

CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING, MONDAY, APRIL 13, 2020 AT 5:30 PM.

Published Subject to the Governing Body's Review and Revision

The City of Park River held their regular meeting of the Park River City Council on Monday, April 13, 2020 at 5:30 PM.

Mayor Dan Stenvold called the meeting to order and upon roll call the following were present: Via tele-conference Council members: Mike Lorton, Kyle Halvorson, Joe Miller, Robert Lundquist III, Dennis Kubat, Keith Anderson, and City Attorney Tracy Laaveg. Present in Council Chambers: Public Works Director (PWD) Dennis Larson, Coordinator/Auditor Nancy Thompson, and Assessor/Deputy Auditor Ann Berg. Absent: None. Others present via tele-conference: Allison Olimb-WC Press, Marcus Lewis-First Care Health Center (FCHC), WC Sheriff Ron Jurgens, Robert Fleming and Dustin Slaamond of Fleming, DuBois & Fleming PLLP.

Additions and Changes to Agenda: None.

Comments and Questions from Citizens: Marcus Lewis of FCHC reported they have set up a command center and are prepared to respond for any COVID-19 patients. They have curb-side testing available and are asking people to call in before coming to the hospital/clinic. Checkout their Facebook page for posted information on COVID-19, video reports from medical staff and healthy recipes.

PUBLIC HEARING FOR BRIAN ROSTVET PETITION FOR VARIANCE: Rostvet is asking for permission to build a garage on a vacant lot he owns across the street from his house. He has the required number of signatures on his petition for variance. No one was present or called in to protest his request. Anderson moved and Kubat seconded to approve the variance. Upon roll call vote, all voted aye. M/C.

Approval of Minutes: Lorton moved, and Anderson seconded to approve the minutes from the March 9, 2020 Regular Meeting as presented. Upon roll call vote, all voted aye. M/C. Lundquist moved, and Lorton seconded to approve the minutes from the March 16, 2020 Special Meeting as presented. Upon roll call vote, all voted aye. M/C. Miller moved, and Lundquist seconded to approve the minutes from the March 26, 2020 Special Meeting as presented. Upon roll call vote, all voted aye. M/C

Unfinished Business: Thompson presented information on Municipal Court compiled by Laaveg and herself. Laaveg's information listed pros and cons for eliminating or keeping Municipal Court. Thompson's financial information showed since 2017 Municipal Court expenses are \$8,606.29 more than revenues. Laaveg mentioned the City is down to one deputy again and this impacts revenues. Eliminating Municipal Court and sending everything to District Court is an option. Fleming mentioned the City would not receive any revenue but would not have the expenses as all go to District Court. Laaveg and Fleming will do some checking with the state regarding eliminating Municipal Court. Lundquist mentioned tabling the matter until May so research can be completed. Court will stay in effect until the Judge's term expires at the end of June.

Committee Reports: *PR Community Club:* Thompson reported that Food Truck Tuesdays have been cancelled for this year. The Spring city-wide rummage sale has been cancelled but the fall sale is still on the schedule. Committees with nothing to report: *Park District, Bike Path, PR Economic Development Corp, Sales Tax, Airport Authority and Public Library.*

New Business: Assessor Berg reported an abatement was received from Cenex Harvest States for the lot sold to Arlyn Askim. The County split the property rather than transferred the lot. Berg is recommending approval of the abatement request. Miller moved and Anderson seconded a resolution approving the abatement request from Cenex Harvest States for parcel #38-0000-12125-000. Upon roll call vote, all voted aye. M/C.

Lundquist introduced the following Resolution:

RESOLUTION

WHEREAS, the City of Park River is a member of the Northern Municipal Power Agency for the purpose of purchasing power to meet electricity needs for the City of Park River.

NOW, THEREFORE BE IT HEREBY RESOLVED, that Dennis Larson is hereby appointed to represent the City of Park River on the Board of Directors of NMPA through April 30, 2021 and

BE IT FURTHER RESOLVED, that Dan Stenvold is appointed as the City of Park River's representative on the Advisory Council of NMPA through April 30, 2021.

Lorton seconded the foregoing Resolution and upon roll call vote, all voted aye. Motion carried.

Miller mentioned the possibility of the City helping out businesses that are closed by paying a sum towards their utility bill and perhaps using sales tax funds. City administration responded that the Home Rule Charter does not allow Sales Tax funds to be used in this way. Laaveg informed the Council that a guideline would need to be made in order to treat everyone fairly. Lundquist stated that if the City gives businesses a break than all utility customers should receive one. Stenvold tasked the Streets and Utilities Committee to meet and discuss options.

Mayor's Comments: Stenvold thanked Laaveg for her years of service as the City Attorney and for the hard work she put in on City issues. Fleming, DuBois & Fleming PLLP of Cavalier will become the City Attorneys on May 1, 2020.

Public Works: Larson reported there will be no spring clean-up scheduled in May due to the COVID-19 virus. There is a possibility of scheduling something later in the year.

Larson presented an advertisement for bids for the electrical distribution system upgrade. The ad will run with bids due prior to 2:00 PM May 13, 2020. Construction is scheduled to start after July 4th. Lorton moved and Lundquist seconded to approve the advertisement for bids. Upon roll call vote, all voted aye. Motion carried.

Auditor & Assessor Reports: Thompson presented the following bills for payment. Anderson moved and Lorton seconded to approve payment of the following bills. financial reports. Upon roll call vote, all voted aye. M/C.

General Fd & Municipal Utilities:

36395	Void	\$0.00
36410	Postmaster	\$342.85
11	Discovery Benefits	\$160.00
12	2016 Electrical Upgrade	\$8,000.00
13	Colton Agotness	\$48.71
14	Brandon Almen	\$100.00
15	AmeriPride Services, Inc	\$586.58
16	Aqua-Pure Inc.	\$1,485.89
17	Banyon Data Systems, Inc	\$795.00
18	Ann E Berg	\$348.15
19	Border States Electric Supply	\$153.60
36420	City of Fargo	\$28.00
21	Productivity Plus Account	\$1,090.94
22	Consolidated Waste, LTD.	\$18,403.45
23	Core & Main	\$1,194.16
24	Discovery Benefits, Inc	\$50.00
25	East Side Garage	\$129.30
26	Ethanol Products, LLC	\$1,365.94
27	Funded Depreciation	\$3,751.00
28	General Funded Depreciation	\$5,000.00
29	GovOfficeLLC	\$550.00
36430	Graymont (WI) LLC	\$7,698.23
31	Hanson's Auto & Implement	\$426.83
32	Kaj Havaav	\$69.45
33	Hawkins Inc	\$1,845.80
34	Jim's Super Valu	\$126.27
35	Leon's Building Center, Inc	\$186.54
36	Void	\$10,557.04
37	Lon's Hardware	\$288.40
38	Montana Dakota Utilities	\$712.64
39	Michael Kilmer Construction	\$2,752.20
36440	MMUA	\$1,711.00
41	ND Dept of Environmental Qual	\$31.78
42	ND One Call Inc.	\$4.90
43	NMPA	\$1,319.29
44	Nodak Electric Cooperative	\$6,678.75
45	Northdale Oil, Inc	\$934.26
46	North Star Coop	\$986.56
47	Delvin Owen	\$41.85
48	Polar Communications	\$1,705.67
49	Postmaster	\$240.00
36450	PR Park District	\$2,485.18
51	Riteway Business Forms	\$216.30
52	Glenn Rost	\$250.00
53	Samson Electric LTD	\$169.48
54	SanGrait's Auto Service	\$122.05
55	Sillers, Laaveg, & Wenzel	\$915.00
56	Simmons Multimedia USA	\$222.00
57	Team Laboratory Chemical Corp	\$1,300.00
58	Terracon Consultants, Inc	\$4,400.00
59	Thatcher Company of Montana	\$9,438.00
36460	Void	\$0.00
61	US Bank Equipment Finance	\$409.22
62	Verizon Wireless	\$160.65
63	Wat & Sew Imprv Dist #2015-1	\$6,200.00
64	Wat & Sew Imprv Dist #2016-1	\$9,490.00
65	Water System Repair & Replace	\$4,000.00

66	Water Bond Fund 05	\$4,830.00
67	Water Rev Bond Fund Phase II	\$3,450.00
68	Water Tower Fund	\$11,315.00
69	Water Treatment Fund	\$10,557.04
36470	Walsh County Auditor	\$13,132.57
71	Walsh County Press	\$794.96
72	WC RECORD	\$230.00
73	Ye Olde Medicine Center	\$16.07
74	Light & Water Dept	\$4,579.85
75	The Spin	\$200.00
8814-34	Salaries	\$29,499.42
8814-35	US Treasury	\$9,593.47
AW	First United Bank	\$19.60
AW	Aflac	\$151.98
AW	NDPERS	\$835.00
AW	NDPERS	\$6,075.35
AW	Aflac	\$0.00
AW	NDPERS	\$761.00
AW	NDPERS	\$91.33
AW	PSN (Payment Services Network)	\$4.95
AW	NMPA	\$146,726.64
AW	BC/BS of North Dakota	\$11,201.20
AW	US Treasury	\$264.15
AW	US Treasury	\$188.58
AW	US Treasury	\$4,346.19
AW	US Treasury	\$4,794.55
AW	ND ST Tax Commissioner	\$1,243.01

Debt Service & Bond Fd:

6196	Bank of North Dakota	\$19,501.04
6197	First United Bank	\$240,127.13
6198	US Bank	\$80,806.25

Berg presented the financial reports. Halvorson moved and Lorton seconded to approve the financial reports as presented. Upon roll call vote, all voted aye. M/C.

Being no further business, Lundquist moved to adjourn at 6:44 PM.

ATTEST:

Ann Berg, Assessor/Deputy Auditor

Dan Stenvold, Mayor