

**CITY OF PARK RIVER, NORTH DAKOTA, REGULAR COUNCIL MEETING,
MONDAY, JULY 16, 2018 AT 5:30 PM.**

Published Subject to the Governing Body's Review and Revision

The City of Park River held their regular meeting of the Park River City Council on Monday, July 16, 2018 at 5:30 PM.

Mayor Stenvold called the meeting to order; upon roll call the following were Present: Council members Mike Lorton, Kyle Halvorson (arrived at 5:41), Joe Miller, Robert Lundquist III, Dennis Kubat, and Keith Anderson, City Attorney Tracy Laaveg, Public Works Director (PWD) Dennis Larson, Coordinator/Auditor Nancy Thompson, and Assessor/Deputy Auditor Ann Berg. Absent: None. Others present: Mike Helt, Marcus Lewis, Dean Skjerven, and Joseph Fietek.

Additions and Changes to Agenda: None.

Comments and Questions From Citizens: Fietek complimented the City for spraying the weeds along the east bike path and asked if the west side could also be done. Fietek also asked if the property next to 208 Prospect Ave could have the grass cut as it is almost two feet tall. Also, the building has been uninhabited for two years and should be condemned as there are squatters and rodents taking up residence.

Lewis, CEO of First Care Health Center appeared and asked if the street by the ambulance building could be closed on Monday, July 30th so the Family Safety Night could be held. Lundquist moved & Halvorson seconded to grant closure of the street. Upon roll call vote all voted aye. M/C.

Approval of Minutes: Lorton moved, and Miller seconded to accept the minutes from the June 11, 2018 regular meeting with the correction: under unfinished business-change seconded from Lundquist to Halvorson. Upon roll call vote, all present voted aye. M/C. Lundquist moved, and Lorton seconded to accept the minutes from the June 26, 2018 Re-organizational meeting as presented. Upon roll call vote, all present voted aye.

Unfinished Business: Bid results for the lagoon hay land were presented to the Council. Donovan Toews bid \$400 per year for ten years; Brent Zimmerman bid \$751 per year and Dave Johnson bid \$900 per year for five years. Lundquist moved and Anderson seconded to accept Dave Johnson's bid of \$900 per year for five years. Upon roll call vote, all present voted aye. M/C.

Thompson reported she checked on garbage cans for the bike path. Cans weighing 80 to 100 pounds run about \$620 each. The issue was sent to the bike path committee.

The City would like to have a speed limit test done by the ND DOT on Hwy 17 coming into Park River from the east. There may be a charge to have the speed test completed.

Committee Reports: *Sales Tax Committee:* Recommends approving the following requests; From Capital Improvement Fund – loan \$1,131.56 to S.I.D. # 2018-1 for engineering invoice to AE2S and to pay PR Contracting \$18,149.25 for valley gutters installed. Anderson moved, and Lundquist seconded to approve the recommendations as presented. Upon roll call vote, all present voted aye. M/C.

Ward Reports: None.

New Business: Lundquist moved and Miller seconded to move the November 12th regular meeting to Tuesday, November 13th due to Veterans Day falling on Monday. Upon roll call vote, all present voted aye. M/C.

Halvorson moved and Lorton seconded to approve the following alcoholic beverage license transfers from the American Legion to the Legion Coliseum: 7-21-18 Fallis/Mullen Auction sale; 8-4-18 Moen/Linstad wedding 8-25-18 Stanislawski/Stenvold wedding and transfer to the City Hall on 8-25-18 for the Ford/Hagen wedding. Upon roll call vote, all present voted aye. M/C.

Lundquist moved and Miller seconded to approve the 6-29-18 Pledge pool report from the Bank of ND. Upon roll call vote all voted aye. M/C.

Mayor's Comments: Stenvold informed the Council that he would like to see Park River become the first "Vision Zero Community" in North Dakota. There will be a meeting on August 1st at 4:30 pm in the PR City Office Community Room.

Public Works: Larson informed the Council that the S.I.D. 2018-1 mill and overlay project will start on Wednesday or Thursday. Work to fix the City owned, former curling club, building will start on Wednesday.

Auditor & Assessor Reports:

Lundquist moved, and Halvorson seconded to approve payment of the following bills. Upon roll call vote, all present voted aye. M/C.

General Fund & Municipal Utilities

35018	Void	
19	NDPERS	\$436.27
35020	Postmaster	\$239.40
21	Aflac	\$151.98
22	Discovery Benefits	\$210.00
23	NDPERS	\$436.27
24	NDPERS	\$5,655.35
25	BC/BS of North Dakota	\$7,899.80
26	NDPERS	\$15.96
27	2016 Electrical Upgrade	\$8,000.00
28	Acme Tools	\$93.41
29	Advanced Engineering &	\$1,990.72
35030	AmeriPride Services, Inc	\$245.03
31	Aqua-Pure Inc.	\$1,960.52
32	Border States Electric Supply	\$1,727.54
33	Cardmember Service	\$1,925.69
34	City of Fargo	\$28.00
35	Grand Forks Utility Billing	\$124.50
36	Productivity Plus Account	\$1,224.99
37	Consolidated Waste, LTD.	\$18,001.60
38	Dakota Supply Group	\$1,648.48
39	Docu Shred Inc	\$116.50
35040	Ferguson Waterworks #2516	\$2,047.54
41	Graymont (WI) LLC	\$6,323.18
42	Hawkins Inc	\$2,704.51
43	HOLM KRISTI	\$64.57
44	Jim's Super Valu	\$85.68
45	Julie Johnston	\$200.00
46	Kadmas, Lee & Jackson, Inc	\$1,031.63
47	KUCHAR SETH	\$100.00
48	Lake Agassiz Water Authority	\$250.00
49	LEWIS TRACTON	\$61.22
35050	Liberty Business Systems, Inc	\$149.85
51	Light & Water Dept	\$8,372.78
52	Lindell's Mowing	\$1,000.00
53	Stefan Linstad	\$10.00
54	Lon's Hardware	\$259.61
55	MDU	\$91.35
56	MMUA	\$1,711.00
57	Morgan Printing	\$105.00
58	Mun Gov Academy	\$25.00
59	ND Dept of Health	Voided \$0.00

35060	ND One Call Inc.	\$55.30
61	ND Sewage Pump Lift Station	\$651.80
62	State Fire & Tornado Fund	\$6,172.63
63	NDLC	\$1,373.00
64	Nodak Electric Cooperative	\$5,511.37
65	Northdale Oil, Inc	\$1,593.51
66	North Star Coop	\$1,334.90
67	Opp Construction	\$1,976.00
68	Polar Communications	\$157.48
69	PR Airport Authority	\$83.34
35070	PR Community Club	\$345.86
71	PR Park District	\$58.47
72	PR Public Library	\$84.12
73	Quill Corporation	\$133.75
74	Glenn Rost	\$250.00
75	Samson Electric LTD	\$1,085.20
76	Sillers, Laaveg, & Wenzel	\$750.00
77	Sobolik Construction	\$3,850.00
78	Special Assessment Fund	\$5.07
79	ST Improve Dist #2017-1	\$329.51
35080	Team Laboratory Chemical Corp	\$1,542.50
81	Thatcher Company of Montana	\$9,188.00
82	ULLAN HALEY	\$16.69
83	US Bank Equipment Finance	\$172.13
84	Verizon Wireless	\$267.65
85	Wat & Sew Imprv Dist #2015-1	\$6,200.00
86	Wat & Sew Imprv Dist #2016-1	\$9,490.00
87	Water System Repair & Replace	\$4,000.00
88	Water Bond Fund 05	\$4,830.00
89	Water Rev Bond Fund Phase II	\$3,450.00
35090	Water Smith, Inc	\$9,959.44
91	Water Tower Fund	\$11,315.00
92	Water Treatment Fund	\$47,823.52
93	Wayne's Variety	\$82.46
94	WC Auditor	\$12,006.59
95	WC Highway Dept	\$684.00
96	WC Press	\$521.20
97	WC Three Rivers Soil Cons Dist	\$455.00
98	Ye Olde Medicine Center	\$48.29
99	Void	\$0.00
35100	Polar Communications	\$665.15
8280-8323	Salaries	\$48,054.50
AW	US Treasury	\$14,610.67
AW	ND ST Tax Commissioner	\$1,224.41
AW	NMPA	\$131,830.82
AW	PSN (Payment Services Network)	\$4.95
AW	First United Bank	\$14.05

Special Funds

10120	Bank of North Dakota	\$5,936.18
10121	Hillcrest Country Club	\$2,000.00
10122	PR Contracting	\$18,149.25
10123	ST Improve Dist #2018-1	\$1,131.56

Debt Service & Bond Fund

6141	Advanced Engineering &	\$1,131.56
6142	Sales Tax Fund	\$281,380.78
6143	Widseth Smith Nolting & Assoc	\$1,487.50

Berg presented three applications for 2017 Homestead Credit exemptions. Laaveg felt these should be filed as abatements rather than Homestead Credits. Requests were tabled until next month pending additional information. Berg reported she completed eleven assessment visits since the June meeting. Berg attended a meeting held by WC Tax Director Ed Sevigny for Assessor's in the county. Vanguard assessment software was discussed. The county will be installing the software this year costing approximately \$90,000. Other assessment districts cannot purchase a license to access the county's software for updating parcels located in their districts but would need to purchase their own license. Sevigny also checked to see what the cost would be to have Vanguard complete assessment visits to every parcel located in Walsh County, including all of the cities, and reported the fee would be \$900,000. Sevigny felt the assessment districts in Walsh County cannot afford the cost to have the county wide assessments done by Vanguard. Berg will continue to schedule and perform assessment visits in Park River.

Thompson reported a date needs to be set to hold a Public Hearing to approve the preliminary 2019 City Budget. Due to new regulations set by the ND Legislature, preliminary budgets must be approved prior to August 10th and sent to the County Auditor's Office. The Preliminary Budget Public Hearing will be held on Monday, July 30th at 7:00 Am in the City Council Room.

Being no further business, Lundquist moved to adjourned at 6:31 PM.

Dan Stenvold, Mayor

ATTEST:

Ann Berg, Assessor/Deputy Auditor