

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, JUNE 11, 2018 AT 7:30 PM.**

Published Subject to the Governing Body's Review and Revision

The City of Park River held their regular meeting of the Park River City Council on Monday, June 11, 2018 at 7:30 PM.

Mayor Stenvold called the meeting to order; upon roll call the following were Present: Council members Mike Lorton, Kyle Halvorson, Arvid Knutson, Robert Lundquist III, Dwight Byron, and Keith Anderson, City Attorney Tracy Laaveg, Public Works Director (PWD) Dennis Larson, Coordinator/Auditor Nancy Thompson, and Assessor/Deputy Auditor Ann Berg. Absent: None. Others present: Marquita Novak, Dorothy Novak, Curt Sarkilahti, Joe Miller, Mary Jo Olson, Joseph Fietek and Jon Markusen.

Additions and Changes to Agenda: New Business add to; #2 6-30-18 Young/Esplien Wedding; Public Works add; Purchase of Nin Gillespie property, add Price Overlay for East Bike Path & Millings for Parking Lot and Lagoon hay land lease. Auditor & Assessor Reports add #3 CDARS renewal terms, #4 Application for property tax exemption-Hankey Apt LLC.

Comments and Questions From Citizens: Marquita Novak appeared and asked the Council when her driveway cut in on her empty lot on Wadge Ave N will be fixed. PWD Larson explained the driveway access inadvertently had curb & gutter installed during the St Improvement project in 2017 and is on the City's list of projects to correct. Dorothy Novak informed the Council that a tree on the berm at 301 Vivian St W has started to split and should be taken down. PWD Larson will take a look at the tree and schedule to have it taken down. Mary Jo Olson has concerns regarding the speed limit at the crosswalk located between North Star Addition and Green Acres Addition as more families with children move into the area. She is aware the ND DOT sets the speed limit but wondered if something could be done. Olson also mentioned the visibility on the east bike path has been greatly decreased due to low hanging tree branches and overgrown shrubs. She is concerned for the safety of people walking and riding bikes who cannot be seen from the highway should they fall and need assistance. Olson asked if additional garbage cans could be added to the bike path. She is a frequent walker on the path and picks up garbage and carries it back the ½ mile to the garbage can. She suggested placing garbage cans by the benches where people eat their lunch. Joe Fietek questioned the Council on their decision to award the audit bid to a local firm, which was \$5,000 over another firm's bid, as a good use of tax payer's money. Fietek also is concerned that the Council approved an unbudgeted \$40,000 expense to repair the bike path on the north side of the highway. He also feels the City should not provide funding for the golf course road which is outside of City limits.

Approval of Minutes: Lundquist moved, and Anderson seconded to accept the minutes from the May 14, 2018 regular meeting with the corrections: under new business-schedule of fee discussion add "under the ordinance" and under the Auditor & Assessors reports replace "Grose with Grouse". Upon roll call vote, all present voted aye. M/C. Lundquist moved, and Byron seconded to accept the minutes from the May 21, 2018 Public Hearing as presented. Upon roll call vote, all present voted aye.

Unfinished Business:

Lundquist moved, and Halvorson seconded to approve the second reading of Ordinance 8 Offenses; 1. In General, 2. Against Property, 3. Against Public Order, Health Safety and Sensibilities. (Copies of entire ordinance may be viewed at the Auditor's office.) Upon roll call vote, all present voted aye. M/C.

The Streets and Utilities committee is recommending a one-time payment of \$2,000 from the Sales Tax Capital Improvement funds to fix the City portion of the golf course road. Lundquist moved and Byron

moved to accept the committee's recommendation and approve a one-time payment of \$2,000 from the Sales Tax Capital Improvement funds to fix the City portion of the golf course road. Upon roll call vote, all present voted aye. M/C.

The Contract and Policies committee is recommending to rescind Ordinance 2d (2) (c) Outdoor Patio and fee. Lundquist moved and Knutson seconded to accept the committee's recommendation and approve rescinding Ordinance 2d (2) (c) Outdoor Patio and fee. Upon roll call vote, all present voted aye. M/C.

Thompson presented the schedule of fees with the changes as requested by the Council. The fees for the patio ordinance were removed; the electric and water rates were added; 2b(3) on and off sale liquor license fee of \$1,600 was changed to on sale: alcoholic beverages license fee \$1,200, off sale \$400 if purchased with on sale license. A food & beverage specialty license for beer & wine only - \$250 per item was also added. Anderson moved, and Lorton seconded to approve the recommendations as presented. Upon roll call vote, all present voted aye. M/C.

Committee Reports: *Sales Tax Committee:* Recommends approving the following requests; From Economic Development Fund – transfer \$16,940 to S.I.D. # 2017-2 to make loan & interest payment on Green Acres Drive. From Capital Improvement Fund – loan \$2,838.50 to S.I.D.2018-1 for engineering invoice to AE2S. Halvorson moved, and Lundquist seconded to approve the recommendations as presented. Upon roll call vote, all present voted aye. M/C.

Ward Reports: None.

New Business:

Anderson moved and Lundquist seconded the following resolution:

CITY OF PARK RIVER, NORTH DAKOTA
RESOLUTION SETTING AUDITORS BOND

BE IT RESOLVED by the governing body of the City of Park River, North Dakota, as follows:

1. The governing body of the City of Park River has need of establishing a bond for the city auditor to ensure the honest and faithful performance of official duties pursuant to N.D.C.C. 40-13-02.
2. The bond required must be set by resolution at the regular meeting of the Park River City Council in June of each year.
3. The amount of the bond must be equal to 25% of the average amount of money that has been subject to the auditor's control during the preceding fiscal year, as determined by the total of the daily balances of the auditor for the calendar year divided by the figure 300 or the sum of \$250,000 (whichever is least)
4. The City of Park River has obtained the necessary bond in the following amount through the North Dakota Insurance Reserve Fund:

Dated and adopted this 11th day of June, 2018.

CITY OF PARK RIVER, NORTH DAKOTA

Mayor

ATTEST:

City Auditor

Upon roll call vote: Lorton, Halvorson, Knutson, Lundquist, Byron and Anderson voted “Aye”. M/C.:

Halvorson moved and Byron seconded to approve the following alcoholic beverage license transfers from the American Legion to the Legion Coliseum: 6-23-18 Entzel/Brook wedding; 6-30-18 Young/Esplien wedding 7-3-18 Alumni Banquet; 7-7-18 Moe/Villarreal wedding. Upon roll call vote, all present voted aye. M/C.

Curtis Sarkilahti on behalf of the Briggs Ave S bars asked if they could hold a street dance on 7-3-18 and have beer gardens in front of their establishments. Dayton Larson submitted a dance contract to the Walsh County (WC) Sheriff’s Department. WC Sheriff Ron Jurgens approved the dance contract and will provide two deputies for \$500. Lundquist moved and Knutson seconded to approve the street dance and beer gardens request and have the City pay the \$500 for policing the street dance. Upon roll call vote, all present voted aye. M/C.

Berg reported all property taxes on liquor license applicant’s establishments are currently up to date. Renewal applications are filled out correctly and checks for licenses are attached to each application. Byron moved and Halvorson seconded to approve the alcoholic beverage licenses renewals for the period of July1, 2018 to June 30, 2019: American Legion \$1,200., Warren Denault (Dug Out Bar & Grill) \$1,600., Hillcrest Country Club, Inc, \$600., Lalpesh Patel (Alexander House) \$1,600., Curtis Sarkilahti (Top Hat Bar) \$1,600., The Club Bar & Lounge \$1,600., and North Star Coop \$1,200.00. Upon roll call vote, all voted aye. M/C.

The City Attorney contract is up for renewal and Tracy L. Laaveg has submitted a two-year contract to the Council for approval. Knutson moved and Anderson seconded to approve renewing the City Attorney contract for two years as presented. Upon roll call vote, all present voted aye. M/C. (Copy of contract on file with the City Auditor.

Mayor’s Comments: Stenvold informed the Council that Thompson received a certificate for completing auditor training and that Berg had received a certificate for completing assessor’s certification.

Public Works: Larson informed the Council that he was approached by property owner Nin Gillespie who is offering to sell Lot 6 Bk 1 Kensington Addition to the City for \$7,000. The City currently owns all the property north of Gillespie’s lot and purchasing the lot would allow for possible future building expansion of the public works department. Lundquist moved and Lorton seconded to purchase Lot 6 Bk 1 Kensington Addition from Nin Gillespie for \$7,000. Upon roll call vote, all present voted aye. M/C.

Last month the Council approved a \$40,000 overlay of the east bike path on the northside of Highway 17. Larson received an updated estimate for the project of \$51,450 for a 1.5” ten-foot-wide overlay. Part of the bike path is 13 to 14 feet wide which could raise the cost to \$67,000 or higher. Halvorson felt the project should be set aside until the City can plan for the project. Thompson and Berg were asked to look for grants to help offset the cost. Trees and bushes on the bike path will be trimmed of this year.

Larson informed the Council that the hay land lease on the lagoon land is up. The current renter is not interested in renewing his lease. Another party is interested in leasing the land and fencing it in for grazing but is asking for a longer lease term. An advertisement for bids will be put out for haying or grazing. Lundquist moved and Halvorson seconded to advertise for bids on the lagoon land for haying or grazing. Upon roll call vote all present voted aye. M/C.

At 8:19 pm Jon Markusen, Dorothy Novak and Marquita Novak left the meeting.

Auditor & Assessor Reports:

Anderson moved, and Lundquist seconded to approve payment of the following bills. Upon roll call vote, all present voted aye. M/C.

General Fund & Municipal Utilities

34944	NDPERS	\$436.27
45	Postmaster Void	\$0.00
45	Postmaster	\$320.85
46	Aflac	\$130.92
47	Discovery Benefits	\$210.00
48	NDPERS	\$436.27
49	NDPERS	\$5,953.86
34950	BC/BS of North Dakota	\$7,899.80
51	2016 Electrical Upgrade	\$8,000.00
52	Adapco, Inc	\$770.00
53	Advanced Engineering & Void	\$0.00
54	AmeriPride Services, Inc	\$490.06
55	Aqua-Pure Inc.	\$1,685.08
56	BG FIRE INC	\$248.00
57	Border States Electric Supply	\$2,321.13
58	Cardmember Service	\$413.59
59	City of Fargo	\$28.00
34960	Productivity Plus Account	\$393.14
61	Consolidated Waste, LTD.	\$18,020.20
62	Dale's Small Engine Repair LLC	\$269.26
63	Dell Marketing LP	\$547.48
64	Diamond Vogel Paint	\$1,182.45
65	Discovery Benefits, Inc	\$22.00
66	EDND	\$275.00
67	Ethanol Products, LLC	\$991.91
68	Farmers Union Service Assoc	\$29,313.00
69	Ferguson Waterworks #2516	\$418.90
34970	Funded Depreciation	\$6,002.00
71	General Funded Depreciation	\$4,446.00
72	Graymont (WI) LLC	\$5,863.07
73	Hawkins Inc	\$309.00
74	Interstate Power Systems	\$166.25
75	Jim's Super Valu Void	\$0.00
76	Liberty Business Systems, Inc	\$168.75
77	Light & Water Dept	\$3,493.16
78	Lindell's Mowing	\$500.00
79	Lon's Hardware	\$662.11
34980	Montana Dakota Utilities	\$125.59
81	Municipal Government Academy	\$25.00
82	ND Dept of Health/Chem-Lab	\$32.96
83	ND One Call Inc.	\$50.50
84	NDAAO Secretary/Treasurer	\$140.00

85	NDPERS	\$0.00
86	NDPERS	\$15.96
87	Nodak Electric Cooperative Void	\$10,144.92
88	Northdale Oil, Inc	\$1,363.32
89	North Star Coop	\$1,219.93
34990	ODB Company	\$1,670.87
91	Polar Communications	\$237.10
92	Polar Communications	\$670.28
93	PR Airport Authority	\$77.69
94	PR Park District	\$54.93
95	PR Public Library	\$294.24
96	Riteway Business Forms	\$199.20
97	Robert's Truck & Tractor Repr	\$850.00
98	Glenn Rost	\$250.00
99	Samson Electric LTD	\$621.45
35000	Sillers, Laaveg, & Wenzel	\$1,081.40
1	ST Improve Dist #2017-1	\$659.02
2	Stone's Mobile Radio, Inc Void	\$41.47
3	Team Laboratory Chemical Corp	\$2,844.00
4	Verizon Wireless	\$268.10
5	Wat & Sew Imprv Dist #2015-1	\$6,200.00
6	Wat & Sew Imprv Dist #2016-1	\$9,490.00
7	Water System Repair & Replace	\$4,000.00
8	Water Bond Fund 05	\$4,830.00
9	Water Rev Bond Fund Phase II	\$3,450.00
35010	Water Tower Fund	\$11,315.00
11	Water Treatment Fund	\$37,348.74
12	Walsh County Auditor	\$10,930.67
13	Walsh County Press	\$592.54
14	Walsh County Recorder -s/b Void	\$48.00
15	Advanced Engineering &	\$610.61
16	Nodak Electric Cooperative	\$5,072.46
17	US Bank Equipment Finance	\$160.13
8257-71	Salaries	\$15,411.00
AW	US Treasury	\$5,222.29
8272-79	Council Salaries	\$18,053.77
AW	US Treasury	\$209.04
AW	NSF Check Returned	\$100.00
AW	Main Street Checks	\$71.90
AW	PSN	\$4.95
AW	First United Bank	\$14.05
AW	NSF Check Returned	\$100.00
		s/b \$127,526.80
AW	NMPA	\$127,626.80

Special Funds

10117	First Care Health Center	\$109,460.21
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10118	ST Improve Dist #2018-1	\$2,838.50
10119	ST Improve Dist #2017-2	\$16,940.00
Debt Service & Bond Funds		
6137	Knife River Materials	\$25,566.56
6138	Advanced Engineering &	\$3,278.50
6139	First United Bank	\$16,940.00
6140	ND Public Finance Authority	\$50.00

The Council was reminded that the re-organizational meeting will be held on Tuesday, June 26, 2018 at 5:00 pm.

City administration provided a copy of CDARS with recommended renewal terms. The report covers June to November 2018 CDARS renewals and Thompson is looking for approval of the renewal terms. Byron moved and Halvorson seconded to approve the CDARS renewal terms as presented. Upon roll call vote, all present voted aye. M/C.

Berg presented an application for property tax exemption for improvements to commercial & residential buildings from Hankey Apartments, LLC. Byron moved and Halvorson seconded a resolution to approve a five-year 100% tax exemption on \$70,945 of improvements to Hankey Apartments, LLC at 103 Briggs Ave N. Upon roll call vote, all present voted aye. M/C.

Stenvold thanked Arvid Knutson for his 20 years of service on the City Council. Knutson decided to not run for re-election. Knutson thanked all the Mayors, Councilmen and City employees he has worked during his tenure as a member of the Park River City Council.

Being no further business, Lundquist moved to adjourn at 8:39 PM.

Dan Stenvold, Mayor

ATTEST:

Ann Berg, Assessor/Deputy Auditor