

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, JULY 10, 2017 AT 7:30 P.M.**

Published Subject to the Governing Body's Review and Revision

The City of Park River held their regular meeting of the Park River City Council on Monday, July 10, 2017 at 7:30 P.M.

Mayor Stenvold called the meeting to order; upon roll call the following were Present: Council members Mike Lorton, Arvid Knutson, Robert Lundquist III, Keith Anderson, and Kyle Halvorson(By Phone), City Attorney Tracy Laaveg, Public Works Director (PWD) Dennis Larson, City Coordinator/Auditor Nancy Thompson, and Assessor/Deputy Auditor Ann Berg. Absent: Dwight Byron. Others present: Dean Skjerven, Joe Fietek, and Mike Helt.

Comments and Questions From Citizens: Dean Skjerven commented on the June 12, 2017 minutes regarding a sign which shows traffic speed along Hwy 17 within city limits and felt it would be a good idea. Mayor Stenvold responded even though it is a good idea the sign costs about \$5,700 and currently the city cannot justify the cost of the sign. Lundquist mentioned it is more of an enforcement issue and perhaps should be brought to Sheriff Jurgens attention.

Additions and changes to agenda: Add to Unfinished Business: Legion Coliseum lease.

Approval of Minutes: Lorton moved and Anderson seconded to approve the June 12, 2017 regular meeting minutes. Upon roll call vote, all voted aye. M/C.

Unfinished Business:

Assessor Berg reported she has had one property owner ask to file for abatement since the Walsh County Tax Equalization meeting was held. Berg reported she is working on her assessor's classes and has completed another session.

The contract for policing with the Walsh County Sheriff's Department was tabled until the August 14, 2017 meeting. Lundquist reported the Policies & Contracts Committee needs to talk with WC Auditor Kris Molde & the WC Commissioners to clarify a couple of points in the contract.

Lundquist moved and Knutson seconded to approve a 10 year lease with the Park River American Legion for use of the Legion Coliseum building at \$1.00 per year. Upon roll call vote, all present voted aye. M/C.

The PR Economic Development Corporation is recommending selling three lots in the commercial area of Green Acres Addition to Bruce Toews at the asking price of \$7,500 per lot with the \$22,500 going towards paying for the labor on the PR Park District Green Acres Addition comfort and storm station. Lundquist moved and Lorton seconded to *not* give the money from the sale of the lots to the Park District. Lundquist stated the City has donated enough to the Park District for this project by granting them the use of the 35 acres and the infrastructure costs for water, sewer and electricity and that they should have planned for funding the expense of the comfort station before moving forward. He stated that there are other areas in the City that need improvement and could use the money like the fire department for example. Thompson provided clarification that a no vote means the money from the lot sales *will* go towards the comfort and storm station and a yes vote means the lot sale money *will not* go towards the comfort and storm station. Upon roll call vote the following voted

“No” Knutson, Anderson and Halvorson with the following voting “Yes” Lundquist and Lorton. M/C - the money from the sale will go towards the comfort and storm station labor.

Knutson moved and Anderson seconded approve the PR Dev. Corp recommendation to sell the three lots in Block one of Green Acres Addition and have the \$22,500.00 from the sale go towards the Park District for the labor of the comfort & storm station construction. Upon roll call vote the following voted “Yes” Anderson, Halvorson and Knutson with the following voting “No” Lundquist and Lorton. M/C.

Committee Reports:

Sales Tax Committee: Recommended the following: To pay from the Capital ImproveFund a loan of \$40,475.81 to pay AE2S engineering bill for the St Improve Dist # 2017-1 project and to be reimbursed when funding is received; pay from Economic Development Fund a loan of \$13,200.00 to pay the KLJ, Inc engineering bill for Green Acres St Improve Dist #2017-2 project to be reimbursed when funding is received; and to pay from Capital Improvement Fund \$3,058.00 to Loren’s Appliance and AC Repair for the new AC unit installed in the City Hall Auditorium building. A grant application has been submitted to the PR River Endowment Fund for possible funding of the AC unit. Anderson moved and Knutson seconded to approve all of the Sales Tax Committee recommendations as presented. Upon roll call vote, all voted aye. M/C.

Ward Reports: City Administration was asked to post notices to make residents aware it is in violation of City ordinances to blow grass clippings onto the streets and the parking of pontoons, campers, vehicles and trailers on City streets for more than 48 consecutive hours. City Administration was asked to relay the above mentioned items to the WC Deputy.

New Business:

The July 4th celebration was discussed. Questions regarding the legal time for shooting fireworks was discussed. Fireworks are allowed to be sold from June 27th until July 5th and used for a period beginning June 27 and ending July 5, both dates inclusive, between the hours of 9:00 A.M. and 10:30 P.M. Council asked that a reminder be sent out and posted next year during the corresponding time frame. The length the pool was open for free swimming and the inflatable games was discussed. In the past the games have gone until 3:30-4:00pm but with the rodeo starting at 2:00 pm this year it was decided to only run the games until 2:30pm. The inflatable games only had five volunteers show up of the 12 people needed to man the games. If more people do not step up and volunteer the inflatable games may not be offered next year. It was stated that people are looking to eat after the parade which ends between 12:00 - 12:30 pm and after eating they found the games and pool were in the process of shutting down. Clean up of horse fecal matter off the streets after the parade was questioned. In the past a couple of people have been paid to clean up after the horses but even with getting paid no one volunteered this year. The car show was a huge success; someone questioned if 5th street rather than 7th street could be blocked off for the car show and it will be looked into for next year. The kiddies toy tractor pull had double the participates from last year.

Knutson moved and Lundquist seconded to approve the Bank of ND Pledged holdings report for the Park River Pledge Pool dated June 30, 2017. Upon roll call vote, all voted aye. M/C.

Laaveg noted that when additions were added to the agenda the Green Acres easement for Polar Communications was missed and brought it to the Council’s attention for action. The easement states that new lines will be placed in or near existing right-of-ways in the Green Acres Addition. Anderson moved and Halvorson seconded to approve the easement as presented. Upon roll call vote all voted aye. M/C.

Mayor's Comments:

Mayor Stenvold asked the Council if they had any nominations to replace Ruth Jelinek on the Housing Authority Board. Stenvold asked Joe Fietek if he would serve on the board; Fietek accepted. Stenvold appointed Joe Fietek to fill the position on the Housing Authority Board.

Auditor's Report:

Knutson moved and Anderson seconded to accept the Auditors Report into record. Upon roll call vote, all voted aye. M/C.

Anderson moved and Lorton seconded to approve payment of the following bills for the General Fund, Municipal Utilities, Special Fund and Debt Service & Bond Funds. Upon roll call vote, all voted aye. M/C.

General Fund

29565	NDPERS	100.90
66	Aflac	40.08
67	Discovery Benefits	22.72
68	NDPERS	107.94
69	NDPERS	1,411.63
29570	BC/BS of North Dakota	2,234.76
71	Sillers, Laaveg, & Wenzel	750.00
72	Ann E Berg	68.19
73	Productivity Plus Account	257.83
74	DOCU SHERD INC	112.56
75	Andrew S Johnson	900.00
76	Leon's Building Center, Inc	25.66
77	Lon's Hardware	640.35
78	Montana Dakota Utilities	91.22
79	Municipal Government Academy	25.00
29580	State Fire & Tornado Fund	1,310.17
81	NDLC	1,380.00
82	Northdale Oil, Inc	1,207.07
83	North Star Coop	763.44
84	Polar Communications	479.66
85	PR Airport Authority	267.75
86	Void	0.00
87	PR Public Library	286.52
88	Quill Corporation	99.27
89	Rock's Electric Const, Inc	299.98
29590	Glenn Rost	250.00
91	Samson Electric LTD	364.00
92	Sanitation Products Inc	1,017.39
93	Sillers, Laaveg, & Wenzel	338.00
94	Special Funds	21.75
95	Nancy Thompson	77.04
96	Verizon Wireless	145.17

97	Walsh County Auditor	5,799.94
98	Walsh County Press	594.54
99	PR Park District	250.54
AW	US Treasury	3,614.56
AW	Municipal Utilities	10,627.62

Municipal Utilities

34264	NDPERS	303.00
65	NDPERS	20.51
66	Postmaster	263.80
67	General Fund	10,627.62
68	Aflac	90.84
69	Discovery Benefits	137.28
34270	NDPERS	295.96
71	NDPERS	4,391.13
72	BC/BS of North Dakota	5,771.74
73	2016 Electrical Upgrade	8,000.00
74	AmeriPride Services, Inc	450.42
75	Aqua-Pure Inc.	3,434.78
76	Border States Electric Supply	309.26
77	City of Fargo	28.00
78	Productivity Plus Account	87.76
79	Consolidated Waste, LTD.	17,776.50
34280	James Curtis	68.31
81	Discovery Benefits, Inc	11.00
82	Larry Dvorak	46.16
83	Judy Vigen Estate	22.00
84	Ethanol Products, LLC	1,870.82
85	Thomas Gillespie	24.17
86	Hawkins Inc	1,715.01
87	Jim's Super Valu	119.40
88	Dennis L Larson	20.00
89	Liberty Business Systems, Inc	84.99
34290	Light & Water Dept	3,390.11
91	Donovan Lindell	100.00
92	Lindell's Mowing	500.00
93	Lon's Hardware	163.53
94	MMUA	1,661.00
95	Morgan Printing	45.00
96	Municipal Utilities	707.67
97	ND One Call Inc.	32.00
98	NDPERS	20.51
99	Nodak Electric Cooperative	192.77
34300	Northdale Oil, Inc	94.10

1	North Star Coop	133.13
2	Polar Communications	154.52
3	PR Community Club	64.00
4	Quill Corporation	36.57
5	Samson Electric LTD	140.00
6	Sillers, Laaveg, & Wenzel	42.60
7	US Bank Equipment Finance	162.42
8	Verizon Wireless	122.33
9	Wat & Sew Imprv Dist #2015-1	6,200.00
34310	Wat & Sew Imprv Dist #2016-1	9,490.00
11	Water System Repair & Replace	4,000.00
12	Water Bond Fund 05	4,830.00
13	Water Rev Bond Fund Phase II	3,450.00
14	Water Tower Fund	11,315.00
15	Water Treatment Fund	10,052.17
16	Walsh County Press	76.04
17	Ye Olde Medicine Center	14.56
AW	NMPA	128,167.07
AW	PSN (Payment Services Network)	4.95
AW	First United Bank	13.40
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7960-		
7989	Salaries	33,366.25
AW	US Treasury	8,293.71
AW	FUB-NSF Check Returned	300.00

Special Funds

10083	Loren's Appliance & AC Repair	3,058.00
10084	ST Improve Dist #2017-1	40,475.81
10085	ST Improve Dist #2017-2	13,200.00

Debt Service & Bond Funds

6073	Advanced Engineering &	40,475.81
6074	Kadmas, Lee & Jackson, Inc	13,200.00
6075	Widseth Smith Nolting & Assoc	941.00

PWD Larson informed the Council that testing results on the structure located at 308 Prospect Ave N indicated asbestos was in some of the tile and linoleum and will need to be removed before the remaining structure can be disposed of.

Being no further business, the meeting adjourned at 8:32 PM.

Dan Stenvold, Mayor

ATTEST: _____
Ann Berg, Deputy Auditor