

CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING, MONDAY, MAY 11, 2020 AT 5:30 PM.

Published Subject to the Governing Body's Review and Revision

The City of Park River held their regular meeting of the Park River City Council on Monday, May 11, 2020 at 5:30 PM.

Mayor Dan Stenvold called the meeting to order and upon roll call the following were present: Via tele-conference Council members: Mike Lorton, Kyle Halvorson and Keith Anderson. Present in Council Chambers: Council members: Joe Miller and Robert Lundquist III, City Attorney Dustin Slaamond, Public Works Director (PWD) Dennis Larson, Coordinator/Auditor Nancy Thompson, and Assessor/Deputy Auditor Ann Berg. Absent: Dennis Kubat. Others present via tele-conference: Allison Olimb-WC Press and Marcus Lewis-First Care Health Center (FCHC).

Additions and Changes to Agenda: Add to Unfinished Business #4 Open City Buildings & Office. Add to Committee Reports #5 Sales Tax. Add to New Business #5 Joe Miller Announcement. Add to Public Works #3 Chip Seal Streets.

Comments and Questions from Citizens: Marcus Lewis of FCHC reported they are prepared to respond for any COVID-19 patients and is thankful for everyone following safe practices and essential personnel.

Approval of Minutes: Miller moved, and Anderson seconded to approve the minutes from the April 13, 2020 Regular Meeting as presented. Upon roll call vote, all voted aye. M/C. Lundquist moved, and Miller seconded to approve the minutes from the April 13, 2020 Board of Equalization Meeting as presented. Upon roll call vote, all voted aye. M/C. Lundquist moved, and Lorton seconded to approve the minutes from the April 23, 2020 Special Meeting as presented. Upon roll call vote, all voted aye. M/C

Unfinished Business: Slaamond presented information on Municipal Court. He contacted Kelly Cole, Walsh County States Attorney regarding sending PR Municipal Court matters to District Court but ultimately it is the WC Commission's decision. Court will stay in effect until the Judge's term expires at the end of June.

Lundquist moved and Halvorson seconded to approve Thompson moving forward with Rural Development Finance Corp funding application for the new city shop. Upon roll call vote, all voted aye. M/C.

Lundquist reported Consolidated Waste, LTD has permission for residents of Park River to haul items to the landfill on Saturday, May 16th & 23rd from 10 AM to 4 PM. Notices will be posted in the WC Press, Polar Cablevision, City of Park River website and the city Facebook page. Information on accepted/unaccepted items and items which will be charged for are listed on the City sites.

Council decided to reopen City buildings and the office to the general public starting on Monday, May 18th and adhering to safe practices. Larson was asked to put up a plexiglass shield at the utility payment counter.

Committee Reports: *Airport Authority:* Airport Manager Glen Wharam reported the obstruction removal process has been completed with trees burned and buried. The new rood has been installed on the General Aviation Terminal. Upcoming projects slated for July/August include crack sealing and repainting runway markings, numbers and the centerline on the landing strip. Requests for grant funding have been submitted for the projects to help off set costs. The Airport received COVID-19 federal funding in the amount of \$20,000. Wharam thanked the Council and Sales Tax Committee for the funds they received earlier this year.

PR Community Club: Thompson reported they will not have the inflatable games for the July 4th celebration due to COVID-19.

Sales Tax: The Committee recommended approving the following requests from the Capital Improvement Funds; \$7,210.00 to AE2S for engineering fees incurred for SID #2020-1 (Hilltop Dr) and \$8,340.00 to AE2S for engineering fees for the Water Improvement Dist #2020-1. Miller moved and Halvorson seconded to approve the Sales Tax Committee's recommendations as presented. Upon roll call vote, all voted aye. M/C.

Committees with nothing to report: *Park District, Bike Path, PR Economic Development Corp, and Public Library.*

New Business: City Administration was contacted about selling Lot 8 BK 21 O.T. which is located directly south of the First United Bank and City owned parking lots. The lot, with evergreens growing on it, is 25' x 140' in size. Miller moved and Lundquist seconded to advertise in the WC Press that the lot is for sale on bids and will be sold as is. Upon roll call vote, all voted aye. M/C.

Miller moved, and Lundquist seconded to designate the Walsh County Press as official newspaper for the City of Park River. Upon roll call vote, all voted aye. M/C.

City administration is asking for permission to apply for the 50/50 matching Walsh County 2020 ½ Mill Self-Help Program. The project would be used to purchase new city Christmas decorations. Lundquist moved and Lorton seconded to approve the city administration's request to apply and purchase new Christmas decorations. Upon roll call vote, all voted aye. M/C.

Miller moved and Halvorson seconded approving the following resolution.

RESOLUTION TO HOLD FOURTH OF JULY FESTIVITIES

WHEREAS, the City of Park River has long hosted Fourth of July festivities;

WHEREAS, the COVID-19 pandemic has caused great and irreparable harm to the City and world economy;

WHEREAS, conditions have been steadily improving globally and locally;

WHEREAS, a "flatten curve" of infections has been achieved;

WHEREAS, the American spirit of individualism and personal responsibility must be embraced;

WHEREAS, the sense of community and trust must be restored;

THEREFORE, BE IT RESOLVED BY THE CITY OF PARK RIVER, that Fourth of July events will commence as tradition this year, 2020;

BE IT FURTHER RESOLVED THAT, the people and vendors take necessary precautions based on their own wellbeing and desire.

Upon a roll call vote, members voted as follows: Aye, Lorton, Halvorson, Miller, Lundquist and Anderson. Nay: None. Absent: Kubat. M/C.

Mayor Dan Stenvold

Councilmember Miller announced he is resigning his position on the City Council effective May 29, 2020. Miller purchased a house outside of City limits. Stenvold thanked Miller for his service and wished him well.

Mayor's Comments: Stenvold was contacted by Harlan Larson on behalf of the bar owners. Due to the COVID-19 virus owners felt it would be hard to social distance inside their establishments. They are asking if they could serve all alcoholic beverages at their beer gardens during the street dance. Halvorson moved and Miller seconded to allow the bars to serve alcoholic beverages in plastic cups and beer on July 2nd, 3rd and 4th, 2020 in their beer gardens. Upon roll call vote, all voted aye. M/C.

Stenvold was contacted by a resident about a neighboring owner who hauled in fill, raised the level of his property above surrounding properties and built a garage. Now when it rains, water is flowing off of the garage, over the alley into his property thus flooding his garage and yard. Miller felt additional gravel could be hauled onto the alley. Members questioned if the garage has gutters and Miller responded yes. Thompson mentioned this seems like a civil matter between the property owners and not a City issue. When asked if she was correct, Slaamond concurred.

Public Works: MDU has contacted PWD Larson about placing an antenna on top of the water tower. Larson does not have specifics such as size or how it will be attached to the tower. Lundquist felt the issue should be tabled until more information is available.

Lundquist moved and Halvorson seconded to advertise for Public Works summer help. The ad will be on the website and put in the official city newspaper the WC Press. Upon roll call vote, all voted aye. M/C.

Larson mentioned the possibility of chip sealing, which was not budgeted, Prospect Ave, Code Ave S to 5th St W, and 5th St W to the water tower. Larson will check to see if any contractors will be in the area this summer and for pricing.

The NMPA annual meeting will be held via ZOOM on May 20th at 10 AM.

Bid opening on May 20th at 2 PM for Electrical Upgrade #2020-1 project. Bid openings on May 21st at 10 AM for SID #2020-1 (Hilltop Dr) and Water Main Imp Dist # 2020-1 projects.

Auditor & Assessor Reports: Thompson presented the following bills for payment. Lundquist moved and Miller seconded to approve payment of the following bills. financial reports. Upon roll call vote, all voted aye. M/C.

General Fund & Municipal Utilities:

36476	Postmaster	\$235.98
77	Discovery Benefits	\$160.00
78	2016 Electrical Upgrade	\$8,000.00
79	Acme Tools	\$198.72
36480	AmeriPride Services, Inc	\$291.29
81	BG Fire Inc	\$437.61
82	Eugene Bossert	\$6.04
83	Cardmember Service	\$79.35
84	City of Fargo	\$28.00
85	Productivity Plus Account	\$3,119.59
86	Consolidated Waste, LTD.	\$18,403.45
87	Core & Main	\$1,260.88
88	Dale Pecka	\$195.00
89	Dale's Small Engine Repair LLC	\$10.00
36490	DFD Express Inc	\$1,890.00
91	Discovery Benefits, Inc	\$50.00
92	Farmers Union Service Assoc	\$33,017.00
93	Fleming Dubois & Fleming PLLP	\$240.00
94	Funded Depreciation	\$4,813.00
95	General Funded Depreciation	\$5,000.00
96	Graymont (WI) LLC	\$0.00
97	Hansons Auto & Implement	\$434.30
98	Hawkins Inc	\$314.00
99	Shirley Jackson	\$43.29
36500	Jim's Super Valu	\$89.83
1	Light & Water Dept	\$5,179.50
2	Lon's Hardware	\$154.34
3	Montana Dakota Utilities	\$462.89
4	Michael Kilmer Construction	\$1,280.00
5	ND Dept of Environmental Qual	\$18.54
6	ND One Call Inc.	\$27.05
7	Nodak Electric Cooperative	\$4,870.19

8	Northdale Oil, Inc	\$891.08
9	North Star Coop	\$1,001.36
36510	Polar Communications	\$873.72
11	PR Park District	\$3,579.51
12	Quill Corporation	\$100.43
13	Glenn Rost	\$250.00
14	Samson Electric LTD	\$647.27
15	SanGrait's Auto Service	\$42.89
16	Kristine Schulz	\$93.44
17	Sillers, Laaveg, & Wenzel	\$750.00
18	Team Laboratory Chemical Corp	\$139.50
19	Verizon Wireless	\$216.00
36520	Vessco, Inc	\$994.78
21	Wat & Sew Imprv Dist #2015-1	\$6,200.00
22	Wat & Sew Imprv Dist #2016-1	\$9,490.00
23	Water System Repair & Replace	\$4,000.00
24	Water Bond Fund 05	\$4,830.00
25	Water Rev Bond Fund Phase II	\$3,450.00
26	Water Tower Fund	\$11,315.00
27	Water Treatment Fund	\$10,117.38
28	Walsh County Auditor	\$11,499.57
29	Walsh County Press	\$1,079.18
36530	WC Record	\$65.50
8835-57	Salaries	\$29,625.53
AW	US Treasury	\$9,697.91
AW	Aflac	\$151.98
AW	BC/BS of North Dakota	\$11,201.20
1214	First United Bank	\$19.50
AW	NDPERS	\$17.33
AW	NDPERS	\$835.00
AW	NDPERS	\$835.00
AW	NDPERS	\$6,113.53
AW	NMPA	\$134,986.64
1219	PR Public Library	\$578.18
1220	PR Airport Authority	\$578.18
AW	PSN (Payment Services Network)	\$4.95
1218	Special Assessment Fund	\$26.96
1221	ST Improve Dist #2017-1	\$1,309.07
1222	ST Improve Dist #2018-1	\$1,605.93

Debt Service & Bond Fd:

6199	Advanced Engineering &	\$15,550.00
6200	Bank of North Dakota	\$31,754.07
6201	First United Bank	\$37,492.50

Special Fund:

10154	First United Bank	\$16,940.00
10155	St Imp Dist #2020-1 Hilltop Dr	\$7,210.00
10156	Wat Imprv Dist #2020-1 (Main)	\$8,340.00

Berg presented the financial reports. Miller moved and Lorton seconded to approve the financial reports as presented. Upon roll call vote, all voted aye. M/C.

Being no further business, Miller moved to adjourn at 6:34 PM.

ATTEST:

Ann Berg, Assessor/Deputy Auditor

Dan Stenvold, Mayor