubat moved and Anderson seconded to approve the minutes from the January 13, 2020 Regular Meeting with the following correction: Under New Business add River after Park (City of Park if eligible). Upon roll call vote, all present voted aye. M/C. Lundquist moved, and Kubat seconded to approve the minutes from the January 27, 2020 Special Meeting as presented. Upon roll call vote, all present voted aye. M/C.

**Unfinished Business:** Information for the proposed new City shop was presented. Anderson reported one contractor will honor his original bid with the three other contractors increasing their bids, by about two percent, due to an increase in materials. Lundquist thought there had been discussion that the entire project would be rebid this spring not just updating the bids. Lundquist moved and Halvorson seconded to rebid the project minus the drain materials. Halvorson, Miller, Lundquist, and Kubat voted aye with Anderson voting nay. M/C. The ad for bids will be in the Walsh County Press and the Walsh County Record with bids due by the March 9<sup>th</sup> Council meeting.

**Committee Reports:** *PR Community Club:* Thompson reported tickets sales are doing well for the Valentine's gala that will be held this Friday, February 14, 2020

*Sales Tax Committee:* Berg went over the sales tax reports with the Council and reported a .55% increase for January.

Committees with nothing to report: *Bike Path, PR Park District, PR Economic Development Corp, Airport Authority and Public Library.*

**New Business:** Brian Osowski, of AMKO Advisors, LLC, presented information to the Council regarding the upcoming September call date for the Water Tower Bond Series 2014. Osowski explained the current interest rates are quite low and substantial savings could be realized if the bond is refinanced in June. The reports presented will be gone through and Osowski will be contacted should the Council decide to refinance.

Anderson moved and Halvorson seconded to approve the following resolution for #2020-2 Funding:

**City of Park River, North Dakota  
Resolution of Governing Body of Applicant**

Resolution authorizing filing of application with the ND Department of Environmental Quality for a loan under the Safe Drinking Water Act Amendments. (Entire Resolution may be viewed at the Auditor's office). Upon roll call vote, all present voted aye. M/C.

**Mayor's Comments:** Stenvold informed the Council that City Attorney Tracy Laaveg has turned in a letter of resignation effective June 2020 and is not seeking re-appointment. Miller asked if an intern from UND could sit in on meetings. Laaveg stated since they are not licensed, they would still have to work under a licensed attorney.

**Public Works:** Larson reported he will be attending a meeting of the ND State Water Commission in Bismarck on Thursday. The City has been applying for water project funding for the past several years. The project is over \$1,000,000 and the cost share would be 65% from the State and 35% from the City.

**Auditor & Assessor Reports:** Thompson presented the following bills for approval. Anderson moved and Lundquist seconded to approve payment of the following bills and financial reports. Upon roll call vote, all present voted aye. M/C.

**General Fund & Municipal Utilities**

36292	Postmaster	\$349.70
93	NDWPCC	\$40.00
94	Discovery Benefits	\$160.00
95	2016 Electrical Upgrade	\$8,000.00
96	AmeriPride Services, Inc	\$288.29
97	Aqua-Pure Inc.	\$2,579.08
98	Void	\$0.00
99	Void	\$0.00
36300	Border States Electric Supply	\$59.76
1	Norman & Alice Carlson	\$57.02
2	City of Fargo	\$28.00

3	Productivity Plus Account	\$856.69
4	Consolidated Waste, LTD.	\$18,194.45
5	Core & Main	\$1,612.36
6	Dale Pecka	\$585.00
7	Discovery Benefits, Inc	\$50.00
8	Ethanol Products, LLC	\$696.96
9	Farmers Union Service Assoc	\$11.00
36310	Void	\$0.00
11	Funded Depreciation	\$3,751.00
12	General Funded Depreciation	\$1,110.00
13	GovOfficeLLC	\$550.00
14	Hach Company	\$227.48
15	Hawkins Inc	\$1,337.14
16	Jim's Super Valu	\$34.36
17	Kringstad Ironworks INC	\$1,050.37
18	Kringstad Septic Tank Srv	\$200.00
19	Lake Agassiz Water Authority	\$250.00
36320	Light & Water Dept	\$6,088.10
21	Judith Linstad	\$29.28
22	Lon's Hardware	\$260.11
23	MDU	\$1,008.31
24	MMUA	\$1,711.00
25	ND Dept of Environmental Qual	\$18.54
26	ND One Call Inc.	\$7.20
27	NDLC	\$30.00
28	Nodak Electric Cooperative	\$6,855.47
29	Northdale Oil, Inc	\$1,556.60
36330	North Star Coop	\$2,116.71
31	Polar Communications	\$891.65
32	PR Community Club	\$156.00
33	PR Park District	\$5,566.72
34	Glenn Rost	\$250.00
35	Samson Electric LTD	\$2,059.41
36	Sanitation Products Inc	\$121.03
37	Toews Building	\$1,868.00
38	Void	\$0.00
39	US Bank Equipment Finance	\$303.61
36340	Verizon Wireless	\$215.92
41	Wat & Sew Imp Dist #2015-1	\$6,200.00
42	Wat & Sew Imp Dist #2016-1	\$9,490.00
43	Water System Repair & Replace	\$4,000.00
44	Water Bond Fund 05	\$4,830.00
45	Water Rev Bond Fund Phase II	\$3,450.00
46	Water Tower Fund	\$11,315.00
47	Water Treatment Fund	\$9,819.68
48	WC Auditor	\$8,332.48
49	WC Press	\$1,791.21
36350	WC Sheriff's Dept	\$615.98
51	WSI	\$4,302.76
8771-91	Salaries	\$30,289.93
AW	US Treasury	\$9,951.09
AW	Aflac	\$151.98
AW	NDPERS	\$17.33
AW	NDPERS	\$761.00
AW	NDPERS	\$761.00
AW	NDPERS	\$6,213.14
AW	NMPA	\$155,995.86
AW	PSN (Payment Services Network)	\$4.95
AW	BC/BS of ND	\$11,201.20
AW	ND ST Tax Comm	\$1,272.52

AW	Special Assessments	\$5.91
AW	PR Airport Authority	\$119.62
AW	PR Public Library	\$120.75
AW	St Imp Dist #	\$150.71
AW	Special Assessments	\$96.79
AW	St Imp Dist #2012-2	\$1,568.18
AW	PR Airport Authority	\$2,041.73
AW	PR Public Library	\$2,041.73
AW	St Imp Dist #2018-1	\$9,425.70
AW	North Star Add TIF	\$11,260.48
AW	St Imp Dist #2013-1	\$163,044.00
AW	PR Airport Authority	\$1,296.61
AW	PR Public Library	\$1,296.61
AW	First United Bank	\$19.45
AW	Wat & Sew Imp Dist #2012-1	\$3,595.50
AW	St Imp Dist #2017-1	\$7,713.86

**Special Funds**

10153	First Care Health Center	\$202,900.75
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**Debt Service & Bond Fd**

6192	Bank of North Dakota	\$4,080.00
6193	Bank of North Dakota	\$3,375.00
6194	First United Bank	\$4,875.00
6195	US Bank	\$36,518.75

Anderson moved and Kubat seconded to approve the end of year transfers and budget adjustments as presented by City Administration. Upon roll call vote, all present voted aye. M/C.  
(The entire document can be viewed at the City Auditor's office or under City of Park River's website Govt-Council Minutes)

Kubat moved and Halvorson seconded to approve and publish the 2019 EOY financial statement of receipts and distributions. Upon roll call vote, all present voted aye. M/C.

Being no further business, Lundquist moved to adjourn at 6:21 PM.

ATTEST:

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Ann Berg, Assessor/Deputy Auditor

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Dan Stenvold, Mayor