

Official Minutes for August 13th , 2018, Park River City Council Meeting

Council Members Present: Mayor Dan Stenvold, President Robert Lundquist III, VP Kyle Halvorson, Joe Miller, Mike Lorton, Dennis Kubat and Keith Anderson.

Absent:

City Employees Present: Auditor/Coordinator Nancy Thompson & (PWD) Dennis Larson

City Attorney Present: Tracy Laaveg

Public – Dean Skjerven, Lee Beauvais with Moore Engineering

Public Portion

Lee Beauvais (Moore Engineering) – Came to introduce himself and the company he works for.

Meeting called to order by Mayor Stenvold at 7:30 pm; upon roll call the above Council Members were present.

Changes / additions to Agenda: Add Building inspector to unfinished business and move *Executive session to the bottom of agenda after Auditors reports.*

Motion by Anderson, second by Lorton to accept the agenda; Ayes to all present. *Motion carries.*

Changes to July Minutes

Motion by Lorton, second by Anderson to approve July 16, 2018 minutes; Ayes to all present. *Motion carries.*

Motion by Lorton second by Halvorson to approve July 30, 2018 minute; Ayes to all present. *Motion carries.*

Unfinished Business

- **Building inspector** – Council discussed a city Building Inspector and decided to refer this to the Employee Relations Committee to meet on an bring a recommendation back to the Council for the September meeting.

Committee/ Ward Reports

- **Wards** – Discussion was had about Publics works and the on-call phone when there's an emergency and the number the public should call. Council decided to have call forward from the plant to cell phone after 5 rings be done.

New Business

- **Property Tax Incentive application for New & Expanding business** - Discussion was had an application filled out by Nashe Dela LLC for a 5-year 100 % property tax exemption on the building that's going up on the land out in Green Acers they own. Assessor is recommending to the Council they approve the 5- year 100 % property tax exemption for Nasha Dela LLC.

***Motion** by Lundquist, second by Miller to approve the 5- year 100 % property tax exemption for this property; Ayes to all present. Motion carries.*

- **Transfer Alcoholic Beverage License** – American Legion is requesting to have their License transferred to the Legion Coliseum on September 1st and 8th 2018.

***Motion** by Lundquist, second by Miller to approve the American Legions request to have their License transferred to the Legion Coliseum on September 1st and 8th 2018; Ayes to all present. Motion carries.*

- **Street Improvement District 2018-1 (S.I.D.)** - the following below resolutions were presented to the Council. (Copies of entire resolutions can be viewed at the Auditor's office or on the City website.)

***Motion** by Anderson and seconded by Lundquist to approve the following resolutions:*

- Resolution Authorizing the Issuance of a Definitive Improvement Warrant on S.I.D. 2018-1.
- Resolution Authoring the Issuance of \$400,000 Refunding Improvement Bonds, Series 2018 & Term & Covenants and Creating a Fund for Payment

Upon roll call vote: Ayes; Halvorson, Lorton, Miller, Lundquist, Kubat & Anderson Nays; none. Motion carries.

Mayor's Comments – Gave an update on Consolidated Waste, there are newly elected officers they are President Larry McCollum, VP Bob Lundquist and Secretary/ Treasurer Patty Hensel.

Public Works – Reviewed the Memo from Northeast Regional Water District.

Update & Business: City Auditor

- **Sales Tax Committee** – Recommended payments for the following: Capital improvement \$2,000 to Golf course (Hill Crest) for road improvement and Capital improvement loan of \$2,700 for AE2 invoice for Street project 2018-1.

***Motion** by Lorton, second by Halvorson to accept the Sales Tax Committee recommendation for the above the payments; Ayes to all present. Motion carries.*

- The July financials and August bills were reviewed.

Motion by Halvorson, second by Lorton to approve July financials and August's payment for the following bills. Ayes; Lundquist, Miller, Lorton, Kubat, Halvorson & Anderson Nays; none. Motion carries

General Fund & Municipal Utilities

34729	Postmaster	\$218.96
34730	Walsh County Recorder	\$20.00
31	Aflac	\$130.92
32	Discovery Benefits	\$210.00
33	NDPERS	\$436.27
34	NDPERS	\$5,491.98
35	BC/BS of North Dakota	\$8,006.50
36	2016 Electrical Upgrade	\$8,000.00
37	Alpha Tron, Inc	\$2,440.47
38	AmeriPride Services, Inc	\$193.45
39	Aqua-Pure Inc.	\$1,056.65
34740	Ann E Berg	\$53.35
41	Border States Electric Supply	\$535.52
42	Cardmember Service	\$792.98
43	City of Fargo	\$28.00
44	Productivity Plus Account	\$295.76
45	Consolidated Waste, LTD.	\$17,098.20
46	Dale's Small Engine Repair LLC	\$490.00
47	DALEY, DAVID ESTATE	\$34.90
48	Discovery Benefits, Inc	\$11.00
49	Farmers Union Service Assoc	\$70.00
34750	Ferguson Waterworks #2516	\$214.63
51	Graymont (WI) LLC	\$5,783.37
52	Hawkins Inc	\$2,215.42
53	Home of Economy	\$3,161.75
54	Liberty Business Systems, Inc	\$38.76
55	Light & Water Dept	\$5,273.08
56	Lon's Hardware	\$52.22
57	Montana Dakota Utilities	\$1,071.04
58	Michael Kilmer Construction	\$6,405.00
59	Minnkoto Power Coop Inc	\$30.00
34760	ND Dept of Health/Chem-Lab	\$28.25
61	ND One Call Inc.	\$3.65
62	NDPERS	\$436.27
63	NDPERS	\$15.96
64	Nodak Electric Cooperative	\$5,988.00
65	Northdale Oil, Inc	\$2,003.10
66	North Star Coop	\$1,472.86

67	Polar Communications	\$907.21
68	Quill Corporation	\$162.99
69	Best Western + Ramkota Hotel	\$167.40
34770	Glenn Rost	\$250.00
71	Safe T Pull	\$4,474.97
72	Samson Electric LTD	\$2,974.61
73	Sillers, Laaveg, & Wenzel	\$1,818.55
74	Sunshine Kids Center	\$100.00
75	US Bank Equipment Finance	\$162.42
76	Verizon Wireless	\$268.50
77	Wat & Sew Imprv Dist #2015-1	\$6,200.00
78	Wat & Sew Imprv Dist #2016-1	\$9,490.00
79	Water System Repair & Replace	\$4,000.00
34780	Water Bond Fund 05	\$4,830.00
81	Water Rev Bond Fund Phase II	\$3,450.00
82	Water Tower Fund	\$11,315.00
83	Water Treatment Fund	\$26,356.12
84	Wayne's Variety	\$120.00
85	Walsh County Auditor	\$5,919.45
86	Walsh County Press	\$680.98
87	Welch's Bakery	\$17.30
88	Ye Olde Medicine Center	\$15.34
8168-71/8188-93	Voids	0.00
8172-75/8177-87 8194-8200	Salaries	\$40,424.00
AW	US Treasury	\$9,244.49
AW	First United Bank	\$13.80
AW	NSF Check-Returned	\$175.00
AW	NMPA	\$152,614.81
AW	PSN	\$4.95
AW	Main Street Checks	\$35.95
Special Funds		
10109	City of Grafton	\$12,500.00
10110	PR Park District	\$22,500.00
10111	ST Imprv Dist #2018-1	\$11,000.00
AW	First United Bank	\$30.00
Debt Service & Bond Fund		
6121	Advanced Engineering	\$14,520.00

Executive Session

Motion by Lundquist and Lorton seconded to go into Executive Session @ 8:10 P.M to have legal guidance from City Attorney regarding demand letter from Brudvik Law for client Dave Svobodny regarding his property in Park River. Upon roll call vote, all present voted aye. M/C.

Motion by Lundquist and Miller seconded to come out of Executive Session @ 8:25 PM. Upon roll call vote, all present voted aye. M/C.

The Regular meeting reconvened @ 8:25 PM

Motion to be adjourned by Anderson at 8:27pm.

By: _____
Dan Stenvold, Mayor

Attested to: _____

Nancy Thompson, Auditor/Coordinator