

CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING, MONDAY, JULY 13, 2020 AT 5:30 PM.

Published Subject to the Governing Body's Review and Revision

The City of Park River held their regular meeting of the Park River City Council on Monday, July 13, 2020 at 5:30 PM.

Mayor Dan Stenvold called the meeting to order and upon roll call the following were present: Council members: Ken Gillespie, Kyle Halvorson, Leah Skjerven, Dennis Kubat and Derek Pokrzywinski, City Attorney Dustin Slaamod, Public Works Director (PWD) Dennis Larson, Coordinator/Auditor Nancy Thompson, and Assessor/Deputy Auditor Ann Berg. Absent: Cory Seim. Others: Brian Osowski of AMKO Advisors, LLC, Allison Olib-WC Press, and Laura Alkofer.

Additions and Changes to Agenda: Added to Unfinished Business #3 Mosquito Fund and #4 Revisit Speed Limit on Hwy 17.

Comments and Questions from Citizens: Laura Alkofer commented that it is hard to hear Councilmembers speaking as they are turned away from the audience and asked if a microphone could be used during the meetings. Halvorson and Pokrzywinski will check into a microphone and speaker system and report on their findings at next month's meeting.

Approval of Minutes: Skjerven moved, and Halvorson seconded to approve the minutes from the June 8, 2020 Regular Meeting as presented. Upon roll call vote, all voted aye. M/C. Gillespie moved, and Kubat seconded to approve the minutes from the June 23 Re-organizational Meeting as presented. Upon roll call vote, all voted aye. M/C. Pokrzywinski moved and Skjerven seconded to approve the minutes from the June 30, 2020 Special Meeting as presented. Upon roll call vote, all voted aye. M/C

Unfinished Business: Brian Osowski of AMKO Advisors, LLC updated the Council on re-financing of the 2014 Water Tower Revenue Bonds which has a call date of September 1st. Two bids were received; from Northlands Securities and Robert W. Baird & Co., Inc. Osowski is recommending accepting the bid from Robert W. Baird & Co., Inc. which has a true interest cost of 1.979% over 30 years and will save the City \$793,343.17. In addition to refinancing, an additional \$750,000 will be added to the loan which will cover the costs of the 2020-1 Water Main Improvement project for a total loan of \$2,570,000. Halvorson moved and Pokrzywinski seconded to approve Osowski's recommendation and accept the bid from Robert W. Baird & Co., Inc. with the above-mentioned terms. Upon roll call vote, all voted aye. M/C.

Pokrzywinski moved and Skjerven seconded to approve the following resolution:

**RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE
OF CITY OF PARK RIVER, NORTH DAKOTA, WATER REVENUE AND IMPROVEMENT
BONDS, SERIES 2014, AND RELATED MATTERS**

(Entire resolution may be viewed at the City Auditor's Office)

Upon roll call vote, all voted aye. M/C.

Slaamod presented an update on Municipal Court to the Council. The matter was discussed at the July 7, 2020 Walsh County Commissioner's meeting. No decision was made as additional information was needed for clarification. All City Ordinances will remain in effect but all tickets and fines will go to District Court if approved by the Commissioners. Slaamod hopes to have a decision from the County for next month's Council meeting. Additional information and procedures are needed to dissolve Municipal Court and will be completed after word from the County.

Halvorson reminded the Council that in previous months nothing had been decided about the Mosquito fund. After this month's bills are paid the balance in the fund will be approximately \$105,000. Aerial spraying runs almost \$3,000 per time and has been done twice this year. Halvorson would like to change the name of the Mosquito Fund to the Environmental Services Fund. This way funds could be used for weed and bug control instead of just mosquitoes and would like to drop the monthly charge from \$4 to \$3 per month. PWD Larson would like to spray for forest tent caterpillars next year, as no spraying has been done for several years and more are starting to show up. The cost to aerial spray one time is about \$17,000. Halvorson moved and Pokrzywinski seconded to change the Mosquito Fund to the Environmental Services Fund and drop the monthly charge from \$4 per month to \$3 starting with the next billing cycle. Upon roll call vote, all voted aye. M/C.

Halvorson felt after last month's discussion, regarding the speed limit on State Highway 17, the City should make contact with Les Noehre of the ND DOT and request a new traffic study. The reason the previous request was denied was due to lack of accidents. As a designated Vision Zero Community the Council felt lowering the speed and marking crosswalks will help to keep the designation. Thompson added that perhaps we need the help of our District Senator and Representatives to help the City get the speed limit lowered. Halvorson moved and Skjerven seconded to request that the State conduct a new traffic study and pay costs, not exceeding \$1,500., to have the study completed. Upon roll call vote, all voted aye. M/C. Slaamod will contact Noehre at the ND DPT about the new traffic study.

Committee Reports: *Sales Tax:* The Committee recommended approving the following requests: Capital Improvement Funds; \$6,300 to AE2S for engineering fees incurred for SID #2020-1 (Hilltop Dr) and \$12,690 to AE2S for engineering fees for the Water Improvement Dist. #2020-1. Skjerven moved and Kubat seconded to approve the Sales Tax Committee's recommendations as presented. Upon roll call vote, all voted aye. M/C.

PR Community Club: Thompson reported the City-wide Fall Rummage sale is scheduled for Saturday, September 12th.

Committees with nothing to report: *Airport Authority, Park District, Bike Path, PR Economic Development Corp, and Public Library.*

New Business: None.

Mayor's Comments: Stenvold reported that the July 4th celebration went well but as expected the numbers were down. He also had received a few negative comments because of Covid19 but the positive comments outnumbered them by far. Stenvold said people were glad that the City held the July 4th celebration as it gave everyone something to do. He stated he also received many compliments on how nice and clean the City looked, nice lawns and the flowering baskets. Stenvold thanked the Council members along with Larson and Thompson who helped with blocking streets and the parade.

Public Works: Larson reported the Hilltop Drive construction project will start on July 20th and the Water Main project on July 27th. The Electrical project is still waiting for additional materials before construction can start. Larson asked what the Council what they wanted to do about MDU's request to place an antenna on the water tower. The engineers said it might add an additional cost when it comes time to repaint the tower but all structure was put in place when the tower was built to add items such as antennas. Council felt there was room for negotiation on the monthly charge. Pokrzywinski moved and Gillespie seconded to present a \$500 monthly charge for MDU to have their antenna mounted on the water tower. Upon roll call vote the following voted aye; Gillespie,

Skjerven, Kubat and Pokrzywinski with Halvorson abstaining. M/C. Slaamod questioned what it would do to our insurance if we make this alteration?

Sensus is willing to provide a presentation on new auto readers to the Council.

Auditor & Assessor Reports: Thompson and Berg presented the following bills for payment the financial reports. Skjerven moved and Halvorson seconded to approve payment of the following bills. Upon roll call vote, all voted aye. M/C. Halvorson moved and Kubat seconded to approve the financial reports. Upon roll call vote, all voted aye. M/C.

General Fund & Municipal Utilities:

36600	Postmaster	\$233.13
36601	Heather & Thistle Pipes & Drums	\$900.00
36602	Discovery Benefits	\$160.00
36603	2016 Electrical Upgrade	\$8,000.00
36604	2020 Electrical Upgrade	\$10,519.77
36605	Airborne Custom Spraying, Inc.	\$5,800.00
36606	Alexis Piatz	\$81.96
36607	AmeriPride Services, Inc	\$580.40
36608	Aqua-Pure Inc.	\$1,751.53
36609	Border States Electric Supply	\$538.82
36610	Cardmember Service	\$610.48
36611	City of Fargo	\$28.00
36612	Productivity Plus Account	\$995.71
36613	Productivity Plus Account	\$43.14
36614	Consolidated Waste, LTD.	\$18,664.45
36615	Core & Main	\$1,164.22
36616	Dahlen Plumbing & Heating	\$161.25
36617	DFD Express Inc	\$6,300.00
36618	Discovery Benefits, Inc	\$50.00
36619	Don Greicar Excavating	\$320.00
36620	Farmers Union Service Assoc	\$6,532.00
36621	Fleming DuBois & Fleming PLLP	\$1,030.00
36622	Funded Depreciation	\$4,813.00
36623	General Funded Depreciation	\$5,000.00
36624	Grand Forks Utility Billing	\$419.00
36625	Hawkins Inc	\$2,189.34
36626	Jim's Super Valu	\$26.58
36627	Dennis L Larson	\$20.00
36628	Walsh County Recorder	\$0.00
36628	Leon's Building Center, Inc	\$153.45
36629	Light & Water Dept	\$4,045.87
36630	Lindell's Mowing	\$1,000.00
36631	Lon's Hardware	\$326.34
36632	Montana Dakota Utilities	\$100.46
36633	Michael Kilmer Construction	\$1,592.50
36634	MMUA	\$1,711.00
36635	ND Dept of Environmental Qual	\$37.08
36636	ND One Call Inc.	\$29.45
36637	NDLC	\$30.00
36638	Nodak Electric Cooperative	\$4,984.26
36639	Northdale Oil, Inc	\$915.80
36640	North Star Coop	\$1,169.04
36641	Opp Construction	\$1,671.60
36642	ND Insurance Reserve Fund	\$0.00
36642	Polar Communications	\$1,215.69
36643	PR ARENA COMMISSION	\$5,939.24
36644	PR Park District	\$51.26
36645	Quill Corporation	\$458.95
36646	SanGrait's Auto Service	\$697.37
36647	Schumacher & Sons	\$24.95
36648	Strata Corporation	\$418.50
36649	True North Equipment	\$30.03

36650	US Bank Equipment Finance	\$429.68
36651	Verizon Wireless	\$217.20
36652	Mortenson & Rygh, PTR	\$16,150.00
36653	Wat & Sew Imprv Dist #2015-1	\$6,200.00
36654	Wat & Sew Imprv Dist #2016-1	\$9,490.00
36655	Water System Repair & Replace	\$4,000.00
36656	Water Bond Fund 05	\$4,830.00
36657	Water Rev Bond Fund Phase II	\$3,450.00
36658	Water Tower Fund	\$11,315.00
36659	Water Treatment Fund	\$13,799.50
36660	Walsh County Auditor	\$6,827.46
36661	Walsh County Press	\$1,591.10
36662	WC Record	\$49.00
36699	Void	\$0.00
8889-91	Council Salaries	\$554.10
8892-8918	Salaries	\$33,273.03
AW	US Treasury	\$14,191.94
AW	BC/BS of North Dakota	\$12,405.20
AW	NDPERS	\$17.33
AW	NDPERS	\$835.00
AW	NDPERS	\$835.00
AW	NDPERS	\$6,116.86
AW	Aflac	\$151.98
AW	First United Bank	\$19.60
AW	Special Assessment Fund	\$3.60
AW	PR Airport Authority	\$6.73
AW	PR Airport Authority	\$74.13
AW	PR Public Library	\$80.86
AW	ST Improve Dist #2017-1	\$2,023.98
AW	NMPA	\$134,022.48
AW	PSN (Payment Services Network)	\$4.95

Special Fund:

10160	St Imp Dist #2020-1 Hilltop Dr	\$6,300.00
10161	Wat Imprv Dist #2020-1 (Main)	\$12,690.00

Debt Service & Bond Fund:

6210	2C Plumbing & Drain Cleaning	\$20,564.50
6211	Advanced Engineering &	\$18,990.00
6212	Border States Electric Supply	\$8,209.77
6213	DFD Express Inc	\$13,860.00
6214	Michael Kilmer Construction	\$24,493.90
6215	Resco	\$245.00
6216	Stuart C Irby Co	\$2,065.00

Being no further business, Pokrzywinski moved to adjourn at 6:45 PM.

ATTEST:

Ann Berg, Assessor/Deputy Auditor

Dan Stenvold, Mayor