

CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING, MONDAY, MARCH 9, 2020 AT 5:30 PM.

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The City of Park River held their regular meeting of the Park River City Council on Monday, March 9, 2020 at 5:30 PM.

Mayor Dan Stenvold called the meeting to order and upon roll call the following were present: Council members: Joe Miller, Robert Lundquist III, Dennis Kubat, Keith Anderson, and Mike Lorton-(at 5:35), City Attorney Tracy Laaveg, Public Works Director (PWD) Dennis Larson, Coordinator/Auditor Nancy Thompson, and Assessor/Deputy Auditor Ann Berg. Absent: Kyle Halvorson. Others present: Margaret Mach of BCBS of ND, Marcus Lewis, Joe Fietek, Mike Helt, Laura Alkofer, Derek Pokrzywinski and Neil Puente.

Additions and Changes to Agenda: None.

Comments and Questions from Citizens: Marcus Lewis of FCHC reported the Federated Church basement is available for citizens to use for walking Monday-Friday 8AM to 10AM. A *Powerful Tools for Caregivers*, free class for home caregivers, will start this week. *Stepping On* program class starts in April to help lessen the risk of falls & maintain independence. *Regional Caregiver Forum* will be held on April 7th for caregivers to discuss existing and needed services in our area. FCHC was selected as a *Top 100 Critical Access Hospital* for 2020 putting them in the top 7% nationwide.

Margaret Mach of Blue Cross Blue Shield of ND provided information to the Council regarding the health insurance 11.6 % premium increase effective May 1, 2020. Currently the City is on a grandfathered plan meaning if the City stays within (+ 5 or -5) the same %, as they did in 2010 under the affordable health care plan, they can keep the same plan. If the City were to go on the open market, the premiums, deductibles and out of pocket expenses would be significantly higher than the current plan.

Approval of Minutes: Anderson moved, and Lundquist seconded to approve the minutes from the February 10, 2020 Regular Meeting as presented. Upon roll call vote, all present voted aye. M/C. Kubat moved, and Lundquist seconded to approve the minutes from the February 24, 2020 Special Meeting as presented. Upon roll call vote, all present voted aye. M/C

Unfinished Business: Bids for the City Shop were received from the following companies: Bordertown Construction Inc of Neche, ND; Toews Building of Pisek, ND; Grafton True Value Hardware and Lumber of Grafton, ND; Leon's Building Center, Inc of Park River, ND; 2C Plumbing and Drain Cleaning of Adams, ND; Park River Contracting of Park River, ND together with Presteng Construction of Grafton, ND; and Samson Electric LTD of Park River, ND. The bids were open and were referred to the Buildings and Ground Committee to go through the bids and compare to specs and have a recommendation for the Council. The committee will meet at 5:30 PM on Tuesday, March 10th. A special meeting will be held at a later date to award the bids.

Thompson and Berg and reported they along with Patty Hensel of Consolidated Waste met with the BC/BS representative and were notified the premiums for the health insurance will increase 11.6% with dental and vision remaining the same. Currently the City is on a "grandfathered" plan which means the City can keep their current plan as long as the contribution percent stays the same; 100% of a single plan, 93% of a single + dependent, and 63% of a family plan. The monthly premium for a family plan will increase from \$1,612.50 to \$1,799.70, the single + dependent from \$1,092.10 to \$1,218.90 and the single plan premium will increase from \$620.20 to \$692.20. Lundquist moved and Lorton seconded to keep the plan as is and raise the cap on the City's contribution toward the health insurance premium to keep within the base established in 2010 which would keep the City's grandfathered status in effect and to have the Employee Relations Committee look at during negotiations for next year. Upon roll call vote, Lundquist, Kubat, Anderson and Lorton voted aye with Miller voting nay and with Halvorson absent. M/C.

City Administration reported Brian Osowski of AMKO Advisors called late this afternoon regarding the falling interest rates and are recommending refinancing the Water Tower Bond 2014. In January Osowski reported the interest rate was at 1.65% but as of today is at .513% so there will be additional savings realized over the \$566,517.44 as reported in January. Lundquist moved and Anderson seconded to approve Osowski of AMKO Advisors to advertise the bonds for bids. Upon roll call vote, all voted aye. M/C.

Thompson presented engineering contracts from AE2S for Street Improvement District #2020-1 in the amount of \$37,200 for Hilltop Drive, and for the 2020 utility improvements in the amount of \$97,500. Laaveg reviewed the contracts and deemed them sufficient. Lundquist moved and Anderson seconded to approve the engineering amounts and authorized signing of the contracts. Upon roll call vote, all voted aye. M/C.

Committee Reports: *PR Community Club:* President Mike Helt reported the ND Dept of Commerce will visit Park River on April 2nd. They will go over the Main Street Initiative program and meet with local leaders/employers on keeping Park River a thriving and vibrant community.

Thompson reported that Parks and Recs Manager Jesse Irvine asked if the City had ever intended to plant a shelter belt between the commercial business area and the recreation area in Green Acres Addition. Council responded a shelterbelt was not included in the plans. Committees with nothing to report: *Bike Path, PR Economic Development Corp, Sales Tax, Airport Authority and Public Library.*

New Business: Assessor Berg reported an abatement was received for a 2019 Homestead Credit. The Homestead Credit program is funded through the State of ND. The property owner met all the qualifications and Berg is recommending approval of the abatement request. Miller moved and Lundquist seconded a resolution approving the abatement request for the 2019 Homestead Credit refund. Upon roll call vote, all voted aye. M/C.

Hillcrest Country Club submitted an alcohol license renewal form with a \$300 check and is asking to renew their license from April 1 to June 30, 2020. Miller moved and Anderson seconded to approve the license renewal as submitted. Upon roll call vote, all present voted aye. M/C.

Laaveg informed the Council that Warren Denault, owner of the DugOut Bar and Grill, received a third citation in one year for smoking in the premises. For the last citation he was given a five-day suspension of his alcohol license with one day served and four days were held in abatement. Municipal Court will handle the case and the four days previously abated plus more could be designated. Laaveg also reminded the Council this could be taken into consideration when the alcohol license comes up for renewal. Denault will also appear in District Court.

Mayor's Comments: Stenvold had informed the Council at the February meeting that City Attorney Tracy Laaveg turned in her letter of resignation. Stenvold informed the Council that he is appointing Fleming DuBois and Fleming Law Office of Cavalier, ND as the City Attorney effective as of June 1, 2020.

Public Works: Larson reported he attended a meeting of the ND State Water Commission in Bismarck. The City was awarded a cost share grant not to exceed \$970,000 for water infrastructure updates. The State grant would contribute 60% and City's share would be 40% or approximately \$640,000. Lundquist moved and Kubat seconded to sign the cost share agreement with the State Water Commission. Upon roll call vote, all voted aye. M/C. The Streets and Utilities Committee will meet at 6:00 PM on Tuesday, March 10th to discuss the proposed electrical circuit upgrade.

Auditor & Assessor Reports: Thompson presented the following bills for payment. Miller moved and Anderson seconded to approve payment of the following bills and financial reports. Upon roll call vote, all present voted aye. M/C.

General Fund & Municipal Utilities

36352	Cardmember Services	438.10
53	Postmaster	231.99
54	Discovery Benefits	160.00
55	2016 Electrical Upgrade	8,000.00
56	AE2S	1,293.70
57	PRAS After-Prom Party	100.00
58	PB Properties III LLC	1,003.81
59	AmeriPride Services, Inc	288.29
36360	Aqua-Pure Inc.	1,254.74
61	Cardmember Service	1,047.04
62	City of Fargo	28.00
63	Productivity Plus Account	830.74
64	Consolidated Waste, LTD.	18,194.45
65	Core & Main	1,251.72
66	Dahlen Plumbing & Heating	199.00
67	Dale Pecka	325.00
68	Demester Cleaning	2,834.00
69	Discovery Benefits, Inc	50.00
36370	Docu Shred Inc	114.29
71	Ethanol Products, LLC	857.79
72	Funded Depreciation	3,751.00
73	General Funded Depreciation	10,000.00
74	Grafton Auto Electric, Inc	69.98
75	Graymont (WI) LLC	6,714.37
76	Hawkins Inc	314.00
77	J Mart Inc.	5,710.00
78	Jim's Super Valu	56.43
79	Leon's Building Center, Inc	220.95
36380	Light & Water Dept	5,357.39
81	Lon's Hardware	108.90
82	Montana Dakota Utilities	863.48
83	Michael Kilmer Construction	3,069.70
84	ND Dept of Environmental Qual	18.54
85	Nodak Electric Cooperative	6,000.00
86	Northdale Oil, Inc	627.00
87	North Star Coop	5,125.77
88	Polar Communications	846.08
89	Quill Corporation	1,018.90
36390	Best Western + Ramkota Hotel	172.80
91	Glenn Rost	250.00
92	SanGrait's Auto Service	814.96
93	Sillers, Laaveg, & Wenzel	1,455.00
94	Sunshine Kids	200.00
95	CRA Payment Center	283.95
96	US Bank Equipment Finance	204.61
97	Verizon Wireless	270.55
98	Vessco, Inc	416.32
99	Wat & Sew Imprv Dist #2015-1	6,200.00
36400	Wat & Sew Imprv Dist #2016-1	9,490.00
1	Water System Repair & Replace	4,000.00
2	Water Bond Fund 05	4,830.00
3	Water Rev Bond Fund Phase II	3,450.00
4	Water Tower Fund	11,315.00
5	Water Treatment Fund	9,350.90
6	WC Auditor	12,818.32
7	WC Press	493.02
8	WC Record	280.00
9	William E. Young, Inc.	675.00

8792-13	Salaries	27,254.82
AW	US Treasury	8,887.68
AW	First United Bank	19.60
AW	First United Bank	212.47
AW	NDPERS	17.33
AW	NDPERS	761.00
AW	NDPERS	835.00
AW	NDPERS	5,746.22
AW	NMPA	146,378.75
AW	PSN (Payment Services Network)	4.95
AW	Aflac	151.98
AW	BC/BS of North Dakota	11,201.20
AW	Water Treatment Fund	811.75
AW	Special Assessment Fund	149.14
AW	ST Improvement Dist #2012-2	1,045.45
AW	Wat & Sew Imprv Dist #2012-1	2,397.00
AW	PR Public Library	3,148.24
AW	PR Airport Authority	3,148.24
AW	ST Improve Dist #2018-1	13,876.24
AW	North Star Addition T.I.F.	14,303.77
AW	ST Improve Dist #2017-1	17,242.74
Water Treatment Fund		
AW	Joint Powers Reserve	377.68
AW	Joint Powers Reserve	904.10
AW	Municipal Utilities	41,307.18

Being no further business, Lundquist moved to adjourn at 6:44 PM.

ATTEST:

Ann Berg, Assessor/Deputy Auditor

Dan Stenvold, Mayor